Institutional Mission

South University, and its branch campuses at The Art Institute of Dallas and The Art Institute of Fort Worth, are private academic institutions dedicated to providing educational opportunities for the intellectual, social, and professional development of a diverse student population.

To achieve this purpose, the institutions offer focused and balanced curricula at the associate’s, bachelor’s, master’s and doctoral levels. A broad based core curriculum is offered, promoting critical thinking, effective verbal and written communication, and skills for lifelong learning. Additionally, the University focuses on developing the requisites to pursue and appreciate knowledge. South University’s approach to higher education and the resulting varied academic experiences provide students with the intellectual acumen and pragmatic approach necessary to create the foundation for personal and professional fulfillment. South University attempts to provide a comprehensive education that instills within its students a philosophy that values not only learning and professionalism but also contribution and commitment to the advancement of community. Believing that qualified individuals should have the privilege of formal academic training, South University welcomes those who seek educational challenges. To this end, the University provides a learning environment, both on campus and online, that helps students identify goals and the means to achieve them. With this philosophy in mind, students learn by interacting with a community of faculty, staff and administration dedicated to South University’s academic purpose.

Degree Programs

South University offers degree programs that are designed to meet the needs and objectives of its students. The primary goal of each curriculum is to combine didactic and practical educational experiences that will provide students with the academic background needed to pursue the profession of their choice.

Not all programs and specializations are offered at all campuses. Please review programs and specializations available at your campus location prior to applying.

Doctoral Degrees
- Pharmacy (Pharm.D)
- Doctor of Business Administration
  - Specialization in Organizational Behavior (DBA)

Master’s Degrees
- Anesthesiologist Assistant Studies (MMSc)
- Business Administration (MBA) (AMBA*)
  - Specialization in Accounting
  - Specialization in Entrepreneurship and Small Business
  - Specialization in Finance
  - Specialization in Hospitality Management
  - Specialization in Human Resources Management
  - Specialization in International Business
  - Specialization in Information Systems Technology (MBA/MIS)
  - Specialization in Marketing
  - Specialization in Sustainability
- Healthcare Administration (MBA)
- Criminal Justice (MS)
  - Specialization in Homeland Security
  - Specialization in Corrections
  - Specialization in Cyber Crime
  - Specialization in Public Administration
- Information Systems and Technology (MS)
  - Specialization in Architecture and Design
  - Specialization in Network Management
  - Specialization in Information Security Studies
- Leadership (MS)
- Nursing (MSN)
  - Specialization in Adult Health Nurse Practitioner
  - Specialization in Family Nurse Practitioner
  - Specialization in Nurse Educator
- Physician Assistant Studies (MS)
- Professional Counseling (MA)
  - Clinical Mental Health Counseling Track
- Public Administration (MPA)
  - Specialization in Non-Profit Management
  - Specialization in Public Policy
  - Specialization in Criminal Justice
  - Specialization in Information Systems and Technology
- RN to Master of Science in Nursing (MSN)
Bachelor's Degrees
Business Administration (BBA)
  Specialization in Accounting
  Specialization in Construction Management
  Specialization in Finance
  Specialization in Hospitality Management
  Specialization in Human Resources Management
  Specialization in Management and Leadership
  Specialization in Management Information Systems
  Specialization in Marketing
  Specialization in Real Estate
  Specialization in Supply Chain Management and Logistics
Criminal Justice (BS)
  Specialization in Corrections
  Specialization in Crime Scene Investigation
  Specialization in Cyber Crime
  Specialization in Juvenile Justice
  Specialization in Law Enforcement
Graphic Design (BS)
Health Science (BS)
Healthcare Management (BS)
Information Technology (BS)
  Specialization in Network Administration and Management
  Specialization in Web Development and Administration
  Specialization in Database Development and Administration
  Specialization in Information Systems Security
Legal Studies (BS)
Nursing (BSN)
Psychology (BA)
RN to BSN Completion Program (RN to BSN)

Associate's Degrees
Accounting (AS)
Allied Health Science (AS)
Business Administration (AS)
  Specialization in Hospitality Management
Criminal Justice (AS)
Graphic Design (AS)
Information Technology (AS)
Medical Assisting (AS)
Paralegal Studies (AS)
Physical Therapist Assisting* *(AS)

* The AMBA is offered in 12-month, accelerated format in blended learning environment

** Requires prerequisites to be considered for admission and requires secondary application and competitive placement to Technical Phase of the program. Please review Physical Therapist Assisting admission standards carefully prior to applying.
Benefits of Attending South University

Earn a Degree You’ll Be Proud Of
As a student at South University, you can expect a quality education that is designed to prepare you for your career or advance your professional goals.

Classes that Meet Your Needs
South University offers courses and programs in both classrooms and online through our unique PLUS+ program. The result is more flexibility to meet your busy schedule.

Individual Attention
At South University, we measure our success by the individual student. All students at South University receive support from a qualified team of individuals and faculty to help guide them from enrollment through their education. You are not a number.

Degree Programs Geared Toward Your Goals
As a student at South University, you will be pursuing a program that is designed to prepare you for a career. In fact, both our general education and core curriculum will help you achieve your goals.

Knowledgeable Faculty
South University attracts accomplished faculty members that are qualified educators with experience in their respective field.

Three Step Admissions Process

Step 1: Decide your education and career goals
Our experienced admissions representatives can help you discover the specific program that meets your interests and needs.

Step 2: Apply
An assistant director of admissions will provide an overview of the admissions process and help you complete the application process.

Step 3: Financial Planning (for those who qualify)
A South University financial aid officer will work with you and discuss financial aid options and qualifications to develop a financial plan.
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South University traces its history and heritage to 1899 when Dr. John Draughon established Draughons Practical Business College in Savannah, Georgia. From 1899 through 1974, the institution grew and moved to four different addresses in historic Savannah. The school was originally located in the Masonic Lodge that stood on the northeast corner of Liberty Street and Whitaker Street. The college moved to the Georgia State Savings Building in 1914, then moved to the Lamas Building in 1921 and remained at that location until 1956. Between 1956 and 1974, the institution resided in the Atlantic Mutual Building before returning to its original neighborhood on the west side of downtown Savannah. In 1974, the college began the evolution that resulted in South University. A multi-campus college system was established that served Savannah, Georgia, and West Palm Beach, Florida. The pattern of expansion and improvement would continue for the next three decades. In 1986, the institution changed its name to South College to reflect the progression from a school addressing the needs of students in the 20th century to a college preparing for the 21st century. For the next decade, South College pursued a commitment to excellence in education and expanded its programs to serve the needs of students in both the Savannah and West Palm Beach communities.

In 1996, South College experienced the first stage of the alteration that would eventually transform the school into South University. The institution became a four-year college with the addition of a Bachelor of Business Administration degree. The next year brought more change as South College opened a third campus in Montgomery, Alabama. The addition of the new campus, founded in 1887 as the Massey-Draughon Business College, was a precursor to more expansion for South College. The addition of two new health professions programs, Physician Assistant and Physical Therapist Assisting, allowed the institution to reorganize into the School of Business and the School of Health Professions, offering both bachelor’s and associate’s degree programs in both schools.

The institution’s reputation expanded in 2001 when the Commission on Colleges of the Southern Association of Schools (SACS) accredited the institution to confer master’s degrees. Along with that accreditation came a Master of Science in Physician Assistant degree program, and with the post baccalaureate degree program came university status. In October 2001, South College officially became South University.

In January 2002, South University christened its fourth campus, located in Columbia, South Carolina, which was formerly Columbia Junior College. Later in 2002, South University announced plans to open a School of Pharmacy on the Savannah campus and offer a Doctor of Pharmacy degree program. In December 2002, South University was accredited to award doctoral degrees. In a span of seven years, the school had transformed itself from a two-year college granting associate’s degrees and certificates into a four-year university with four campuses, multiple bachelor’s and master’s degree programs and the ability to offer doctoral degree programs. In 2003, South University became a part of Education Management Corporation (EDMC), one of the largest education providers in North America.

In 2004, South University’s expansion continued into web based instruction with the introduction of online bachelor’s degree programs in Business Administration and Information Technology. In 2005, South University added Bachelor of Science degree programs in Healthcare Management, Nursing, and Criminal Justice to the online program. South University continues to add to its roster of online degree programs.

In 2006, South University opened its fifth location with the introduction of the Tampa campus. In addition, the University launched four online master’s degree programs, the first in the University’s history. These include the Master of Business Administration, the Master of Business Administration in Healthcare Administration, a Master of Science in Criminal Justice and a Master of Science in Nursing degree programs. South University also announced the relocation of its Columbia campus to the city’s growing east side.

In 2007 the University introduced the MBA and MBA in Healthcare Administration degree program at its Columbia, Montgomery, Savannah and West Palm Beach campuses, and launched the RN to BSN Degree Completion Program at Columbia, Tampa and West Palm Beach. South University – Online Programs celebrated its first graduating class of fully online students, and the University awarded the largest number of graduate degrees in its history. To continue to provide a high level of academic support to its students, the Savannah campus officially opened a new university library, more than tripling the size and resources available.

In 2008, the South University Board of Trustees approved the creation of College of Arts and Sciences, College of Business, College of Health Professions and the College of Nursing. The College of Nursing expanded the BS in Nursing degree program to Columbia, South Carolina.

In 2009, the University approved the expansion of the Master of Science degree program in Physician Assistant Studies to its Tampa campus and announced the opening of a new School of Pharmacy satellite location in Columbia, South Carolina. South University also completed the construction and opening of the two newest campus locations in Richmond and Virginia Beach.

In 2010 the South University Board of Trustees approved the creation of College of Creative Art and Design and the merger of The Art Institute Dallas and The Art Institute Fort Worth into South University. The Art Institute of Dallas and The Art Institute of Fort Worth are campuses of South University. South University launched the Doctor of Business Administration degree program with an emphasis in Organizational Behavior and offered it as a blended program, with both online and in classroom experiences, and the University announced the opening of the South University Novi campus.

The Art Institute of Dallas, a campus of South University, began in 1964 as the Dallas Fashion Merchandising College. In 1978, it became the Fashion and Art Institute of Dallas, and expanded its programs in Fashion Merchandising and Interior Design, and added a Commercial Art program. In 1979, The Art Institute of Dallas was approved to grant an associate of applied arts degree in each of its programs. In October, 1984, The Art Institute of Dallas became a member of The Design Schools. Continuing with the same student body, faculty, and curriculum, the school then changed its name to The Art Institute of Dallas. In September, 1988, the school moved to the present facilities at 8080 Park Lane in North Dallas. The Art Institute of Dallas was granted initial membership at Level I granting associate’s degrees with the Commission on Colleges, Southern Association of Colleges and Schools effective January 1, 1998. In June 2000 the Commission awarded membership at Level II granting bachelor’s degrees.

The Art Institute of Fort Worth, a campus of South University, is located in the northeastern section of the state of Texas comprising Tarrant, Parker, and Denton counties. It matriculated its first students in April 2010.
The Campuses
South University’s campuses are located in Columbia, South Carolina; Montgomery, Alabama; Novi, Michigan; Richmond, Virginia; Savannah, Georgia; Tampa, Florida; Virginia Beach, Virginia; and West Palm Beach, Florida. South University’s branch campuses are located in Dallas, Texas and Fort Worth, Texas. As a part of South University’s efforts to blend academic and practical knowledge, these settings are all designed with the purpose of creating an atmosphere that is conducive to instruction and provides an introduction to a professional environment.

Classes at South University are offered days, evenings and Saturdays. In addition, students can participate in online classes 24 hours a day, 7 days a week. Student schedules will vary according to their individual programs of study and by campus. On all South University campuses, student amenities such as a student lounge, with vending machines are provided. On each campus the university bookstore is open daily for the purchase of textbooks and supplies.

Students may pursue their education either through traditional classroom settings or a combination of traditional and online course work.

On each South University campus, students are encouraged to explore their intellectual boundaries while also beginning their preparations for entrance into a professional setting. South University emphasizes personal responsibility to its students, including the importance of a professional appearance, promptness, a positive attitude, mutual respect for peers, and appropriate communication methods in a group setting.

The administrative staff and faculty on each campus are also interested in hearing the student body’s collective voice. Each year, a student services survey is circulated to the student body on each campus with questions about the services and amenities offered by South University. The answers and comments provided by the students are then compiled to prioritize student concerns and address issues the students deem to be important.

South University’s campuses, under the direction of its campus presidents, also strive to create a comfortable atmosphere and foster familiar relationships between the students and the faculty and staff. In addition to a faculty that is committed to establishing a rapport with students in the classroom, there are staff members on each South University campus that are attuned to student needs outside of the classroom and dedicated to providing positive and engaging campus activities. Faculty make time to be available to assist students with academic questions, and work with students as academic advisors to help each South University student reach his/her goal of graduation.

South University Accreditation

South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, masters, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University.

Additional information regarding programmatic accreditation, licensing and organizational memberships is available in the Academic Information section of this catalog.

For information on accreditation, academic programs and policies for The Art Institute of Dallas and The Art Institute of Fort Worth visit their web sites at:

www.artinstitutes.edu/dallas/
www.artinstitutes.edu/dallas/admissions/

www.artinstitutes.edu/fort-worth/
www.artinstitutes.edu/fort-worth/admissions/
South University – Columbia has a diverse student body enrolled for both day and evening class schedules. The wide range of academic offerings at South University–Columbia are designed to serve students with a variety of interests and provide for an engaging mix of backgrounds which enhance the classroom experience. Likewise, the faculty and staff of South University–Columbia bring with them a multitude of experience and perspectives which, when combined with their energy and dedication, make for a dynamic team serving the student community.

South University's Columbia campus relocated to the Carolina Research Park in northeast Columbia in fall 2006. The campus features spacious classrooms, multiple computer labs, fully equipped medical lab, and a student lounge. In 2010, South University – Columbia opened a new facility to house the School of Pharmacy's second location.

Like all of the South University campuses, South University – Columbia, is equipped with technology to support a progressive learning environment, a wireless network, multiple student computer labs featuring Mac and PC computers, and smart classrooms featuring remote A/V technology. The Columbia campus embodies South University’s dedication to continually “set the standard for excellence,” as evidenced by the resources and services with which it provides its students.

The library at South University – Columbia is designed to provide a pleasant environment where students may work, research, study and receive reference, technical, and interlibrary loan assistance from a capable library staff. The book collection provides access to reference, reserve, and circulating materials, program specific resources to support class assignments, tutorial aides, and current events and recreational reading. The periodical collection also supports the curricula authoritative major through journals in both print and electronic formats. The Academic Learning Center is also located in the library, giving students a quiet environment to study and receive assistance.
The South University – Montgomery is located on the rapidly growing east side of Alabama’s capital city. As the state capital, Montgomery is a hub of government, banking and law as well as one of the state’s cultural and entertainment centers. Montgomery is situated in the middle of the southeastern states, less than a three-hour drive from Atlanta, Birmingham and the Gulf of Mexico.

South University – Montgomery, is located in a two buildings on a 3.75 acre campus. They include nursing, computer and health professions labs, comfortably outfitted classrooms, a student center and a bookstore as well as faculty and administrative offices. A new facility housing the health science classrooms and labs is scheduled to open in 2010.

The library at the Montgomery campus is readily accessible to all. Orientation sessions for faculty, staff, and students take place in the library, including training for the Internet and proprietary databases, evaluating materials and web sites, and bibliographic citation.

The library is equipped with wireless technology and provides comfortable seating and quiet study space. A trained staff of librarians is on hand to offer reference service and interlibrary loan service. The collection includes books and periodicals (print and online), CDs, videos, and numerous online proprietary databases. Like all of the South University libraries, materials are housed in circulating, reference, and reserve material collections, with selections to support all academic programs, current events, and recreational reading. In addition to the traditional library setting, there is a computer lab with workstations. Each workstation offers Internet access, online database services, business productivity software, tutorials and class support software.

South University – Montgomery, became a part of South University in 1997 but has been part of the postsecondary education community in Montgomery since 1887.
South University – Novi occupies more than 30,000 square feet of a new building located at 41555 Twelve Mile Road Novi, MI 48377. The campus facility will consist of classrooms, labs and a library.

South University – Novi is deeply committed to the very best library to support general education and all of the programs offered at the Novi campus. The library is designed to provide comfortable seating and quiet study space. The Novi campus’s library collection includes print and online books, periodicals, journals, CDs, videos, newspapers and numerous databases. Reviews, catalogs, publisher/vendor recommendations, faculty/student recommendations, comparisons with holdings of other libraries, and identifying and acquiring resources are methods used in collection development to ensure collections support the Novi campus’s programs at all levels.

Faculty offices, lecture classrooms, one computer lab, nursing lab, health science lab, and a physical therapy lab will be provided. The physical facilities are specifically designed to support the faculty, students, and the education programs offered by South University – Novi. The academic programs to be offered at the Novi campus, especially through the College of Health Professions, require specialized classroom and laboratory facilities.

The City of Novi is northwest of Detroit and near the Ann Arbor, Michigan area.

The Novi campus provides students with technology to enhance learning. The campus is equipped with wireless technology, video conferencing equipment, “smart” classroom technology, and student computer labs.
Colleges and Schools

South University Richmond
**South University – Richmond** is located in the West Broad Village on a 115 acre tract of land which is mixed use containing retail, office, apartments, and condominiums in the Short Pump Area Northwest of Richmond. The campus occupies almost 30,000 square feet on the 1st and 2nd floors of a building constructed specifically for South University – Richmond.

The campus has modern classrooms with industry-current technology, specialized laboratories for the Health Sciences, Nursing and Professional Counseling programs, a library, a student lounge, a computer lab and a bookstore, as well as faculty and administrative offices.

The library is equipped with wireless Internet technology throughout and is designed to provide comfortable seating and quiet study space. A trained staff of librarians is on hand to offer reference and interlibrary loan service. The collection includes books and periodicals, multimedia resources and numerous online databases. The collection is carefully selected to support the academic programs. The library also has 12 computers available for student use.

In addition to the library computers, the campus also has a modern computer lab with 30 workstations. Each workstation offers Internet access, online database services, an office suite, tutorials and class support-software.

At the Richmond campus, faculty and staff interact with students in a friendly and professional academic environment. They are committed to each student’s academic success and work hard to help students accomplish their educational goals.

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**Master’s Degrees**
- Business Administration (MBA)
- Professional Counseling (MA)

**Bachelor’s Degrees**
- Business Administration (BBA)
- Criminal Justice (BS)
- Health Science (BS)
- Healthcare Management (BS)
- Legal Studies (BS)
- Nursing (BSN)
- Nursing RN to BSN Degree Completion (RN to BSN)
- Psychology (BA)

**Associate’s Degrees**
- Paralegal Studies (AS)
South University Savannah
**South University – Savannah** is the largest campus and is located on the southside of Savannah and is convenient to the city’s busy midtown area. The original College of Business building was constructed in 1979, but the campus began to experience tremendous expansion and alteration beginning in 2000. The College of Business building was renovated and the Health Professions Building was opened in 2000 to house classroom and lab facilities for the Physician Assistant, Physical Therapist Assisting and Medical Assisting programs in addition to the campus library, student lounge and administrative offices. The 25,000-square-foot structure, located adjacent to the College of Business building, was built with expansion in mind with computer and medical labs to meet the changing needs of South University – Savannah student body.

In 2002, South University announced the establishment of the South University School of Pharmacy on the Savannah campus, offering the University’s first doctoral degree program and becoming the first university or college in Savannah to offer a health professions doctorate degree. The School of Pharmacy facility on the west lawn was completed in 2004.

That same year, South University’s Savannah campus expanded its health professions programs by offering a master’s degree program in anesthesia sciences with a fully equipped operating room and anesthesia laboratory.

University sponsored student housing is available at the Savannah campus. Interested students should contact the Dean of Student Affairs.

The Savannah campus’s library is designed to provide comfortable seating and study space for students, wireless capabilities for laptop network connectivity, and reference and interlibrary loan services. The open-stack book collection provides access to reference and circulating materials, program-specific resources to support class assignments, tutorial aides, and current events and recreational reading.

The adjoining research center, furnished with computer work stations, offers students access to the Internet, online database services, an office suite, tutorials and classsupport software.

The staff is prepared to assist students and faculty with their research needs. Students and faculty may request individual appointments with the librarians for research assistance and instruction or walk in for guidance on locating materials.

The campus library moved into its current facility in 2007. This new location doubled the size of the previous library, allowing for expansion of the book collection primarily in the fields of law, business, and medical care.

Study space and wireless connectivity make the library a popular place with students. Faculty also appreciate the conference room and distance-learning classroom. The library houses a computer lab to facilitate access to its electronic book and periodical collections that include on campus and remote access to NetLibrary, LIRN and EBSCOhost databases, as well as subject specific electronic resources, such as WESTLAW, OVID, and Clinical Pharmacology.

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**Doctoral Degrees**
- Pharmacy (Pharm.D)

**Master’s Degrees**
- Anesthesiologist Assistant Studies (MS)
- Business Administration (AMBA/MBA)
- Healthcare Administration (MBA)
- Physician Assistant Studies (MS)
- Professional Counseling (MA)

**Bachelor’s Degrees**
- Business Administration (BBA)
- Criminal Justice (BS)
- Healthcare Management (BS)
- Information Technology (BS)
- Legal Studies (BS)
- Psychology (BA)

**Associate’s Degrees**
- Accounting (AS)
- Business Administration (AS)
- Criminal Justice (AS)
- Information Technology (AS)
- Medical Assisting (AS)
- Paralegal Studies (AS)
- Physical Therapist Assisting (AS)
Online Learning at South University

In 2004, South University’s Savannah campus launched online bachelor’s degree programs in Information Technology and Business Administration. Designed to deliver the same quality instruction and personalized attention students enjoy on ground, these online programs enable students who do not live near a South University campus—or those who might not be able to attend classes at a set time and place—to pursue an academic degree through South University.

In 2005 South University added to the list of online programs with bachelor’s of science degree programs in Healthcare Management, Nursing, and Criminal Justice. More recently, the University added a Master of Business Administration, and MBA in Healthcare Administration and a Master of Science in Criminal Justice to its online offerings.

In 2010 South University added its first blended doctoral degree program, the Doctor of Business Administration. This program combines online and on campus experiences for students.

South University strives to provide an excellent educational environment for students to explore the academic foundations that can lead to the pursuit of professional aspirations. Online programs at South University are an extension of South University’s commitment to providing educational opportunities for the intellectual, social and professional development of a diverse student population.

Programs offered online through South University utilize an interactive learning method in which the educational experience becomes the shared responsibility of students in the classroom, and faculty members serve as facilitators of learning. Online students participate in an enriched learning experience that includes classroom lectures, discussions, demonstrations, field trips and guest speaker contributions, while enjoying the convenience of flexible, 24-hour access to the online classroom and course materials.

Online course lectures appear in written form and consist of an introduction to activities as well as explanations of textbook reading assignments. Lectures are intended to be catalysts for ongoing class discussions, and the faculty members facilitate discussion by providing additional insight to course subjects by joining and leading topic dialogues. In-class discussion boards allow for several topics to be addressed at once; therefore, many different sides of a topic can be examined for greater understanding. The faculty member guides discussions to ensure that students proceed toward an ultimate understanding of the subject matter.

Online course delivery allows students who do not live near a South University campus to pursue an academic degree through South University and receive the same high level of instruction and personal attention afforded to students enrolled in a degree program on campus.
Tuition and Fees for South University Online Programs

Tuition for most online undergraduate degree programs is $1488 per 4 credit course ($372 per credit hour). Tuition does not include an initial onetime application fee of $50. Please refer to the Financial Information section of the South University catalog for details regarding South University financial information policies. Effective October 2010, tuition will change as follows: Master of Business Administration, Master of Business Administration in Healthcare Administration, Master of Science in Information Systems and Technology and Master of Science in Leadership degree programs is $518 per credit hour. Tuition for the Master of Science in Criminal Justice degree program is $491 per credit hour and the tuition for the Master of Science in Nursing degree program is $385 per credit hour. Tuition for the RN to Master of Science in Nursing degree program is $375 per credit hour. Tuition for the Online Doctor of Business Administration (DBA) degree program is $675 per credit hour. DBA Residency Fee (Online) $1,100. Tuition for the Nursing RN to BSN Completion program is $363 per credit hour.

About Online Courses

Online courses are offered during two sessions within the academic quarter calendar. Each session runs for 5.5 weeks. Due to the intensive and interactive format of online courses, active participation in courses is a key component of learning and provides a clear indicator of the level of understanding a student has achieved with a topic of study. Part of a student’s overall grade for an online course is earned through meeting participation requirements which have been established for all South University online courses. In addition, students will be required to complete and submit the results from study exercises and formal assignments as further demonstration of competency with the skills and concepts covered in a course.

Each online course has the same exit competencies as its on ground equivalent. Online courses are designed to take advantage of technology, making the learning environment more efficient and maximizing relevance to prior learning and experiences.

Online courses, like on ground classes at South University, are offered in either an 11 week or 5.5 week format. Students should contact their academic advisor for information on the length of each course in their program of study.

Digital Bookshelf and eBooks

South University – Online Programs is in the process of enhancing the learning experience by converting traditional textbooks to electronic media. Thus eventually most courses will have a digital resource fee associated with them. This mandatory fee is a flat rate per course and allows students access to an Electronic Library and HTML versions of textbook(s), and in some cases, other electronic media, which is integrated into the course. Students are responsible for reading the Digital Bookshelf and eBook User’s Manual publication which describes the media, access to the materials and your rights and responsibilities related to Digital Bookshelf.

Students retaking a course are charged only once for the digital resources fee associated with the same course because students have access to the digital resources materials for five years. Provided the digital resources for the retaken course still uses the same digital books, students do not purchase additional textbook(s) for these courses. On average the price of the digital resource fee is less than the retail price of the textbook(s) for each course, with the added benefits of no shipping charges and immediate access to the materials. When you register for a course, the course registration will display whether there is a digital resource fee or whether paper textbooks are required for each particular course.

eCollege and VitalSource System and Hardware Specifications

South University – Online Programs uses eCollege and Vital Source to deliver its digital resources. As with any software, the faster the processor, the more RAM, and the larger hard drive space you provide, the better the performance. Users wanting to move their material to their hard drive may need additional space. It is also important that users understand the process and benefits of maintaining their machines in top operating condition by keeping them current with the latest operating system updates, correctly configuring virus control, and other beneficial habits.

Preferred Requirements:
Preferred Software Specifications:
Mac OS X 10.5 or 10.6
- OR -
Windows 7 or Vista with Microsoft .Net 3.5 SP1
- Latest version of Safari Browser, MozillaFirefox, or Internet Explorer

Preferred Hardware Specifications:
- 2.0 GHZ INTEL processor
- 1 GB of RAM
- Graphics card capable of 1024 x 768 resolution or larger
- Soundcard & speakers
- High speed internet access

Minimum Requirements:
Minimum Software Specifications:
Apple Mac OSX 10.4
- OR -
Microsoft Windows XP SP2 or higher with Microsoft .Net 3.5 SP1
- Safari browser 3.0.4 or higher, Mozilla Firefox 2.0 or higher, Internet Explorer 6 or higher

Minimum Hardware Specifications:
- 1.0 GHz processor
- 512 MB of RAM
- Graphics card capable of 1024x768 screen resolution
- Dial-up internet access is the minimum standard, however, a higher speed is recommended

Recommended Plug-ins or Downloads:

Course instructor may employ technology in the eCollege classroom that requires one of these recommended plug ins or downloads in order to function properly. If your instructor uses the ClassLive technology, Java will be required. If your instructor provides PDF files, Adobe Reader may be required to open and view those files. You can download these items at the time that they are deemed necessary.

- Java
- If Mac - MacOS Classic Java (MRJ 2.2.5) (http://developer.apple.com/java/index.html)
- If Window - Sun’s Java 2 SDK (Java 1.5 or Java 1.6) (http://www.java.com)
- Adobe Reader (http://get.adobe.com/reader/)

Recommendation regarding “Netbooks”

Students often see “Netbooks” (small laptop computers primarily designed for web browsing and emailing) as an affordable option when looking to purchase a computer for classwork. However, it is strongly recommend that students do not purchase a Netbook.

Purchasing a low-price laptop or desktop computer that meets the system requirements outlined above is a much better solution for classwork. While never Netbooks may meet resolution and screen size requirements for reading your eBooks, much like some older laptops, some older Netbooks may not be able to graphically handle these sites. This means that reading texts and participating in the classroom could become difficult. It may be challenging to scroll through your readings and effectively and efficiently work through the material.

Online Quarters

Online quarters also referred to as academic period and payment periods consist of any two consecutive 5.5 week sessions. A quarter is the same as an academic period and can also be considered the payment period. Refunds are calculated by the payment period (quarter). All tuition and aid is included in the calculation regardless which session classes are dropped in order to return Title IV aid as it was paid. For additional information on the withdrawal process and handling of Title IV funds see the section titled RETURN OF TITLE IV FUNDS of the catalog. If a student attends class and withdraws in the first session and does not attend the second session, a grade of W will be entered for all classes in the first session. The beginning of each online quarter coincides with the on ground academic calendar. Session dates are subject to change. Please refer to the South University--Online Programs web site for current calendar.
Taking an Online Program
Students considering enrollment in an online program are encouraged to complete a short self-administered survey available through the South University–Online Programs Web site [http://online.southuniversity.edu]. Prior to enrolling in an online program, students will speak with an associate director of admissions to discuss subject interests, learning activities and styles and the amount of time available to pursue an online education. The associate director of admissions will be able to recommend an appropriate program of study and course load.

In order to participate in online classes, students must have computer hardware and software equivalent to the specifications indicated by South University. Prior to registration each quarter, South University provides students with the list of courses to be offered online and the technology requirements for each course. A list of technology requirements is available through the South University–Online Programs Web site [http://online.southuniversity.edu] and the online course catalog. Because South University regularly evaluates hardware and software needs to ensure that students taking online courses are utilizing technology in parity with students taking the same courses onsite, students should check for technology updates on a quarterly basis.

Tuition Adjustments
A tuition adjustment results when a student officially changes enrollment status (full-time to part time, part time to less than part time, or part time to full-time) during the drop/add period. Adjustments may not be made for students dropping individual classes after the drop/add period.

Dropping and Adding a Course
Fully online students have one add/drop period in the first week of each session. Any student wishing to change the number of credits registered, regardless of the point in their quarter, must submit a request to their Academic Advisor. The student is responsible for consulting with Financial Aid to determine any implications of the course load adjustment.

Add/Drop Period
Fully online students may adjust their schedules without penalty by adding and/ or dropping courses during the first week of classes in either session of their quarter. All requests for schedule changes must be sent to the student’s Academic Advisor. Students should consult with Financial Aid to determine the implications of schedule changes. Courses cannot be added after the late registration period indicated on the University calendar.

Dropping Courses
Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter, Week 4.5 or 31st day of 5.5 week term, or equivalent percentage, will result in a grade of W. Courses dropped after this point will result in the grade of a WF.

During the period known as add/drop, students may drop a class they have attended without being charged for the class provided withdrawing from that class does not constitute withdrawing from school in which case the withdraw policy will apply.

Official Withdrawals
Students who wish to withdraw must contact their Academic Advisors or the Registrar. The status change is made at that time with the Last Date of Attendance as the last date of posting within the online classroom. Continuing students, who officially notify the registrar of their intent to complete their current course(s) but withdraw prior to the first day of classes for the next session, will be processed as an End of Session Withdrawal using the last day of the session as their Last Date of Attendance. Students who attend classes and withdraw in the first session of their quarter and do not attend the second session will receive a WX for their second session classes.

Unofficial Withdrawals
Students who are registered but do not attend any class by the end of the confirmation period will be processed as an End of Session Withdrawal using the last date of the previous term as their Last Date of Attendance.

Online Student Participation
At the beginning of Week 4 of a 5½ week session (Week 8 for an 11 week session) online students identified as not participating in all their course(s) during the past seven (7) days will be notified of their lack of class participation. Students will have 72 hours to respond with an intent to continue or to participate in their course(s) that indicates they will complete their current course and remain active in school. Students who are non-responsive following the 72 hour period will be dropped from all classes and grades of W will be issued. Students will be withdrawn from school with the Last Date of Attendance as the last date of posting within the online classroom.

Unofficial withdrawals will not have the time to orient themselves once classes are underway. During class, students have access to a 24 hour toll free support line should they have problems functioning within the online classroom.

Some courses will also require students to have working knowledge of software used in the class. Students are encouraged to take advantage of learning opportunities offered through software user manuals, software manufacturer user forums and South University–Online Programs student forums as they prepare for using software applications in class.

Registration for Online Courses
Online students are preregistered for classes by their Academic Advisor. Students will receive their preregistration schedule via notification on the Campus Common and will be required to electronically accept the schedule in order to confirm their registration. Should a student have a question about the schedule or wish to be contacted by his or her online academic advisor, the student will have the option to do so. South University cannot guarantee course availability for students who register after the preregistration period.

Registration is confirmed for the new student once the online orientation has been completed. Registration is confirmed for the continuing student once a schedule has been received and confirmed through correspondence with the student’s academic advisor.

Student Services
Students taking online courses have access to South University business partners for the purchasing of textbooks, hardware and software. Information about these vendors is provided in the online orientation course. Links to these vendors are located within the online campus and in the online programs course catalog at: www.southuniversity.edu/catalog.
Career Services
South University–Online Programs maintain a Career Services Department to assist students with locating and securing full-time, entry-level, field-related employment upon graduation.

Although employment in full-time positions is not guaranteed by South University, it is vitally important to both the student and the University that each student obtain appropriate employment. Therefore, as students approach the final quarter of their programs, specific and personalized attention is provided in the preparation of professional resumes and cover letters as well as in job search strategies and interviewing skills.

For more information about the Career Services at South University–Online Programs, please contact 888-444-3404.

Student Support
The Student Support team is available to assist online students. As the primary point of contact, the Student Support team is able to answer most student questions. The team can be reached at 888-444-3404 or studentsupport@southuniversity.edu.

Campus Common
The Campus Common is the “community beyond the classroom.” The Campus Common can be accessed from the Student Portal or the online classroom and is a resource for students providing information on many subjects including South University online news, tutoring and online discussions.

The Campus Common is also a resource for students providing access information about their account including academics and financial aid. The Student Portal is the gateway to the online classroom and also allows student to view documents such as course catalogs and directories.

Student Financial Aid
South University has a Department of Financial Aid where online students and their families can develop a financial plan to help ensure students’ completion of their programs. Specialists from this department will help students complete the federal and state applications for grants and loans applicable to the students’ circumstances. Once a student’s eligibility for financial aid has been determined, a financial aid specialist will help the student develop a plan for meeting educational expenses. Students may contact the Financial Aid Department by phoning 888-444-3404 or through an email link provided within the South University–Online Programs Web site [http://online.southuniversity.edu].

Refunds/Withdrawals
Refunds are calculated by the payment period (quarter). All tuition and aid is included in the calculation regardless in which session you drop classes because the Title IV aid must be returned as it was paid out. For additional information on the withdrawal process and handling of Title IV funds please see the section titled RETURN OF TITLE IV FUNDS of the catalog.

Emergency Leave Policy
Students experiencing a personal emergency during a class session may request an “Incomplete” grade in their current classes. A personal emergency is defined as a documented natural disaster, documented student illness or death in family, or military leave with specific return date, and are effectively determined by the Program Directors. Once a student’s situation has been determined to meet the criteria for an “Incomplete” grade and has been granted an “Incomplete” grade, they must follow the policy regarding completion of the course as outlined in the catalog. If the emergency situation does not permit you to meet the incomplete requirements, please contact your academic advisor for additional options.

Equipment
Prior to registration, students should obtain a technical specification list for hardware and software that supports the online courses. This list is always available from the download documents section of the online programs course catalog. Students may purchase necessary equipment through the hardware and software partners associated with South University, or through another vendor of choice.

Internships
Students enrolled in a program requiring an internship or practicum must contact their academic advisor three quarters prior to the start of the course. Students are responsible for finding their own internship or practicum, but the internship or practicum must be preapproved by South University and their advisor will help them through the approval process. We strongly suggest that students seek guidelines for the internship or practicum from their academic advisor to ensure it will meet the requirements. Students must have written approval and complete all necessary paperwork prior to starting the course.
South University Tampa
The South University – Tampa opened in June 2006 and is the institution’s second campus in the state of Florida. Centrally located in one of Florida’s fastest growing communities, the campus is equipped with computer labs and medical laboratories for use by students pursuing degrees in Health Science and Nursing.

The Tampa campus affords students the opportunity to learn in an industry-standard facility based in a central location near Raymond James Stadium. Located on North Himes Avenue, South University’s Tampa campus affords our students the opportunity to enjoy all the culture and excitement a large city has to offer. Major league sporting events, major concerts, theater, world-renowned restaurants, and a cosmopolitan social scene are all within easy reach. South University – Tampa is made up of a diverse and vibrant student body that thrives on the nurturing atmosphere fostered by faculty and staff.

The library maintains a highly focused collection of resource materials, including current books, journals, and related materials. Additionally, South University – Tampa, students have access to WebVoyager, an online catalog of holdings, the Internet, various bibliographic databases, and subject specific software programs. Interlibrary loans are available through the Tampa Bay Library Consortium (TBLC), and OCLC, an organization serving 43,559 libraries in 86 countries and territories around the world.

**Master’s Degrees**
- Adult Health Nurse Practitioner (MSN)
- Business Administration (MBA)
- Family Nurse Practitioner (MSN)
- Healthcare Administration (MBA)
- Physician Assistant Studies (MS)

**Bachelor’s Degrees**
- Business Administration (BBA)
- Healthcare Management (BS)
- Health Science (BS)
- Nursing (BSN)
- Nursing RN to BSN Degree Completion (RN to BSN)
- Psychology (BA)

**Associate’s Degrees**
- Allied Health Science (AS)
- Physical Therapist Assisting (AS)
South University Virginia Beach
The South University – Virginia Beach is nestled in a quiet corner of a large office park with easy access to and from Interstate 264. Located at 301 Bendix Road, Virginia Beach, Virginia, the campus occupies 32,600 square feet of space that comprise the first and second floors of a five story building. The first floor of the campus has administrative offices including admissions, the registrar, financial aid, bookstore, and the office of the President.

The first floor also houses a comfortable library where students congregate for research, study, tutoring, or online work. The library was designed with floor to ceiling windows that open and illuminate the library’s welcoming atmosphere. Ample study space encourages independent and collaborative student work. There is also an online library featuring a library catalog where students can search for material at any of South University’s campuses. Students also have online access to over 40 databases featuring hundreds of journals and other materials. The print collection has reference and circulating materials selected to support the programs offered at the school. The library’s computer lab is available to students for homework and research, or it can be closed off from the main library and used for instruction.

Overall, the Virginia Beach campus features 13 classrooms including Nursing, Physical Therapist Assistants, Anatomy and Physiology, Distance Learning, Counseling, and Computer labs. Each classroom has a full wall of windows bringing refreshing natural light to the classroom setting. Both classrooms and laboratory space offer advanced “smart” technology designed to provide students and faculty with professional-grade instructional equipment to facilitate learning while demonstrating South University’s commitment to excellence.

Serving a diverse student body with both day and evening classes, South University – Virginia Beach employs a team of faculty and staff engaged in student’s academic success. Faculty from a variety of disciplines may be found in the Academic Success Center during designated hours, offering tutoring in a relaxed atmosphere. Embracing South University’s commitment to critical thinking, the Virginia Beach campus provides the opportunity for an education that creates life-long learners.

Master’s Degrees
- Professional Counseling (MA)
- Business Administration (MBA)

Bachelor’s Degrees
- Business Administration (BBA)
- Criminal Justice (BS)
- Healthcare Management (BS)
- Legal Studies (BS)
- Nursing RN to BSN Degree Completion (RN to BSN)
- Psychology (BA)

Associate’s Degrees
- Paralegal Studies (AS)
South University West Palm Beach
The South University – West Palm Beach is centrally located near the heart of Palm Beach County, close to the South Florida beaches and accessible to Interstate 95 and the Palm Beach International Airport. In 2010, the West Palm Beach campus moved into a brand new facility specifically built to support the campuses growing population. The 32,000-square-foot, three-building campus is in the hub of cultural, economic, and government activity in West Palm Beach.

The campus boasts a diverse, vibrant, and multicultural student body that thrives on the nurturing atmosphere fostered by the faculty and staff. In small class settings, a supportive learning environment has developed and been encouraged by faculty who are geared toward the academic success of the students.

The campus library provides individual and group study areas, a computer lab, and a diversified collection of online, audiovisual, and printed materials. Professional librarians are available during all hours of operation to provide assistance in locating information and materials at South University libraries and at other libraries.

The collections include books, magazines, audiovisual and digital sources that support class assignments, tutorial needs, current events and recreational reading. The computer lab offers Internet access, online databases with indexing and full text access to thousands of journals, tutorial programs, an office suite of software programs, and tutorial and other class support software. The library is open during all hours of class and on Fridays and Saturdays.

In keeping with South University’s educational mission, South University – West Palm Beach is focused on producing graduates who are prepared for the challenges of entry into professional life. The West Palm Beach campus has engendered a relationship with the surrounding community, reaching out to its neighbors to participate in community activities and host special events.

**Master’s Degrees**
- Professional Counseling (MA)
- Business Administration (AMBA/MBA)
- Healthcare Administration (MBA)

**Bachelor’s Degrees**
- Business Administration (BBA)
- Criminal Justice (BS)
- Health Science (BS)
- Healthcare Management (BS)
- Legal Studies (BS)
- Nursing (BS)
- Nursing RN to BSN Degree Completion (RN to BSN)
- Psychology (BA)

**Associate’s Degrees**
- Paralegal Studies (AS)
- Physical Therapist Assisting (AS)
General Education

Overview of General Education Courses

General education courses at South University are designed to support the mission of preparing students for success in their careers. South University faculty and staff recognize that citizens of the future will need to be flexible and broadly knowledgeable if they are to adapt to the demands of a life shaped by changing technologies, growing diversity across peoples and value systems, and rapid social and cultural change. The general education requirements are designed to expose students to knowledge from a variety of areas, each framed through the lens of its own history and methodology. This broad-based experience in multiple fields will in turn help students develop their critical thinking skills while also better preparing them to enter their chosen program and related career fields.

Our general education curriculum is designed to challenge the individual to develop a deep and meaningful set of personal values and high ethical standards within a commitment to lifelong learning. The enhancement of analytical and critical thinking skills and an emphasis on creativity will be stressed, including the building of skills in oral and written communication. Using technology in coursework and the related skills of assessing the merits of various sources of information in an increasingly online world will be an important part of the general education experience. Students will have the opportunity to delve into the worlds of math and science, the humanities and the arts, and the social and behavioral sciences. Students can become comfortable in each of these areas and abilities while also gaining a challenging exposure to a range of human knowledge that will prepare them for work in their program of study, their professions and their lives.

The goal of the General Education curriculum at South University is to help students learn to:

- Communicate clearly, effectively, and sensitively in both written and spoken modes.
- Demonstrate basic skills and abilities in mathematical reasoning and the basic sciences.
- Summarize the ways in which technology shapes policies and practices, including our access to basic information and the growth of knowledge in all fields.
- Illustrate the capacity to think critically, analytically, and logically across multiple fields of inquiry.
- Distinguish and give examples of the nature and consequences of cultural, social, and intellectual diversity, including an increased recognition of the arts and literature.
- Recognize a deepened understanding of their personal values and ethical standards.
- Justify a commitment to lifelong learning.

Areas of Study

The general education requirements for South University are comprised of six specific areas. Each area represents a set of requirements designed to build basic skills and insights and to assure that each student experiences coursework in each of the areas of knowledge that together comprise the General Education curriculum. It is our belief that these components are directly associated with the qualities defining an educated professional and necessary for entry-level employment in a fast-paced, changing world. The components are designed to reflect the needs and expectations expressed by many employers of college graduates.

The frameworks shown below reflect minimum requirements to be met by all South University students at either the Associate’s or Bachelors degree levels. Programs may identify specific courses needed in that field as a part of the general education program while others may leave choices open to the interests and abilities of the student. The specific areas and course requirements will include the following, but students must check their program for any specific requirements needed to satisfy general education requirements.

General Education Curriculum Areas and Approved Courses

A. Professional Development (Program descriptions provide specific information for General Education and core curriculum requirements)
1. ITS1000 Computer and Internet Literacy (4)
2. UVC1000 Strategies for Success (4)

B. Basic Communications (Program descriptions provide specific information for General Education and core curriculum requirements)
1. ENG1001 Composition I (4)
2. ENG1002 Composition II (4)
3. ENG2001 Composition III (4)
4. SPC1026 Public Speaking (4)

C. Mathematics and Statistics (Program descriptions provide specific information for General Education and core curriculum requirements) (Placement test required)
1. MAT1001 Intermediate Algebra (4)
2. MAT1005 College Algebra (4)
3. MAT1500 College Mathematics (Revised) (4) (formerly MAT1002)
4. MAT2058 Statistics (Revised) (4)

D. Natural Sciences (Program descriptions provide specific information for General Education and core curriculum requirements)
1. BIO1011/1012 Anatomy and Physiology I and Lab (4, 2)
2. BIO1013/1014 Anatomy and Physiology II and Lab (4, 2)
3. BIO1020 Biology I (4)
4. BIO1021 Biology II (4)
5. CHM1010 General Chemistry (4)
E. Arts and Humanities (Program descriptions provide specific information for General Education and core curriculum requirements)

1. ENG2002  World Literature I (4)
2. ENG2003  World Literature II (4)
3. HIS1101  U.S. History I (Colonial to 1865) (4)
4. HIS1102  U.S. History II (1865 to present) (4)
5. HUM1001  History of Art through the Middle Ages (4)
6. HUM1002  History of Art from the Middle Ages to Modern Times (4)
7. HUM2101  World Civilization I (4)
8. HUM2102  World Civilization II (4)
9. PHI2301  Introduction to Philosophy (4)

F. Social and Behavioral Sciences (Program descriptions provide specific information for General Education and core curriculum requirements)

1. ECO2071  Principles of Microeconomics (4)
2. ECO2072  Principles of Macroeconomics (4)
3. POL2076  American Government (4)
4. PSY1001  General Psychology (4)
5. SOC1001  Introduction to Sociology (4)
6. SOC2010  Social Problems (4)
College of Arts and Sciences

Criminal Justice
Behavioral Sciences
Graphic Design
Legal/Paralegal Studies

Criminal Justice

Master of Science in Criminal Justice
The South University Master of Science in Criminal Justice degree program is designed to serve the growing number of individuals in the criminal justice system who desire a post baccalaureate education, as well as those in more traditional public and private employment who may wish to acquire further education in criminal justice.

The program is designed to serve a variety of student interests. It has been designed with a limited prerequisite requirement to enable students with bachelor’s degrees in related fields such as criminology, psychology, business or public administration, anthropology, political science, sociology or related social sciences to enroll along with students with undergraduate degrees in criminal justice.

The Master of Science degree program in Criminal Justice is designed to prepare students for management, administrative, research, and teaching positions. It is primarily designed to foster a learning community of criminal justice professionals who will use their knowledge within law enforcement, correctional, political, and legal arenas. Program graduates will also be prepared for admission to doctoral degree programs in criminal justice, criminology and other related fields as well as for advancement within existing law enforcement, correctional, local and state government, and legal institutions.

The program provides a general administration tract as well as three specializations in Homeland Security, Corrections and Cyber Crime that is designed to meet student needs for more in-depth knowledge, skills, and applications in areas of great national and international interest. The Master of Science in Criminal Justice degree program is offered only online.

Master of Science in Criminal Justice 48 Credit Hours

Foundation (For all specializations)

MCJ5001 Foundations in Criminal Justice 4
MCJ5003 Ethics and Moral Behavior in the Criminal Justice System 4
MCJ6003 Criminological Theory 4

Core

MCJ6001 Criminal Justice Administration 4
MCJ6002 Juvenile Justice Administration 4
MCJ5002 Advanced Techniques of Basic and Applied Research in Criminal Justice 4
MCJ6004 Criminal Justice Planning and Innovation 4
MCJ6401 Critical/Controversial Issues: Law Enforcement 4
MCJ6403 Special Topics in Criminal Justice Organizational Management 4
MCJ6996 Applied Research Project I 1
MCJ6997 Applied Research Project II 1
MCJ6998 Applied Research Project III 1
MCJ6999 Applied Research Project IV 1

Electives (Choose two electives)

MCJ6402 Critical/Controversial Issues: Corrections 4
MCJ6404 Political Terrorism 4
MCJ6405 Organizational Leadership 4
MCJ6406 Legal Issues in Criminal Justice 4
LEA5100 Leadership and Innovation 4

Specialization in Homeland Security
Core 28 Credit Hours

MCJ6601 Resource and Agency Coordination 4
MCJ6505 Management of Critical Incidents 4
MCJ5002 Advanced Techniques of Basic and Applied Research in Criminal Justice 4
MCJ6404 Political Terrorism 4
MCJ6004 Criminal Justice Planning and Innovation 4
MCJ6620 Special Topics in Homeland Security 4
MCJ6996 Applied Research Project I 1
MCJ6997 Applied Research Project II 1
MCJ6998 Applied Research Project III 1
MCJ6999 Applied Research Project IV 1

Electives (Choose two electives)

MCJ6401 Critical/Controversial Issues: Law Enforcement 4
MCJ6402 Critical/Controversial Issues: Corrections 4
MCJ6403 Special Topics in Criminal Justice Organizational Management 4
MCJ6404 Political Terrorism 4
MCJ6405 Organizational Leadership 4
MCJ6406 Legal Issues in Criminal Justice 4
LEA5100 Leadership, Organization Theory and Change 4

Specialization in Corrections
Core 28 Credit Hours

MCJ6701 Theory and Practice of Community Corrections and Re-entry Programs 4
MCJ6705 Theory and Practice of Institutional Corrections 4
MCJ5002 Advanced Techniques of Basic and Applied Research in Criminal Justice 4
MCJ6710 Penology 4
MCJ6402 Critical/Controversial Issues: Corrections 4
MCJ6725 Capital Punishment 4
MCJ6996 Applied Research Project I 1
MCJ6997 Applied Research Project II 1
MCJ6998 Applied Research Project III 1
MCJ6999 Applied Research Project IV 1

Electives (Choose two electives)

MCJ6001 Criminal Justice Administration 4
MCJ6004 Criminal Justice Planning and Innovation 4
MCJ6403 Special Topics in Criminal Justice Organizational Management 4
MCJ6405 Organizational Leadership 4
MCJ6410 Legal Issues in Criminal Justice 4
LEA5100 Leadership, Organization Theory and Change 4

Specialization in Cyber Crime
Core 28 Credit Hours

ITS5070 Computer Security in Criminal Justice 4
ITS2621 Network Security 4
MCJ5002 Advanced Techniques of Basic and Applied Research in Criminal Justice 4
IT56102 Computer Security and Forensics 4
MCJ6810 Advanced Digital Forensics 4
MCJ6820 International Cyber Crime and Information Systems Security 4
MCJ6996 Applied Research Project I 1
MCJ6997 Applied Research Project II 1
MCJ6998 Applied Research Project III 1
MCJ6999 Applied Research Project IV 1

Electives (Choose two electives)

MCJ6001 Criminal Justice Administration 4
MCJ6004 Criminal Justice Planning and Innovation 4
MCJ6401 Critical/Controversial Issues: Law Enforcement 4
MCJ6402 Critical/Controversial Issues: Corrections 4
MCJ6403 Special Topics in Criminal Justice Organizational Management 4
MCJ6404 Political Terrorism 4
MCJ6405 Organizational Leadership 4
MCJ6410 Legal Issues in Criminal Justice 4
LEA5100 Leadership and Innovation 4

Specialization in Public Administration
Core 28 Credit Hours

MCJ6001 Criminal Justice Administration 4
MPA5801 Foundations of Public Administration 4
MCJ5002 Advanced Techniques of Basic and Applied Research in Criminal Justice 4
MPA5805 Public and Non-profit Organizational Behavior 4
MPA5810 Public and Non-profit Budgeting and Accounting 4
MPA5901 State and Local Government and Intergovernmental Relations 4
MCJ6996 Applied Research Project: Part I 1
MCJ6997 Applied Research Project: Part II 1
MCJ6998 Applied Research Project: Part III 1
MCJ6999 Applied Research Project: Part IV 1

Electives (Choose two Electives)

MCJ6004 Criminal Justice Planning and Innovation 4
MCJ6403 Special Topics in Criminal Justice Organizational Management 4
MPA5815 Grant Writing and Contract Administration 4
MPA5855 Legislative and Judicial Process 4
MPA5855 Public Policy Analysis 4
MPA5810 Legal Environment of Public Administration 4
MBE4051 Strategic Human Resources Management 4
Bachelor of Science in Criminal Justice

The South University Criminal Justice program offers a course of study leading to a Bachelor of Science degree in Criminal Justice. This course of study is designed to give students broad perspectives on the causes of crime and critical insights to the functions of the components of the criminal justice system. Courses in the program deal with crime, violence, and other forms of deviance and the responses to these problems by police, courts, and corrections; contemporary criminal justice issues; and ethical concerns and research. Students in the criminal justice program receive excellent preparation for further study in graduate or professional schools as well as for entry-level careers in the criminal justice system.

**Bachelor of Science in Criminal Justice**

**180 Credit Hours**

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<tr>
<th>Area I General Education</th>
<th>64 Credit Hours</th>
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<tbody>
<tr>
<td>Professional Development</td>
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<td>ITS1000</td>
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<tr>
<td>UVC1000</td>
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<td>Basic Communications</td>
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<tr>
<td>ENGL2001</td>
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<td>SPC1026</td>
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<tr>
<td>Mathematics and Statistics</td>
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<tr>
<td>MAT2098 Statistics</td>
<td>4</td>
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<tr>
<td>MAT1001 Intermediate Algebra</td>
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<tr>
<td>MAT1005 College Algebra</td>
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<tr>
<td>MAT1100 College Mathematics</td>
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<tr>
<td>MAT2000 Pre-Calculus</td>
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<tr>
<td>MAT2101 Calculus I</td>
<td>4</td>
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<td>MAT2102 Calculus II</td>
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<tr>
<td>Natural Sciences Choose two:</td>
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<tr>
<td>BID1020 Biology I</td>
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<tr>
<td>BID1021 Biology II</td>
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<tr>
<td>CHM1010 General Chemistry</td>
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<tr>
<td>Arts and Humanities Choose two:</td>
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</tr>
<tr>
<td>ENGL2002 World Literature</td>
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<tr>
<td>ENGL2003 World Literature</td>
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<tr>
<td>HIS1011 US History I</td>
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<tr>
<td>HIS1022 US History II</td>
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<tr>
<td>HUM1001 History of Art through the Middle Ages</td>
<td>4</td>
</tr>
<tr>
<td>HUM1002 History of Art from the Middle Ages to Modern Times</td>
<td>4</td>
</tr>
<tr>
<td>HUM2101 World Civilization I</td>
<td>4</td>
</tr>
<tr>
<td>HUM2102 World Civilization II</td>
<td>4</td>
</tr>
<tr>
<td>PHIL201 Introduction to Philosophy</td>
<td></td>
</tr>
<tr>
<td>Social and Behavioral Sciences</td>
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</tr>
<tr>
<td>PSY1001 General Psychology</td>
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</tr>
<tr>
<td>SOC1001 Introduction to Sociology</td>
<td></td>
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<tr>
<td>Choose one (1) additional course from the list below:</td>
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</tr>
<tr>
<td>ECO2007 Principles of Microeconomics</td>
<td>4</td>
</tr>
<tr>
<td>ECO2007 Principles of Macroeconomics</td>
<td>4</td>
</tr>
<tr>
<td>POL2076 American Government</td>
<td>4</td>
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<tr>
<td>OCC2010 Social Problems</td>
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<table>
<thead>
<tr>
<th>Area II Foundation Requirements</th>
<th>24 Credit Hours</th>
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<tr>
<td>PSY2007 Statistics for Behavioral Sciences</td>
<td>4</td>
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<tr>
<td>(must be taken concurrently with PSY2008 Statistics Lab)</td>
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<tr>
<td>PSY2008 Statistics Lab</td>
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<tr>
<td>PSY2060 Research Methods</td>
<td>4</td>
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<tr>
<td>(must be taken concurrently with PSY2061 Research Methods Lab)</td>
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<tr>
<td>PSY2061 Research Methods Lab</td>
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<tr>
<td>Choose three (3) additional electives from the list below in consultation with advisor:</td>
<td></td>
</tr>
<tr>
<td>CRJ2003 Juvenile Justice System</td>
<td>4</td>
</tr>
<tr>
<td>CRJ2005 Juvenile Justice System</td>
<td>4</td>
</tr>
<tr>
<td>CRJ2006 Introduction to Police Organizations</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3007 Law Enforcement Structure/Behavior</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3014 Criminal Justice and the Media</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3015 White Collar Crime</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3024 Serial Killers/Mass Murderers</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3025 Comparative Criminal Justice Systems</td>
<td>4</td>
</tr>
<tr>
<td>EDM2010 Fundamentals of Emergency and Disaster Management</td>
<td>4</td>
</tr>
<tr>
<td>Other courses may be used with the specific approval of the academic advisor:</td>
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</table>

<table>
<thead>
<tr>
<th>Area III Major Requirements</th>
<th>92 Credit Hours</th>
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<tbody>
<tr>
<td>Core</td>
<td>52 Credit Hours</td>
</tr>
<tr>
<td>CRJ1101 Introduction to Criminal Justice and Law Enforcement</td>
<td>4</td>
</tr>
<tr>
<td>CRJ1102 Introduction to Criminal Courts and Corrections</td>
<td>4</td>
</tr>
<tr>
<td>CRJ2002 Criminal Law</td>
<td>4</td>
</tr>
<tr>
<td>CRJ2004 Ethics in Criminal Justice</td>
<td>4</td>
</tr>
<tr>
<td>CRJ2006 Criminal Procedures</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3004 Race, Class and Gender in Criminal Justice</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3005 Criminal Justice Management and Administration</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3006 Theories of Crime/Justice</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3011 Criminology</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3012 Introduction to Juvenile Delinquency</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4001 Victimology</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4003 Critical Issues in Criminal Justice</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4007 Alcohol, Drugs and Criminal Justice Policy</td>
<td>4</td>
</tr>
<tr>
<td>Choose five (5) additional advisor-approved Criminal Justice electives.</td>
<td>20</td>
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<tr>
<td>Capstone</td>
<td></td>
</tr>
<tr>
<td>CRJ4021 Internship in the Criminal Justice System I</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4096 Internship in the Criminal Justice System II</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4097 Internship in the Criminal Justice System III</td>
<td>4</td>
</tr>
<tr>
<td>EDM2010 Fundamentals of Emergency and Disaster Management</td>
<td>4</td>
</tr>
<tr>
<td>MGT3045 Human Resource Management</td>
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<tr>
<td>Capstone</td>
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</tr>
<tr>
<td>CRJ4099 Senior Seminar</td>
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<tr>
<td>College of Arts and Sciences</td>
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</table>

Choose nine (9) advisor-approved Criminal Justice courses or approved electives as shown below:

<table>
<thead>
<tr>
<th>Corrections</th>
<th>4</th>
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<tbody>
<tr>
<td>CRJ3021 Probation and Parole</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4004 Family Violence</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4006 Administration of Correctional Facilities</td>
<td>4</td>
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<tr>
<td>CRJ4007 Illegal Immigration and the Criminal Justice System</td>
<td>4</td>
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<tr>
<td>Choose five (5) additional advisor-approved Criminal Justice electives.</td>
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</table>

<table>
<thead>
<tr>
<th>Crime Scene Investigation</th>
<th>4</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRJ3008 Criminalistics I</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4012 Criminal Investigation</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4013 Criminalistics II</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4014 Crime Scene Investigation</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4015 Bloodstain Pattern Analysis</td>
<td>4</td>
</tr>
<tr>
<td>Choose three (3) additional advisor-approved Criminal Justice electives.</td>
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<table>
<thead>
<tr>
<th>Cyber Crime</th>
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</thead>
<tbody>
<tr>
<td>CRJ4021 Cyber Crime</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4022 Digital Forensics</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4030 Foundations of Information Technology</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4032 Networking Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4034 IT Security: Access and Protection</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4036 Case Studies in Computer Security</td>
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<tr>
<td>Choose three (3) additional advisor-approved Criminal Justice electives.</td>
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<table>
<thead>
<tr>
<th>Juvenile Justice</th>
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</thead>
<tbody>
<tr>
<td>CRJ3021 Probation and Parole</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3022 Juvenile Procedures</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4002 Restorative Justice</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4004 Family Violence</td>
<td>4</td>
</tr>
<tr>
<td>Choose five (5) additional advisor-approved Criminal Justice electives.</td>
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<table>
<thead>
<tr>
<th>Law Enforcement</th>
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<tbody>
<tr>
<td>CRJ3007 Law Enforcement Structure and Process</td>
<td>4</td>
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<tr>
<td>CRJ4006 Community Policing</td>
<td>4</td>
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<tr>
<td>CRJ4009 Illegal Immigration and the Criminal Justice System</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4010 Law Enforcement Supervision and Management</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4011 Terrorism and Homeland Security</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4012 Criminal Investigation</td>
<td>4</td>
</tr>
<tr>
<td>Choose three (3) additional advisor-approved Criminal Justice electives.</td>
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<table>
<thead>
<tr>
<th>Electives for Criminal Justice Specializations</th>
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<tbody>
<tr>
<td>CRJ2003 Juvenile Justice System</td>
<td>4</td>
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<tr>
<td>CRJ2005 Introduction to Police Organizations</td>
<td>4</td>
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<tr>
<td>CRJ3007 Law Enforcement Structure and Process</td>
<td>4</td>
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<tr>
<td>CRJ3008 Criminalistics I</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3010 Deviant Behavior</td>
<td>4</td>
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<tr>
<td>CRJ3014 Criminal Justice and the Media</td>
<td>4</td>
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<tr>
<td>CRJ3015 White Collar Crime</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3020 Civil Liability</td>
<td>4</td>
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<tr>
<td>CRJ3021 Probation and Parole</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3022 Juvenile Procedures</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3023 Organized Crime</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3024 Serial Killers/Mass Murderers</td>
<td>4</td>
</tr>
<tr>
<td>CRJ3025 Comparative Criminal Justice Systems</td>
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<tr>
<td>CRJ4002 Restorative Justice</td>
<td>4</td>
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<tr>
<td>CRJ4004 Family Violence</td>
<td>4</td>
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<tr>
<td>CRJ4006 Community Policing</td>
<td>4</td>
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<tr>
<td>CRJ4008 Administration of Correctional Facilities</td>
<td>4</td>
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<tr>
<td>CRJ4009 Illegal Immigration and the Criminal Justice System</td>
<td>4</td>
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<tr>
<td>CRJ4010 Law Enforcement Supervision and Management</td>
<td>4</td>
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<tr>
<td>CRJ4011 Terrorism and Homeland Security</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4012 Criminal Investigation</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4013 Criminalistics II</td>
<td>4</td>
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<tr>
<td>CRJ4014 Crime Scene Investigation</td>
<td>4</td>
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<tr>
<td>CRJ4015 Bloodstain Pattern Analysis</td>
<td>4</td>
</tr>
<tr>
<td>CRJ4021 Cyber Crime</td>
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<tr>
<td>CRJ4022 Digital Forensics</td>
<td>4</td>
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<tr>
<td>CRJ4095 Internship in the Criminal Justice System I</td>
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<td>CRJ4096 Internship in the Criminal Justice System II</td>
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<tr>
<td>CRJ4097 Internship in the Criminal Justice System III</td>
<td>4</td>
</tr>
<tr>
<td>EDM2010 Fundamentals of Emergency and Disaster Management</td>
<td>4</td>
</tr>
<tr>
<td>MGT3045 Human Resource Management</td>
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</table>

| 31 | 4 |
College of Arts and Sciences

Associate of Science in Criminal Justice

The Associate of Science in Criminal Justice degree program is designed to provide students with a broad based education and a foundation of knowledge into crime and society’s response to it. Courses in the program include an introduction to the organization and functions of law enforcement, the courts and corrections, as well as the basic systems and processes of emergency and disaster management. Successful completion of the Associate of Science in Criminal Justice degree program prepares students for entry into the Bachelor of Science in Criminal Justice degree program.

Area I General Education Requirements 40 Credit Hours

Professional Development

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>ITS1000</td>
<td>Computer and Internet Literacy</td>
<td>4</td>
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<tr>
<td>UVC1000</td>
<td>Strategies for Success</td>
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Basic Communications

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<th>Course Code</th>
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<tr>
<td>ENG1001</td>
<td>Composition I</td>
<td>4</td>
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<tr>
<td>ENG1002</td>
<td>Composition II/Literature</td>
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<tr>
<td>ENG2001</td>
<td>Composition III</td>
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<tr>
<td>SPC1026</td>
<td>Public Speaking</td>
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Area II General Education Requirements 42 Credit Hours

Mathematics and Statistics

Choose one Course

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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</thead>
<tbody>
<tr>
<td>MATH1001</td>
<td>Intermediate Algebra</td>
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<tr>
<td>MATH105</td>
<td>College Algebra</td>
<td>4</td>
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<td>MATH2000</td>
<td>Precalculus</td>
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<td>MATH2101</td>
<td>Calculus I</td>
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<td>MATH2102</td>
<td>Calculus II</td>
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Natural Sciences

Choose one Course

<table>
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<th>Course Code</th>
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<tr>
<td>BIOL1020</td>
<td>Biology I</td>
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<td>BIOL1021</td>
<td>Biology II</td>
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<tr>
<td>CHM1010</td>
<td>General Chemistry</td>
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</tbody>
</table>

Area III Professional Development 43 Credit Hours

Area I General Education Requirements 40 Credit Hours

Area II General Education Requirements 42 Credit Hours

Area III Professional Development 43 Credit Hours

Behavioral Sciences

Master of Arts in Professional Counseling

The South University Master of Arts degree program in Professional Counseling is intended to meet the local and regional need for qualified professional counselors. The emphasis of the program is on community, agency, and clinical mental health counseling. The program is designed to enable program graduates to achieve all initial eligibility criteria to become certified as a National Certified Counselor (NCC) by the National Board for Certified Counselors (NBCC) and licensed in their state*. The length of the Professional Counseling program varies in accord with the licensing requirements of the states in which the program is offered. As a result, the program may not meet the licensing requirements of all states. The student should contact the licensing board in the state in which they anticipate seeking licensure to determine the appropriate program. By way of illustration, the tracks offered at the Columbia campus are 77 and 91 credit hours. Both tracks meet current state requirements for Counseling programs in South Carolina. The program is 90 hours at the Montgomery campus, which meets the current state requirements for Counseling programs in Alabama. The Program is 91 hours at the Novi, Richmond, and Virginia Beach campuses, which meets the current requirements for Counseling programs in Michigan and Virginia. The tracks offered at the Savannah campus are 72 and 91 hours. Both tracks meet current state requirements for Counseling programs in Florida.

The delivery structure of the program provides the opportunity for students who wish to balance the rigors of work and home while pursuing their master’s degree. Classes will meet each Saturday and weeknights as needed. Students will have the opportunity to complete two to three classes each quarter. Classes will be taken one at a time and each class will be 10 weeks in length.

Students who enroll in the program will be taught via two primary modes of instruction. The majority of the program will involve didactic and experiential classroom instruction. The second mode of instruction will focus on supervised field experiences. Students will be placed in actual community counseling settings and will practice counseling under the auspices of an onsite supervisor. Students in field placements will also receive weekly individual and group supervision from qualified faculty supervisors.

The objectives of the South University Professional Counseling program are to recruit qualified students from all areas and provide fair and equitable admissions criteria; make available a variety of instructional models and resources to provide the student with the most effective learning arrangements and to provide appropriate learning opportunities for counseling students that will prepare them to perform their expected competencies in an ethical, legal, safe, and effective manner upon graduation; prepare counseling students to communicate effectively; instill the importance and value of continued education and involvement in appropriate professional and community affairs after graduation; and encourage the counseling students to recognize their own strengths and limitations.

*South University does not guarantee third-party certification/licensure. Outside agencies control the requirements for taking and passing certification/licensing exams and are subject to change without notice to South University.

The South University Professional Counseling program varies in accord with the licensing requirements of the states in which the program is offered. As a result, the program may not meet the licensing requirements of all states. The student should contact the licensing board in the state in which they anticipate seeking licensure to determine the appropriate program.

Beach campuses only) 91 Credit Hours

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>CN6002</td>
<td>Counseling Theory</td>
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<td>CN6018</td>
<td>Psychopathology (DSM/ICD)</td>
<td>4.5</td>
</tr>
<tr>
<td>CN6019</td>
<td>Diagnostics for Psychopathology (DSM/ICD)</td>
<td>4.5</td>
</tr>
<tr>
<td>CN6027</td>
<td>Human Growth and Development</td>
<td>4.5</td>
</tr>
<tr>
<td>CN6104</td>
<td>Counseling Skills</td>
<td>4</td>
</tr>
<tr>
<td>CN6105</td>
<td>Advanced Counseling Skills and Treatment</td>
<td>4.5</td>
</tr>
<tr>
<td>CN6307</td>
<td>Professional and Ethical Issues</td>
<td>4.5</td>
</tr>
<tr>
<td>CN6425</td>
<td>Clinical Mental Health Counseling</td>
<td>4</td>
</tr>
<tr>
<td>CN6507</td>
<td>Group Counseling</td>
<td>4.5</td>
</tr>
<tr>
<td>CN6513</td>
<td>Social and Cultural Foundations</td>
<td>4.5</td>
</tr>
<tr>
<td>CN6523</td>
<td>Research and Evaluation</td>
<td>4.5</td>
</tr>
<tr>
<td>CN6526</td>
<td>Individual Assessment</td>
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<tr>
<td>CN6528</td>
<td>Assessment II</td>
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</tbody>
</table>

Master of Arts in Professional Counseling

Clinical Mental Health Counseling Track Course Listing

Course Listing (Curriculum for Columbia, Richmond, Savannah, and Virginia Beach campuses only)
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
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</thead>
<tbody>
<tr>
<td>CNS6602</td>
<td>Lifestyle and Career Development</td>
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<tr>
<td>CNS6700</td>
<td>Couples and Family Therapy</td>
<td>4</td>
</tr>
<tr>
<td>CNS6750</td>
<td>Management, Consultation and Advocacy</td>
<td>4</td>
</tr>
<tr>
<td>CNS6980</td>
<td>Psychopharmacology</td>
<td>4</td>
</tr>
<tr>
<td>CNS6801</td>
<td>Diagnosis and Treatment of Addictive Disorders</td>
<td>4</td>
</tr>
<tr>
<td>CNS7005</td>
<td>Practicum</td>
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<tr>
<td>CNS7500</td>
<td>Internship I</td>
<td>4 or</td>
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<tr>
<td>CNS7301</td>
<td>Internship I</td>
<td>6</td>
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<tr>
<td>CNS7600</td>
<td>Internship II</td>
<td>8 or</td>
</tr>
<tr>
<td>CNS7401</td>
<td>Internship II</td>
<td>6 or</td>
</tr>
<tr>
<td>CNS7625</td>
<td>Internship IIA</td>
<td>4 and</td>
</tr>
<tr>
<td>CNS7650</td>
<td>Internship IIIB</td>
<td>4</td>
</tr>
<tr>
<td>CNS8000</td>
<td>Comprehensive Examination</td>
<td>0</td>
</tr>
</tbody>
</table>

Clinical Mental Health Counseling Track Course Listing

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CNS6000</td>
<td>Counseling Theory</td>
<td>4</td>
</tr>
<tr>
<td>CNS6020</td>
<td>Psychopathology (DSM/ICD)</td>
<td>4</td>
</tr>
<tr>
<td>CNS6021</td>
<td>Diagnostics of Psychopathology (DSM/ICD)</td>
<td>4</td>
</tr>
<tr>
<td>CNS6025</td>
<td>Human Growth and Development</td>
<td>4</td>
</tr>
<tr>
<td>CNS6104</td>
<td>Counseling Skills</td>
<td>4</td>
</tr>
<tr>
<td>CNS6105</td>
<td>Advanced Counseling Skills and Treatment</td>
<td>4</td>
</tr>
<tr>
<td>CNS6308</td>
<td>Professional and Ethical Issues</td>
<td>4</td>
</tr>
<tr>
<td>CNS6425</td>
<td>Clinical Mental Health Counseling</td>
<td>4</td>
</tr>
<tr>
<td>CNS6505</td>
<td>Group Counseling</td>
<td>4</td>
</tr>
<tr>
<td>CNS6511</td>
<td>Social and Cultural Foundations</td>
<td>4</td>
</tr>
<tr>
<td>CNS6521</td>
<td>Research and Evaluation</td>
<td>4</td>
</tr>
<tr>
<td>CNS6625</td>
<td>Individual Assessment</td>
<td>4</td>
</tr>
<tr>
<td>CNS6628</td>
<td>Assessment II</td>
<td>4</td>
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<tr>
<td>CNS6660</td>
<td>Lifestyle and Career Development</td>
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</tr>
<tr>
<td>CNS6700</td>
<td>Couples and Family Therapy</td>
<td>4</td>
</tr>
<tr>
<td>CNS6750</td>
<td>Management, Consultation, and Advocacy</td>
<td>4</td>
</tr>
<tr>
<td>CNS6800</td>
<td>Human Sexuality</td>
<td>4</td>
</tr>
<tr>
<td>CNS6850</td>
<td>Psychopharmacology</td>
<td>4</td>
</tr>
<tr>
<td>CNS6901</td>
<td>Diagnosis and Treatment of Addictive Disorders</td>
<td>4</td>
</tr>
<tr>
<td>CNS7005</td>
<td>Practicum</td>
<td>2</td>
</tr>
<tr>
<td>CNS7500</td>
<td>Internship I</td>
<td>4 or</td>
</tr>
<tr>
<td>CNS7301</td>
<td>Internship I</td>
<td>6</td>
</tr>
<tr>
<td>CNS7600</td>
<td>Internship II</td>
<td>8 or</td>
</tr>
<tr>
<td>CNS7401</td>
<td>Internship II</td>
<td>6 or</td>
</tr>
<tr>
<td>CNS7625</td>
<td>Internship IIA</td>
<td>4 and</td>
</tr>
<tr>
<td>CNS7650</td>
<td>Internship IIIB</td>
<td>4</td>
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<tr>
<td>CNS8000</td>
<td>Comprehensive Examination</td>
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</table>

Choose two (2) additional courses from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT1005</td>
<td>Intermediate Algebra</td>
<td>4</td>
</tr>
<tr>
<td>MAT1006</td>
<td>College Algebra</td>
<td>4</td>
</tr>
<tr>
<td>MAT1500</td>
<td>College Mathematics</td>
<td>4</td>
</tr>
<tr>
<td>MAT2000</td>
<td>Pre-Calculus</td>
<td>4</td>
</tr>
<tr>
<td>MAT2101</td>
<td>Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT2102</td>
<td>Calculus II</td>
<td>4</td>
</tr>
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</table>

Choose one additional course from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI1011</td>
<td>Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>BI1012</td>
<td>Anatomy and Physiology I Lab</td>
<td>2</td>
</tr>
<tr>
<td>BI1013</td>
<td>Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>BI1020</td>
<td>Biology I</td>
<td>4</td>
</tr>
<tr>
<td>BI1021</td>
<td>Biology II</td>
<td>4</td>
</tr>
</tbody>
</table>

Choose one Natural Sciences course:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM1010</td>
<td>General Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>ENG2001</td>
<td>Composition I</td>
<td>4</td>
</tr>
<tr>
<td>ENG2002</td>
<td>Composition II/Literature</td>
<td>4</td>
</tr>
<tr>
<td>HIS1101</td>
<td>US History I</td>
<td>4</td>
</tr>
<tr>
<td>HIS1102</td>
<td>US History II</td>
<td>4</td>
</tr>
</tbody>
</table>

*Note: If a BA Psychology student chooses to take an Anatomy and Physiology course, only BI1011 and BI1012 satisfy the Natural Sciences requirement. Students enrolling in either course must, however, also take the related co-requisite lab courses: BI1012 and BI1014 respectively.

Bachelor of Arts in Psychology

The Bachelor of Arts in Psychology degree program is designed to provide students with a broad background in general education, and to provide initial training and quality instruction for students seeking entry-level careers in psychology, or a graduate degree in the behavioral sciences. The program includes the general education core of required courses and requires completion of a core of required psychology courses covering a general foundation stressing the scientific study of human behavior. Additionally, students complete upper-level advanced courses in many disciplines in the field of psychology.

Bachelor of Arts in Psychology

<table>
<thead>
<tr>
<th>Area I General Education Requirements</th>
<th>64-66 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Development</td>
<td></td>
</tr>
<tr>
<td>ITS1000 Computer and Internet Literacy</td>
<td>4</td>
</tr>
<tr>
<td>UVC1000 Strategies for Success</td>
<td>4</td>
</tr>
<tr>
<td>Basic Communications</td>
<td></td>
</tr>
<tr>
<td>ENG1001 Composition I</td>
<td>4</td>
</tr>
<tr>
<td>ENG1002 Composition II/Literature</td>
<td>4</td>
</tr>
<tr>
<td>ENG2001 Composition III</td>
<td>4</td>
</tr>
<tr>
<td>SPC1026 Public Speaking</td>
<td>4</td>
</tr>
<tr>
<td>Mathematics and Statistics</td>
<td></td>
</tr>
<tr>
<td>MAT2058 Statistics</td>
<td>4</td>
</tr>
<tr>
<td>Choose two (2) additional courses from the following:</td>
<td></td>
</tr>
<tr>
<td>MAT1001 Intermediate Algebra</td>
<td>4</td>
</tr>
<tr>
<td>MAT1005 College Algebra</td>
<td>4</td>
</tr>
<tr>
<td>MAT1500 College Mathematics</td>
<td>4</td>
</tr>
<tr>
<td>MAT2000 Pre-Calculus</td>
<td>4</td>
</tr>
<tr>
<td>MAT2101 Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT2102 Calculus II</td>
<td>4</td>
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</table>

Choose one additional course from the following:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>BI1011</td>
<td>Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>BI1012</td>
<td>Anatomy and Physiology I Lab</td>
<td>2</td>
</tr>
<tr>
<td>BI1013</td>
<td>Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>BI1020</td>
<td>Biology I</td>
<td>4</td>
</tr>
<tr>
<td>BI1021</td>
<td>Biology II</td>
<td>4</td>
</tr>
<tr>
<td>CHM1010</td>
<td>General Chemistry</td>
<td>4</td>
</tr>
</tbody>
</table>

College of Arts and Sciences

*All course work must be taken, with the exception of CNS6600 (or 6602) Lifestyle and Career Development and CNS6852 (or 6852) Research and Evaluation, prior to the inception of practicum(s) and internships.

Natural Sciences Choose two:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHM1010</td>
<td>General Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>ENG1001</td>
<td>Composition I</td>
<td>4</td>
</tr>
<tr>
<td>ENG1002</td>
<td>Composition II/Literature</td>
<td>4</td>
</tr>
<tr>
<td>HIS1101</td>
<td>US History I</td>
<td>4</td>
</tr>
<tr>
<td>HIS1102</td>
<td>US History II</td>
<td>4</td>
</tr>
<tr>
<td>HUM1001</td>
<td>History of Art through the Middle Ages</td>
<td>4</td>
</tr>
<tr>
<td>HUM1002</td>
<td>History of Art from the Middle Ages to Modern Times</td>
<td>4</td>
</tr>
<tr>
<td>HUM2101</td>
<td>World Civilization</td>
<td>4</td>
</tr>
<tr>
<td>HUM2102</td>
<td>World Civilization</td>
<td>4</td>
</tr>
</tbody>
</table>

Bachelor of Arts in Psychology

Area I 180 -184 Credit Hours
College of Arts and Sciences

Social and Behavioral Sciences
PSY1001 General Psychology  
POL2076 American Government  
SOC1001 Introduction to Sociology

Area II Foundation Requirements Choose three: 12 Credit Hours
ACC1001 Accounting I  
AHS1001 Medical Terminology  
BUS1101 Introduction to Business  
BUS1038 Business Law

CRJ2110 Introduction to the Criminal Justice System and Law Enforcement  
CRJ2112 Introduction to the Criminal Courts and Corrections

CRJ2004 Ethics in Criminal Justice

CRJ2006 Criminal Procedures  
CRJ3004 Race, Class, and Gender in Criminal Justice

CRJ3007 Law Enforcement Structure and Process

CRJ3012 Introduction to Juvenile Delinquency

CRJ3014 Criminal Justice and the Media

CRJ3015 White Collar Crime

ECO2071 Microeconomics

ECO2072 Macroeconomics

ENG2002 World Literature I

ENG2003 World Literature II

HIS2001 Issues in Public Health

HIS1101 US History I  
HIS1102 US History II

HUM1001 History of Art through the Middle Ages  
HUM1002 History of Art from the Middle Ages to Modern Times

HUM2101 World Civilization I

HUM2102 World Civilization II

ITS1101 Foundations of Information Technology

MGT2037 Principles of Management

MGT3002 Organizational Behavior

MTG2009 Principles of Marketing

PHI2302 Critical Reasoning

PHI3001 Symbolic Logic

SOC2010 Social Problems

Note: These courses cannot count for both Area I and Area II credits.

Area III Major Program Requirements 194 Credit Hours

Core
PSY2007 Statistics for Behavioral Sciences

( must be taken concurrently with PSY2008 Statistics for Behavioral Sciences Lab)

PSY2008 Statistics for Behavioral Sciences Lab

PSY2010 Abnormal Psychology

PSY2022 Human Growth and Development

PSY2050 History and Systems

PSY2060 Research Methods

( must be taken concurrently with PSY2061 Research Methods Lab)

PSY2061 Research Methods Lab

PSY3001 Cognitive

( must be taken concurrently with PSY3002 Cognitive Lab)

PSY3002 Cognitive Lab

PSY3010 Social Psychology

( must be taken concurrently with PSY3011 Social Psychology Lab)

PSY3011 Social Psychology Lab

PSY3030 Personality

PSY4001 Addictions

PSY4030 Multicultural Psychology

PSY4040 Human Sexuality

PSY4060 Psychology and the Media

PSY4300 Anxiety Disorders

PSY4320 Psychology and Gender

PSY4400 Child and Adolescent Disorders

PSY4420 Health Psychology

Psychology Electives

3000 Level Electives Choose four: 12 Credit Hours
PSY3420 Sensation and Perception

PSY3500 Motivation  
PSY3520 Child/Adolescent Development

PSY3530 Adult Development

PSY3540 Elderly Development

4000 Level Electives Choose four: 12 Credit Hours
PSY4470 Psychology and Law  
PSY4480 Psychology of Religion

PSY4490 Biological Psychology

PSY4540 Introduction to Professional Counseling

PSY4550 Introduction to Psychological Testing and Assessment

PSY4800 Senior Seminar I

Note: These courses cannot count for both Area I and Area II credits.

Area II Foundation Requirements

Area I General Education Requirements

Area II Foundation Requirements 54 Credit Hours

Area I General Education Requirements 52 Credit Hours

Psychology Electives

Note: These courses cannot count for both Area I and Area II credits.

Area III Major Requirements

Area III Major Requirements 62 Credit Hours

Core

Graphic Design

Bachelor of Science in Graphic Design

The Bachelor of Science in Graphic Design degree program is designed to provide students with a broad background in general education, advanced theoretical graphic design concepts, and practical applications. This rigorous program is designed for the student who is ready to pursue an entry-level career in the graphic design field as a production manager, art director, creative director, or studio manager. Both traditional and computer-based techniques are incorporated into the curriculum. The course work will emphasize development of technical skills, reasoning, analytical and problem solving abilities.

Bachelor of Science in Graphic Design 180 Credit Hours

Area I General Education Requirements 52 Credit Hours

Personal Development
ITS1000 Computer and Internet Literacy

UVC1000 Strategies for Success

Basic Communications
ENGL1010 Composition I

ENGL1002 Composition II/Literature

ENGL2001 Composition III

SPE1026 Public Speaking

Mathematics and Statistics Choose three:
MAT1001 Intermediate Algebra

MAT1005 College Algebra

MAT1002 College Mathematics

MAT2000 Pre-Calculus

MAT2588 Statistics

MAT2181 Calculus I

MAT2182 Calculus II

Natural Sciences Choose two:
BIO1020 Biology I

BIO1021 Biology II

CHM1010 General Chemistry

Arts and Humanities Choose two:
ENGL2002 World Literature I

ENGL2003 World Literature II

HIS1101 US History I

HIS1102 US History II

HUM1001 History of Art through the Middle Ages

HUM1002 History of Art from the Middle Ages to Modern Times

HUM2101 World Civilization I

HUM2102 World Civilization II

PHI2001 Introduction to Philosophy

Social and Behavioral Sciences Choose three:
ECO2071 Principles of Microeconomics

ECO2072 Principles of Macroeconomics

POL2076 American Government

PSY1001 General Psychology

SOC1001 Introduction to Sociology

SOCI2010 Social Problems

Area II Foundation Requirements 54 Credit Hours

GRA1000 Drawing and Perspective

GRA1001 Color Fundamentals

GRA1004 Design Fundamentals

GRA1005 Graphic Design Studio

GRA1011 Typography I

GRA1160 Digital Imaging

GRA1170 Observational Drawing

GRA1195 Digital Layout

GRA2010 3D Design Fundamentals

GRA2110 Digital Illustration

GRA2290 Concept Design

GRA2292 Print Production

GRA2800 Web Design I

GRA2900 Portfolio I

Area III Major Requirements 62 Credit Hours

Core

GRA3000 Graphic Symbolism

GRA3010 History of Graphic Design

GRA3011 Typography II

GRA3060 Multimedia I

GRA3090 Digital Photography for Designers

GRA3101 Package Design

GRA3700 Corporate Identity and Branding

GRA3810 Colateral Design

GRA3820 Advertising Design

GRA3850 Web Design II

GRA4000 Multimedia II

GRA4100 Professional Development
# Capstone Core Area II Major Program Requirements 54 Credit Hours

- Choose one Arts and Humanities:
  - Basic Communications
  - Choose one:
    - Arts and Humanities
    - Natural Sciences

# Associate of Science in Graphic Design
(Offered only at the Columbia campus)

The Associate of Science in Graphic Design degree program is designed to provide educational preparation for the student to serve in entry-level positions in the ever-changing and diverse field of advertising, publishing, and communications through technical and aesthetic skills. These skills can be developed through hands-on experience with illustration, graphic design, computer graphics, desktop publishing, designing with type, production, and photography.

The Associate of Science in Graphic Design degree program prepares students for entry-level positions such as assistant designer, graphic designer, production artist, and/or layout artist. The program is structured so that a student can continue directly into the Bachelor of Science in Graphic Design degree program.

### Associate of Science in Graphic Design 94 Credit Hours

<table>
<thead>
<tr>
<th>Area I General Education Requirements</th>
<th>40 Credit Hours</th>
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<tbody>
<tr>
<td>Professional Development</td>
<td>8</td>
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<tr>
<td>ITS1000: Computers and Internet Literacy</td>
<td>4</td>
</tr>
<tr>
<td>UVC1000: Strategies for Success</td>
<td>4</td>
</tr>
<tr>
<td><strong>Basic Communications</strong></td>
<td></td>
</tr>
<tr>
<td>ENGL1001: Composition I</td>
<td>4</td>
</tr>
<tr>
<td>ENGL1002: Composition II/Literature</td>
<td>4</td>
</tr>
<tr>
<td>ENGL2001: Composition III</td>
<td>4</td>
</tr>
<tr>
<td>SPCR1026: Public Speaking</td>
<td>4</td>
</tr>
<tr>
<td><strong>Mathematics and Statistics Choose one:</strong></td>
<td></td>
</tr>
<tr>
<td>MAT1101: Intermediate Algebra</td>
<td>4</td>
</tr>
<tr>
<td>MAT1105: College Algebra</td>
<td>4</td>
</tr>
<tr>
<td>MAT1500: College Mathematics</td>
<td>4</td>
</tr>
<tr>
<td>MAT2000: Pre-Calculus</td>
<td>4</td>
</tr>
<tr>
<td>MAT2008: Statistics</td>
<td>4</td>
</tr>
<tr>
<td>MAT2101: Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT2102: Calculus II</td>
<td>4</td>
</tr>
<tr>
<td><strong>Natural Sciences Choose one:</strong></td>
<td></td>
</tr>
<tr>
<td>BIOC1020: Biology I</td>
<td>4</td>
</tr>
<tr>
<td>BIOC1021: Biology II</td>
<td>4</td>
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<tr>
<td>CHM1010: General Chemistry</td>
<td>4</td>
</tr>
<tr>
<td><strong>Arts and Humanities Choose one:</strong></td>
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<tr>
<td>ENGL2002: World Literature I</td>
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<td>ENGL2003: World Literature II</td>
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</tr>
<tr>
<td>HIS1101: US History I</td>
<td>4</td>
</tr>
<tr>
<td>HIS1102: US History II</td>
<td>4</td>
</tr>
<tr>
<td>HUM1001: History of Art through the Middle Ages</td>
<td>4</td>
</tr>
<tr>
<td>HUM1002: History of Art from the Middle Ages to Modern Times</td>
<td>4</td>
</tr>
<tr>
<td>HUM2101: World Civilization I</td>
<td>4</td>
</tr>
<tr>
<td>HUM2102: World Civilization II</td>
<td>4</td>
</tr>
<tr>
<td>PHIL2031: Introduction to Philosophy</td>
<td>4</td>
</tr>
<tr>
<td><strong>Social and Behavioral Sciences Choose one:</strong></td>
<td>4</td>
</tr>
<tr>
<td>ECO2071: Principles of Microeconomics</td>
<td>4</td>
</tr>
<tr>
<td>ECO2072: Principles of Macroeconomics</td>
<td>4</td>
</tr>
<tr>
<td>POL1076: American Government</td>
<td>4</td>
</tr>
<tr>
<td>PSY1101: General Psychology</td>
<td>4</td>
</tr>
<tr>
<td>SOC1001: Introduction to Sociology</td>
<td>4</td>
</tr>
<tr>
<td><strong>Area II Major Program Requirements</strong></td>
<td>54 Credit Hours</td>
</tr>
<tr>
<td>GRA1000: Drawing and Perspective</td>
<td>4</td>
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<tr>
<td>GRA1001: Color Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>GRA1004: Design Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>GRA1005: Graphic Design Studio</td>
<td>4</td>
</tr>
<tr>
<td>GRA1101: Typography I</td>
<td>4</td>
</tr>
<tr>
<td>GRA1160: Digital Imaging</td>
<td>4</td>
</tr>
<tr>
<td>GRA1170: Observational Drawing</td>
<td>4</td>
</tr>
<tr>
<td>GRA1195: Digital Layout</td>
<td>4</td>
</tr>
<tr>
<td>GRA2010: 3D Design Fundamentals</td>
<td>4</td>
</tr>
<tr>
<td>GRA2110: Digital Illustration</td>
<td>4</td>
</tr>
<tr>
<td>GRA2290: Concept Design</td>
<td>4</td>
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<tr>
<td>GRA2292: Print Production</td>
<td>4</td>
</tr>
<tr>
<td>GRA2810: Web Design I</td>
<td>4</td>
</tr>
<tr>
<td><strong>Capstone</strong></td>
<td>2</td>
</tr>
</tbody>
</table>

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# College of Arts and Sciences

## Legal Studies

### Bachelor of Science in Legal Studies

The Bachelor of Science in Legal Studies degree program is designed to provide students with a broad academic background in general education, fundamental theoretical legal concepts, and practical applications. This program is designed for the student who has an interest in an entry-level career in the legal field. The graduate will be prepared for challenging assignments, including investigating cases, researching the law, and preparing documents for litigation or business transactions, while working under the supervision of a licensed attorney.

The course work is designed to emphasize development of keen analytical and critical thinking skills, while fostering sensitivity to cultural and political diversity. Graduates pursue entry-level positions as paralegals in law firms, banks, insurance companies, governmental agencies and corporations. A paralegal is a person who performs specifically delegated substantive legal work, for which a lawyer is responsible. Paralegals and legal assistants may not give legal advice, set fees, or represent clients in court. All students in our legal studies programs receive instruction in legal ethics and how to avoid the unauthorized practice of law.

### Bachelor of Science in Legal Studies 180 Credit Hours

<table>
<thead>
<tr>
<th>Area I General Education Requirements</th>
<th>64 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Professional Development</td>
<td>4</td>
</tr>
<tr>
<td>ITS1000: Computer and Internet Literacy</td>
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</tr>
<tr>
<td>UVC1000: Strategies for Success</td>
<td>4</td>
</tr>
<tr>
<td><strong>Basic Communications</strong></td>
<td></td>
</tr>
<tr>
<td>ENGL1001: Composition I</td>
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<tr>
<td>ENGL1002: Composition II/Literature</td>
<td>4</td>
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<td>ENGL2001: Composition III</td>
<td>4</td>
</tr>
<tr>
<td>SPCR1026: Public Speaking</td>
<td>4</td>
</tr>
<tr>
<td><strong>Mathematics and Statistics Choose one:</strong></td>
<td></td>
</tr>
<tr>
<td>MAT1101: Intermediate Algebra</td>
<td>4</td>
</tr>
<tr>
<td>MAT1105: College Algebra</td>
<td>4</td>
</tr>
<tr>
<td>MAT1500: College Mathematics</td>
<td>4</td>
</tr>
<tr>
<td>MAT2000: Pre-Calculus</td>
<td>4</td>
</tr>
<tr>
<td>MAT2008: Statistics</td>
<td>4</td>
</tr>
<tr>
<td>MAT2101: Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT2102: Calculus II</td>
<td>4</td>
</tr>
<tr>
<td><strong>Natural Sciences Choose two:</strong></td>
<td></td>
</tr>
<tr>
<td>BIOC1020: Biology I</td>
<td>4</td>
</tr>
<tr>
<td>BIOC1021: Biology II</td>
<td>4</td>
</tr>
<tr>
<td>CHM1010: General Chemistry</td>
<td>4</td>
</tr>
<tr>
<td><strong>Arts and Humanities Choose two:</strong></td>
<td></td>
</tr>
<tr>
<td>ENGL2002: World Literature I</td>
<td>4</td>
</tr>
<tr>
<td>ENGL2003: World Literature II</td>
<td>4</td>
</tr>
<tr>
<td>HIS1101: US History I</td>
<td>4</td>
</tr>
<tr>
<td>HIS1102: US History II</td>
<td>4</td>
</tr>
<tr>
<td>HUM1001: History of Art through the Middle Ages</td>
<td>4</td>
</tr>
<tr>
<td>HUM1002: History of Art from the Middle Ages to Modern Times</td>
<td>4</td>
</tr>
<tr>
<td>HUM2101: World Civilization I</td>
<td>4</td>
</tr>
<tr>
<td>HUM2102: World Civilization II</td>
<td>4</td>
</tr>
<tr>
<td>PHIL2031: Introduction to Philosophy</td>
<td>4</td>
</tr>
<tr>
<td><strong>Social and Behavioral Sciences Choose two:</strong></td>
<td>4</td>
</tr>
<tr>
<td>ECO2071: Principles of Microeconomics</td>
<td>4</td>
</tr>
<tr>
<td>ECO2072: Principles of Macroeconomics</td>
<td>4</td>
</tr>
<tr>
<td>POL1076: American Government</td>
<td>4</td>
</tr>
<tr>
<td>PSY1101: General Psychology</td>
<td>4</td>
</tr>
<tr>
<td>SOC1001: Introduction to Sociology</td>
<td>4</td>
</tr>
<tr>
<td><strong>Area II Foundation Requirements</strong></td>
<td>44 Credit Hours</td>
</tr>
<tr>
<td>BUS1038: Business Law I</td>
<td>4</td>
</tr>
<tr>
<td>BUS2023: Business Communications</td>
<td>4</td>
</tr>
<tr>
<td>BUS2038: Business Law II</td>
<td>4</td>
</tr>
<tr>
<td><strong>Choose one of the following or an additional advisor approved Business elective</strong></td>
<td>4</td>
</tr>
<tr>
<td>ACC1001: Accounting I</td>
<td>4</td>
</tr>
<tr>
<td>BUS1101: Introduction to Business</td>
<td>4</td>
</tr>
<tr>
<td>MGMT237: Principles of Management</td>
<td>4</td>
</tr>
<tr>
<td>MKT210: Principles of Marketing</td>
<td>4</td>
</tr>
<tr>
<td><strong>Area III Major Requirements</strong> 100 Credit Hours</td>
<td></td>
</tr>
<tr>
<td>LGS1001: Introduction to Paralegalism**</td>
<td>4</td>
</tr>
<tr>
<td>LGS1004: Torts and Remedies</td>
<td>4</td>
</tr>
<tr>
<td>LGS1005: Legal Research and Writing II**</td>
<td>4</td>
</tr>
</tbody>
</table>
College of Arts and Sciences

LGS1006  Legal Research and Writing II**  4
LGS2001  Civil Litigation**  4
LGS2002  Domestic Law  4
LGS2003  Estate Planning and Probate  4
LGS2004  Criminal Law  4
LGS2005  Real Estate Law  4
LGS2007  Computers in the Legal Office  4
LGS2009  Paralegal Externship  4
LGS4005  Advanced Legal Research and Writing  4
LGS4008  Litigation Support Management  4
LGS4101  Evidence  4
LGS4300  Employment Law  4
LGS4705  Legal Topics Seminar  4

** Only the Savannah campus is approved to offer legal studies courses in the partially online format. All students in the partially online legal studies programs at Savannah must complete the courses marked with asterisks (**) above in a traditional classroom format (not online). Students in the partially online legal studies program from the Savannah campus should contact their academic advisor for information on completing these requirements.

Electives
Choose two (2) additional courses from the following:
LGS2008  Worker's Compensation  4
LGS2010  Bankruptcy Law  4
LGS3009  International Law  4
LGS3025  Insurance Law  4
LGS3040  Constitutional Law  4
LGS3050  Immigration Law  4
LGS4020  Advanced Real Estate  4
LGS4045  Advanced Technology for Paralegals  4
LGS4050  Environmental Law  4
LGS4051  Cyberlaw  4
LGS4055  Intellectual Property  4
LGS4060  Legal Externship II  4

Choose seven (7) additional courses from the following:
LGS3009  International Law  4
LGS3025  Insurance Law  4
LGS3040  Constitutional Law  4
LGS3050  Immigration Law  4
LGS4020  Advanced Real Estate  4
LGS4045  Advanced Technology for Paralegals  4
LGS4050  Environmental Law  4
LGS4051  Cyberlaw  4
LGS4055  Intellectual Property  4
LGS4060  Legal Externship II  4

Associate of Science in Paralegal Studies

The paralegal studies program is designed to provide educational preparation for individuals to serve as paralegals or legal assistants. The program consists of specialized course work and a supervised externship in selected legal settings such as law firms, real estate and title companies, banks and state or federal governmental agencies. Practical training prepares graduates working under the supervision of a licensed attorney to perform many tasks in a legal office, including but not limited to, interviewing clients and witnesses, preparing legal documents and otherwise assisting attorneys with the preparation of their cases.

Associate of Science in Paralegal Studies 92 Credit Hours

Area I General Education Requirements 40 Credit Hours

Professional Development
ITS1000  Computers and the Internet  4
UVC1000  Strategies for Success  4

Basic Communications
ENG1001  Composition I  4
ENG1002  Composition II/Literature  4
ENG2001  Composition III  4
SPC1026  Public Speaking  4

Mathematics and Statistics Choose one:
MAT1001  Intermediate Algebra  4
MAT1005  College Algebra  4
MAT1500  College Mathematics  4
MAT2000  Pre-Calculus  4
MAT2058  Statistics  4
MAT2101  Calculus I  4
MAT2102  Calculus II  4

Natural Sciences Choose one:
BIO1020  Biology I  4
BIO1211  Biology II  4
CHM1010  General Chemistry  4

Arts and Humanities Choose one:
ENG2002  World Literature I  4
ENG2003  World Literature II  4
HIS1101  US History I  4
HIS1102  US History II  4
HUM1001  History of Art through the Middle Ages  4
HUM1002  History of Art from the Middle Ages to Modern Times  4

Area II Foundation Requirements  8 Credit Hours

Core
LGS1001  Introduction to Paralegalism*  4
LGS1004  Torts and Remedies  4
LGS1005  Legal Research and Writing I*  4
LGS1006  Legal Research and Writing II*  4
LGS2001  Civil Litigation*  4
LGS2007  Computers in the Legal Office  4
Area III Major Requirements  44 Credit Hours

Electives Choose four:
LGS2002  Family Law  4
LGS2003  Estate Planning and Probate  4
LGS2004  Criminal Law  4
LGS2005  Real Estate Law  4
LGS2006  Worker's Compensation  4
LGS2010  Bankruptcy Law  4
LGS2030  Administrative Law  4
Capstone:
LGS2099  Paralegal Externship  4

Designated as "Capstone" Course for AS Degree

* The four courses marked with an asterisk (*) must be taken in a traditional classroom format (not online). Students working partially online should contact their academic advisor for information on completing these requirements.

* Only the Savannah campus is approved to offer Legal Studies courses in the partially online format. All partially online Legal Studies students must complete the courses marked with asterisks (*) above in a traditional classroom format (not online). Students in Savannah's partially online legal studies programs should contact their academic advisor for information on completing these requirements.
The South University College of Business offers a Doctor of Business Administration. This is a blended program which uses online classes and campus residencies to maximize the student experience. It also offers six master’s degree programs through campus locations and online, including the Master of Business Administration (MBA), the Accelerated Master of Business Administration, the Master of Business Administration in Healthcare Administration, Master of Science in Information Systems and Technology, Master of Science in Leadership and Master of Public Administration degree programs.

The College of Business includes programs leading to either a Bachelor of Business Administration (BBA) degree, Bachelor of Science in Healthcare Management, Bachelor of Science in Information Technology, Associate of Science degree in Accounting, Business Administration or Information Technology. Each program is built on a strong foundation of general studies in mathematics, science, language arts, and the social sciences.

Business Administration, Accounting and Doctor of Business Administration

Doctor of Business Administration

The Doctor of Business Administration (DBA) degree program at South University is designed to prepare students to teach business courses in higher education or to practice their profession in business or consulting. The program is organized around three core areas: field specialization, research methods/statistics, and quality teaching instruction.

The primary objective of the DBA degree program is to prepare students for faculty positions in academic institutions. Another potential value of the degree program is to train students for advancement and for enhanced performance in their positions as senior executives and consultants. The DBA degree program is designed to help candidates develop skills in applied research by improving their methodological and analytical proficiency. These skills help students advance in their academic careers or in their careers as senior managers or consultants.

To achieve its mission, the DBA degree program strives for excellence in the following broad areas:

Teaching

- Provide students with the knowledge, skills, abilities, attitudes, and values necessary to pursue their career goals.
- Develop an understanding of and approach to critical inquiry.
- Facilitate the transformation of students from dependent to independent learners.
- Foster a desire and need for life-long learning.

Scholarship

- Engage students in all forms of scholarship including the scholarship of teaching.
- Expose students to the research process.
- Encourage students’ scholarly inquiry into their field of study in order to increase the knowledge base within that field of study.

Academic and Professional Service

- Involve students in their field of study.
- Develop an enhanced sense of volunteerism and leadership and recognize its positive impact on the academic and professional community.
- Integrate the students’ participation in the program into the students’ professional lives.

This program allows the student to specialize in one of the functional areas within a college/school of business while becoming familiar with the methods of conducting scholarly research and quality methods of teaching in higher education through a highly integrated curriculum. Students have the opportunity to study the current research in the field, analyze and practice the research methods appropriate to the topics within the field/discipline, and develop appropriate methodologies to teach the topics to future students within the methods used in the field. Additionally, students have the requirement of teaching an online course at South University under the mentorship of a South University faculty member. If the student has taught online for South University or another institution, the student is still expected to meet all the course/learning requirements expected of DBA degree program students.

Program Distinctives

The South University DBA program is designed to be unique from other doctoral degree programs through the combination of the following items:

- A doctoral degree program that focuses on teaching, scholarship and service and as such mirrors the performance criteria for faculty within higher education.
- Requires an online teaching experience as an instructor within South University.
- A traditional preliminary exam and dissertation experience similar to Ph.D. degree programs.
- Integration of management research paradigms as an organizing structure within each content course.

Program Goals

The South University DBA degree program seeks to achieve the following goals:

- Educate future Doctors of Business Administration to possess advanced skills in teaching, scholarship, and providing service to the professional community they serve whether that is through education or industry.
- Develop within each student the knowledge and skills necessary to be an effective educator in an area of Business Administration.
- Produce researchers who test and advance business theory and practice to make contributions to the larger business community.
- Promote a desire and provide an avenue for South University students and faculty to provide service to the academic and professional community, as well as to the public at large.
- Encourage creative decision making, analytical thinking, and critical analysis.
- Provide a valuable and compelling learning environment that contributes to lifelong learning.
- Create a curriculum that actively integrates theory and research methods in all content classes.

Program Learning Objectives

Upon completion of the DBA degree program, students should be able to:

- Apply critical thinking skills to analyze contemporary theory with their discipline.
- Integrate contemporary theory into cogent paradigms.
- Make important contributions to the business administration knowledge base.
- Comprehend and apply the concepts, principles, and methods of researching business topics for peer reviewed journals, business practices, and consulting assignments.
- Demonstrate a thorough understanding and practice of teaching management courses in higher education.
- Develop research designs using scientific investigation and systematic inquiry in an area of management.
- Provide valuable service to their academic and professional community.
- Demonstrate excellent oral and written communication related to their field.
College of Business

Doctor of Business Administration  72 Credit Hours
Foundation  16 Credit Hours
BUSB7000 Introduction to the Professional Doctorate  4

Specialization in Organizational Behavior  24 Credit Hours
MGT7105 Seminar in Organizational Behavior  4
MGT7106 Seminar in Group and Team Behavior  4
MGT7110 Seminar in Organizational Theory  4
MGT7115 Seminar in Leadership  4
MGT7200 Seminar in Organizational Development and Change  4
MGT7205 Seminar in Ethics and Social Responsibility  4

Research Methods/Statistics  16 Credit Hours
BUS7100 Research Methods I  4
BUS7105 Research Methods II  4
BUS7200 Statistics for Research Methods I  4
BUS7205 Statistics for Research Methods II  4

Teaching in Higher Education  12 Credit Hours
INS7115 College Teaching  4
INS7200 Instructional Design  4
INS7205 Measurement and Assessment in Education  4

Dissertation  16+ Credit Hours
BUS8100 Doctoral Dissertation Research Development  4
BUS8105 Doctoral Dissertation Proposal  4
(meay be repeated once)
BUS8110 Independent Research for the Doctoral Dissertation  4
(heat repeated two or more times)

Master of Business Administration

The South University Master of Business Administration (MBA) degree program is designed to provide students with a process based curriculum versus the standard functional based curriculum. The foundation is designed to provide a firm grounding in economics, decision-making, behavioral sciences, and strategic environment. The core presents a functional approach to the long and short run decisions that must be made to deliver goods and services to constituents. Students may choose one of eight specializations or mix courses for a general MBA degree.

South University recommends that each graduate business student have a laptop computer. Laptop computers are needed for the multi-media classroom, business research and electronic communication.

Master of Business Administration  48 Credit Hours
Foundation  16 Credit Hours
MBA5001 Organization Behavior and Communication  4
MBA5004 Managerial Economics  4
MBA5005 Law and Ethics for Managers  4
MBA5008 Quantitative Analysis and Decision Making  4

Core  12 Credit Hours
MBA6010 Managerial Finance  4
MBA6011 Strategic Marketing  4
MBA6012 Operations and Supply Chain Management  4

Specializations
Students may choose one specialization or may mix the following courses for a general MBA degree without specialization. In any case a minimum of four courses must be taken from the following. Four courses in a discipline constitute a specialization. The prerequisites are the core courses.

Accounting Specialization  16 Credit Hours
(available online only)
MBA6301 External Auditing and Assurance*  4
MBA6302 Advanced Financial Accounting*  4
MBA6303 Advanced Financial Reporting*  4
MBA6304 Advanced Taxation*  4
MBA6305 Advanced Accounting Information Systems  4
MBA6306 Forensic and Fraud Auditing  4
MBA6307 Corporate Controlrship  4
MBA6308 Accounting Services Consulting  4

*Courses within the Accounting Specialization that help prepare students for the content covered by the CPA examination.

Entrepreneurship and Small Business Specialization  16 Credit Hours
(available online only)
MBA6710 Entrepreneurial Organizations and Small Businesses  4
MBA6720 New Venture Creation  4
MBA6730 Entrepreneurial Finance, Venture Capital, and IPOs  4
MBA6730 Legal Environment of Entrepreneurship and Small Business  4

MBA6740 Growing Entrepreneurial Organizations and Small Businesses  4
MBA6210 Marketing in Entrepreneurial Organizations and Small Businesses  4

Finance Specialization  16 Credit Hours
MBA6101 Global Financial Management  4
MBA6102 Entrepreneurial Finance, Venture Capital, and IPOs  4
MBA6103 Financial Instruments and Markets  4
MBA6104 Mergers, Acquisitions, and Corporate Restructuring  4
MBA6105 Investment and Portfolio Management  4

Hospitality Management Specialization  16 Credit Hours
*(available online only)
MBA6710 Contemporary Issues in Global Hospitality Management  4
MBA6120 Hospitality Finance and Revenue Management*  4
MBA6220 Franchising and Chain Management within the Hospitality Industry  4
MBA6225 Consumer Behavior and Marketing within the Hospitality Industry  4
MBA6330 Hospitality Systems and Policy Formulation*  4

*(Required course for the specialization)

Human Resources Management  16 Credit Hours
(Students mst take MBA6501 and three other Human Resources Management courses in the specialization from the list below)
(available online only)
MBA6501 Strategic Human Resources Management  4
MBA6502 Legal Environment of Employment Relationships  4
MBA6503 Organizational Staffing and Development  4
MBA6504 Organizational Compensation and Benefits  4
MBA6505 Organizational Development and Change Management  4

International Business Specialization  16 Credit Hours
(available online only)
MBA6101 Global Financial Management  4
MBA6204 Global Marketing  4
MBA6401 Global Importing and Exporting  4
MBA6405 Global Human Resources  4
MBA6410 Port Management and Shipping Administration  4

Marketing Specialization  16 Credit Hours
MBA6201 Consumer Behavior  4
MBA6202 Market Research  4
MBA6203 Advertising and Promotion  4
MBA6204 Global Marketing  4
MBA6205 E-Commerce  4

Sustainability Specialization  16 Credits
(available online only)
MBA6810 Sustainability for Businesses  4
MBA6815 Product Stewardship and Sustainability  4
MBA6820 Climate Change Strategies for Business Sustainability  4
MBA6825 Sustainability Strategies in Developing Economies  4
MBA6830 Innovation and Sustainability  4

Capstone  (Required): MBA6999 Strategic Development and Implementation  4

MBA/MIS Management Specialization  48 Credit Hours
Foundation  12 Credit Hours
MBA5001 Organization Behavior and Communication  4
MBA5002 Microeconomics and Decision Making  4
MBA5003 Strategic Environment  4

Core  16 Credit Hours
MBA6001 Business Analysis  4
MBA6002 Firm and Market Development  4
MBA6003 Managing Firm Operations  4
MBA6004 Managing the Supply Chain  4

Capstone  MBA6999 Strategic Development and Implementation  4

Specialization
Students may choose one specialization or may mix the following courses for a general MBA without specialization. In any case a minimum of four courses must be taken from the following. Four courses in a discipline constitute a specialization. The prerequisites are the core courses.

Area of Emphasis in Management Information Systems
IST510 Information Technology Infrastructure  4
IST520 Information Systems Fundamentals  4
IST600 Principles of Systems Development  4
Accelerated Master of Business Administration

The Accelerated Master of Business Administration degree program is designed for the professional in a variety of industries and areas seeking to develop a greater understanding of the concepts, organizational structures and strategies driving today’s business environment. This is a high-level, intensive program presented from a management perspective and designed to be completed in less than one year of 24, Saturday only classes over the course of the program. Weekend classes are supplemented with Internet-mediated coursework. Each of the 12 courses includes a guest speaker or business leader specifically chosen to illustrate specific areas of the curriculum or to demonstrate practical aspects of AMBA subject matter.

Bachelor of Business Administration

The Bachelor of Business Administration degree program focuses on preparing students with the knowledge and skills they will need to pursue entry-level business careers. With courses such as Organizational Change Management, Strategic Management and Advanced Organizational Development, students can discover how to adapt business strategies to accommodate changing marketplace conditions. Courses that include Managerial Communications, Dynamic Decision Making and Leadership are designed to provide students with opportunities to understand and apply effective leadership skills. Through case studies and intensive projects, students will have the opportunity to gain the ability to assess organizational needs and implement effective improvement scenarios.

BBA students can also tailor their degree studies by selecting from nine areas of specialization: Accounting, Construction Management, Finance, Hospitality Management, Human Resources Management, Management and Leadership, Marketing, Real Estate or Supply Chain Management and Logistics. The BBA degree program culminates in a capstone project, a two-course sequence that focuses on the student's area of emphasis, which allows the student to apply the concepts and skills he or she has learned in real and simulated business situations. Graduates from the BBA degree program will be prepared to pursue entry-level careers in a variety of fields, including accounting, construction management, financial services, economics, personnel resources and sales and marketing.

Areas of Specialization

Accounting

This specialization provides courses in accounting that help prepare students for entry-level careers in corporate and/or public accounting. Additional graduate-level coursework, such as that contained in South University’s MBA degree program with an Accounting Specialization, may be required to qualify to take the CPA Examination and/or to be licensed in the four states where South University has campuses offering the business curriculum. * Students should familiarize themselves with the requirements of the State Board of Accountancy in the particular state in which they wish to take the exam. *

Construction Management

This specialization is designed to develop fundamental construction knowledge and skills that combine with the knowledge and skills gained from the core BBA degree program courses to provide graduates with the essential knowledge and skills needed for the management of construction projects and businesses. Graduates with this specialization should have integrated a solid foundation in business fundamentals with essential skills in construction management to make them suitably prepared for entry-level management positions in construction and construction-related industries.

Finance

This specialization provides courses in financial operations, services and techniques, including financial statement analysis, international finance, enterprise risk management, investments and portfolio management.

Hospitality Management

The specialization in Hospitality Management is designed to prepare students for first and second tier management employment within the hospitality industry. The focus of the program is to develop a specific understanding of the industry, while developing critical skills and management perspectives key to the hospitality industry.

Human Resources Management

This specialization provides courses for students who desire entry-level careers in areas such as recruiting, staffing, compensation, benefits, and personnel development.

Management and Leadership

This specialization prepares students with the skills and knowledge they’ll need to supervise employees, manage organizational costs, and oversee organizational development to improve overall business outcomes.

Marketing

This specialization presents a variety of courses that represent various marketing disciplines, including sales, advertising, public relations, market research and consumer behavior.

Real Estate

This specialization provides students with the requisite knowledge, terminology, and analytical skills utilized within the commercial investment and corporate real estate industry. Such as equity and debt financing, property and land development processes, and appraisal and valuation techniques.

Supply Chain Management and Logistics

This specialization provides courses for students with interests in the coordinated management of sourcing, procurement, conversion, and logistics activities for the production and delivery of goods and services.

*South University does not guarantee third-party certification/licensure. Outside agencies control the requirements for taking and passing certification/licensure exams and are subject to change without notice to South University.
College of Business

MIS4540 Case Studies in Management Information Systems 4
MIS4530 Information Systems Management 4
MIS4520 Systems Analysis and Design 4
MIS4510 Introduction to Management Information Systems 4
MIS4500 Information Systems Management 4

Area II Foundation Requirements 36 Credit Hours
ACC1001 Accounting I 4
ACC1002 Accounting II 4
ACC1003 Accounting III 4
BUS1038 Business Law 4
BUS1101 Introduction to Business 4
BUS2023 Business Communication 4
FIN3020 Investment and Portfolio Management 4
MIS4207 Principles of Management 4
MGT2101 Principles of Marketing 4

Area III Major Requirements 80 Credit Hours
Core
BUS3041 Managerial Communication 4
BUS3005 Business Law for Commercial Transactions* 4
BUS3058 Quantitative Business Analysis 4
BUS3101 Dynamic Decision Making 4
BUS4101 Quality Management 4
FIN3030 Corporate Finance 4
MIS3101 Application of Management Information Systems 4
MGT4027 Global Business Management 4
MGT3059 Operations Management 4
MGT4059 Advanced Operations Management 4
MGT3052 Organizational Behavior 4
MKT3010 Marketing Management 4

Specializations for Business Administration Choose one: 16 Credit Hours
General (non-specialized)
Choose a combination of four (4) courses from any Business Administration specialization below:
Construction Management Choose four:
CON2010 Construction Materials, Methods, and Equipment 4
CON2020 Construction Design Communications 4
CON4010 Essentials of Construction Cost Estimation 4
CON4015 Construction Project Planning and Scheduling 4
Finance Choose four:
ECO3007 Money and Banking 4
FIN3001 Corporate Finance 4
MIS4060 Financial Statement Analysis 4
FIN4011 Enterprise Risk Management 4
Hospitality Management
HSM3001 Principles of Hospitality Management 4
HSM3005 Hospitality Management Operations 4
HSM4400 Hospitality Strategic Management 4
Choose one (1) additional course from the following:
HSM3100 Hospitality Law 4
HSM3200 Managing Employee Relations in the Hospitality Industry 4
HSM3300 Hospitality Facilities Planning 4
HSM3400 Managing Conventions and Meeting Planning 4
Human Resource Management Choose four:
HRW4010 Employment Law 4
HRW4020 Workforce Staffing, Recruitment, and Placement 4
HRW4030 Workforce Compensation and Benefits 4
HRW4040 Workforce Training and Development 4
HRW4050 Employee and Labor Relations 4
MGT3045 Human Resource Management 4
Management and Leadership
FIN4095 Financial Management for Small Business 4
MGT3101 Leadership 4
MGT4054 Small Business Management 4
Choose one (1) additional course from any other Business Administration specialization.
Management Information Systems Choose four:
MIS3101 Applications of Management Information Systems 4
MIS3112 Management Information Systems Project Management 4
MIS4510 Introduction to Management Information Systems 4
MIS4520 Systems Analysis and Design 4
MIS4530 Information Systems Management 4
MIS4540 Case Studies in Management Information Systems 4

Bachelor of Business Administration, Accounting Specialization

Area I General Education Requirements 180 Credit Hours
84 Credit Hours
Professional Development
ITS1000 Computer and Internet Literacy 4
BERT1000 Strategies for Success 4
Basic Communications
ENG1001 Composition I 4
ENG1002 Composition II/Literature 4
ENG2001 Composition III 4
SFC1016 Public Speaking 4
Mathematics and Statistics
MAT2008 Statistics 4
Choose two (2) additional courses from the following:
MAT1001 Intermediate Algebra 4
MAT1005 College Algebra 4
MAT1500 College Mathematics 4
MAT2000 Pre-Calculus 4
MAT2101 Calculus I 4
MAT2102 Calculus II 4
Natural Sciences Choose two:
BIO1020 Biology I 4
BIO1021 Biology II 4
CHM1010 General Chemistry 4
Arts and Humanities Choose two:
ENG2002 World Literature I 4
ENG2003 World Literature II 4
HIS1101 US History I 4
HIS1102 US History II 4
HUM1001 History of Art through the Middle Ages 4
HUM1002 History of Art from the Middle Ages to Modern Times 4
HUM2101 World Civilization I 4
HUM2102 World Civilization II 4
PHI2011 Introduction to Philosophy 4
Social and Behavioral Sciences
ECO2071 Principles of Microeconomics 4
ECO2072 Principles of Macroeconomics 4
Choose one (1) additional course from the following:
MKT4102 Consumer Behavior and Marketing Research 4
MKT4103 Marketing, Sales, and Channel Management 4
MKT4104 Retail Marketing 4
MKT4105 Services Marketing 4
MKT4106 Advertising and Promotion 4
MKT4110 Global Promotional Practice 4
MKT4113 Global Channel Management 4

Area II Foundation Requirements 36 Credit Hours
ACC1001 Accounting I 4
ACC1002 Accounting II 4
ACC1003 Accounting III 4
BUS1038 Business Law 4
BUS1101 Introduction to Business 4
BUS2023 Business Communication 4

Area III Major Requirements 80 Credit Hours
Core
BUS3041 Managerial Communication 4
BUS3005 Business Law for Commercial Transactions* 4
BUS3058 Quantitative Business Analysis 4
BUS3101 Dynamic Decision Making 4
BUS4101 Quality Management 4
FIN3030 Corporate Finance 4
MIS4060 Financial Statement Analysis 4
FIN4011 Enterprise Risk Management 4
MGT3045 Human Resource Management 4

Specializations for Business Administration Choose one: 16 Credit Hours
General (non-specialized)
Choose a combination of four (4) courses from any Business Administration specialization below:
Construction Management Choose four:
CON2010 Construction Materials, Methods, and Equipment 4
CON2020 Construction Design Communications 4
CON4010 Essentials of Construction Cost Estimation 4
CON4015 Construction Project Planning and Scheduling 4
Finance Choose four:
ECO3007 Money and Banking 4
FIN3001 Corporate Finance 4
MIS4060 Financial Statement Analysis 4
FIN4011 Enterprise Risk Management 4
Hospitality Management
HSM3001 Principles of Hospitality Management 4
HSM3005 Hospitality Management Operations 4
HSM4400 Hospitality Strategic Management 4
Choose one (1) additional course from the following:
HSM3100 Hospitality Law 4
HSM3200 Managing Employee Relations in the Hospitality Industry 4
HSM3300 Hospitality Facilities Planning 4
HSM3400 Managing Conventions and Meeting Planning 4
Human Resource Management Choose four:
HRW4010 Employment Law 4
HRW4020 Workforce Staffing, Recruitment, and Placement 4
HRW4030 Workforce Compensation and Benefits 4
HRW4040 Workforce Training and Development 4
HRW4050 Employee and Labor Relations 4
MGT3045 Human Resource Management 4
Management and Leadership
FIN4095 Financial Management for Small Business 4
MGT3101 Leadership 4
MGT4054 Small Business Management 4
Choose one (1) additional course from any other Business Administration specialization.
Management Information Systems Choose four:
MIS3101 Applications of Management Information Systems 4
MIS3112 Management Information Systems Project Management 4
MIS4510 Introduction to Management Information Systems 4
MIS4520 Systems Analysis and Design 4
MIS4530 Information Systems Management 4
MIS4540 Case Studies in Management Information Systems 4

Bachelor of Business Administration, Accounting Specialization

Area I General Education Requirements 84 Credit Hours
Professional Development
ITS1000 Computer and Internet Literacy 4
BERT1000 Strategies for Success 4
Basic Communications
ENG1001 Composition I 4
ENG1002 Composition II/Literature 4
ENG2001 Composition III 4
SFC1016 Public Speaking 4
Mathematics and Statistics
MAT2008 Statistics 4
Choose two (2) additional courses from the following:
MAT1001 Intermediate Algebra 4
MAT1005 College Algebra 4
MAT1500 College Mathematics 4
MAT2000 Pre-Calculus 4
MAT2101 Calculus I 4
MAT2102 Calculus II 4
Natural Sciences Choose two:
BIO1020 Biology I 4
BIO1021 Biology II 4
CHM1010 General Chemistry 4
Arts and Humanities Choose two:
ENG2002 World Literature I 4
ENG2003 World Literature II 4
HIS1101 US History I 4
HIS1102 US History II 4
HUM1001 History of Art through the Middle Ages 4
HUM1002 History of Art from the Middle Ages to Modern Times 4
HUM2101 World Civilization I 4
HUM2102 World Civilization II 4
PHI2011 Introduction to Philosophy 4
Social and Behavioral Sciences
ECO2071 Principles of Microeconomics 4
ECO2072 Principles of Macroeconomics 4
Choose one (1) additional course from the following:
MKT4102 Consumer Behavior and Marketing Research 4
MKT4103 Marketing, Sales, and Channel Management 4
MKT4104 Retail Marketing 4
MKT4105 Services Marketing 4
MKT4106 Advertising and Promotion 4
MKT4110 Global Promotional Practice 4
MKT4113 Global Channel Management 4

Area II Foundation Requirements 36 Credit Hours
ACC1001 Accounting I 4
ACC1002 Accounting II 4
ACC1003 Accounting III 4
BUS1038 Business Law 4
BUS1101 Introduction to Business 4
BUS2023 Business Communication 4
## Core Area II Major Requirements 80 Credit Hours

**Capstone Sequence**

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**Area I General Education Requirements 40 Credit Hours**

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<td>HSM3400</td>
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<td>ACC2015</td>
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College of Business

Associate of Science in Business Administration

The Associate of Science degree program in Business Administration is designed to offer the student broad exposure to the responsibilities and requirements of managing a business. The student will have an opportunity to gain an understanding of management concepts that are needed for an entry-level management career. Students are exposed to the principles of accounting, finance, management, economics, and consumer behavior. The goal of the program is to provide a practical working background that prepares the graduate to obtain an entry-level business position. The program provides a strong academic foundation to seek entry into the bachelor of business administration degree program upon graduation.

Associate of Science in Business Administration with Specialization in Hospitality Management

The Associate of Science in Business Administration degree program with a specialization in Hospitality Management is designed to prepare students for entry-level management employment within the hospitality industry. The focus of the program is to develop a specific understanding of the industry, while developing critical skills specifically oriented towards hospitality. Students will have the opportunity to learn about operations and management skills that can prepare them for entry level management positions in hotels, restaurants, timeshare operations, clubs, contract management, catering, extended living properties, beverage management, amusement management, gaming operations, and cruise-line management.

### Associate of Science in Business Administration

**Area I Core Curriculum**

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<td>Area III Major Requirements</td>
<td>36 Credit Hours</td>
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<td>Core</td>
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<td>ACC1002 Accounting II</td>
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<tr>
<td>ACC1003 Accounting III</td>
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<tr>
<td>BUS1038 Business Law I</td>
<td>4</td>
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<tr>
<td>FIN2030 Introduction to Finance</td>
<td>4</td>
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<tr>
<td>MGT2037 Principles of Management</td>
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<td>General (non-specialized)</td>
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<td>BUS2038 Business Law II</td>
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<tr>
<td>MKT2010 Principles of Marketing</td>
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<tr>
<td>PSY1001 General Psychology</td>
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<tr>
<td>SOC1001 Introduction to Sociology</td>
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<tr>
<td>Hospitality Management</td>
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</tr>
<tr>
<td>HSM1100 Introduction to the Hospitality Industry</td>
<td>4</td>
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<tr>
<td>HSM1200 Service Quality Management</td>
<td>4</td>
</tr>
<tr>
<td>HSM1500 Purchasing and Cost Control</td>
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<tr>
<td>Choose one (1) additional course from the following:</td>
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<tr>
<td>HSM2100 Foodservice Operations Management**</td>
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<tr>
<td>HSM2200 Lodging Operations Management</td>
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### Associate of Science in Business Administration with Specialization in Hospitality Management

**Area I Core Curriculum**

<table>
<thead>
<tr>
<th>Course</th>
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<td>Professional Development</td>
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<tr>
<td>ITS1000 Computer and Internet Literacy</td>
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<td>UVC1000 Strategies for Success</td>
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</tr>
<tr>
<td>Basic Communications</td>
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</tr>
<tr>
<td>ENG1001 Composition I</td>
<td>4</td>
</tr>
<tr>
<td>ENG1002 Composition II Literature</td>
<td>4</td>
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<td>ENG2001 Composition III</td>
<td>4</td>
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<tr>
<td>SPC1026 Public Speaking</td>
<td>4</td>
</tr>
<tr>
<td>Mathematics/Science Choose one:</td>
<td>4</td>
</tr>
<tr>
<td>MAT1002 College Mathematics</td>
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<tr>
<td>*BIO1020 Biology I</td>
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<td>Humanities</td>
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<td>SPC1026 Public Speaking</td>
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<td>ENG1001 Composition I</td>
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<tr>
<td>ENG1002 Composition II Literature</td>
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<td>ENG2001 Composition III</td>
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<td>Personal Development</td>
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<td>UVC1000 Strategies for Success</td>
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<tr>
<td>Social Sciences</td>
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<td>Approved Social Science elective (PSY1001 or SOC1001)</td>
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<tr>
<td>ECO2071 Principles of Microeconomics</td>
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<tr>
<td>ACC1002 Accounting</td>
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<td>ACC1003 Accounting III</td>
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<td>BUS1038 Business Law I</td>
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<td>BUS2030 Introduction to Finance</td>
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<tr>
<td>MGT2037 Principles of Management</td>
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<td>HSM1100 Introduction to the Hospitality Industry</td>
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<td>HSM1200 Service Quality Management</td>
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<td>Effective II</td>
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<td>HSM1500 Purchasing and Cost Control</td>
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<tr>
<td>Elective II</td>
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<td>HSM2100 Foodservice Operations Management**</td>
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<tr>
<td>HSM2200 Lodging Operations Management**</td>
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<tr>
<td>*Students at the Columbia and Montgomery campuses may take an additional social science elective instead of BIO1020</td>
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<tr>
<td>**Students select one</td>
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</table>
Healthcare Administration/Management

Master of Business Administration, Healthcare Administration

The Master of Business Administration, Healthcare Administration degree program is designed to prepare students for a leadership role in the healthcare delivery system. The program is founded with the philosophy that healthcare leaders require strong business competencies and management skills to be successful. The curriculum is designed to prepare students with a sound foundation in business analysis and decision-making, followed by a specialization in healthcare administration.

The business foundation is achieved through a foundation and core that is common to all students in the MBA degree program regardless of their specialization. The foundation courses are designed to provide a firm grounding in economics, decision-making, behavioral sciences, and strategic environment. The MBA degree program core presents a functional approach to the long run and short run decisions that must be made to deliver goods and services. The Healthcare Administration specialization core is designed to provide specialized management and capstone courses specific to the healthcare field.

Bachelor of Science in Healthcare Management

The Bachelor of Science in Healthcare Management degree program is designed to provide specialized management and capstone courses specific to the healthcare field.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>MHC6901</td>
<td>Case Studies in Healthcare Administration</td>
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College of Business

Professional Development
- ITS1000 Computer and Internet Literacy 4
- UVC1000 Strategies for Success 4

Basic Communications
- ENG1001 Composition I 4
- ENG1002 Composition II 4
- ENG2001 Composition III 4
- SPC1026 Public Speaking 4

Mathematics and Statistics
- MAT1058 Statistics 4
- Choose two (2) additional courses from the following:
  - MAT101 Intermediate Algebra 4
  - MAT105 College Algebra 4
  - MAT1500 College Mathematics 4
  - MAT2000 Pre-Calculus 4
  - MAT2101 Calculus I 4
  - MAT2102 Calculus II 4

Natural Sciences
- Choose two (2) additional courses from the following:
  - BIO1020 Biology I 4
  - BIO1021 Biology II 4
  - CHM1010 General Chemistry 4
  - *BIO1011 Anatomy and Physiology I (4 credits) must be taken concurrently with BIO1012 Anatomy and Physiology II (4 credits) 4
  - *BIO1013 Anatomy and Physiology II (4 credits) must be taken concurrently with BIO1014 Anatomy and Physiology II (4 credits) 4
  - *Note: If a BS Healthcare Management student chooses to take an Anatomy and Physiology course, only BIO1011 and BIO1013 satisfy the Natural Sciences requirement. Students enrolling in either course must, however, also take the related co-requisite lab courses BIO1012 and BIO1014 respectively. Students electing this option for their Natural Sciences requirement will complete up to 184 credit hours of work for their degree, depending on their exact choice.

Arts and Humanities
- PH1023 Introduction to Philosophy 4
- Choose one (1) additional course from the following:
  - ENG2020 World Literature I 4
  - ENG2023 World Literature II 4
  - HIS1011 US History I 4
  - HIS1012 US History II 4
  - HUM1001 History of Art through the Middle Ages 4
  - HUM1002 History of Art from the Middle Ages to Modern Times 4
  - HUM2101 World Civilization I 4
  - HUM2102 World Civilization II 4

Social and Behavioral Sciences
- ECO2071 Principles of Microeconomics 4
- ECO2072 Principles of Macroeconomics 4
- POL2076 American Government 4

Area II Foundation Requirements
- ACC1001 Accounting I 4
- ACC1002 Accounting II 4
- ACC1003 Accounting III 4
- AHS1001 Medical Terminology 4
- BUS1101 Introduction to Business 4
- BUS2023 Business Communications 4
- BUS2030 Introduction to Finance 4
- MGT2037 Principles of Management 4
- PSY1001 General Psychology 4
- SOC1001 Introduction to Sociology 4

Area III Major Requirements
- BUS3002 Organization Behavior 4
- BUS3041 Managerial Communication 4
- HCM2001 Issues in Public Health 4
- HCM2004 Introduction to Healthcare Management 4
- HCM2005 Healthcare Delivery and Organization 4
- HCM3002 Economics of Healthcare 4
- HCM3004 Ethics and Law for Administrators 4
- HCM3005 Healthcare Finance 4
- HCM3006 Healthcare Marketing & Strategy 4
- HCM3008 Health Information Management Systems 4
- HCM4002 Risk Management in Healthcare Settings 4
- HCM4004 Research Methods in Health Administration 4
- HCM4007 Leadership in Healthcare Organizations 4
- HCM4008 Leadership in Healthcare Organizations Internship 4
- HSC3010 Long Term Care 4
- HSC3020 Managed Care 4
- MST3045 Human Resource Management 4

Bachelor of Science in Healthcare Management

Area I General Education Requirements

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<tr>
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<tr>
<td>BUS1101</td>
<td>Introduction to Business 4</td>
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<tr>
<td>HUM1001</td>
<td>History of Art through the Middle Ages 4</td>
<td></td>
</tr>
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<td>HUM1002</td>
<td>History of Art from the Middle Ages to Modern Times 4</td>
<td></td>
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<tr>
<td>POL2076</td>
<td>American Government 4</td>
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<tr>
<td>SOC1001</td>
<td>Introduction to Sociology 4</td>
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Area II Foundation Requirements

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tr>
<td>BUS2023</td>
<td>Business Communications 4</td>
<td></td>
</tr>
<tr>
<td>BUS1101</td>
<td>Introduction to Business 4</td>
<td></td>
</tr>
<tr>
<td>HUM1001</td>
<td>History of Art through the Middle Ages 4</td>
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<td>HUM1002</td>
<td>History of Art from the Middle Ages to Modern Times 4</td>
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<td>POL2076</td>
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Area III Major Requirements

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<td>BUS3002</td>
<td>Organization Behavior 4</td>
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<td>BUS3041</td>
<td>Managerial Communication 4</td>
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<tr>
<td>HCM2001</td>
<td>Issues in Public Health 4</td>
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<tr>
<td>HCM2004</td>
<td>Introduction to Healthcare Management 4</td>
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<tr>
<td>HCM2005</td>
<td>Healthcare Delivery and Organization 4</td>
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<tr>
<td>HCM3002</td>
<td>Economics of Healthcare 4</td>
<td></td>
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<tr>
<td>HCM3004</td>
<td>Ethics and Law for Administrators 4</td>
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<tr>
<td>HCM3005</td>
<td>Healthcare Finance 4</td>
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<tr>
<td>HCM3006</td>
<td>Healthcare Marketing &amp; Strategy 4</td>
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<td>HCM3008</td>
<td>Health Information Management Systems 4</td>
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<tr>
<td>HCM4002</td>
<td>Risk Management in Healthcare Settings 4</td>
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<td>HCM4004</td>
<td>Research Methods in Health Administration 4</td>
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<td>HCM4007</td>
<td>Leadership in Healthcare Organizations 4</td>
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<td>HCM4008</td>
<td>Leadership in Healthcare Organizations Internship 4</td>
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<td>HSC3010</td>
<td>Long Term Care 4</td>
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<td>HSC3020</td>
<td>Managed Care 4</td>
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<tr>
<td>MST3045</td>
<td>Human Resource Management 4</td>
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Major Capstone Course

HCM4012 Case Studies in Healthcare Administration 4

HCM4025 Strategic Management in Healthcare Organizations 4
Bachelor of Science in Information Technology

The Bachelor of Science in Information Technology degree program focuses on preparing students with the knowledge and skills needed to understand the theoretical and applied uses of information technology in various business settings. This program is designed to provide a foundation for understanding the function and process of computer programming, database design, network design, information security, and software engineering. Case studies and hands-on projects can help students gain the communication skills, critical thinking and technical competencies required in the current technology-oriented workplace. Students will have the opportunity to grow from a basic knowledge of information systems operations and how they support a business to the inner workings of how they are designed, how they are implemented, how they communicate with other systems, and how they are deployed and maintained.

This degree program is recommended for any student interested in an entry-level position in Network Administration, Software Engineering, Database Administration, the technical side of Web Development, or any related field in putting IT in action.

South University offers bachelor’s degree program students in Information Technology the opportunity to tailor their degree studies to the career path they wish to take or further by selecting from four areas of specialization: Network Administration, Web Administration, Database Administration, and Security. These areas of emphasis also represent the variety of information technology fields that students will be prepared to pursue upon graduation from the program, and students can select courses from any of the disciplines to complete their elective requirements, making it possible to specialize their learning even further.

The Bachelor of Science in Information Technology degree program culminates in a capstone project, a two-course sequence that focuses on the student’s overall course of study and allows the student the opportunity to apply the concepts and skills he or she has learned in real and simulated business situations. For students taking courses on-ground at one of the campus locations, IST 4103 and IST 4104 involve an ongoing project designed by the student and his or her faculty mentor to demonstrate the capabilities acquired throughout the degree. Completion of this project is necessary for graduation and gives the student an excellent example of work to aid in the hiring process. For purely online students, IST 4103 remains a project course, but 4104 can be substituted by another elective course. IST 4104 can also be substituted by a documented internship for which students have been authorized to receive credit; this will involve coordination between the student and the supervising faculty member.

Areas of Specialization

Network Administration and Management
Students can learn to design, install, configure, problem solve and troubleshoot enterprise networks, while achieving business goals by building and maintaining security solutions, LANs, and private and public networks.

Web Development and Administration
This specialization focuses coursework on a variety of Web tools and technologies (such as multimedia, graphics, scripting, authoring tools, imaging tools and animation tools) for use in e-commerce and networking applications.
### Database Development and Administration

This specialization presents students with the opportunity to acquire the skills and experience needed to control data, design solutions for data storage (including backup and recovery operations) and transfer database information to physical devices such as wireless units.

### Security

Students will have the opportunity to learn the fundamentals of how to secure operating systems and networks as well as defensive design for software applications. This is supported by a case studies course that allows students to decide how they would respond to real-world documented security scenarios.

#### Bachelor of Science in Information Technology

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<tr>
<th>Degree</th>
<th>180 Credit Hours</th>
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<td>Professional Development</td>
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<td>IITS1000 Computer and Internet Literacy</td>
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<td>UVC1000 Strategies for Success</td>
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<tr>
<td>Basic Communications</td>
<td>8</td>
</tr>
<tr>
<td>ENS1101 Composition I</td>
<td>4</td>
</tr>
<tr>
<td>ENS1102 Composition II/Literature</td>
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<td>ENS2201 Composition III</td>
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<tr>
<td>SPC1026 Public Speaking</td>
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<tr>
<td>Mathematics and Statistics</td>
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<td>MAT1101 Intermediate Algebra</td>
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<td>MAT1105 College Algebra</td>
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<td>MAT1500 College Mathematics</td>
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<tr>
<td>MAT2030 Pre-Calculus</td>
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<tr>
<td>MAT2101 Calculus I</td>
<td>4</td>
</tr>
<tr>
<td>MAT2102 Calculus II</td>
<td>4</td>
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<tr>
<td>Natural Sciences Choose two:</td>
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<tr>
<td>BID1020 Biology I</td>
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<tr>
<td>BID1021 Biology II</td>
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<tr>
<td>CHM1105 General Chemistry</td>
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<td>ENG2003 World Literature II</td>
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<td>HIS1101 US History I</td>
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<tr>
<td>HUM1001 History of Art through the Middle Ages</td>
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<td>HUM1002 History of Art from the Middle Ages to Modern Times</td>
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<td>HUM1101 World Civilization I</td>
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<tr>
<td>PHI2301 Introduction to Philosophy</td>
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<td>Social and Behavioral Sciences Choose three:</td>
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<tr>
<td>ECO2071 Principles of Microeconomics</td>
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<td>ECO2072 Principles of Macroeconomics</td>
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<td>POL2076 American Government</td>
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<td>PST1001 General Psychology</td>
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<td>SOC1001 Introduction to Sociology</td>
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<td>ACC1001 Accounting I</td>
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<td>BUS2023 Business Communication</td>
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<td>CRJ2008 Criminalistics</td>
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<td>ITS1101 Foundations of Information Technology</td>
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<td>ITS1103 Ethics &amp; Information Technology</td>
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<td>IITS3104 Programming Logic</td>
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<td>IITS3105 Programming I</td>
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<td>IITS3108 Human Computer Interface</td>
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<td>IITS3110 Database Design and Development</td>
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<td>IITS3111 Multimedia Web Development</td>
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<td>IITS3101 Advanced Operating Systems and Architecture</td>
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<td>IITS3102 SQL Development</td>
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<td>IITS3103 Advanced Networking</td>
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<tr>
<td>IITS3104 IT Security: Access and Protection</td>
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### College of Business

#### Associate of Science in Information Technology

<table>
<thead>
<tr>
<th>Degree</th>
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<td>IITS1000 Computer and Internet Literacy</td>
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<tr>
<td>UVC1000 Strategies for Success</td>
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<tr>
<td>Basic Communications</td>
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<td>ENS1101 Composition I</td>
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<td>ENS1102 Composition II/Literature</td>
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<td>SPC1026 Public Speaking</td>
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<tr>
<td>Mathematics and Statistics Choose one:</td>
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<td>MAT1101 Intermediate Algebra</td>
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<td>BID1021 Biology II</td>
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### Associate of Science in Information Technology

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<tr>
<th>Degree</th>
<th>16 Credit Hours</th>
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<tr>
<td>Area I General Education Requirements</td>
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<tr>
<td>Professional Development</td>
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<tr>
<td>IITS1000 Computer and Internet Literacy</td>
<td>4</td>
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<tr>
<td>UVC1000 Strategies for Success</td>
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<tr>
<td>Basic Communications</td>
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<tr>
<td>ENS1101 Composition I</td>
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<tr>
<td>ENS1102 Composition II/Literature</td>
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<tr>
<td>ENS2201 Composition III</td>
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<tr>
<td>SPC1026 Public Speaking</td>
<td>4</td>
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<tr>
<td>Mathematics and Statistics Choose one:</td>
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<tr>
<td>MAT1101 Intermediate Algebra</td>
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<tr>
<td>MAT1105 College Algebra</td>
<td>4</td>
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<tr>
<td>MAT1500 College Mathematics</td>
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<tr>
<td>MAT2030 Pre-Calculus</td>
<td>4</td>
</tr>
<tr>
<td>MAT2101 Calculus I</td>
<td>4</td>
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<tr>
<td>MAT2102 Calculus II</td>
<td>4</td>
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<tr>
<td>Natural Sciences Choose one:</td>
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<tr>
<td>BID1020 Biology I</td>
<td>4</td>
</tr>
<tr>
<td>BID1021 Biology II</td>
<td>4</td>
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</tbody>
</table>
College of Business

Area I Foundation Requirements 28 Credit Hours
ACC1001 Accounting I 4
BUS1101 Introduction to Business 4
BUS2023 Business Communications 4
ITS1105 Theory of Computation 4
ITS1103 Ethics in Information Technology 4
ITS2105 Programming I 4
ITS2108 Human Computer Interface 4
ITS2110 Database Design and Development 4
ITS2111 Multimedia and Web Development 4

Area II Foundation Requirements 28 Credit Hours
LEA5125 Leadership Ethics, Culture, and Politics 4
LEA5100 Leadership, Organizational Theory and Change 4
MBA6505 Organizational Development and Change Management 4
MGT2037 Principles of Management 4

Area III Major Requirements 24 Credit Hours
ITS2103 Networking Fundamentals 4
ITS2104 Programming Logic 4
ITS2105 Programming I 4
ITS2108 Human Computer Interface 4
ITS2110 Database Design and Development 4
ITS2111 Multimedia and Web Development 4

Leadership

Master of Science in Leadership
The Master of Science in Leadership focuses on providing students with the opportunity to develop skills in leadership, communication, problem solving and teamwork in a broad range of organizations. These skills are critical for successfully managing and leading organizations in today's dynamic organizational environment.

The 12 course (48 credits) program is designed for both experienced professionals who are seeking to advance in their careers, and for individuals with limited professional experience who are seeking to develop skills that will prepare them to successfully manage and lead followers, teams, departments and organizations.

Master of Science in Leadership 48 credits
Foundation 12 credits
MBA6501 Organizational Behavior and Communication 4
LEA4510 Leadership, Organizational Theory and Change 4
LEA4515 Leadership Ethics, Culture, and Politics 4
Core 32 credits
Organizational Leadership
LEA5130 Team Building and Group Dynamics 4
MBA6501 Strategic Human Resources Management 4
MBA6505 Organizational Development and Change Management 4
LEA4575 International Leadership 4
LEA6185 International Negotiations 4
Personal Leadership
LEA5140 Emotional Intelligence and Leadership 4
LEA4515 Coaching and Professional Development 4
LEA4515 Strategic Negotiations 4
Capstone 4 credits
LEA6899 Strategic Leadership and Implementation 4

Public Administration

Master of Public Administration
The Master of Public Administration degree program at South University is designed to address the needs of students for applied coursework in areas of critical importance to local, state, and national governmental and non-profit organizations. The program is organized around core, specializa-

Program Objectives
Upon completion of the Master of Public Administration Degree program, students should be able to:

- Demonstrate thorough understanding of the political, social, institutional, and organizational setting in which practitioners in public administrators function.
- Comprehend and apply the concepts, principles, and methods of research in public administration to enhancing administrative functions and decision-making.
- Demonstrate thorough understanding of non-profit and government accounting requirements and ability to develop a comprehensive operating budget with multiple funding streams and varied contract periods and terms.
- Develop research design using scientific investigation and systematic inquiry in an area of public administration or public policy development or implementation.
- Gain comprehensive understanding of all aspects of strategic human resource management.

In addition to the above objectives, students completing the Non-profit Administration specialization should be able to:

- Gain a thorough understanding of the status of non-profit organizations in the United States, their legal and governance framework, and their general role in the area of public services.
- Demonstrate an understanding of the roles of volunteers, their recruitment, training, and retention.
- Articulate the key challenges facing non-profit organizations in the areas of fundraising, marketing and public relations and the trends in private non-profit and private for-profit collaborations.
- Demonstrate an understanding of the grants process including locating potential funding sources (from foundations, corporations, and through government grants and contracts), evaluating Requests for Proposals (RFPs), developing all components of a grant application and of subsequent administrative, financial, and programmatic contract management.
- Demonstrate ability to conduct administrative, financial, and programmatic evaluations of non-profit organizations and government programs.

In addition to the above objectives, students completing the Public Policy specialization should be able to:

- Demonstrate ability to conduct administrative, financial, and programmatic evaluations of non-profit and government programs.
- Understand concepts of economics and its role in public policy making and demonstrate ability to use fundamentals in assessing policy options.
- Articulate the legislative and judicial processes involved in public policy making at the local, state, and federal levels.
- Demonstrate understanding of theories and ability to apply techniques of policy analysis to public policy making and to public sector and non-profit services and programs.
# Master of Public Administration Degree Program

## Core Curriculum Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>MPA5001</td>
<td>Foundations of Public Administration</td>
<td>4</td>
</tr>
<tr>
<td>MPA6005</td>
<td>Public and Non-profit Organizational Behavior</td>
<td>4</td>
</tr>
<tr>
<td>MPA5010</td>
<td>Public and Non-profit Budgeting and Accounting</td>
<td>4</td>
</tr>
<tr>
<td>MBA6501</td>
<td>Strategic Human Resources Management</td>
<td>4</td>
</tr>
<tr>
<td>MPA6001</td>
<td>Research and Data Analysis in Public Administration</td>
<td>4</td>
</tr>
</tbody>
</table>

## Specialization Courses

### 16 Credit Hours

- **Non-profit Management Specialization**
  - MPA6100 Non-profit Fundraising and Volunteer Development | 4 |
  - MPA6105 Grant Writing and Contract Administration     | 4 |
  - MPA6110 Management for Non-Profit Organizations       | 4 |
  - MPA6115 Program Evaluation for Public and Non-Profit Organizations | 4 |

- **Public Policy Specialization**
  - MPA6115 Program Evaluation for Public and Non-Profit Organizations | 4 |
  - MPA6505 Legislative and Judicial Process               | 4 |
  - MPA6610 Economics of Public Policy                     | 4 |
  - MPA6615 Public Policy Analysis                         | 4 |

- **Criminal Justice Specialization**
  - MCI6801 Criminal Justice Administration               | 4 |
  - MCI6804 Criminal Justice Planning and Innovation       | 4 |
  - MCJ5503 Ethics and Moral Behavior in the Criminal Justice System | 4 |
  - MCJ6405 Organizational Leadership                      | 4 |

- **Information Systems and Technology Specialization**
  - IST6010 Information Technology Infrastructure          | 4 |
  - IST6020 Information Systems Fundamentals                | 4 |
  - IST8000 Principles of Systems Development               | 4 |
  - IST8020 Corporate Information Systems Management        | 4 |

## Elective Courses

8 Credit Hours

Students take two courses from the following list or from courses listed in the above specializations.

Note that courses cannot be counted at the same time as both specialization and elective courses.

- MPA6501 State and Local Government and Intergovernmental Relations | 4 |
- MPA6520 Legal Environment of Public Administration               | 4 |
- IST6102 Computer Security and Forensics                         | 4 |
- LEA6125 Leadership Ethics, Culture, and Politics                 | 4 |
- MCJ6404 Political Terrorism                                     | 4 |

## Capstone Course

- MPA6999 Strategic Challenges in Public Administration          | 4 |

For students interested in pursuing the general degree in Public Administration, the following 12 courses (48 credits) must be taken:

- MPA5001 Foundations of Public Administration                   | 4 |
- MPA6005 Public and Non-profit Organizational Behavior           | 4 |
- MPA5010 Public and Non-profit Budgeting and Accounting          | 4 |
- MPA6001 Research and Data Analysis in Public Administration    | 4 |
- MBA6501 Strategic Human Resources Management                   | 4 |
- MPA6105 Grant Writing and Contract Administration              | 4 |
- MPA6115 Program Evaluation for Public and Non-Profit Organizations | 4 |
- MPA6501 State and Local Government and Intergovernmental Relations | 4 |
- MPA6505 Legislative and Judicial Process                        | 4 |
- LEA6125 Leadership Ethics, Culture, and Politics                | 4 |
- MPA6999 Strategic Challenges in Public Administration           | 4 |

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College of Business
Anesthesiologist Assistant

Master of Medical Science, Anesthesiologist Assistant

(Offered only at the Savannah campus)

South University, Savannah and the Mercer University School of Medicine based in Macon and Savannah, Georgia, have developed a relationship to bring together the unique resources of each institution to establish an Anesthesiologist Assistant program of the highest quality.

The program consists of 160 quarter hours of classroom, laboratory and clinical work taking place over the course of nine quarters or 28 months. The first year of the program is in the classroom and laboratory with escalating clinical responsibilities, while the second year of the program consists of multiple fulltime, month long clinical rotations in practice settings incorporating a full range of surgical procedures involving neonate through geriatric at all levels and depth of illness.

An Anesthesiologist Assistant works as a member of the anesthesia care team under the direction of a qualified Physician Anesthesiologist, administering anesthesia care to all ages, degrees of illness and for the entire spectrum of surgical procedures.

Mercer University currently provides instruction in anesthesia for medical students and surgical residents at the Macon campus and at Memorial Health University Medical Center in Savannah. Mercer’s participation in South University’s program extends beyond Anesthesiologist faculty members for the program into membership in program committees.

The Mercer University School of Medicine administration is represented in all governing committees to provide their medical education expertise to the program. South University, through its College of Health Professions, will provide basic science, instrumentation and monitoring and anesthesia equipment components of the program.

Curriculum

The curriculum is dynamic and changes may be made to improve the integration of the curriculum. Changes will only be made prior to the matriculation of the next entering class. Should the curriculum depart from that published below on the recommendation of the curriculum committee prior to matriculation, a letter identifying the changes will be mailed to all students that have been accepted into the incoming class. At this point, students may elect to continue with the program accepting the changes in the curriculum or cancel their registration and receive a full refund of their deposit without any penalty.

Quarter I  Summer 13 weeks  17 quarter hours

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>AN5001</td>
<td>Clinical Anesthesia I (pass/fail)</td>
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</tr>
<tr>
<td>AN5020</td>
<td>Medical Terminology (Self Study) (pass/fail)</td>
<td>1</td>
</tr>
<tr>
<td>AN5040</td>
<td>Introduction to Cardiovascular Anatomy &amp; Physiology</td>
<td>1</td>
</tr>
<tr>
<td>AN5060</td>
<td>Introduction to Pulmonary Anatomy &amp; Physiology</td>
<td>1</td>
</tr>
<tr>
<td>AN5081</td>
<td>Principles of Airway Management I</td>
<td>2</td>
</tr>
<tr>
<td>AN5100</td>
<td>Physics of Anesthesia</td>
<td>2</td>
</tr>
<tr>
<td>AN5120</td>
<td>Intro to Anesthesia Delivery Systems &amp; Equipment</td>
<td>2</td>
</tr>
<tr>
<td>AN5140</td>
<td>Preeanesthetic Evaluation</td>
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</tr>
<tr>
<td>AN5160</td>
<td>Introduction to Clinical Anesthesia</td>
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<tr>
<td>AN5181</td>
<td>Anesthesia Laboratory I</td>
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</tr>
<tr>
<td></td>
<td>Basic Life support certification will be accomplished during Quarter I</td>
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</table>

Quarter II  Fall 14 weeks  20 quarter hours

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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
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<tr>
<td>AN5002</td>
<td>Clinical Anesthesia II</td>
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<tr>
<td>AN5082</td>
<td>Principles of Airway Management II</td>
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<tr>
<td>AN5182</td>
<td>Anesthesia Laboratory II</td>
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<tr>
<td>AN5201</td>
<td>Cardiovascular Physiology for Anesthesia Practice I</td>
<td>2</td>
</tr>
<tr>
<td>AN5221</td>
<td>Principles of Instrumentation &amp; Patient Monitoring I</td>
<td>2</td>
</tr>
<tr>
<td>AN5345</td>
<td>Anesthesia Principles and Practice I</td>
<td>3</td>
</tr>
</tbody>
</table>

** Full Year of Organic Chemistry 6 semester hours/9 quarter hours preferred but not required.

* Preferred but not required: Cell and Molecular Biology 3 semester hours/45 quarter hours

The College of Health Professions educates students at the master’s, bachelor’s, and associate’s degree levels in preparation to enter the field of healthcare. These programs are designed to provide the academic administrative, technical, clinical, and ethical training required to become a healthcare professional.

Ever mindful of the need to seek the highest degree of professionalism, the faculty strives to blend the teaching of theory, clinical application, and high ethical standards.

Graduates of South University’s health professions programs are prepared to seek entry-level employment in hospitals, private physician practices, community clinics and agencies, research organizations, pharmaceutical firms, and academic institutions.

All bachelor’s and associate’s level degree programs are built on a strong foundation of general studies that include mathematics, physical sciences, language arts, and the social sciences. The master’s degree program is designed to help prepare students to deliver professional services. All programs are geared toward educating individuals for successful careers in healthcare business, commercial arts, counseling, education, and government.

Students wishing to enter a program in the College of Health Professions should be aware that a prior felony conviction may restrict an individual’s ability to obtain professional licensure or certification. Acceptance into a South University program or its completion does not imply or guarantee that a student will be able to obtain such licensure or certification.

Anesthesiologist Assistant

The College of Health Professions
Anesthesiology Assistant
Physician Assistant Studies
Health Science
Medical Assisting
Physical Therapist Assisting
students to take in-house call. When a student, in their second year, participates in daytime second year, depending upon the rotation and the clinical site. Clinical sites may require involve weekends. Clinical rotations may involve evenings, nights and weekends during the normal class periods. Occasionally, exams, review sessions, and special certification classes will be administered outside of general class periods.

Examinations for classroom and laboratory work will be administered outside of general class periods. Examinations and senior clinical rotation in-house call.

The curriculum is dynamic and changes may be made to update and improve the curriculum opportunities that exceed midnight, the student will have the next 24 hours free of clinical obligations. By official request, special arrangements will be made for students who have religious obligations that may conflict with educational program activities.

Advanced Cardiac Life Support and PALS certification will be obtained during this quarter.

A Comprehensive Examination covering the material from the first five quarters will be administered to determine the preparedness of each student to advance to senior clinical year. Failure to successfully master the exam will result in remediation and necessary extension of the student’s program by at least one quarter.

The emphasis of this examination is on general function and those extended core functions specific to either primary care or surgery. General functions have been identified as those that physician assistants should be skilled in performing irrespective of specialty training or practice. Primary care and surgery extended core functions have been identified as those important to the appropriate extended core practice.

The Master of Science degree in Physician Assistant Studies is supported by a community-wide network of hospitals, clinics, health agencies, and private medical practices that serve as clinical settings.

PA Certification

Graduation from an accredited physician assistant program permits students to sit for the Physician Assistant National Certifying Examination (PANCE), administered by the National Commission on Certification of Physician Assistants, Inc. (NCCPA)*. The PANCE has been designed to assess essential knowledge and skills of PAs in conducting a variety of health care functions normally encountered in practice.

Successful completion of the PANCE allows PAs to become eligible for licensure. Examinees will be awarded a certificate that certifies that the examinee passed the NCCPA exam and satisfied all requirements for initial NCCPA certification. Examinees must then apply for licensure in the state in which they plan to practice. Currently, 50 states have enacted some type of regulatory requirement for PAs. Eligibility for the Master of Science in Physician Assistant Studies degree at South University includes the following:

A comprehensive summative evaluation of each student is conducted prior to program completion to assure students meet defined program expectations for knowledge and technical skills. The student must successfully complete all competency and summative examinations.

*South University does not guarantee third-party certification/exam. Outside agencies control the requirements for taking and passing certification/licensing exams and are subject to change without notice to South University.
College of Health Professions

mains. This evaluation is used to identify individual weaknesses, competence in program objectives, and eligibility for graduation.

Graduation Requirements

The faculty’s judgment of a student’s suitability and fitness for graduation is based upon more than scholastic achievement, and includes the applicant’s character, physical abilities, and interaction with patients, patients’ families, and other healthcare professionals. Eligibility for the Master of Physician Assistant Studies degree at South University includes the following:

To receive the Master of Science degree a student must satisfy the following requirements:

• The student normally must complete the course requirements described in the catalog in effect when the student enrolled. Students who leave South University longer than 3 quarters will be required to meet catalog requirements in effect at the time of their return.
• The student must receive a minimum grade of “C” or better in all courses.
• The student must have a cumulative GPA of 2.5 or higher for all course work taken while in the South University Physician Assistant Studies Degree Program.
• The student must take the South University Physician Assistant Studies Degree Program summative evaluation prior to graduation. A summary evaluation of each student is conducted 68 weeks prior to program completion to assure students meet defined program expectations for knowledge and technical skills. The student must successfully complete all competency and summative examinations.
• Complete the final master’s level professional research project.

It is the responsibility of each potential graduate to complete an application for graduation. The application should be submitted during preregistration for the last quarter in which the student will be enrolled at South University.

Satisfactory Progress Standards

Physician Assistant Studies Program

The suitability of a student to be promoted, to remain as a student in the South University Physician Assistant Studies Degree Program, and to graduate from the South University Physician Assistant Studies Degree Program is the responsibility of the faculty. The faculty has established the South University Physician Assistant Studies Degree Program Student Progress and Promotions Committee to review a student’s academic performance and personal suitability for a career in medicine and make appropriate recommendations pertaining to promotion, dismissal, and graduation. The faculty has established the following guidelines and rules as the basis for promotion, dismissal and graduation.

The Progress and Promotions Committee

The Progress and Promotions Committee meets quarterly. The committee reviews classroom and clinical grades, conducts quarterly professionalism evaluations and reviews other information that is available to aid in evaluation of each student. The Committee makes one of the following recommendations to the Program Director: 1) Advance in good standing; 2) Advance on probation; 3) Suspension; 4) Dismissal. Any student not recommended to advance in good standing will be notified by the Program Director. The Program Director will notify the Dean of the College of Health Professions and the Vice President of Academic Affairs on all recommendations of the Progress and Promotions Committee other than advance in good standing. When the Committee recommends action other than advance in good standing, the Program Director will also notify the Dean and Vice President of Academic Affairs of details and justification for the recommendation. The student will receive official notification of the action on behalf of the University. In cases where probation or suspension is recommended by the Committee, the South University Physician Assistant Studies Degree Program Director will meet with the remediation coordinator and the student. The Evaluation and Remediation Coordinator will then confer with the student to define an exact remediation strategy. The Progress and Promotions Committee will continue to assess the student’s progress under the plan provided by the remediation coordinator and South University Physician Assistant Studies Degree Program Director.

Academic Performance

To remain in good standing throughout the PA curriculum, a student must:

1. Achieve a “C” or better in all didactic and clinical courses required by the South University Physician Assistant Studies Degree Program.
2. Maintain an overall GPA of 2.5 or higher.
3. Meet minimum standards of academic, clinical, and professional performance as specified in the American Academy of Physician Assistants Guidelines for Ethical Conduct and South University and South University Physician Assistant Studies Degree Program Codes of Student Conduct.
4. Abide by all South University Physician Assistant Studies Degree Program policies and procedures.

Probation and Dismissal

Students who do not meet the minimum performance requirements for the Physician Assistant Studies Program will be placed on probation immediately and referred to the South University Physician Assistant Studies Degree Program Student Progress and Promotions Committee for evaluation. Any student receiving a deficient or failing final course grade (below C) or failing below the minimum GPA requirement will be automatically notified by the South University Physician Assistant Studies Degree Program Director. The Progress and Promotions Committee will then evaluate the student’s performance. The charge of the committee is to review each student’s progress and recommend to the South University Physician Assistant Studies Degree Program Director that the student:

• Advance in good standing to the next quarter.
• Advance to the next quarter with required remediation, with or without placing the student on academic probation. The Progress and Promotions Committee will recommend appropriate remediation in concurrence with the South University Physician Assistant Studies Degree Program Director.
• Suspension from South University Physician Assistant Studies Degree Program.
• Dismissal from the South University Physician Assistant Studies Degree Program.

The Program Director will send formal notification to the student and appropriate academic offices of the committee’s decision.

The following situations will cause a student to be referred to the Progress and Promotions Committee:

1. Student’s cumulative GPA falls below 2.5. Typically a cumulative GPA falling below 2.5 is grounds for a student to be placed on probation. Probationary status in such instances must be removed by the end of the following quarter by the return of the overall GPA to a level equal to or greater than 2.5. Two consecutive quarters with an overall GPA below 2.5 will be grounds for academic dismissal from the South University Physician Assistant Studies Degree Program.
2. A student receives a course grade below a “C” in any didactic course. Typically course grades below “C” are grounds for dismissal.
3. A course grade below “C” in any clinical rotation.
4. Students who do not complete a clinical rotation or are asked to leave a clinical rotation due to poor performance.
5. Students who do not receive a satisfactory grade in any part of either the comprehensive formative or summative examination.
6. Failure to abide by all South University Physician Assistant Studies Degree Program policies and procedures, breaches in the South University or South University Physician Assistant Studies Degree Program Code of Conduct, or Honor Code violations.

Conduct

The South University Student Handbook defines a Code of Conduct that must be followed by all students. Failure to comply with general University policies may result in dismissal from the program and the University according to defined disciplinary procedures enforced by the Dean of Student Affairs. All disciplinary actions will be reported to the Progress and Promotions Committee and will be considered relative to the student’s suitability for continued participation in the program and entry into the PA profession. Each student shall be attired appropriately whenever he/she is in a clinical (patient care) environment. Failure to adhere to appropriate guidelines for attire can result in dismissal from clinical activity with a resulting penalty applied for absence. In the belief that physicians and PAs are called to the highest standards of honor and professional conduct and understanding that this responsibility begins at the inception of one’s medical education rather
than upon receipt of a degree, the students of the South University Physician Assistant Studies Degree Program must uphold the following standards that serve as an embodiment of the conduct and integrity to which they aspire. These standards are intended to promote an atmosphere of honesty, trust, and cooperation among the students, the faculty, their patients, and society. Students in the South University Physician Assistant Studies Degree Program are expected to demonstrate behavior that is considered appropriate for a career in medicine. Appropriate behavior includes, but is not in any way limited to honesty, trustworthiness, professional demeanor, respect for the rights of others, personal accountability, and concern for the welfare of patients—all of which are outlined below. Violations of these Standards of Professionalism may result in disciplinary proceedings.

For more information on policies and expectations on PA student conduct see the PA program Student Handbook.

Appeals Process
Students may appeal the decision of the Progress and Promotions Committee. The student, through the Committee Chairman, may petition to meet with the Progress and Promotions Committee to present further details or mitigating circumstances of which the Committee may not be aware. The Committee may reaffirm its initial decision, reverse its initial decision, or refer the matter to an impartial ad hoc investigative committee.

Any student wishing to appeal an academic decision of the Progress and Promotions Committee may do so in writing to the South University Physician Assistant Studies Degree Program Director. Written appeals must be made to the program director within seven (7) days of the start of the next quarter. Appeals submitted after this time will not be considered. Written appeal must state the mitigating circumstances that contributed to the student’s failure to meet the SUPAP minimum standards. The written appeal must be supported with appropriate documentation of the mitigating circumstances with explanation on how the circumstances have been remedied or changed. Mitigating circumstances are events that are outside the student’s control and are unavoidable.

The Program Director will review the student’s appeal and will determine whether the circumstances and academic status warrant reconsideration of the decision of the Progress and Promotions Committee. The student may be asked to appear in person during the review process when deemed necessary by the Director. The Program Director will send formal notification to the student and appropriate academic offices of his decision.

The next level of appeal for the student is to the Dean for Academic Affairs. The Dean may uphold or overturn the decision of the Progress and Promotions Committee and Program Director. The Dean will send formal notification to the student and appropriate academic offices of his decision. The final level of appeal is to the Dean of the College of Health Professions. The Dean will use the reports from the Progress and Promotions Committee, Program Director, and Dean for Academic Affairs and consultation with the Program Director and Dean for Academic Affairs, to reach a conclusion regarding the student’s disposition. The Dean of the College of Health Professions will send formal notification to the student and appropriate academic offices of his decision.

A student who has been dismissed whose appeal is granted may be reinstated and, if otherwise eligible, receive financial aid; however, the student will be placed on probation at the start of the academic term. Appeals submitted after this time will not be considered. Written appeal must state the mitigating circumstances that contributed to the student’s failure to meet the SUPAP minimum standards. The written appeal must be supported with appropriate documentation of the mitigating circumstances with explanation on how the circumstances have been remedied or changed. Mitigating circumstances are events that are outside the student’s control and are unavoidable.

The Program Director will review the student’s appeal and will determine whether the circumstances and academic status warrant reconsideration of the decision of the Progress and Promotions Committee. The student may be asked to appear in person during the review process when deemed necessary by the Director. The Program Director will send formal notification to the student and appropriate academic offices of his decision. The next level of appeal for the student is to the Dean for Academic Affairs. The Dean may uphold or overturn the decision of the Progress and Promotions Committee and Program Director. The Dean will send formal notification to the student and appropriate academic offices of his decision. The final level of appeal is to the Dean of the College of Health Professions. The Dean will use the reports from the Progress and Promotions Committee, Program Director, and Dean for Academic Affairs and consultation with the Program Director and Dean for Academic Affairs, to reach a conclusion regarding the student’s disposition. The Dean of the College of Health Professions will send formal notification to the student and appropriate academic offices.

A student who has been dismissed whose appeal is granted may be reinstated and, if otherwise eligible, receive financial aid; however, the student will be placed on probation at the start of the academic term. The granting of appeals for decisions other than dismissal may stipulate certain conditions as deemed necessary by the party granting the appeal for a student to continue in the South University Physician Assistant Studies Degree Program.

Grading
The following letter grades, their indication of performance, and assigned quality points are used in the program:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Description</th>
<th>Quality Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Excellent</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>Above average</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>Average</td>
<td>2</td>
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<tr>
<td>D</td>
<td>Below average</td>
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<tr>
<td>WF</td>
<td>Withdrawal while failing</td>
<td>0</td>
</tr>
<tr>
<td>WX</td>
<td>Withdrawal, Registered</td>
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</tr>
<tr>
<td>I</td>
<td>Incomplete</td>
<td>0</td>
</tr>
<tr>
<td>P</td>
<td>Pass credit no quality points</td>
<td>0</td>
</tr>
</tbody>
</table>

(WX: No course credit or residence credit)
(P: No course credit or residence credit)
(F: No course credit or residence credit)
(WF: No course credit or residence credit)

The notation “P” indicates a passing score in a course designated as Pass/Fail (P/F). A student receives credit hours for a P/F course, but there are no quality points assigned and a passing grade does not contribute to the student’s grade point average. The notation “I” for incomplete will be submitted when assigned work has not been completed. If the work is not completed by the end of the second week of the subsequent academic quarter, a final grade of F will be assigned.

Master of Science in Physician Assistant Studies
Prerequisite Courses
Applicants to the South University PA master’s degree program must have an earned bachelor’s degree with an overall minimum cumulative GPA of 2.60 (on a 4.00 scale) and a recommended science GPA of 3.00 (on a 4.00 scale). The courses listed below are collegiate level prerequisites and must be completed prior to acceptance into the program. All prerequisites must have been taken at a regionally accredited college or university. No grade below a C will be accepted for any course.

<table>
<thead>
<tr>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Human Anatomy</td>
<td>1</td>
</tr>
<tr>
<td>Human Physiology</td>
<td>1</td>
</tr>
<tr>
<td>General Biology</td>
<td>2</td>
</tr>
<tr>
<td>General Chemistry</td>
<td>2</td>
</tr>
<tr>
<td>Organic Chemistry</td>
<td>1</td>
</tr>
</tbody>
</table>

**Human anatomy and physiology maybe taken as stand alone courses or as part of a sequence. In the event that the courses are taken as part of a sequence, only a completed sequence of A&P I and II will be accepted.

Basic science courses should be those for science majors. Only courses with an associated lab will be given credit for fulfilling prerequisite requirements.

Master of Science in Physician Assistant Studies degree
Didactic Curriculum

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Course</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Quarter</td>
<td>PA55101 Medical Interviewing and Documentation</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PA55110 Physical Assessment I Lab</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>PA55125 Med. Anatomy &amp; Physiology I Lab</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>PA55126 Med. Anatomy &amp; Physiology II Lab</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>PA55180 Clinical Medicine &amp; Pharmacotherapeutics I</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>PA55200 Clinical Medicine &amp; Pharmacotherapeutics II Lab</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>PA55175 Issues in Contemporary Medicine I</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>PA55291 Applied Learning Experience I</td>
<td>1</td>
</tr>
<tr>
<td>2nd Quarter</td>
<td>PA55111 Physical Assessment II Lab</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>PA55125 Med. Anatomy &amp; Physiology II Lab</td>
<td>4</td>
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<tr>
<td></td>
<td>PA55180 Clinical Medicine &amp; Pharmacotherapeutics I</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>PA55280 Clinical Medicine &amp; Pharmacotherapeutics II Lab</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>PA55175 Issues in Contemporary Medicine I</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>PA55291 Applied Learning Experience II</td>
<td>2</td>
</tr>
<tr>
<td>3rd Quarter</td>
<td>PA55181 Clinical Medicine &amp; Pharmacotherapeutics II</td>
<td>8</td>
</tr>
<tr>
<td></td>
<td>PA55281 Clinical Medicine &amp; Pharmacotherapeutics II Lab</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>PA55146 Clinical Skills</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>PA55135 Laboratory Diagnostics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PA55166 Musculoskeletal Care</td>
<td>5</td>
</tr>
<tr>
<td></td>
<td>PA55292 Applied Learning Experience II</td>
<td>2</td>
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<tr>
<td>4th Quarter</td>
<td>PA55182 Clinical Medicine &amp; Pharmacotherapeutics III</td>
<td>8</td>
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<tr>
<td></td>
<td>PA55292 Clinical Medicine &amp; Pharmacotherapeutics III Lab</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>PA55138 Fundamentals of Surgery</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>PA55195 Epidemiology &amp; Biostatistics</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>PA55130 Diagnostic Methods</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>PA55293 Applied Learning Exp. III</td>
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College of Health Professions

<table>
<thead>
<tr>
<th>Degree Program</th>
</tr>
</thead>
<tbody>
<tr>
<td>Didactic Curriculum</td>
</tr>
<tr>
<td>102 Credit Hours</td>
</tr>
<tr>
<td>1st Quarter</td>
</tr>
<tr>
<td>PA55101 Medical Interviewing and Documentation</td>
</tr>
<tr>
<td>PA55110 Physical Assessment I Lab</td>
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<tr>
<td>PA55125 Med. Anatomy &amp; Physiology I Lab</td>
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<td>PA55126 Med. Anatomy &amp; Physiology II Lab</td>
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<td>PA55180 Clinical Medicine &amp; Pharmacotherapeutics I</td>
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<td>PA55200 Clinical Medicine &amp; Pharmacotherapeutics II Lab</td>
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<td>PA55175 Issues in Contemporary Medicine I</td>
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<td>PA55291 Applied Learning Experience I</td>
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<td>PA55175 Issues in Contemporary Medicine I</td>
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<td>PA55291 Applied Learning Experience II</td>
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<td>3rd Quarter</td>
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<td>PA55181 Clinical Medicine &amp; Pharmacotherapeutics II</td>
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<tr>
<td>PA55146 Clinical Skills</td>
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<td>PA55166 Musculoskeletal Care</td>
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<td>PA55292 Applied Learning Experience II</td>
</tr>
<tr>
<td>4th Quarter</td>
</tr>
<tr>
<td>PA55182 Clinical Medicine &amp; Pharmacotherapeutics III</td>
</tr>
<tr>
<td>PA55292 Clinical Medicine &amp; Pharmacotherapeutics III Lab</td>
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<tr>
<td>PA55138 Fundamentals of Surgery</td>
</tr>
<tr>
<td>PA55195 Epidemiology &amp; Biostatistics</td>
</tr>
<tr>
<td>PA55130 Diagnostic Methods</td>
</tr>
<tr>
<td>PA55293 Applied Learning Exp. III</td>
</tr>
</tbody>
</table>
College of Health Professions

5th Quarter
PAS5132 Essentials of Clinical Geriatrics 4
PAS5183 Clinical Med. & Pharmacotherapeutics IV 8
PAS5283 Clinical Med. & Pharmacotherapeutics IV Lab 1
PAS5190 Essentials of Emergency Medicine 4
PAS5294 Applied Learning Exp. IV 1
PAS5150 Research Methodology 1
PAS5171 Professional Seminar II 3

Master of Science in Physician Assistant Studies degree
Clinical Curriculum 66 Credit Hours
PAS6200 Clinical Rotation I 8
PAS6205 Clinical Rotation II 8
PAS6210 Clinical Rotation III 8
PAS6215 Clinical Rotation IV 8
PAS6220 Clinical Rotation V 8
PAS6225 Clinical Rotation VI 8
PAS6230 Clinical Rotation VII 8
PAS6235 Clinical Rotation VIII 8
PAS6170 Adv. Prof. Dev. Seminar 2 2

No physician assistant credits from another institution may transfer into the didactic or clinical year.

Bachelor of Science in Health Science

Bachelor of Science in Health Science degree program is to provide a firm foundation for entry-level employment in a range of positions in the health care industry at facilities such as health practitioners' offices, hospitals, home healthcare services, outpatient care centers, nursing care facilities, health insurance companies, and state and government healthcare programs. It also prepares students for graduate study, and is designed to equip graduates with skills appropriate for lifelong learning.

The Core Curriculum in the first two years is designed to provide students with a foundation in the humanities, math and science. During the second two years, the curriculum provides for a broad focus on business basics, the healthcare delivery system, and health sciences.

The specialization in Public Health provides the educational underpinning for entry-level careers in the Public Health profession. A variety of career paths exists for students completing the specialization in Public Health.

The Core Curriculum in the first two years is designed to provide students with a foundation in the humanities, math and science. During the second two years, the curriculum provides for a broad focus on business basics, the healthcare delivery system, and health sciences.

The specialization in Public Health allows for a compelling education path from the undergraduate program in Health Science to the master’s level study of Public Health. The specialization is designed to provide coursework and expand the knowledge base in the areas of policy, planning and evaluation, management and administration, and healthcare law.

After successful completion of the Health Science program, students receive a Bachelor of Science in Health Science degree completion. Completion of the first two years of the BS in Health Science degree program may provide students with the required prerequisite courses to apply for professional programs such as the Bachelor of Science in Nursing degree program. However, admission to these programs is competitive at most institutions (including South University) and is not guaranteed. Students interested in transferring credit must consult with the institution that they wish to attend in order to determine if courses will transfer. This consultation should occur prior to taking the courses. Please be aware that some institutions will not accept online science and laboratory courses for transfer credit.

Program Objectives:
Upon completion of Bachelor of Science in Health Science degree program each student should be able to:

• Utilize the principles and theories of the natural, social, behavioral, and health sciences to serve as competent and considerate health care professionals.
• Demonstrate effective and culturally sensitive written, oral and interpersonal communication skills with individuals, groups and peers in a variety of healthcare settings.
• Identify and apply exemplary ethical and professional behaviors in various healthcare positions and organizations.

• Apply creative and critical thinking skills to identify, explore, and develop alternative solutions for a range of healthcare delivery system issues and challenges.
• Effectively search, analyze and report on health care related data through the application of information technology and health management information systems.
• Develop a quest for new knowledge throughout life for professional and personal achievement and satisfaction.
• Effectively apply organizational and management skills that incorporate knowledge of the political, financial, economic, and public health issues which impact the healthcare delivery system.

In addition to the above program objectives, upon completion of the specialization in Public Health, each student should be able to:

1. Achieve a "C" or better in all science courses and courses within the Program.
2. Achieve Undergraduate Satisfactory Academic Progress as specified in the South University Academic Catalog section entitled Satisfactory Progress Standards Undergraduate Satisfactory Academic Progress Policy and Procedures.
3. Abide by all South University’s policies, procedures and Code of Conduct as specified in South University Student Handbook and the South University Academic Catalog.

Bachelor of Science in Health Science degree program
Entrance Requirements
Admissions standards for the program with the new specialization in Public Health will remain the same as the existing entrance/admissions requirements for the Bachelor of Science in Health Science program. Please see the Admissions section of this catalog for a detailed discussion of the Admission standards.

Bachelor of Science in Health Science degree program
Academic Progression Policy
To remain in good standing throughout the Bachelor of Science in Health Science degree program, a student must:

1. Achieve a "C" or better in all science courses and courses within the Program.
2. Achieve Undergraduate Satisfactory Academic Progress as specified in the South University Academic Catalog section entitled Satisfactory Progress Standards Undergraduate Satisfactory Academic Progress Policy and Procedures.
3. Abide by all South University’s policies, procedures and Code of Conduct as specified in South University Student Handbook and the South University Academic Catalog.

Bachelor of Science in Health Science
Area I General Education Requirements 68 Credit Hours
Professional Development
IT5100 Computer and Internet Literacy 4
UVC1000 Strategies for Success 4
Basic Communications
ENG1001 Composition I 4
ENG1002 Composition II/Literature 4
ENG2001 Composition III 4
SPC1026 Public Speaking 4
Mathematics and Statistics
MAT1001 Intermediate Algebra 4
MAT1005 College Algebra 4
MAT2058 Statistics 4
Natural Sciences
BIO1011 Anatomy and Physiology I 4
(Must be taken concurrently with BIO1012 Anatomy and Physiology I Lab)
BIO1012 Anatomy and Physiology I Lab 2
BIO1013 Anatomy and Physiology II 4
(Must be taken concurrently with BIO1014 Anatomy and Physiology II Lab)
BIO1014 Anatomy and Physiology II Lab 2
Associate of Science in Allied Health Science

The associate’s degree program in Allied Health Science is designed to expose students to a broad education in general studies combined with an emphasis on life science subjects such as anatomy and physiology, chemistry, nutrition, and pathophysiology. It offers students interested in health careers a knowledge base from which they may achieve their professional goals. Students within this program may consider entry into the Bachelor of Science in Nursing, Physical Therapist Assisting or Medical Assisting degree programs upon graduation.

<table>
<thead>
<tr>
<th>Associate of Science in Allied Health Science</th>
<th>90 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area I General Education Requirements</td>
<td>40 Credit Hours</td>
</tr>
<tr>
<td>Professional Development</td>
<td>8</td>
</tr>
<tr>
<td>UTS1000 Computer and Internet Literacy</td>
<td>4</td>
</tr>
<tr>
<td>UVC1000 Strategies for Success</td>
<td>4</td>
</tr>
<tr>
<td>Basic Communications</td>
<td>16</td>
</tr>
<tr>
<td>ENG1001 Composition I</td>
<td>4</td>
</tr>
<tr>
<td>ENG1002 Composition II/Literature</td>
<td>4</td>
</tr>
<tr>
<td>ENG2001 Composition III</td>
<td>4</td>
</tr>
<tr>
<td>SPC1026 Public Speaking</td>
<td>4</td>
</tr>
<tr>
<td>Mathematics and Statistics</td>
<td>12</td>
</tr>
<tr>
<td>MAT1105 College Algebra</td>
<td>4</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td></td>
</tr>
<tr>
<td>CHM1010 General Chemistry</td>
<td>4</td>
</tr>
<tr>
<td>Arts and Humanities Choose one:</td>
<td>4</td>
</tr>
<tr>
<td>ENG2002 World Literature I</td>
<td>4</td>
</tr>
<tr>
<td>ENG2003 World Literature II</td>
<td>4</td>
</tr>
<tr>
<td>HIS1101 US History I</td>
<td>4</td>
</tr>
<tr>
<td>HIS1102 US History II</td>
<td>4</td>
</tr>
<tr>
<td>HUM1001 History of Art through the Middle Ages</td>
<td>4</td>
</tr>
<tr>
<td>HUM1002 History of Art from the Middle Ages to Modern Times</td>
<td>4</td>
</tr>
<tr>
<td>HUM2101 World Civilization I</td>
<td>4</td>
</tr>
<tr>
<td>HUM2102 World Civilization II</td>
<td>4</td>
</tr>
<tr>
<td>Social and Behavioral Sciences Choose one:</td>
<td></td>
</tr>
<tr>
<td>ECO2071 Principles of Microeconomics</td>
<td>4</td>
</tr>
<tr>
<td>ECO2072 Principles of Macroeconomics</td>
<td>4</td>
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<tr>
<td>POL2076 American Government</td>
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Areas II Foundation Requirements 20 Credit Hours

<table>
<thead>
<tr>
<th>Area II Foundation Requirements</th>
<th>20 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANS1011 Anatomy and Physiology I</td>
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<tr>
<td>(Must be taken concurrently with BIO1012 Anatomy and Physiology I)</td>
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</tr>
<tr>
<td>BIO1012 Anatomy and Physiology I Lab</td>
<td>2</td>
</tr>
<tr>
<td>BIO1013 Anatomy and Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>(Must be taken concurrently with BIO1014 Anatomy and Physiology II Lab)</td>
<td></td>
</tr>
<tr>
<td>BIO1014 Anatomy and Physiology II Lab</td>
<td>2</td>
</tr>
<tr>
<td>BIO1015 Pathophysiology</td>
<td>4</td>
</tr>
<tr>
<td>BIO2070 Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>(Must be taken concurrently with BIO2071 Microbiology Lab (online) or BIO2073 Microbiology Lab (on campus))</td>
<td></td>
</tr>
<tr>
<td>Choose one lab course from the following two:</td>
<td></td>
</tr>
<tr>
<td>BIO2071 Microbiology Lab (online) or BIO2073 Microbiology Lab (on campus)</td>
<td>2</td>
</tr>
<tr>
<td>BIO2073 Microbiology Lab (on campus)</td>
<td>2</td>
</tr>
<tr>
<td>NTR2005 Nutrition</td>
<td>4</td>
</tr>
<tr>
<td>PSY2022 Human Growth and Development</td>
<td>4</td>
</tr>
</tbody>
</table>

Medical Assisting

Associate of Science in Medical Assisting

(Account not offered at the West Palm Beach or Tampa campuses)

Medical assistants are multi-skilled allied health professionals who perform a wide range of roles in physicians’ offices, clinics, and other health care settings. They are proficient in a multitude of clinical and administrative tasks and are widely viewed by doctors as vital members of the health care delivery team.

The Medical Assisting program is approved by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Medical Assisting Education Review Board (MAERB), Commission on Accreditation of Allied Health Education Programs, 1361 Park Street, Clearwater, FL 33756, 727-210-2350(). The medical assisting program is devoted to a competency-based education with emphasis on the students’ mastery of clinical and administrative competencies. These competencies are validated through performance on tests, terminal performance objectives, and a clinical externship. Their training culminates in a required 200 hour, unpaid, supervised practicum at a local medical practice during their last quarter of study.

<table>
<thead>
<tr>
<th>Associate of Science in Medical Assisting</th>
<th>92 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Area I General Education Requirements</td>
<td>42 Credit Hours</td>
</tr>
<tr>
<td>Professional Development</td>
<td>8</td>
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<tr>
<td>ITS1000 Computer and Internet Literacy</td>
<td>4</td>
</tr>
<tr>
<td>UVC1000 Strategies for Success</td>
<td>4</td>
</tr>
<tr>
<td>Basic Communications</td>
<td>16</td>
</tr>
<tr>
<td>ENG1001 Composition I</td>
<td>4</td>
</tr>
<tr>
<td>ENG1002 Composition II/Literature</td>
<td>4</td>
</tr>
<tr>
<td>ENG2001 Composition III</td>
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</tr>
<tr>
<td>SPC1026 Public Speaking</td>
<td>4</td>
</tr>
<tr>
<td>Mathematics and Statistics Choose one</td>
<td>4</td>
</tr>
<tr>
<td>MAT1105 College Algebra</td>
<td>4</td>
</tr>
<tr>
<td>Natural Sciences</td>
<td>6</td>
</tr>
<tr>
<td>BIO1011 Anatomy and Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>(Must be taken concurrently with BIO1012 Anatomy &amp; Physiology Lab)</td>
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</tr>
<tr>
<td>BIO1012 Anatomy and Physiology I Lab</td>
<td>2</td>
</tr>
<tr>
<td>Arts and Humanities Choose One</td>
<td>4</td>
</tr>
<tr>
<td>ENG2002 World Literature I</td>
<td>4</td>
</tr>
<tr>
<td>ENG2003 World Literature II</td>
<td>4</td>
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<td>HIS1101 US History I</td>
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<td>HUM1001 History of Art through the Middle Ages</td>
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<tr>
<td>HUM1002 History of Art from the Middle Ages to Modern Times</td>
<td>4</td>
</tr>
<tr>
<td>HUM2101 World Civilization I</td>
<td>4</td>
</tr>
<tr>
<td>HUM2102 World Civilization II</td>
<td>4</td>
</tr>
<tr>
<td>PHI2031 Introduction to Philosophy</td>
<td>4</td>
</tr>
<tr>
<td>Social and Behavioral Sciences</td>
<td>4</td>
</tr>
<tr>
<td>PSY1011 General Psychology</td>
<td>4</td>
</tr>
</tbody>
</table>
Mathematics/Science

Area I Core Curriculum 36 Credit Hours

Associate of Science in Physical Therapist Assisting 110 Credit Hours

Physical Therapist Assisting

Associate of Science in Physical Therapist Assisting

In keeping with the stated purpose of South University, the Physical Therapist Assisting program (PTA) strives to produce Physical Therapist Assistants who reflect the highest standards of professional practice and conduct. The PTA program offers a curriculum that is well rounded in all fundamental concepts and theories as they apply to physical therapy modalities and rehabilitation procedures.

Physical Therapist Assistants are health care providers who work under the supervision of physical therapists. Their duties include assisting the physical therapist in implementing treatment programs according to a plan of care, training patients in exercises and activities of daily living, conducting treatments using special equipment, administering modalities and other treatment procedures and reporting to the physical therapist on the patient’s responses.

The Physical Therapist Assisting program is accredited by the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, VA 22314; 1-703-684-2782. The PTA program in Tampa has been granted initial accreditation status by the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association. State licensure is a requirement for professional practice in each state in which South University offers the PTA program. Specific information regarding application for licensure will be available to the student during the last term of study. Licensure or registration is not required in every state for the physical therapist assistant to practice. Complete information on practice acts and regulations can be obtained from individual state licensing boards.

Program Changes Starting Winter quarter 2011

All applicants to South University PTA program will be tested using Accuplacer, SAT or ACT. Students who do not achieve the minimum score defined by South University will not be accepted into the PTA program.

Students who are already in the general education track of the PTA program will have three quarters (Winter, Spring and Summer) to complete the prerequisite coursework and move into the technical phase under the current rules. If prerequisite coursework is not completed by Fall semester these students will become part of the competitive placement process to gain admission into the technical phase.

*South University does not guarantee third-party certification/licensure. Outside agencies control the requirements for taking and passing certification/licensing exams and are subject to change without notice to South University.

Associate of Science in Physical Therapist Assisting 110 Credit Hours

(not offered at Columbia Campus)

Area I Core Curriculum 36 Credit Hours

Mathematics/Science

BIO1011 Anatomy & Physiology I 4
BIO1012 Anatomy & Physiology I Lab 2
BIO1013 Anatomy & Physiology II 4
BIO1014 Anatomy & Physiology II Lab 2
Math Elective (MAT1001 or MAT1002) 4

Humanities

ENG1001 Composition I 4
ENG1002 Composition II/Literature 4
SPC1026 Public Speaking 4

Social Sciences

AHS1001 Medical Terminology 4
Approved Social Science Elective (PSY 1001 or SOC 1001) 4

* Students entering the program who are required to take either ENG0099 or MAT0099 will also be required to take Strategies for Success (UVC 1000) as part of their curriculum.

Associate of Science in Physical Therapist Assisting

Professional Preparation Requirements

All prerequisite courses above must be completed prior to beginning the professional preparation phase of the program detailed below. No professional courses from another PTA curriculum will transfer into the professional education phase of the South University PTA curriculum without the review and approval of the PTA Program faculty. Additionally, prerequisite course cumulative GPA must be 2.50 or higher in order to proceed to the PTA professional preparation phase of the curriculum.

Additionally, a minimum grade of B in Medical Terminology, Anatomy and Physiology I and Anatomy and Physiology II, lecture and laboratory is required. Students may take courses multiple times in order to achieve the minimum required grade of B. Before officially beginning the professional preparation phase of the program, students must also complete a minimum of 25 hours of observation, volunteer, or employment in at least one physical therapy clinic, attested to by a physical therapist on a program provided form, and have a current American Heart Association Basic Life Support for Healthcare Providers CPR (two-year certification).

Area II Program Curriculum 74 Credit Hours

1st Quarter

PTA1001 Introduction to Physical Therapist Assisting 4
PTA1003 Pathophysiology 4
PTA1005 Kinesiology with Laboratory 6

2nd Quarter

PTA1006 Testing & Measurement with Laboratory 6
PTA2000 Habilitation Rehabilitation with Laboratory 6

3rd Quarter

PTA1008 Modalities with Laboratory 6
PTA2021 Therapeutic Exercise & Orthopedic Applications 6

4th Quarter

PTA2046 Advanced Habilitation Rehabilitation with Laboratory 6
PTA2047 Essentials of Clinical Care 2
PTA2050 Professional Seminar 4

5th Quarter

PTA2048 Clinical Externship I 8
PTA2049 Current Rehabilitation Issues 4

6th Quarter

PTA2099 Clinical Externship II 12

The Tampa campus follows an 8-quarter sequence of courses:

Area I Core Curriculum 44 credits

1st Quarter

AHS1001 Medical Terminology 4
ENG1001 English Composition I 4
MAT1001 or MAT1002 Math Elective 4
UVC1000* Strategies for Success 4

2nd Quarter

BIO1011 Anatomy & Physiology I 4
BIO1012 Anatomy & Physiology I Lab 2
ENG1002 English Composition II 4
PSY1001 or SOC1001 Social Science Elective 4

3rd Quarter

BIO1013 Anatomy & Physiology II 4
BIO1014 Anatomy & Physiology II Lab 2
PTA1001 Introduction to PTA 4
SPC1026 Public Speaking 4
PTA Program Progression Standards

All course and clinical education requirements must be completed satisfactorily in order for the student to be eligible for graduation. All course and clinical requirements are published in the course syllabi. These are provided to each student before or during the first class contact for each course. PTA program faculty must comply with published syllabi and course goals and objectives as well as published requirements for satisfactory student progress through the program.

1. Students in good standing are required to have a cumulative grade point average (CGPA) of 2.5 calculated from the courses taken while in advanced standing (PTA designated courses). Failure to maintain a CGPA of 2.5 will result in the student being placed on academic probation. The student will be permitted to remain on academic probation for a maximum of two quarters, during which time the student must obtain a CGPA of 2.5. If the CGPA of 2.5 cannot be met within two quarters while on probation the student will be dismissed from the PTA program.

2. Students, while in advanced standing, must achieve a minimum grade of C in all courses. Students will be permitted to repeat a course in which they scored lower than a C the next quarter that the course is offered. When a student repeats a course the student must achieve a minimum grade of B. The repeat option will be offered only once.

3. A successful clinical practitioner is required to apply knowledge learned in the classroom to the care and treatment of patients. Courses that include a laboratory experience will have grades calculated separately for classroom and laboratory components. Grades for laboratory components of the course will be calculated using written and other appropriate methods of assessing clinical competence. Students are required to obtain a minimum grade of C in the laboratory/clinical component of the course as well as the classroom component in order to successfully complete the course. The single final course grade will be a weighted average of the classroom exams and laboratory scores. For students repeating a course the final score in each of the classroom and laboratory sections will have to be 80% or higher.

4. Requirements for satisfactory progression in the PTA program require a cumulative grade point average of 2.5. In order to help students avoid academic probation, any student that scores less than 85% on any written examination will receive written counseling by the course instructor. This remediation plan will be copied to the program director and may include additional required work such as: Correcting all incorrect answers on an exam citing the source of the correct answer (textbook and page number) in a format determined by the course instructor. Failure to comply with written counseling procedures will result in a grade of incomplete for the course. Refer to the University catalog for requirements for resolution of an incomplete grade.

5. Clinical courses must be completed meeting minimal competency standards as listed in the Evaluation of Student Performance. Failure to receive a passing grade (P) in a completed clinical education course will require the student to repeat the clinical course. Each student is only permitted one opportunity to repeat a clinical course. A second failed clinical course while the student is in advanced standing will result in the student being dropped from the program for academic reasons.

6. Students who are dismissed from a clinical affiliation prior to completing the rotation will be suspended from the program while a faculty committee, chaired by the program director, investigates the reasons for the dismissal. If the committee deems the dismissal a substantial indicator that the student will not succeed in the profession, the student will be dropped from the program. If the committee feels that despite dismissal from a particular clinical rotation the student has a high probability of entering the profession as a safe, proficient practitioner, the student will be required to repeat the clinical course. If the student is dismissed a second time in the same or another clinical course while in advanced standing the student will be dropped from the program.

7. Students who have been dismissed from the program may reapply for advanced standing only after a minimum of one year from the time that they were dismissed from the program. Readmission will be based on all applicable admissions criteria at the time of application for readmission. The student, if accepted, will start at the beginning of all advanced standing coursework, regardless of grades obtained in the courses prior to dismissal from the program.

College of Health Professions
College of Nursing

Master of Science in Nursing
Master of Science in Nursing Nurse Educator Specialization
Master of Science in Nursing Adult Health Nurse Practitioner Specialization
Master of Science in Nursing Family Nurse Practitioner Specialization
RN to Master of Science in Nursing
Nursing
Nursing RN to BSN Degree Completion

Nursing at South University originated on the West Palm Beach campus in the year 2000 by offering a Bachelor of Science in nursing degree program. In 2006, nursing expanded to offer programs at other campuses as well as online. In 2008, nursing at South University became a College of Nursing with plans to expand to additional campuses and offer new programs of study to meet the ever-changing needs for nurses to be educated at both the undergraduate and graduate levels.

South University’s nursing curricula built upon the concepts of caring, critical thinking, communication, professionalism, and holism supports the integration of nursing theory with professional nursing practice. Nursing graduates from South University are prepared to enter practice or expand their practice with the knowledge, clinical proficiency, technical skill, and confidence required to meet the ever-changing healthcare needs of the local and global community.

Authorization and Licensure

The Bachelor of Science in Nursing and the Master of Science in Nursing programs offered online and at the South University Columbia, Montgomery, Richmond, Tampa and West Palm Beach campus locations are accredited by the Commission on Collegiate Nursing Education (CCNE), One Dupont Circle NW, Suite 530, Washington, DC 20036-1120; www.aacn.nche.edu; telephone: 202.887.6791.

Limited Access Program

Nursing is a limited access program. Qualified applicants are considered for selection after successful completion of all prerequisite courses and all admission requirements. (Please refer to Procedure for Admission to the Nursing Program). The nursing program supports the South University policy of nondiscrimination. Acceptance into a South University nursing program or its completion does not imply or guarantee that a student will be able to obtain licensure or certification. The student should contact the state licensing board of professional certification body in each state in which the student intends to practice for specific requirements and the application process.

Master of Science in Nursing

The Master of Science in Nursing degree program (MSN) is designed to develop and enhance the knowledge and skills of registered nurses. It is also designed for those nurses who want to pursue more advanced positions in today’s challenging health care environment. The program blends nursing theory with advanced practice concepts that will prepare students to work within a health care organization or educational setting.

The program consists of 6 core courses and courses in an area of specialization in education. The program includes integrated practical experience, practicums in area of specialization, and a final project to assess learning outcomes.

MSN Program Objectives

Students graduating from the MSN degree program will have demonstrated their acquisition of competencies and proficiencies related to the following:

1. Theoretical Foundations: Synthesize theories and concepts from nursing and other disciplines for application in advanced nursing roles.
2. Evidence-Based Practice: Apply current scientific research for application of findings to initiate change and to improve practice.
3. Health Promotion, Disease Prevention, and Human Diversity: Create comprehensive plans of action that address the health promotion and disease prevention needs of individual, family, and community populations.
5. Ethics: Apply an ethical decision-making process in professional practice and in analysis of systems of health care.
6. Professional Role Development: Model a professional leadership role that fosters improvement of health care and advocates scholarly activities to advance self and profession.
7. Informatics and Technology: Employ informatics and technology in various aspects of the advanced nursing leadership role.
8. Advanced Nursing Role: Practice within ethical-legal guidelines, professional policies and regulations, and standards of practice associated with a specialty area of advanced nursing practice.

In addition to the MSN degree program goals and outcomes, students completing the Nurse Educator specialization will have demonstrated their acquisition of competencies and proficiencies related to:

1. Instructional Method Design: Create a variety of successful instructional methods to meet the needs of targeted learner populations.
3. Clinical Expertise: Apply appropriate clinical expertise when conducting educational experiences.

In addition to the MSN degree program goals and outcomes, students completing the Nurse Practitioner specialization will have demonstrated their acquisition of competencies and proficiencies to:

1. Integrate specialty standards of advanced practice nursing to deliver culturally competent, quality health care services to individuals, families, populations and systems.
2. Exercise effective leadership, critical thinking and communication skills in the development and implementation of advanced nursing practice services in Primary Care.
3. Integrate professional nursing standards, values and accountability into role and self development as an advanced practice nurse.
4. Utilize information technology and an evidence-based research approach in the development of nursing knowledge and design of health care services for clients, populations and systems.

Ensure advanced levels of clinical judgment, systems thinking, and accountability in the implementation and evaluation of evidenced based care to diverse individuals and populations.

<table>
<thead>
<tr>
<th>Master of Science in Nursing</th>
<th>MSN Core Courses</th>
<th>24 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG5000</td>
<td>Role of the Advanced Practice Nurse</td>
<td>4</td>
</tr>
<tr>
<td>NSG5002</td>
<td>Advanced Theoretical Perspectives for Nursing</td>
<td>4</td>
</tr>
<tr>
<td>NSG5003</td>
<td>Advanced Pathophysiology</td>
<td>4</td>
</tr>
<tr>
<td>NSG6001</td>
<td>Advanced Nursing Practice I</td>
<td>4</td>
</tr>
<tr>
<td>NSG6002</td>
<td>Advanced Nursing Practice II</td>
<td>4</td>
</tr>
<tr>
<td>NSG6101</td>
<td>Nursing Research Methods</td>
<td>4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Nurse Educator Specialization</th>
<th>24 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG6003</td>
<td>Teaching and Learning Strategies in Nursing</td>
</tr>
<tr>
<td>NSG6102</td>
<td>Evaluation of Education Outcomes in Nursing</td>
</tr>
<tr>
<td>NSG6103</td>
<td>Curriculum Design &amp; Evaluation in Nursing Education</td>
</tr>
<tr>
<td>NSG6201</td>
<td>Practicum in Nursing Education I</td>
</tr>
<tr>
<td>NSG6202</td>
<td>Practicum in Nursing Education II</td>
</tr>
<tr>
<td>NSG6999</td>
<td>Graduate Project in Nursing</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Adult Health Nurse Practitioner Specialization</th>
<th>32 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG6005</td>
<td>Pharmacology</td>
</tr>
<tr>
<td>NSG6020</td>
<td>Advanced Health and Physical Assessment</td>
</tr>
</tbody>
</table>
OPTIONAL COURSES

- NSG6330 Practicum II: Adult Health – Women’s Health 6
- NSG6340 Practicum III: Adult Health – Primary Care 6
- NSG6899 Graduate Project in Nursing 6

Family Nurse Practitioner Specialization

- NSG5900 Role of the Advanced Practice Nurse 4
- NSG5902 Advanced Theoretical Perspectives 4
- NSG5903 Advanced Pathophysiology 4
- NSG6801 Advanced Nursing Practice I 4
- NSG68101 Nursing Research Methods 4

OPTIONAL COURSES

- NSG6805 Pharmacology 4
- NSG6820 Advanced Health and Physical Health 6
- NSG6840 Practicum I: Family Health – Adult & Geriatric 6
- NSG68430 Practicum II: Family Health – Women's Health 6
- NSG68435 Practicum III: Family Health – Pediatrics 6
- NSG68440 Practicum IV: Family Health – Primary Care 6
- NSG6899 Graduate Project in Nursing 4

MSN Academic Progression Policy

Undergraduates in the RN to Master of Science in Nursing degree program must maintain a GPA of 2.75 or higher. Before taking graduate nursing courses, the RN to Master of Science in Nursing degree program student must complete a three credit hour undergraduate course in descriptive and inferential statistics with a grade of B or better; complete all baccalaureate level course requirements prior to enrolling for graduate courses; maintain a minimum GPA of 2.75 or better on a 4.0 scale for all undergraduate BSN level courses; and meet satisfactory academic progression standards for undergraduate nursing students. After enrolling in graduate courses, the RN to Master of Science in Nursing degree program student must maintain a minimum GPA of 2.75 or better on a 4.0 scale in NSG6000, NSG6002, and NSG6003 and meet satisfactory academic progression standards for graduate nursing students. If unsuccessful in maintaining the minimum GPA requirement, the student must exit to the regular Nursing RN to BSN degree completion program and may apply for graduate studies upon completion of a BSN degree. Upon graduation, student will receive both a BSN and MSN.

Graduate students must maintain a minimum GPA of 3.0 or better. Failure to do so for two consecutive quarters will result in an automatic dismissal from the program. A student on provisional status who does not satisfactorily complete the requirements for removing provisional status will be dismissed from the program.

A student may not graduate from the MSN degree program with less than a cumulative GPA of 3.0. Students must apply for graduation two quarters before the date of graduation. If an MSN degree program student wishes to register after an absence of four consecutive quarters, a new application must be submitted.

All degree requirements must be completed within five (5) years.

Bachelor of Science in Nursing

The BSN degree program is designed to provide students with a solid educational foundation that prepares individuals for entry into the nursing profession. The nursing graduate will be able to incorporate the concepts of caring, communication, critical thinking, professionalism, and holism to provide care for individuals, families and communities. The comprehensive theoretical and clinical practice components allow South University graduates to make a smooth transition into professional nursing practice. Graduates of the South University Nursing program are encouraged to continue the educational process and are prepared for the challenges of graduate study.

The BSN degree program is designed for the nonregistered nurse student. Students may complete prerequisite courses in as few as six quarters and then make application to enter the nursing program, which is taught over seven quarters. The program allows highly motivated fulltime students to complete the program of study in nursing in a concentrated period of time. After successful completion of the nursing program, the graduate must pass the National Council Licensure Examination Registered Nurse (NCLEXRN) in order to obtain licensure and begin practice as a registered nurse.*

*South University does not guarantee third-party certification/licensure. Outside agencies control the requirements for taking and passing certification/licensing exams and are subject to change without notice to South University.
College of Nursing

College Algebra required as a prerequisite along with two math or science electives required (instead of one).

Students graduating from the Bachelor of Science in Nursing Degree Program will have demonstrated their acquisition of competencies and proficiencies related to the following:

- **Liberal Education for Baccalaureate Generalist Nursing Practice:** Synthesize knowledge from nursing, the physical and social sciences, arts, and humanities in the practice of professional nursing practice.
- **Basic Organizational and Systems Leadership for Quality Care and Patient Safety:** Apply critical thinking skills in establishing priorities, delegating responsibility, formulating decisions, and maintaining accountability in the practice of professional nursing through the application of nursing standards.
- **Scholarship for Evidence Based Practice:** Integrate care and concern for humanity, with scholarly research and systematic inquiry to deliver evidenced based, comprehensive, and holistic nursing care which promotes health and quality of life.
- **Information Management and Application of Patient Care Technology:** Utilize informatics and technology to adapt to the challenges of nursing practice of today and the future.
- **Health Care Policy, Finance, and Regulatory Environments:** Demonstrate professionalism by advocating for legal, ethical, financial and political issues involving health care.
- **Inter-professional Communication and Collaboration for Improving Patient Health Outcomes:** Communicate effectively and collaboratively within nursing and other healthcare disciplines to empower patients experiencing health challenges through education and promotion of health and well-being.
- **Clinical Prevention and Population Health:** Utilize the nursing process to collaborate with consumers and other health professionals to initiate improvements in healthcare and promote health and well-being in persons, families and communities.
- **Professionalism and Professional Values:** Demonstrate a self-awareness of and commitment to excellence in nursing practice through the pursuit of community, educational, and organizational opportunities to enhance personal and professional growth.
- **Baccalaureate Generalist Nursing Practice:** Provide holistic care to diverse patient populations, across the lifespan in a variety of settings with technical proficiency that integrates foundational, discipline-specific and interdisciplinary knowledge essential for professional practice.

**Prerequisite Courses**

Students may complete the nursing program prerequisites by completion of the first two years of the BS in Health Science degree program at South University.

**Bachelor of Science in Nursing Program**

Undergraduate Prerequisites
(In quarter hours)

<table>
<thead>
<tr>
<th>Humanities</th>
<th>24 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>English Composition sequence</td>
<td>3 courses</td>
</tr>
<tr>
<td>Humanities Electives</td>
<td>2 courses</td>
</tr>
<tr>
<td>Public Speaking</td>
<td>1 course</td>
</tr>
<tr>
<td>Math and Science</td>
<td>42 Credit Hours</td>
</tr>
<tr>
<td>Math Elective</td>
<td>2 courses</td>
</tr>
<tr>
<td>Statistics</td>
<td>1 course</td>
</tr>
<tr>
<td>Anatomy and Physiology (with lab)</td>
<td>2 courses</td>
</tr>
<tr>
<td>Microbiology (with lab)</td>
<td>1 course</td>
</tr>
<tr>
<td>General Chemistry</td>
<td>1 course</td>
</tr>
<tr>
<td>Nutrition</td>
<td>1 course</td>
</tr>
<tr>
<td>Approved Elective</td>
<td>1 course</td>
</tr>
<tr>
<td>Social Sciences</td>
<td>12 Credit Hours</td>
</tr>
<tr>
<td>Human Growth and Development</td>
<td>1 course</td>
</tr>
<tr>
<td>General Psychology</td>
<td>1 course</td>
</tr>
<tr>
<td>Sociology</td>
<td>1 course</td>
</tr>
<tr>
<td>Other Electives</td>
<td>12 Credit Hours</td>
</tr>
<tr>
<td>Computer Elective</td>
<td>1 course</td>
</tr>
<tr>
<td>Open Electives</td>
<td>2 courses</td>
</tr>
</tbody>
</table>

| Total Prerequisite Curriculum Credits | 90 Credit Hours |
| Total Nursing Curriculum Credits     | 102             |
| Total degree requirements            | 192             |

*College Algebra required as one of the two prerequisite Math electives for admission to the BSN program after July 1, 2011

**Application Process and Deadline**

The nursing program begins a new class twice each year. Application packets and deadlines are available on each campus. Fully completed application materials (including evidence of completion of all prerequisite courses) are due by the posted deadline, usually the first day of the quarter before admission (ex., first day of summer quarter for fall quarter program start). Incomplete or late applications will not be considered.

**The Nursing Program**

Applicants will be selected for admission into the Nursing Program using a composite of: cumulative grade point average (GPA), core courses GPA, and entrance examinations.

**Suggested Nursing Curriculum Sequence**

Note: Sequence of courses may vary by campus due to clinical scheduling requirements. Students may substitute the course sequence of NSG3069 Caring for Vulnerable Populations I and NSG4069 Caring for Vulnerable Populations II for the sequence of NSG3016* and NSG3029* upon recommendation of the nursing program director.

<table>
<thead>
<tr>
<th>1st Quarter</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG3001 Introduction to the Profession of Nursing</td>
<td>4</td>
</tr>
<tr>
<td>NSG3009 Principles of Assessment</td>
<td>3</td>
</tr>
<tr>
<td>NSG3011 Principles of Assessment Lab</td>
<td>4</td>
</tr>
<tr>
<td>NSG3014 Critical Reading, Studying and Thinking in Nursing</td>
<td>2</td>
</tr>
<tr>
<td>NSG3016 Caring for a Multicultural Society*</td>
<td>2</td>
</tr>
<tr>
<td>2nd Quarter</td>
<td></td>
</tr>
<tr>
<td>NSG3022 Pharmacotherapeutics I</td>
<td>3</td>
</tr>
<tr>
<td>NSG3023 Fundamentals of Nursing</td>
<td>3</td>
</tr>
<tr>
<td>NSG3024 Fundamentals of Nursing Lab Skills</td>
<td>4</td>
</tr>
<tr>
<td>NSG3027 Fundamentals of Nursing Practice</td>
<td>2</td>
</tr>
<tr>
<td>NSG3028 Caring for the Community*</td>
<td>4</td>
</tr>
<tr>
<td>3rd Quarter</td>
<td></td>
</tr>
<tr>
<td>NSG3032 Pharmacotherapeutics II</td>
<td>3</td>
</tr>
<tr>
<td>NSG3033 Caring for Adults I</td>
<td>5</td>
</tr>
<tr>
<td>NSG3034 Caring for Adults I – Practice</td>
<td>5</td>
</tr>
<tr>
<td>NSG3036 Introduction to Nursing Research</td>
<td>3</td>
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<tr>
<td>4th Quarter</td>
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<tr>
<td>NSG3042 Caring for Women and Neonates</td>
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<tr>
<td>NSG3043 Caring for Women and Neonates – Practice</td>
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<tr>
<td>NSG3044 Caring for Adults II</td>
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<tr>
<td>NSG3045 Caring for Adults II – Practice</td>
<td>3</td>
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<tr>
<td>5th Quarter</td>
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<tr>
<td>NSG4050 Caring for Children</td>
<td>4</td>
</tr>
<tr>
<td>NSG4051 Caring for Children – Practice</td>
<td>5</td>
</tr>
<tr>
<td>NSG4052 Caring for Adults III</td>
<td>2</td>
</tr>
<tr>
<td>NSG4053 Caring for Adults III – Practice</td>
<td>3</td>
</tr>
<tr>
<td>6th Quarter</td>
<td></td>
</tr>
<tr>
<td>NSG4060 Caring for Adults IV</td>
<td>2</td>
</tr>
<tr>
<td>NSG4061 Caring for Adults IV – Practice</td>
<td>3</td>
</tr>
<tr>
<td>NSG4062 Caring for Persons with Psychiatric/Mental Health Problems</td>
<td>4</td>
</tr>
<tr>
<td>NSG4063 Caring for Persons with Psychiatric/Mental Health Problems—Practice</td>
<td>5</td>
</tr>
<tr>
<td>7th Quarter</td>
<td></td>
</tr>
<tr>
<td>NSG4070 Legal and Ethical Issues in Nursing</td>
<td>2</td>
</tr>
<tr>
<td>NSG4071 Transition into Professional Nursing</td>
<td>6</td>
</tr>
<tr>
<td>NSG4072 Transition into Professional Nursing Preceptorship</td>
<td>5</td>
</tr>
</tbody>
</table>

| Total Nursing Curriculum Credits | 102 |

*Upon the advisement of the nursing program director, the following course sequence NSG3069 and NSG4069 may be substituted for the course sequence NSG3016 and NSG3028. Both courses are required for the substitution and the curriculum sequence of courses may be altered for program completion.

**BSN Academic Progression Policy**
Once admitted to the South University initial licensure or to the nursing concentration in the RN to BSN degree completion program, successful completion of all courses within each quarter/session is required for progression to the next quarter/session. The student must earn a passing grade in all nursing courses. A letter grade is issued for didactic courses and a grade of C or higher is required. Pass/Fail grades are issued for lab and practice courses and a grade of P (Pass) is required.

Additionally, students must maintain a term GPA of 2.5 or greater in every quarter/session of the program. If part-time in the RN to BSN degree completion program, students must maintain a term GPA of 2.5 or greater in the last 3 courses or 12 credits attempted, whichever is greater. Failure to meet these requirements may result in the student’s dismissal from the College of Nursing.

Students who pass nursing didactic courses with a grade of C or better and who receive a passing grade in practice courses but do not achieve a term GPA of 2.5 or greater in a quarter/session are placed on academic probation for the next quarter. During the subsequent quarter and in every quarter following until graduation, the student must achieve a term GPA of 2.5 or greater. Failure to obtain a term GPA of 2.5 while on academic probation will result in dismissal from the nursing program.

The student may petition for readmission into the program. The student may be required to repeat or complete specific courses or conditions for reentry into the program. Reentry will be contingent upon available space and satisfactory completion of all requirements. The student may be placed on academic probation only once in the nursing program and will remain on academic probation while continuously enrolled full-time until the cumulative GPA is raised to 2.5 or higher.

Note: To graduate with the baccalaureate nursing degree, the student must have a cumulative grade point average of 2.5 or higher for all nursing pre-requisite course work taken at the University and a cumulative grade point average of 2.5 or higher for all nursing course work.

For the BSN degree program for initial licensure, progression is also contingent upon completion of required assessment examinations. These examinations include:

1. Standardized achievement tests in course subjects as assigned.
2. Final pre-licensure examination: Students are required to obtain a minimum score on the pre-licensure examination. Students who fail to achieve the required minimum score must perform remediation activities and retest. Failure to achieve the required score within three attempts will delay program completion.
3. Math Competency Examinations: Junior level students (Quarters 1-3) must receive a score of 80% or higher on all math examinations. Senior level (Quarters 4-6) students must receive a score of 90% or higher on all math examinations. Quarter 7 students must receive a score of 100% on the math examination. A maximum of three opportunities are allowed to pass the math requirement each quarter. Failure to pass the math requirement will result in course failure and prevent progression in the nursing program.

A student on provisional status who does not satisfactorily complete the requirements for removing provisional status will be dismissed from the nursing program.

The RN to BSN Degree Completion

The RN to BSN Degree Completion program at South University is designed to enhance the professional knowledge and career scope for the licensed registered nurse. Concepts of nursing research and community health are key components of the curriculum. These educational experiences are designed to prepare professional nurses for practice today and well into the future. Graduates of the South University RN to BSN Degree Completion program meet the same outcome objectives whether in the on ground BSN program or the online RN to BSN Degree Completion program.

Potential students must be comfortable with technology, self motivated, able to solve problems independently, have good organizational skills, good writing skills, and are prepared to invest time to their studies in both the on ground and online nursing programs. Forty-five quarter hours of nursing credit will be accepted toward the BSN degree based upon graduation from an accredited school of nursing.

Students graduating from the RN to BSN Completion program receive a Bachelor of Science in Nursing degree and will have demonstrated their acquisition of competencies and proficiencies related to the following:

- Liberal Education for Baccalaureate Generalist Nursing Practice: Synthesize knowledge from nursing, the physical and social sciences, arts, and humanities in the practice of professional nursing practice.
- Basic Organizational and Systems Leadership for Quality Care and Patient Safety: Apply critical thinking skills in establishing priorities, delegating responsibility, formulating decisions, and maintaining accountability in the practice of professional nursing through the application of nursing standards.
- Scholarship for Evidence Based Practice: Integrate care and concern for humanity, with scholarly research and systematic inquiry to deliver evidenced based, comprehensive, and holistic nursing care which promotes health and quality of life.
- Information Management and Application of Patient Care Technology: Utilize informatics and technology to adapt to the challenges of nursing practice of today and the future.
- Health Care Policy, Finance, and Regulatory Environments: Demonstrate professionalism by advocating for legal, ethical, financial and political issues involving health care.
- Interprofessional Communication and Collaboration for Improving Patient Health Outcomes: Communicate effectively and collaboratively within nursing and other healthcare disciplines to empower patients experiencing health challenges through education and promotion of health and well-being.
- Clinical Prevention and Population Health: Utilize the nursing process to collaborate with consumers and other health professionals to initiate improvements in healthcare and promote health and well-being in persons, families and communities.
- Professionalism and Professional Values: Demonstrate a self awareness of and commitment to excellence in nursing practice through the pursuit of community, educational, and organizational opportunities to enhance personal and professional growth.
- Baccalaureate Generalist Nursing Practice: Provide holistic caring to diverse patient populations, across the lifespan in a variety of settings with technical proficiency that integrates foundational, discipline-specific and interdisciplinary knowledge essential for professional practice.

### College of Nursing

#### RN to BSN Degree Completion Program

<table>
<thead>
<tr>
<th>General education/prerequisites</th>
<th>90 Credit Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nursing (45 transfer + 45 from South University)</td>
<td>90 Credit Hours</td>
</tr>
<tr>
<td>NSG3305 Transition into Professional Nursing for RN's</td>
<td>4</td>
</tr>
<tr>
<td>NSG3316 Caring for a Multicultural Society</td>
<td>2</td>
</tr>
<tr>
<td>NSG3312 Principles of Assessment for RNs</td>
<td>4</td>
</tr>
<tr>
<td>NSG3336 Introduction to Nursing Research</td>
<td>3</td>
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<tr>
<td>NSG3328 Caring for Community</td>
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<tr>
<td>NSG4070 Legal &amp; Ethical Issues for the RN</td>
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<tr>
<td>NSG4028 Concepts of Teaching &amp; Learning</td>
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<tr>
<td>NSG4029 Leadership in a Diverse Society</td>
<td>4</td>
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<tr>
<td>NSG4064 Financial Management for Nurses</td>
<td>4</td>
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<tr>
<td>NSG4055 Illness and Disease Management across the Life Span</td>
<td>4</td>
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<tr>
<td>NSG4044X &quot;Nursing Elective&quot;</td>
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<tr>
<td>NSG4075 Holistic Professional Nursing</td>
<td>6</td>
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</table>

*The Nursing Electives Are: NSG4045 Health Promotion Across the Life Span 4 NSG4065 Complementary & Alternative Methods in Nursing 4 NSG4066 Palliative Care 4 NSG4067 Gerontological Nursing 4
College of Nursing

Clinical Requirements
The capstone course is predominately clinical with facilitator guidance. The criteria for clinical sites are written by the program coordinator. Students are provided with suggestions for the types of sites that have been successful in the past. Each student will choose her/his own sites to complete the learning assignment. These sites will require prior approval from the course facilitator. Each site will enter into an agreement with South University, which states that they know the student is at the site as a student for South University.

Nursing Track
Once admitted to the nursing concentration in the RN to BSN Degree Completion program, successful completion of all courses within each quarter is required for progression to the next quarter. Didactic courses receive letter course grades while lab and practice courses receive a grade of pass or fail. Nursing didactic courses must be passed with a minimum grade of C or better. The student must earn a passing grade in all lab or practice courses. Additionally, students must maintain a term GPA of 2.5 or greater in every quarter of the program. If part time in the RN to BSN Degree Completion program, students must maintain a term GPA of 2.5 or greater in the last 3 courses or 12 credits attempted, whichever is greater.

Students who pass nursing didactic courses with a grade of C or better and who receive a passing grade in practice courses but do not achieve a term GPA of 2.5 or greater in a quarter are placed on academic probation for the next quarter. During the subsequent quarter and in every quarter following until graduation, the student must achieve a term GPA of 2.5 or greater. Failure to obtain a term GPA of 2.5 while on academic probation will result in dismissal from the nursing program. The student may be required to repeat or complete specific courses or conditions for reentry into the program. Reentry will be contingent upon available space and satisfactory completion of all requirements. The student may be placed on academic probation only once in the nursing program.

Note: To graduate with the baccalaureate nursing degree, the student must have a cumulative grade point average of 2.0 or higher for all nursing pre-requisite course work taken at the University, a cumulative grade point average of 2.5 or higher for all didactic course work in the nursing program, and a passing grade in all lab or practice courses.

Program Objectives
The objectives of the RN to BSN Degree Completion program are to graduate knowledgeable practitioners of professional nursing who will:

- Provide nursing care in a multitude of settings with technical proficiency that integrates foundational, discipline specific and interdisciplinary knowledge essential for professional practice.
- Integrate critical thinking skills to adapt to the challenges of nursing practice of today and the future.
- Utilize the nursing process to promote health and well being in persons, families and communities.
- Communicate effectively and collaboratively within nursing and other health care disciplines.
- Provide comprehensive holistic care to persons, families and communities in any healthcare setting.
- Collaborate with consumers and other health professionals to initiate improvements of health care and health promotion.
- Model professional behavior by accepting responsibility and accountability for individual nursing practice, and for commitment to personal and professional growth.
- Empower persons experiencing health challenges by providing education and promoting health and well-being.
- Demonstrate professionalism by advocating for legal, ethical, financial and political issues involving health care.

Graduate Competencies
Students who successfully complete the nursing program will be able to:

- Apply critical thinking to formulate professional practice decisions by utilizing theoretical and empirical knowledge from scientific, humanistic and nursing disciplines.
- Utilize the nursing process, as a problem solving approach, in assessing and analyzing health problems in diverse clinical settings.
- Provide professional wholistic nursing care based on knowledge derived from theory and research.
- Provide technically proficient, competent comprehensive care.
- Communicate effectively with all persons in need of care and persons who are part of the healthcare delivery system.
- Integrate discipline-specific and interdisciplinary knowledge to nursing practice in a complex highly technical, rapidly changing health care environment.
- Demonstrate professionalism and caring in nursing practice.
- Collaborate with clients, healthcare providers, and members of the public, to build community partnerships that achieve health care goals and promote individual, family and community wellness.
- Demonstrate responsibility and accountability for individual nursing practice, and participate in the supervision of selected personnel in the provision of nursing care.
- Seek opportunities for educational advancement, personal and professional growth, and lifelong learning.
- Engage in professional role behaviors, using leadership and management skills to improve nursing, improve healthcare delivery, and meet the changing needs of society.
- Practice nursing in an ethically and legally responsible manner.
School of Pharmacy & Doctor of Pharmacy Degree Program

South University’s Doctor of Pharmacy program is accredited by the Accreditation Council for Pharmacy Education, 20 North Clark Street, Suite 2500, Chicago, IL 60602-5109, TEL (312) 664-3575, FAX (312) 664-4652, www.acpeaccredit.org. The South University’s Doctor of Pharmacy program is one of three Schools of Pharmacy in the state of Georgia and one of a few ACPE-accredited Doctor of Pharmacy degree programs in the country to offer an accelerated curriculum.

The South University School of Pharmacy has two locations, one in Savannah, Georgia and one in Columbia, South Carolina. The Savannah campus is conveniently located near historic downtown, shopping, the beaches of Tybee Island and many other attractions. The Doctor of Pharmacy degree programs are designed to provide progressive, quality post-graduate education for the profession’s future practitioners.

About the South University Doctor of Pharmacy Degree Program

Accelerated Program:
It is one of only a limited number nationwide and the only one in the Southeastern United States that provides four academic years of study within three calendar years.

Curriculum:
It is one with a carefully structured curriculum designed to prepare graduates for both high standards of contemporary pharmacy practice and the evolution of the profession.

Respected Faculty:
It is one with a mixture of seasoned and energetic young faculty with both teaching and practical experience in the field.

Teaching Method:
It is one that interrelates the basic sciences and practice in a setting of collaborative learning and teamwork.

Technology and Facilities:
It is one that offers personalized and technical instructional delivery. In addition, the South University School of Pharmacy features industry-standard equipment and facilities.

The role of pharmacists in the medical field is changing and evolving to meet the demands of the profession and society. The Doctor of Pharmacy degree program’s curriculum at South University is structured to produce graduates who can adapt to the profession’s changes while also maintaining high standards of pharmacy practice. South University’s progressive curriculum is designed to incorporate state of the art technology in addition to a traditional classroom setting.

After being accepted to the South University School of Pharmacy, students begin an accelerated, full-time 12 quarter schedule designed to provide four academic years in three calendar years. This accelerated pace, available only in a handful of institutions in the country, is designed to allow students an earlier entry into the workforce than a conventional four-year program.

School of Pharmacy Mission Statement

The mission of South University School of Pharmacy is to prepare graduates for the practice of pharmaceutical care and life-long learning, and to promote faculty research, scholarship and service. Although the South University School of Pharmacy will prepare pharmacists for all areas of practice, special emphasis is placed on the community environment in which the majority of health care services will be provided in the future.

South University Campus and Affiliations with Health Care Facilities

South University School of Pharmacy in Savannah is a 40,000-square-foot, freestanding, facility designed specifically to house a modern pharmacy school. The building provides excellent instructional, laboratory, and office facilities for pharmacy students, faculty and administrators. This facility also provides two large modern lecture halls and an adequate number of small classrooms to facilitate small group instruction.

A General Purpose Laboratory is located in the building. This laboratory includes rooms for patient counseling practice and teaching physical assessment. All rooms have videotape/playback capabilities. In addition, a sterile products room and a model pharmacy are available. This practice laboratory accommodates up to 34 students per class, and is designed to emulate real practice settings as well as to provide maximum use in the academic program. There is also a 32 station Analytical Chemistry Laboratory that is used for chemistry, pharmaceutics, and professional laboratory courses. A Drug Information Center on the first floor provides an active learning center in the School of Pharmacy.

Practice sites have been recruited to support the experiential component of the curriculum. Early activity will be focused on the introductory practice experiences. Students will be precepted at sites in all three phases of practice experience: introductory, intermediate and advanced. Experiential sites will include, but not be limited to, chain and independent community pharmacies, teaching and community hospitals, long term care facilities, managed care facilities, pharmaceutical companies, home infusion therapy companies, regulatory agencies, family practice clinics and a veterinary hospital, among others.

On June 14, 2010 South University opened the doors to the second campus offering the Doctor of Pharmacy Program. The School occupies a new building in Columbia, South Carolina on the existing South University campus. The building is complete with a pharmacy practice lab and mock pharmacy affording students the opportunity to develop dispensing, compounding, and intravenous admixture skills. An onsite Drug Information Center provides information to consumers and healthcare professionals as well as serves as an advanced rotation site for students. The School of Pharmacy in Columbia matriculated 65 students into the Doctor of Pharmacy degree program in June.

With seven full-time and seven part-time faculty positions, we have, in conjunction with our Savannah faculty, a combination of professionals who enable us to utilize Tandberg distance education, and other modern technologies in combination with live instruction, and who provide the pharmacy education required for our students to develop the professional skills to serve patients.

South University has developed a program that is visionary in its approach to educating Pharmacy students, with a carefully structured curriculum designed to prepare graduates for both high standards of contemporary pharmacy practice and the evolution of the profession. At South University, we have integrated Medicinal Chemistry, Pharmacology, and Therapeutics into one combined continuing course sequence developed in full collaboration by science and practice faculty. The resulting efficiency allows a rigorous comprehensive didactic component in a curriculum that contains 12 months of full-time rotations using an accelerated, full-time 12-quarter schedule designed to deliver four academic years in three calendar years. This accelerated pace, available only in a handful of institutions in the country, allows students an earlier entry into the workforce.

The South University Doctor of Pharmacy degree program in Columbia, South Carolina is the third Doctor of Pharmacy degree program in South Carolina.

South University’s Pharm.D. program is different from other programs since students are able to complete the curriculum in three years of study, instead of the more traditional four years. There are less than ten accelerated programs in the US, and South University’s program is the only one like it in South Carolina.

Accreditation

South University’s Doctor of Pharmacy program is accredited by the Accreditation Council for Pharmacy Education, 20 North Clark Street, Suite 2500, Chicago, IL 60602-5109, TEL (312) 664-3575, FAX (312) 664-4652, www.acpeaccredit.org.
## School of Pharmacy

### Doctor of Pharmacy Degree Program

#### Curriculum and Courses 217 Credit Hours

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Courses</th>
<th>Credit Hours</th>
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<tbody>
<tr>
<td>1st Quarter (Summer Quarter)</td>
<td>PHA3101 Biochemistry I 3</td>
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<tr>
<td></td>
<td>PHA3107 Pharmaceutical Calculations 2</td>
<td></td>
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<tr>
<td></td>
<td>PHA3113 Pathophysiology I 5</td>
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<tr>
<td></td>
<td>PHA3115 Pharmaceutical Analysis 2</td>
<td></td>
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<tr>
<td></td>
<td>PHA3119 Professional Practice &amp; Informatics 2</td>
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<tr>
<td></td>
<td>PHA3135 Integrated Pharmacy Skills Lab I 2</td>
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<tr>
<td></td>
<td>PHA3150 Health Care Systems 2</td>
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<tr>
<td>2nd Quarter (Fall Quarter)</td>
<td>PHA3102 Biochemistry II 3</td>
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<td>PHA3114 Pathophysiology II 4</td>
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<td></td>
<td>PHA3116 Pharmaceutics I 4</td>
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<td></td>
<td>PHA3136 Integrated Pharmacy Skills II 2</td>
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<td>PHA3152 Communications 2.5</td>
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<td>PHA3159 Introduction to Integrated Sequence (Medicinal Chemistry and Pharmacology) 2.5</td>
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<td>3rd Quarter (Winter Quarter)</td>
<td>PHA3109 Microbiology/Immunology 5</td>
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<td>PHA3110 Molecular Biology 3</td>
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<td></td>
<td>PHA3117 Pharmaceutics II 2</td>
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<td></td>
<td>PHA3124 Pharmacotherapy I 2</td>
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<tr>
<td></td>
<td>PHA3137 Integrated Pharmacy Skills III 2</td>
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<td>PHA3162 Integrated Sequence I 4</td>
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<td></td>
<td>PHA3163 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE) 0.5</td>
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<td>4th Quarter (Spring Quarter)</td>
<td>PHA4211 Basic Pharmacokinetics/Biopharmaceutics 4</td>
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<td>PHA4225 Pharmacotherapy II 3</td>
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<td>PHA4238 Integrated Pharmacy Skills IV 1</td>
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<td>PHA4234 Integrated Sequence II Infectious Disease 5</td>
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<td>PHA4265 Integrated Sequence III Inflammation 3</td>
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<td>PHA4254 Pharmacy Law and Ethics 2</td>
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<td>PHA4266 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE) 0.5</td>
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<td>5th Quarter (Summer Quarter)</td>
<td>PHA4280 Community Prof. Practice Experience* 8</td>
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<td>PHA4281 Institutional Prof. Practice Experience* 8</td>
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<td>PHA4282 Community Outreach 1</td>
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<td>6th Quarter (Fall Quarter)</td>
<td>PHA4227 Clinical Pharmacokinetics/Therapeutic Drug Monitoring 3</td>
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<td>PHA4236 Leadership and Advocacy 1</td>
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<td>PHA5365 Clinical Epidemiology And Biostatistics 3</td>
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<td>PHA5367 Integrated Sequence IV, Autonomic Agents 5</td>
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<td>PHA5368 Integrated Sequence V, GI/Hepatic Therapeutics 3</td>
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<td>7th Quarter (Winter Quarter)</td>
<td>PHA5330 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE) 0.5</td>
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<td>PHA5333 Drug Information, Literature Evaluation, Research Design &amp; Methods 3</td>
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<td>PHA5353 Pharmacy Practice Management 3</td>
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<td>PHA5369 Integrated Sequence VI Cardiology 7</td>
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<td></td>
<td>PHA5370 Integrated Sequence VII Renal Therapeutics 3</td>
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<tr>
<td>8th Quarter (Spring Quarter)</td>
<td>PHA5331 Applied Pharmaceutical Care I: Principles of Physical Assessment 4</td>
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<td>PHA5348 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE) 0.5</td>
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<td>PHA5371 Integrated Sequence VIIICNS 6</td>
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<td>PHA5372 Integrated Sequence IX Edocrine Therapeutics 4</td>
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<tr>
<td></td>
<td>Electives 3</td>
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</tbody>
</table>

*Includes an Advanced Community Experience based on Pharmaceutical Care

*PHA4282 Community Outreach and PHA5359 Peer Mentoring for Community Outreach (Applies to the classes of 2010-2011).

*PHA3161, PHA3163, PHA4266, PHA4369, PHA5330, PHA5348, PHA5349 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE) (The longitudinal experiential education program will begin in quarter 2 and end in quarter 9)
Admissions

The Medical Assisting programs in Savannah, GA; Montgomery, AL; and Columbia, SC are accredited by the Commission on Accreditation of Allied Health Education Programs (www.caachep.org) upon the recommendation of the Medical Assisting Education Review Board (MAERB), Commission on Accreditation of Allied Health Education Programs, 1361 Park Street, Clearwater, FL 33756, 727-210-2350.

Nursing

The Bachelor of Science in Nursing and the Master of Science in Nursing programs offered online and at the South University Columbia, Montgomery, Richmond, Tampa and West Palm Beach campus locations are accredited by the Commission on Collegiate Nursing Education (CCNE), One Dupont Circle NW, Suite 530, Washington, DC 20036-1120; www.ccne.accreditation.org.

The Bachelor of Science in Nursing program at South University – Columbia is authorized to operate by the South Carolina State Board of Nursing. The Bachelor of Science in Nursing program at South University Montgomery is authorized to operate by the Alabama Board of Nursing.

The Bachelor of Science in Nursing programs at South University – Tampa and South University – West Palm Beach are approved by the Florida Board of Nursing. The Bachelor of Science in Nursing program at South University – Richmond is approved by the Virginia Board of Nursing. The Bachelor of Science in Nursing degree program at South University – Columbia is authorized to operate by the South Carolina State Board of Nursing.

Pharmacy

South University’s Doctor of Pharmacy program is accredited by the Accreditation Council for Pharmacy Education, 20 North Clark Street, Suite 2500, Chicago, IL 60602-5109, TEL (312) 664-3575, FAX (312) 664-4652, URL www.acpe-accredit.org.

Physical Therapist Assisting

The Physical Therapist Assisting program at South University – Savannah is an expansion program approved by the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, VA 22314; 1-703-684-2782.

The Physical Therapist Assisting program at South University – Montgomery is an expansion program approved by the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, VA 22314; 1-703-684-2782.

The Physical Therapist Assisting program at South University – Tampa has been granted initial accreditation status by the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, VA 22314; 1-703-684-2782.

Programmatic Accreditation

Anesthesiologist Assistant

The Anesthesiologist Assistant program at South University – Savannah is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caachep.org) upon the recommendation of the Accreditation Review Committee for the Anesthesiologist Assistant (ARC-AA), Commission on Accreditation of Allied Health Education Programs 1361 Park Street Clearwater, FL 33756 727-210-2350.

Legal/Paralegal Studies

The Bachelor of Science in Legal Studies and the Associate of Science in Paralegal Studies programs in Columbia, SC; Montgomery, AL; Savannah, GA and West Palm Beach, FL are approved by the American Bar Association, 321 North Clark Street, Chicago, IL 60610-4714; 1-312-988-5617.

For policies and information related to South University’s branch campuses, The Art Institute of Dallas and The Art Institute of Fort Worth, please visit their websites at: http://www.artinstitutes.edu/dallas/ & http://www.artinstitutes.edu/fort-worth/
Applications for general admission to the Novi campus should be sent to:
Director of Admissions
South University
41555 Twelve Mile Road
Novi, Michigan 48377

Applications for general admission to the Richmond campus should be sent to:
Director of Admissions
South University
2151 Old Brick Road
Glen Allen, VA 23060

Applications for general admission to the Savannah campus should be sent to:
Director of Admissions
South University
709 Mall Boulevard
Savannah, Georgia 31406-4905

Applications for general admission for the Online Programs should be completed and transmitted online at:
http://online.southuniversity.edu

Applications for general admission to the Tampa campus should be sent to:
Director of Admissions
South University
4401 North Himes Avenue
Tampa, FL 33614

Applications for general admission to the Virginia Beach campus should be sent to:
Director of Admissions
South University
301 Bendix Road, Suite 100
Virginia Beach, VA 23452

Applications for general admission to the West Palm Beach campus should be sent to:
Director of Admissions
South University
9801 Belvedere Road
Royal Palm Beach, FL 33411

An application fee must accompany the application. This fee is not refundable except as provided under the section Financial Information of this catalog.

The following steps must be completed before a final decision for admission may be reached and the student is allowed to register:
1. Submit the application form with appropriate fee.
2. Submit acceptable transcripts (including verifiable faxed transcripts) from all high schools and colleges attended within twelve weeks of the class start date.
3. Complete all tests administered by the University or submit SAT, or ACT scores to the registrar’s office.

All documents submitted to the University become its property and will not be returned. After receipt of the application form, the University will schedule a date for the administration of tests and notify the applicant. Upon completion of the above steps, each applicant will receive written notification of the action taken by the admissions office.

Applications for admission to either the Anesthesia Sciences, Physician Assistant Studies, Pharmacy or Nursing programs are directed to those specific programs. Procedures and additional admission requirements related specifically to these programs can be found in this section of the catalog, in the individual handbooks for these programs, and online at www.southuniversity.edu.

Additional admissions requirements related specifically to the anesthesiologist assistant, nursing, pharmacy and physician assistant programs can be found in other sections of this catalog and in the handbooks for these programs.

General Admission Requirements
To be admitted, the prospective student must be a high school graduate or the equivalent (e.g., GED) and submit a minimum combined SAT I score of 900, a combined ACT score of 19, or a satisfactory score on the University administered admissions examination (see the Admissions Office) or meet the criteria established for acceptance as a transfer student. South University accepts the International Baccalaureate Program diploma as meeting the requirement for high school graduation.

Fully online students who fail to provide proof of high school graduation within 12 weeks of their start date will be removed from class enrollment; they will receive no grades, and are responsible for all charges.

Acceptable Accredited Collegiate Institution
South University requires that prior coursework taken by transfer students or transfer credit requested for review be taken at an acceptable accredited collegiate institution. An acceptable accredited collegiate institution possesses either regional or national accreditation granted by an agency recognized by the U.S. Department of Education. Individual programs within South University may define additional criteria as to the meaning of acceptable accreditation to meet the requirements of specific programmatic accreditation.

Academic Support Admission
Applicants not meeting the testing standards for general admission can be accepted under academic support admission by submitting a minimum combined SAT I score of 660, a combined ACT score of 14, or a satisfactory score on the University administered admissions examination.

Students submitting the University administered admission test such as the Accuplacer exam must have minimum section scores as well. The Office of Admissions can inform students of those requirements.

Note: Students accepted under academic support admission are limited to 12 credit hours of study during their first quarter.
Academic Placement Tests
Placement tests in Algebra and English are administered to determine if a student needs additional preparation in either of these areas. If a need is indicated, the student must enroll in the required course(s) in the first quarter in which scheduling the required course(s) is practical. All students who do not meet the criteria below must take placement tests during the admissions process unless they are transfer students. Note that in all cases transfer credit is not awarded for developmental courses.

Exempt from MAT0099, Principles of Algebra, or ENG0099, Principles of Composition, is based on the following:

<table>
<thead>
<tr>
<th>Test</th>
<th>Requirement</th>
<th>Score</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAT0099</td>
<td>ACT Math</td>
<td>&gt; 14</td>
</tr>
<tr>
<td></td>
<td>SAT Math</td>
<td>&gt; 400</td>
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<tr>
<td>ENG0099</td>
<td>ACT Verbal</td>
<td>&gt; 14</td>
</tr>
<tr>
<td></td>
<td>SAT Verbal</td>
<td>&gt; 430</td>
</tr>
</tbody>
</table>

Transfer students must take the appropriate placement test(s) if they are not exempt from either MAT0099 and/or ENG0099. Transfer students may be exempted from developmental courses in one of the following ways:

- On the basis of grades earned (at a C or better) in credit-bearing, non-developmental courses taken at an acceptable accredited institution that are equivalent to (or at a higher level than) the non-developmental courses offered at South University and are considered for transfer to South University.
- If applicable, students may also be exempted from developmental courses on the basis of SAT or ACT scores as noted above.
- Students may also take the University administered admissions examination at South University campuses to seek such exemptions.

Only original documents (such as transcripts, SAT or ACT scores, etc.) will be considered in final decisions.

Personal Enrichment Enrollment
Enrollment in selected subjects for personal enrichment is available under certain circumstances. Students attempting to enroll under these circumstances are classified as special subject students and are not eligible for Title IV financial aid. This status allows a student to enroll in one class per quarter for no more than three quarters without following the standard admission procedures or meeting standard admission requirements. Individuals participating in a specifically contracted workshop, seminar, or course that is not part of the pursuit of a degree are not required to meet any admissions requirements. Status as a special subject student is not available to veterans receiving G.I. benefits. Students enrolled in classes through South University – Online Programs can take two classes per quarter for a maximum of three quarters and at the end of that period must be fully admitted to continue to enroll in South University classes.

Home-schooled Students
Home-schooled students are individuals who have completed a secondary school education in a home school setting that is treated as a home school or a private school under state law. The student has either:

- Obtained a secondary school completion credential as provided by state law, or
- Completed a secondary school education in a home school setting under state law.

Students must provide evidence that home schooling was conducted in accordance with state laws. A certificate of attendance or completion is not sufficient.

Admission of Transient Students
Transient status means that students are admitted only for a specified period of time, normally one quarter. Applicants for transient status must file a regular application form and submit a statement from their dean or registrar that they are in good standing and have permission to take specific courses at South University for transfer to their own institutions when satisfactorily completed. Since transient students are not admitted as regular students, transcripts of university work completed elsewhere are not usually required of such applicants. Transient students who wish to remain enrolled longer than one quarter must meet all requirements for general admission or transfer students.

Admission of Transfer Students
To be eligible for admission, transfer students must complete the application procedures and satisfy the following criteria:

1. Submit a completed application for admission.
2. Transfer credit from an accredited collegiate school.
3. Have earned 30 or more quarter credit hours, or the equivalent (e.g., 20 semester hours), with a cumulative GPA of 2.00.
4. Submit official transcripts from all colleges and universities attended.

For transfer of credit practices refer to the applicable section under the Academic Information portion of this catalog.

Joint Enrollment for High School Students
Through this program for outstanding high school seniors, students may pursue collegiate course work while completing their high school requirements. Students accepted into this program will be allowed to enroll part-time or full-time at the University, provided they meet course prerequisites and receive permission from their high school principal or counselor. Students may forfeit the privilege of the program if they receive a grade below a C in their collegiate course work or if their high school average falls below a B. To be considered for this program, a student must satisfy all of the following criteria:

1. Provide a written recommendation from the principal or counselor.
2. Have the written consent of a parent or guardian.
3. Complete the eleventh grade prior to application.
4. Attain a satisfactory score on the ACT or SAT, or on the University entrance exam.
5. Achieve a minimum grade point average of 3.0 in high school work completed.

Further information about this program can be obtained through the admissions office or registrar’s office.

Readmission of Former Students
Students who previously attended South University but who have not been enrolled for one year or longer may be readmitted without retesting for admission, but must apply for readmission and pay a readmission fee of $50. If they were enrolled at other colleges during their absence, transcripts of course work taken must be sent to South University. Applications for readmission should be submitted at least one month before the beginning of the quarter.
the student plans to return. A candidate for readmission must either demonstrate that they already meet the entrance test requirement for admission in effect at the time of readmission or retest to achieve that minimum entrance score. However, a student seeking readmission whose prior record indicates entrance scores below the current standard but who has attempted 36 or more credits, has a minimum cumulative GPA of 2.50, and has a completion rate of 65 percent of the hours attempted, will be readmitted on the basis of the previous enrollment and will not be required to submit new entrance test scores. Former online students should submit an application for readmission at https://www.southuniversityonline.com/gettingstarted/readmissions.asp

The University reserves the right to deny admission to any applicant for re-entry who has an unacceptable academic or conduct record. Students with outstanding financial obligations to the University must make arrangements with the business office before they will be allowed to matriculate.

International Admissions Policy
All international (nonimmigrant) applicants to South University must meet the same admissions standards as all other students (Please refer to Admissions Requirements for all students in this Catalog).

All applicants to South University whose first language is not English must demonstrate competence in the English language. Demonstration that English is an applicant’s “first” language can be satisfied if the applicant submits a diploma from secondary school (or above) in a system in which English is the official language of instruction. If English is not the applicant’s “first” language, the applicant will need to meet the minimum English Language Proficiency standard through submission of an official minimum score on the written Test of English as a Foreign Language (TOEFL) or its TOEFL Internet (iBT) equivalent. A minimum score of 480 on the written TOEFL or 55 on the TOEFL Internet (iBT) is required for diploma programs. A minimum of 500 on the written TOEFL or 61 on the TOEFL Internet (iBT) is required for all associate and bachelor’s level degree programs. A minimum of 580 on the written TOEFL or 79 on the TOEFL Internet (iBT) is required for master’s level degree programs.

Alternative to TOEFL
Associate’s/Bachelor’s Graduates Programs
ACT English 19 21
SAT Verbal (Reading) 500 540

The above stated English language proficiency requirements are effective November 1, 2004.

Admissions Requirements for Nonimmigrant Students
An international student seeking to enroll at South University in valid student non-immigrant status must submit each of the following items:

• Original or official copies of all educational transcripts (high school and, if applicable, university-level academic records) and diplomas. These educational transcripts and diplomas must be prepared in English or include a complete and official English translation.

• Official credential evaluation of non-American educational credentials, if applicable; please note that official credential evaluations must be prepared and submitted by a member organization of the National Association of Credential Evaluation Services (NACES); see www.naces.org

• Proof of English language proficiency (See English Language Policy).

• A completed and signed Sponsor’s Statement of Financial Support (this statement is not required if the student is self-sponsored).

• Official financial statements. Financial statements must verify sufficient funds to cover the cost of the educational program as well as all living expenses.

• A U.S. $50.00 application fee and a U.S. $100 refundable tuition deposit.

• A photocopy of the student’s passport to prove proof of birth date and citizenship (students outside the United States who have not yet acquired a passport will need to submit a copy of their birth certificate).

• For all nonimmigrant applicants residing in the United States at the time of application: a photocopy of the visa page contained within the student’s passport as well as a photocopy of the student’s I/94 arrival departure record (both sides).

• For all nonimmigrant applicants residing in the United States at the time of application in either F, M, or J non-immigrant classification: written confirmation of non-immigrant status at previous school attended before transferring to South University.

• Proof of Health Insurance. Students who do not possess health insurance upon applying to South University must be prepared to purchase health insurance through an approved provider upon commencement of studies.

If an applicant, seeking to enroll in valid student nonimmigrant status, is transferring from a college or university in the United States, the International Student Transfer Clearance Form is also required.

South University is authorized under federal law to admit non-immigrant alien students.

Credit by Examination
South University offers students an opportunity to obtain credit in areas of competency through University-administered proficiency examinations. South University does not award credit for life experience.

If CLEP or Dantes examinations do not exist for the course, the vice president for academic affairs, in consultation with the Dean of the school overseeing the course, is the final authority on whether or not a course may be exempted through the examination process. Department chairs select the examinations to be used. To be eligible to earn credit the student must:

1. Submit a written request to the campus dean of academic affairs.

2. Verify that he or she has not previously taken the course at South University.

3. Verify that he or she is not currently enrolled in the course at South University.

4. Pay a $300 examination fee (this does not apply to examinations to exempt the key-boarding or word processing course).

Students can attempt to earn credit by examination for a course only once and must score an 85 or better to receive credit. Students scoring below an 85 must take the course challenged as required in the curriculum. (Students attempting to exempt keyboarding courses must score a B or better on all sections of the examination to earn credit.) Credits earned by examination are considered in the same way as transfer credits and are not used in the computation of the student’s grade point average. Students may not earn more than 60% of their total credits and 50% of their major credits through credit by examination, transfer credit, or a combination thereof.

CLEP and DANTES certification exams can be submitted for evaluation for course credit. The guidelines for awarding credit are available from the registrar. In general, no score less than 80 on the CLEP test will be accepted.

College credit may also be awarded for education training completed through business and industry, the armed services or
government organizations. South University is guided by the principles and recommendations of the American Council on Education (ACE) guidebooks when assessing requests for credit earned in this manner. Students must have ACE transcripts sent directly from the Center for Adult Learning and Educational Credentials to the Office of Registration and Records at South University.

**University Credit for Military Experience and Training**

Students who wish to have their military experience and training evaluated for University credit should submit copies of appropriate forms to the registrar’s office. Veterans should submit DD Form 214, and active duty military personnel should submit DD Form 295. Active duty Army personnel and soldiers discharged since October 1, 1986, should also provide the records from Armed Forces Institute of Intelligence/Armed Forces Central Records Service. The University accepts as transfer credit completion of formal military courses as recommended by the American Council on Education (ACE) when verified through official transcripts and registry Transcript Systems, Community College of the Air Force, Sailor/ Marine/ACE Registry Transcript, Registry of Credit Recommendations, or National Registry for Training Programs. Additionally, credit may also be awarded through review of a student’s certified Department of Defense (DD) Form 214 (Armed forces of the United States Report of Transfer or Discharge) in conjunction with the ACE Handbook, Evaluation of Educational Experiences in the Armed Forces.

Credit will be applied to a degree program upon the approval of the Chair of the Department from which the degree is to be awarded.

**Transferability of Credits to Other Colleges**

South University is accredited by the Commission on Colleges, Southern Association of Colleges and Schools, to award doctoral, master’s, bachelor’s, and associate’s degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University.

The Art Institute of Dallas is a campus of South University. South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University.

The Art Institute of Dallas holds a Certificate of Authorization acknowledging exemption from Texas Higher Education Coordinating Board regulations.

The Art Institute of Fort Worth is a campus of South University. South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University.

The Art Institute of Fort Worth holds a Certificate of Authorization acknowledging exemption from Texas Higher Education Coordinating Board regulations.

South University - Savannah meets the criteria for an exemption from the Georgia Nonpublic Postsecondary Education Commission’s (NPEC) regulations as outlined in O.C.G.A. § 20-3-250.3(a)(15).

South University - Tampa is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 W. Gaines St., Suite 1414, Tallahassee, FL 32399-0400, toll free number (888)224-6684.

South University - West Palm Beach is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 W. Gaines St., Suite 1414, Tallahassee, FL 32399-0400, toll free number (888)224-6684.

South University – Montgomery is certified by the State Council for Higher Education in Virginia (James Monroe Building, 101 North Fourteenth Street, Richmond, VA 23219, 804-225-2600) to operate in Virginia.

South University – Richmond is certified by The State Council for Higher Education in Virginia (James Monroe Building, 101 North Fourteenth Street, Richmond, VA 23219, 804-225-2600) to operate in Virginia.

South University — Virginia Beach is certified by The State Council for Higher Education in Virginia (James Monroe Building, 101 North Fourteenth Street, Richmond, VA 23219, 804-225-2600) to operate in Virginia.

South University — Norwich is licensed under the laws of the Michigan Department of Energy, Labor and Economic Growth.

South University – Columbus is licensed by the South Carolina Commission on Higher Education (1333 Main Street, Suite 200, Columbia, SC 29201; 1.803.737.8860). Licensure indicates only the minimum standards have been met; it is not equal to or synonymous with accreditation by an accrediting agency recognized by the U.S. Department of Education.

However, the fact that a school is licensed and accredited is not necessarily an indication that credits earned at that school will be accepted by another school. In the U.S. higher education system, transfer-ability of credit is determined by the receiving institution taking into account such factors as course content, grades, accreditation and licensing. For this reason South University does not imply, promise, or guarantee that credits earned at South University will be accepted by another college or university.

Students planning to transfer to other colleges or universities are responsible for contacting the registrar at those institutions as early as possible concerning the acceptance of credits earned at South University.

**Specialized Program Admission**

Enrollment in the Anesthesiologist Assistant, Nursing, Pharmacy and Physician Assistant Studies programs is limited; therefore, to be considered for selection, applicants must meet the minimum criteria as detailed in the individual application packets for these programs.

Students wishing to enter a program in the College of Health Professions, the College of Nursing or the School of Pharmacy should be aware that a prior felony conviction may restrict an individual’s ability to obtain professional licensure or certification. Acceptance into a South University program or its completion does not imply or guarantee that a student will be able to obtain such licensure or certification.

**Sensory**

The Medical Assisting Student must be able to read charts, graphs, instrument scales and medication orders, prepare and maintain medical records, and use their senses of hearing and touch to recognize emergencies and to assess the patient’s physical condition.

**Communication**

The Medical Assisting student must be able to read and write effectively in order to transmit information to all members of the healthcare team. The student must also be able to assess nonverbal communication and respond appropriately. Additional requirements include the ability to interview and record patient histories, provide patient care instructions, use correct telephone technique, collect, prioritize, and convey information.

**College of Arts and Sciences**

**Procedure for Admission Master of Science in Criminal Justice Degree Program (Online Degree Program)**

In addition to the general requirements of the University, specific requirements for admission to classified graduate status are:

- A bachelor’s degree from an accredited college or university.
- Completion of application for admission and submission of application fee ($50).
- A 2.7 overall grade point average or higher on completed requirements for the baccalaureate degree, or GRE minimum test scores, 450 verbal, 450 quantitative, and 3.5-4.0 analytical, or Millers Analogies Test (MAT): achieve a minimum overall scaled score of 402.

**Transfer of Credit**

The majority of credits toward any graduate or post-graduate degree program must be earned at South University. Credit for transfer work will be given if the courses were taken at an accredited collegiate institution, the course is equivalent to courses offered at South University, and the course carries a grade of “B” or better. All transfer credit will be reviewed.
Admissions
and approved by the Dean, College of Arts & Sciences, and the Department Chair of the respective academic department. Students may transfer up to three courses.

Progression Policy
The following is a description of the required minimum satisfactory academic progress requirements that must be met by all students in the Master of Science in Criminal Justice graduate degree program:

- The student must complete his/her program within a maximum time-frame of 150 percent of the normal published length of the program.
- The student must maintain a cumulative grade point average of 3.0 or above.
- The student must complete each course within his/her program with a final grade of “C” or better. Failure to achieve a final grade of “C” or better requires the student to immediately repeat the course in question.
- The student enrolled in any graduate course in the College of Arts & Sciences must pass the course with a final grade of “C” or better after two attempts or the student will be academically dismissed.
- The last grade earned will count in the student’s GPA calculation.
- All grades earned will appear on the student’s transcript.

Procedure for Admission
Professional Counseling Program
Admissions criteria for the Professional Counseling program are consistent with those required in other master’s degree level programs at South University. As the admissions process also takes into consideration the characteristics deemed essential to becoming a professional counselor, material is also required which will enable a determination to be made of the applicant’s personal integrity, maturity, interpersonal skills, and ability to communicate effectively. The criteria used in determining admission to the graduate program include:

1. Completion of a bachelor’s degree from an accredited institution.
2. A grade point average of at least 2.7 (on an Admissions scale of 4.0) for the last 60 hours of coursework (including relevant graduate work)
3. Applicants for whom English is a Second Language (ESL) must submit a minimum paper-based TOEFL score of 600 or the Internet-based score of 100 to be considered for the program.
4. Interview with the professional counseling department chair/program director or designated faculty member.
5. Approval of the campus program admissions committee.
6. Completion of an application for admission and submission of a $50 application fee.
7. Submission of a personal/professional statement addressing the applicant’s interest in counseling, professional goals, along with a self appraisal of academic and professional qualifications.
8. Submission (within 12 weeks of class start dates) of official transcripts from all post-secondary institutions attended.
9. Current résumé (or career summary).

All required admissions documentation and criteria will be reviewed and evaluated. Applicants will be notified regarding acceptance. Applicants should review the published general graduate requirements listed in the South University catalog. Students who are citizens of countries other than the United States should also refer to the section in the South University catalog entitled International Admissions Policy.

College of Business
Procedures for Admission to Doctor of Business Administration
The criteria used in determining admission to the doctoral degree program include:

1. Completion of a master’s degree or an MBA degree from an acceptable accredited institution. A cumulative grade point average of at least 3.0 (on a scale of 4.0) on graduate coursework. Additional coursework may be required prior to beginning the doctoral program. Refer to the section on Required Knowledge Base for further information.
2. Submission of GMAT scores that are no more than five years old. Minimum score of 400 required.
3. Applicants for whom English is a Second Language (ESL) must submit a minimum paper-based TOEFL score of 600 or the electronic-based score of 250 to be considered for the program.
4. Completion of an application for admission and submission of a $50 application fee.
5. Submission of official transcripts from all post-secondary institutions attended.
6. Personal interview with the Program Director (may be conducted over the phone).
7. Submission of the following:
   a. Statement of academic and professional goals. This statement should detail how the applicant will benefit from earning a DBA and how the degree will be integrated into future career goals.
   b. Career résumé or curricula vitae.
   c. Three current academic/professional letters of recommendation submitted directly to South University. These letters should discuss the applicant’s ability to successfully matriculate the program and how the applicant will contribute to the overall quality of the program. Additionally, the recommendation should include an assessment of the student’s ability to be successful as a professional in teaching, service and research.

Once all required admissions documents and information are submitted, the candidate’s application will be reviewed and evaluated. Applications will be reviewed on a weekly basis and applicants will be notified immediately.

Transfer of Credit
Given the unique nature of the courses within the South University DBA degree program, transfer credit is not accepted.

Required Knowledge Base
Applicants to the DBA degree program must demonstrate a master’s level ability to integrate knowledge across the functional areas within a college of business with an overall minimum master’s-level cumulative GPA of 3.0 on a 4.0 scale. The courses listed below (four quarter hours each) are master’s level prerequisites and must be completed prior to acceptance into the program. All prerequisites must have been taken at an acceptable accredited college or university. No grade below a B will be accepted for any course. Students not having prerequisites will be admitted into the program provisionally and will be fully accepted into the program upon successful completion of the necessary courses listed below.

<table>
<thead>
<tr>
<th>Knowledge Area</th>
<th>South University Equivalent Course</th>
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<tbody>
<tr>
<td>Organizational Behavior</td>
<td>MBA5001</td>
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<tr>
<td>Managerial Economics</td>
<td>MBA5004</td>
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<tr>
<td>Finance</td>
<td>MBA6010</td>
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<td>Marketing</td>
<td>MBA6011</td>
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<tr>
<td>Accounting</td>
<td>MBA5000</td>
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<tr>
<td>Statistics</td>
<td>MAT5005</td>
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Satisfactory Academic Progress
The following is a description of the required minimum satisfactory academic progress requirements that must be met by all students in the DBA degree program:

- The student must complete his/her program within the maximum timeframe of 150 percent of the normal published length of the program.
- The student must maintain a cumulative grade point average of 3.0 or above.

Graduation Requirements
To receive the Doctor of Business Administration degree, a student must satisfy the following requirements:

- Successfully complete the course requirements described in the catalog in effect when the student enrolled in the program. A student who leaves South University longer than three quarters will be required to meet catalog requirements in effect at the time of his/her return.
- Possess a cumulative grade point average of 3.0 or higher.
- Successfully complete the requirements of the required DBA Residencies.
- Successfully complete the requirements (with a Pass or High Pass) of the DBA Preliminary Examination.
- Successfully complete the requirements of the DBA Doctoral Dissertation.
Procedure for Admission
Master of Business Administration
(MBA), Accelerated Master of Business Administration, Master of Business Administration/Health-care Administration (MBA/HCA) and Master of Science in Leadership Degree Programs

Admissions criteria for the MBA, MBA/HCA and Master of Science in Leadership degree programs are:

1. Completion of application for admission and submission of application fee ($50).
2. Completion of an undergraduate degree from an accredited institution with a GPA of 2.7 or better on a 4.0 scale, or, completion of an undergraduate degree from an accredited institution with a minimum combined GMAT score at or above the 50 percentile.

Transfer of Credit
The majority of credits toward any graduates or post-graduate degree program must be earned at South University. Credit for transfer work will be given if the courses were taken at an accredited collegiate institution, the course is equivalent to courses offered at South University, and the course carries a grade of “B” or better. All transfer credit will be reviewed and approved by the Dean, College of Business, and the Department Chair of the respective academic department. For the MBA and MBA/HCA, only the foundation courses may be transferred (MBA5001, MBA5004, and MBA5005). Maximum number of classes to transfer is three courses or 12 quarter hours.

Credits earned at any South University campus will be accepted at all campuses. These credits will not be considered transfer credit, they will be included as credits earned at South University. If a campus should close a program in any state, students in good standing will be accepted at any South University campus having the same or a similar authorized degree program. The credits earned in the students’ original degree program will be applied to the degree program at the new location.

Foundation Courses Required
Students must have successfully completed a Bachelor’s degree from an accredited institution. The following foundation undergraduate courses must have been satisfactorily completed from an accredited institution or be satisfactorily completed (grade of C or better) within the first two quarters after acceptance into the MBA degree program. If the courses are taken at South University, the undergraduate tuition rate will apply to these courses.

- Accounting: two courses (or completion of MBA5000 at South University)
- Macroeconomics: one course
- Statistics: one course

Major Field Test
The curriculum contains a Major Field Test as part of the grading within MBA6999, Strategic Development and Implementation, the Cap-

stone Course. The test is designed to assess overall proficiency in eight group reliable areas including accounting, economics, management, quantitative business analysis and information systems, finance, marketing, legal and social environment, and international issues. Students will be tested to demonstrate that they have achieved the goals for learning established by South University and the specific academic department.

Progression Policy
The following is a description of the required minimum satisfactory academic progress requirements that must be met by all students in the College of Business graduate programs:

- The student must complete his/her program within a maximum time-frame of 150 percent of the normal published length of the program.
- The student must maintain a cumulative grade point average of 3.0 or above.
- The student must complete each course within his/her program with a final grade of “C” or better. Failure to achieve a final grade of “C” or better requires the student to immediately repeat the course in question.
- The student enrolled in any graduate course in the College of Business must pass the course with a final grade of “C” or better after two attempts or the student will be academically dismissed.
- The last grade earned will count in the student’s GPA calculation.
- All grades earned will appear on the student’s transcript.

Procedure for Admission
Master of Science in Information Systems and Technology Degree Program

- Completion of application for admission and submission of application fee ($50)
- Completion of an undergraduate degree with a GPA of 2.7 or better on a 4.0 scale from an accredited institution, or, completion of an undergraduate degree and GRE scores in the 50th percentile for all three sections or GRE Graduate Subject Test in Computer Science in the 50th percentile or Millers Analogies Test (MAT) minimum raw score of 44.

Procedure for Admission
Master of Public Administration Degree Program

Admissions criteria for the Master of Public Administration degree program are consistent with those required in other master’s degree-level programs within the College of Business at South University. As the admissions process also takes into consideration the characteristics deemed essential to becoming a professional within the governmental and non-profit sector, material is also required which will enable a determination to be made of the applicant’s personal integrity, maturity, interpersonal skills, and ability to communicate effectively.

The criteria used in determining admission to the graduate program include:

1. Completion of a bachelor’s degree from an accredited institution.
2. A cumulative grade point average of at least 2.70 (on a scale of 4.0) for the last 60 hours of coursework (including relevant graduate work).

Exceptions to the Minimum GPA
Applications with grade point averages lower than the stated program minimum may be considered for admission with significant evidence of academic and professional potential demonstrated by the career and/or personal accomplishments indicated in the personal statement of academic and professional goals, the career resume, academic or professional letters of recommendation, and GRE Scores. Although GRE scores are optional, submission of scores may improve an applicant’s application. Exceptions must be recommended by the department chair or program director. Students admitted on an exception basis will be admitted as regular students on a probationary status for the first quarter of enrollment. In order to remain enrolled after the first quarter, the student must achieve a GPA of at least 3.0.

1. Applicants for whom English is a Second Language (ESL) must submit a minimum paper-based TOEFL score of 600 or the Internet-based score of 100 to be considered for the program.
2. Completion of an application for admission and submission of a $50 application fee.
3. Submission (within 12 weeks of class start dates) of official transcripts from all post-secondary institutions attended.

Once all required admissions documents and information are submitted, the criteria will be reviewed and evaluated. Applicants will be notified regarding acceptance within two to three weeks of review and evaluation. Applicants should review the published general graduate requirements listed in the South University catalog. Students who are citizens of countries other than the United States should also refer to the section in the South University catalog entitled International Admissions Policy.

Transfer of Credit
Students may transfer a total of 12 credit hours into the Master of Public Administration degree program. The specific courses for which transfer credit is available are MPA5001 Foundations of Public Administration, MPA5005 Public and Non-profit Organizational Behavior, and MBA6501 Strategic Human Resources Management. The evaluation of transfer of credit follows South University’s applicable policies and procedures that pertain to accredited institutions.
Admissions

College of Health Professions
Procedure for Admission
Anesthesiologist Assistant Degree Program

Familiarity with Practice of Anesthesia
Applicants to the program must be familiar with the practice of anesthesia, including related activities in the operating room. Individuals who are not familiar with the practice of anesthesia and have had no exposure to an operating room environment must spend at least 8 hours with an anesthetist or an anesthesiologist in an operating room observing the conduct of anesthetics. In addition, the applicant is required to summarize an article from current anesthesia literature.

Technical Standards
To undertake and successfully complete the Anesthesiologist Assistant program, as well as to function successfully as an Anesthetist Assistant after graduation, requires that an individual meet certain fundamental physical, cognitive, and behavioral standards. The requisite technical skills include, but are not limited to the following:

- Effectively communicating verbally with patients and their family members and with other healthcare professionals.
- Interacting with patients, including obtaining a history and performing a physical examination.
- Effectively communicating in writing, and by record keeping, those data and information essential to the practice of anesthesia and the care of patients.
- Reading and comprehending written parts of the medical record and other patient care documents in order to safely and effectively participate in the practice of anesthesia.
- Having sufficient knowledge, motor skills and coordination to perform diagnostic and therapeutic tasks, including invasive procedures, on patients in a timely manner so as to insure the safety and well-being of the patients. These tasks include but are not limited to peripheral and central venous catheterization, arterial puncture and cannulation, breathing bag-and-mask ventilation, laryngeal mask airway insertion and endotracheal intubation.
- Having sufficient strength, motor skills and coordination to lift, move, and position patients as required for administration of anesthesia and performance of cardiopulmonary resuscitation.
- Having sufficient speed and coordination to quickly and safely react to emergent conditions throughout the hospital in order to assure patient safety.
- Recognizing and differentiating colors of signals displayed on monitors; being able to work in both light and dark conditions as exist in patient care areas (e.g., operating room, radiology suite, endoscopy suite); being able to recognize details of objects both near and far.
- Hearing, processing, and interpreting multiple conversations, monitor signals, alarms, and patient sounds simultaneously in fast-paced patient care settings (e.g., operating room, intensive care unit, emergency room).
- Having no impairment that would preclude continuous performance of all of the above activities or any and all of the other activities that are an integral part of an anesthesiologist assistant’s participation in the anesthesia care team.

General Admission Requirements
Students wishing to enter the Anesthesiologist Assistant program in the College of Health Professions should be aware that a prior felony conviction may restrict an individual’s ability to obtain professional licensure or certification. Acceptance into a South University program or its completion does not imply or guarantee that a student will be able to obtain such licensure or certification.

General admission requirements include:

- Baccalaureate degree, including above average performance in courses required in a premed curriculum.
- Official transcripts of all undergraduate and graduate course work.
- Undergraduate courses (no substitutions are permitted and survey courses or courses for non-science majors are not acceptable):
  - English 3 semester hrs./4-5 quarter hrs.
  - General Biology* 6 semester hrs./8 quarter hrs. (Full Academic Year)
  - General Chemistry 6 semester hrs./8 quarter hrs. (Full Academic Year)
  - Organic Chemistry** 3 semester hrs./4-5 quarter hrs. (Sophomore 200 Level)
  - Biochemistry 3 semester hrs./4-5 quarter hrs.
  - General Physics 6 semester hrs./8 quarter hrs. (Full Academic Year) (Sophomore 200 Level)
  - Calculus 3 semester hrs./4-5 quarter hrs.
  - Statistics 3 semester hrs./4-5 quarter hrs.
  * Preferred but not required: Cellular and Molecular Biology 3 semester hrs./4-5 quarter hrs.
  ** Preferred but not required: Full Year of Organic Chemistry 6 semester hrs./8 quarter hrs.
- Graduate Record Examination (GRE) scores from either the written examination or the computer-based examination taken within five years prior to application. The program must receive official score reports directly from the Educational Testing Service. The Code for South University is 51567. Medical College Admission Test (MCAT) scores may not be substituted for GRE scores. The MCAT scores may be submitted in support of the application if the applicant desires.
- Three letters of recommendation from persons familiar with the applicant’s prior academic performance and academic potential, character, work habits, and suitability for graduate study leading into a career in clinical practice.
- Submission of the completed application form and all of its components.

- Familiarity with the practice of anesthesia, including the environment in which day-to-day work occurs.
- In the applicant’s own words, he/she must write a summary of an article of her/his choice that appears in a current anesthesia journal on the required form (available at South University, Savannah).
- Interview at the request of the Admissions Committee, on-site at South University – Savannah.

Health Requirements
A recent medical history and physical examination must be on file with the South University Department of Anesthesia Sciences prior to registration for the first quarter.

For health and safety of students, patients, and others with whom the student may come in contact, the South University Department of Anesthesia Sciences has established the following immunization, laboratory measurement, and surveillance requirements:

- Tetanus, diphtheria (Td)
  - Initial Immunization Requirement: Within past 10 years
  - Follow-up and Alternatives: Vaccination
  - Surveillance and Exposure Requirements: n/a

- Measles, Mumps, Rubella (MMR)
  - Initial Immunization Requirement: Vaccine booster (born after 1957)
  - Follow-up and Alternatives: Vaccination series
  - Surveillance and Exposure Requirements: n/a

- Polio
  - Initial Immunization Requirement: Documentation of vaccination with appropriate boosters
  - Follow-up and Alternatives: Vaccination series
  - Surveillance and Exposure Requirements: n/a

- Hepatitis B
  - Initial Immunization Requirement: Documentation of previous immunization or 3-dose vaccination series
  - Follow-up and Alternatives: Serology (Declination forms will be available to students for whom the immunizations are contraindicated.)
  - Surveillance and Exposure Requirements: Follow protocol for hepatitis B exposure

- Varicella
  - Initial Immunization Requirement: History of chicken pox or serology
  - Follow-up and Alternatives: 2-dose vaccination for negative serology
  - Surveillance and Exposure Requirements: n/a

- Tuberculosis (TB)
  - Initial Immunization Requirement: Documentation of negative PPD within past 3 months or PPD skin test at matriculation
  - Follow-up and Alternatives: Positive PPD requires CXR every 6 months
  - Surveillance and Exposure Requirements: PPD every 12 months while PPD-negative; CXR every year if PPD-positive; follow protocol for MDR TB exposure
  - Previous BCG administration does not exempt PPD testing.
Admissions

Please note that for all components of the application, failure to provide complete and accurate information or to knowingly provide false information will result in (a) during the application process immediate withdrawal of the application and denial of admission to an applicant and (b) following admission immediate dismissal of the student from the program.

Completion of Application
Prior to matriculation, each person accepted into the program must provide an official transcript showing completion of all required course work. AND must submit official verification of receipt of undergraduate degree. Complete transcripts and an official record of undergraduate degree must be on file with the program before registration will be permitted for the first quarter.

Reaplication to the Program
The program will hold completed applications for one additional application cycle (the following year) in the event that the applicant is denied admission to the program on the first attempt. A request in writing for reactivation of application must be received by the Program Office in order for the application to be reactivated the following year. The applicant must also send a reaplication fee of $50.00. The applicant must furnish two additional references and a short narrative statement describing how the application has been strengthened along with a brief statement concerning activities and employment since the last application. Official transcripts of any course work that was undertaken to strengthen the application must be received at the program office. If the GRE was re-taken those scores must be forwarded directly to South University (use GRE code 5157).

All application materials must be sent to: Anesthesiologist Assistant Program South University College of Health Professions 709 Mall Boulevard Savannah, GA 31406

NOTE: All applicants should be aware that admission to the Anesthesiologist Assistant program is highly selective and competitive due to the limited number of spaces available in the program. Qualification criteria specified herein are minimum criteria, and no applicants are guaranteed admission to the program, even though they may meet such minimum criteria. South University reserves the right to select for admission those applicants it deems best qualified for admission while complying with all applicable laws. South University also reserves the right to determine program size and/or to cancel the program.

Procedure for Admission
Master of Science Physician Assistant Studies Degree Program

Entrance to the Physician Assistant Studies (PA) program is gained through a formal application review and on-campus interview. Application to the program is made through the Central Application Service for Physician Assistants (CASPA). Additional information on the application process can be obtained through the PA program web site or by calling (912) 201-8025. Because entrance into the program is highly competitive, only applications meeting the admission requirements listed below will be considered for admission.

The application process requires submission of scores from the Graduate Record Examination (GRE). All applications must be complete by September 1st of the calendar year prior to matriculation. (September 1st, 2009 for the class beginning in January 2010.)

Admission Criteria
The following criteria are established for students interested in applying to the South University College of Science in Physician Assistant Studies degree program.

- Applicants must have an earned bachelor’s degree with an overall minimum cumulative GPA 2.6 (on a 4.0 scale) and a recommended science prerequisite GPA of 3.0 (on a 4.0 scale).
- Applicants must submit scores from the GRE General exam directly to the South University Physician Assistant Studies Program, 709 Mall Blvd., Savannah, Georgia, 31406. The GRE code for South University is 5157.
- Preference will be given to those with GRE scores at the 50th percentile or above.
- Prerequisite courses must be completed at a regionally accredited U.S. college or university prior to matriculation.
- Students for whom English is a second language must submit a Test of English as a Foreign Language (TOEFL) with a minimum paper based score of 600, or an Internet-based score of 100.
- No transfer credit is accepted for the Master of Science in Physician Assistant Studies program. All students must complete each course in the curriculum. The South University PA program accepts credit for Advanced Placement courses. AP courses taken and successfully completed will be counted as one course credit toward the completion of the respective prerequisite subject. Grades earned in AP courses are not used in calculation of the applicants overall or prerequisite GPA.
- The South University PA program does not accept College Level Examination Program (CLEP) credit for any prerequisite requirements. South University strongly encourages applicants to participate in patient centered clinical experience prior to application and matriculation. While it is advantageous that entering students have some direct patient contact, it is the policy of the program not to prescribe a minimum number of patient contact hours or fields in which the experience must be gained.

Technical Standards
In order to ensure that patients receive the best medical care possible, the faculty of the South University Physician Assistant program has identified certain skills and professional behaviors that are essential for successful progression of physician assistant students in the program. A student must possess skills and behaviors at

Insurance Requirements
Students in the South University College of Health Professions are required to have continuous health insurance coverage in force for the duration of their enrollment. Students must purchase through the University at a nominal cost a plan that covers treatment and monitoring for needle stick injuries regardless of the clinical site where they may be rotating. For the personal safety of each student, it is imperative that every student have an adequate health plan or the resources to pay for necessary medical care in the event of a needle stick or exposure to pathogenic organisms and the University has arranged for all students in the health professions programs to have coverage at minimal expense.

Payment for all medical and psychiatric services – elective and emergent – are the responsibility of the student no matter what the source of an illness or injury may be. The student is responsible for payment for medical services including all laboratory and other diagnostic and therapeutic services rendered as part of a protocol into which a student is entered in the event of exposure to known or suspected pathogenic organisms. Each clinical site has a specific established protocol for exposure that the student must follow.

Applicants with Disabilities
In accordance with policies of South University, the program does not discriminate against any individual because of disability. Applicants must meet the requirements for technical standards as printed above. Students with disabilities should consult with the Dean of Student Affairs, who coordinates disability services.

Application Process
The application process is open between July 2010 and February 2011 for admission to the class entering for summer quarter of the following year. If an application meets minimum requirements, the prospective student will be assigned to an interview group based upon when the application was received. Applicant is solely responsible for completing his/her application. The program is highly selective and competitive due to the limited number of spaces available in the program. Qualification criteria specified herein are minimum criteria, and no applicants are guaranteed admission to the program, even though they may meet such minimum criteria. South University reserves the right to select for admission those applicants it deems best qualified for admission while complying with all applicable laws. South University also reserves the right to determine program size and/or to cancel the program. 

Please note that for all components of the application, failure to provide complete and accurate information or to knowingly provide false information will result in (a) during the application process immediate withdrawal of the application and denial of admission to an applicant and (b) following admission immediate dismissal of the student from the program.

Completion of Application
Prior to matriculation, each person accepted into the program must provide an official transcript showing completion of all required course work. AND must submit official verification of receipt of undergraduate degree. Complete transcripts and an official record of undergraduate degree must be on file with the program before registration will be permitted for the first quarter.

Reaplication to the Program
The program will hold completed applications for one additional application cycle (the following year) in the event that the applicant is denied admission to the program on the first attempt. A request in writing for reactivation of application must be received by the Program Office in order for the application to be reactivated the following year. The applicant must also send a reaplication fee of $50.00. The applicant must furnish two additional references and a short narrative statement describing how the application has been strengthened along with a brief statement concerning activities and employment since the last application. Official transcripts of any course work that was undertaken to strengthen the application must be received at the program office. If the GRE was re-taken those scores must be forwarded directly to South University (use GRE code 5157).

All application materials must be sent to: Anesthesiologist Assistant Program South University College of Health Professions 709 Mall Boulevard Savannah, GA 31406

NOTE: All applicants should be aware that admission to the Anesthesiologist Assistant program is highly selective and competitive due to the limited number of spaces available in the program. Qualification criteria specified herein are minimum criteria, and no applicants are guaranteed admission to the program, even though they may meet such minimum criteria. South University reserves the right to select for admission those applicants it deems best qualified for admission while complying with all applicable laws. South University also reserves the right to determine program size and/or to cancel the program.

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The application process requires submission of scores from the Graduate Record Examination (GRE). All applications must be complete by September 1st of the calendar year prior to matriculation. (September 1st, 2009 for the class beginning in January 2010.)

Admission Criteria
The following criteria are established for students interested in applying to the South University College of Science in Physician Assistant Studies degree program.

- Applicants must have an earned bachelor’s degree with an overall minimum cumulative GPA 2.6 (on a 4.0 scale) and a recommended science prerequisite GPA of 3.0 (on a 4.0 scale).
- Applicants must submit scores from the GRE General exam directly to the South University Physician Assistant Studies Program, 709 Mall Blvd., Savannah, Georgia, 31406. The GRE code for South University is 5157.
- Preference will be given to those with GRE scores at the 50th percentile or above.
- Prerequisite courses must be completed at a regionally accredited U.S. college or university prior to matriculation.
- Students for whom English is a second language must submit a Test of English as a Foreign Language (TOEFL) with a minimum paper based score of 600, or an Internet-based score of 100.
- No transfer credit is accepted for the Master of Science in Physician Assistant Studies program. All students must complete each course in the curriculum. The South University PA program accepts credit for Advanced Placement courses. AP courses taken and successfully completed will be counted as one course credit toward the completion of the respective prerequisite subject. Grades earned in AP courses are not used in calculation of the applicants overall or prerequisite GPA.
- The South University PA program does not accept College Level Examination Program (CLEP) credit for any prerequisite requirements. South University strongly encourages applicants to participate in patient centered clinical experience prior to application and matriculation. While it is advantageous that entering students have some direct patient contact, it is the policy of the program not to prescribe a minimum number of patient contact hours or fields in which the experience must be gained.

Technical Standards
In order to ensure that patients receive the best medical care possible, the faculty of the South University Physician Assistant program has identified certain skills and professional behaviors that are essential for successful progression of physician assistant students in the program. A student must possess skills and behaviors at
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A level of capability to perform a variety of duties required of a physician assistant as a health care professional. Students with disabilities who can perform these skills and successfully execute professional behavior either unassisted, with dependable use of assistive devices, or by employing other reasonable accommodations are eligible to apply for enrolment in the program. Minimum performance standards include critical thinking, communication skills, observation skills, motor skills, and interpersonal abilities.

Interested parties may contact the Physician Assistant Studies Program office for additional information about South University performance standards. These skills and behaviors include, but are not limited to; those outlined in the document Essentials and Guidelines for an Accredited Education Program for the Physician Assistant (2001) as established by the Accreditation Review Commission of Physician Assistant Programs (ARCPA).

B. Communication Skills: A candidate should be able to execute movements reasonably required to move from area to area, maneuver in small places, calibrate and off an examination table. Students must be able to support patients when ambulating, assist patients in and out of a wheelchair, and on and off an examination table. Students must also be able to maintain a composed, competent, and confident demeanor during emergency situations.

Admission Requirements

1. A minimum cumulative GPA of 2.5 in all mandatory prerequisite courses.
2. Minimum grade of B in Medical Terminology, Anatomy and Physiology I and Anatomy and Physiology II, lecture and laboratory. Students may retake courses in order to achieve the minimum required grade of B.
3. Minimum of 25 hours of observation, volunteer, or employment in at least one physical therapy clinic, assessed by a physical therapist on program provided form.

Essential Functions and Technical Standards for Physical Therapist Assisting Students

The following standards reflect expectations of a student in the Physical Therapy Assistant (PTA) Program for the performance of common physical therapy functions. In adopting these standards the PTA Program is mindful of the patient’s right to safe function in a broad variety of clinical situations while administer-
At the time of application for the MSN degree program in nursing, the student must have submitted a complete application for admission and the application fee. In addition, the student must have:

1. A baccalaureate degree in nursing (or be a pending graduate) from an accredited college institution and a GPA of 3.0 or better on a 4.0 scale for the last 60 semester hours (or 90 quarter hours) undertaken.
2. Completion of a three semester credit hour undergraduate course in descriptive and inferential statistics with a grade of C or better.
3. Official transcripts from every college or university attended (submission within 12 weeks after initial start date).
4. Holds and maintains a valid unencumbered license as a registered nurse in the US state or territory in which the student completes all assignments for the program. (Note that military, federal and foreign educated nurses must meet this state requirement for nursing licensure.)
5. Three current letters of recommendation, one professional, and two clinical and one other.
6. Admissions essay relevant to the program objectives.
7. Resume describing relevant work, professional, and volunteer experiences.
8. Meet the Core Performance Standards and essential function related to the profession of nursing as described in this catalog.

Provisional admission to the MSN degree program can be granted for any of the following:

1. A GPA of 2.5 to 2.99 on a 4.0 scale for the last 60 semester hours (or 90 quarter hours) undertaken
2. Completion of the statistics or nursing research requirement.

Final admission requires completion of two graduate courses with a GPA of 3.0 on a 4.0 scale in those two courses and, if applicable, completion of the undergraduate statistics or undergraduate nursing research course with a grade of C or better. Failure to meet requirements of provisional admission results in dismissal from the graduate program.

Admission Criteria for MSN Post Graduate Certificate

Consistent with the requirement for admission to the MSN program, the requirements for admission to the Post-graduate certificate program are as follows:

1. Completion of application for admission and submission of the application fee ($50.00).
2. An official transcript documenting the award of a master's degree in nursing from an accredited nursing program with a GPA of 3.0 or better on a 4.0 scale.
3. Official transcripts from every college or university attended.
4. Holds a valid and unencumbered license as a registered nurse in the state in which the student completes all assignments for the program.
5. Completion of a graduate nursing course in nursing research or evidence-based practice in nursing.
6. Three letters of recommendation, one academic, one clinical and one other.
7. Resume describing relevant work, professional, and volunteer experiences.

International Applicants

Students enrolled in the RN to BSN Degree Completion, RN to Master of Science in Nursing and MSN degree programs must have a valid unencumbered license as a registered nurse in the US state or territory in which the student completes all assignments for the program.

Core Performance Standards

Students must demonstrate essential functions related to the profession of nursing, including the ability to perform specific cognitive and psychomotor skills in order to work in the profession of nursing. Nursing students must possess the ability to perform all functions that are necessary components of the nursing program.

1. Students must be able to reason, analyze, integrate, synthesize, and evaluate in the context of their nursing activities within each course in the program.
2. Students must be able to communicate effectively orally and in writing, with faculty, other students, staff, and others relevant to their course of study.
3. Expression of ideas and feelings must be clear and appropriate.
4. Students must be able to maintain mature, sensitive, and effective relationships with patients, students, faculty, and other professionals.
5. Students must possess good emotional health consistent with the use of intellectual abilities and be able to employ sound judgment.
6. Students must demonstrate a willingness and ability to give and receive criticism and positive feedback.
7. Students must possess the ability to reason morally and practice nursing in an ethical manner.
8. Students must not have any impairment that would preclude continuous performance of all of the above activities, or any and all other activities that are integral to the success of a nursing student.

Any student with a documented disability who wishes to discuss reasonable accommodations is encouraged to meet with the Dean of Student Affairs.

The Dean of Student Affairs will determine what reasonable accommodations may be provided for students with disabilities and will complete an accommodation letter that will be given to the Nursing Program Director.

The following Core Performance Standards are necessary for all nursing education programs for program admission and progression as described by the Southern Regional Educational Board Council on Collegiate Education for Nursing.
Admissions

Admission Requirements for BSN degree program
At the time of application the student must have:
- Completed 90 quarter hours (QH) of science and general education courses as required for admission to BSN degree program with a grade of C or better. Science courses are not accepted for transfer if they are older than 7 years at the time of application.
- Cumulative GPA of 2.5 or better on a 4.0 scale in the nursing pre-requisite courses.
- GPA of 2.5 or better in the following science courses or course sequences:
  - Anatomy & Physiology
  - Microbiology
  - Chemistry
  - Entrance test results
  - Completion of the forms required for Application for Admission to the BSN degree program.
- Transcripts of all collegiate work including courses taken at South University.
- Meet the Core Performance Standards and essential function related to the profession of nursing as described in this catalog.

Provisional admission may be granted for an overall GPA of 2.0 to 2.49 on a 4.0 scale. Failure to meet requirements of provisional admission results in dismissal from the nursing program.

Acceptance in to the Nursing Program
Upon acceptance into the Nursing Program, the student must submit:
1. Acceptance fee (nonrefundable one time fee) to business office for student enrolling in the BSN degree program. This fee will be applied to the student’s first quarter tuition payment. Students enrolling in the RN to BSN degree program are not required to pay the registration acceptance fee.
2. Completed current physical examination record with required immunizations, stethoscope, lab results, and tuberculin assessment.
3. Comprehensive background check
4. Urine Drug Screen
5. Evidence of health insurance or signed waiver.

Comprehensive Background Check
Students selected for the nursing program are required to obtain a criminal background investigation. While an arrest record will not keep a student from enrolling in the nursing program, it may affect his/her ability to complete the educational experience, graduate, obtain a nursing license, and/or employment.

Admission Requirements for MSN Degree Completion Program
At the time of application the student must have submitted a complete application for admission and the application fee. In addition, the student must have:
- An associate's degree in nursing from an accredited institution, or a diploma in nursing from an accredited institution, with a cumulative GPA of 2.5 or better on a 4.0 scale in all completed nursing coursework.
- Official transcripts from every college or university attended (submission within 12 weeks after initial start date).
- The applicant holds and maintains a valid unencumbered license as a registered nurse in the US state or territory in which the student completes all assignments for the program. (Note that military, federal and foreign educated nurses must meet this state requirement for nursing licensure.)
- Meet the Core Performance Standards and essential function related to the profession of nursing as described in this catalog.

All general education prerequisites must be completed before the student takes any professional nursing courses beyond the 1000 level.

Provisional admission may be granted for an overall GPA of 2.0 to 2.49 on a 4.0 scale. Final admission requires completion of the first four courses with a GPA of at least 3.0 on a 4.0 scale in those four courses. Failure to meet requirements of provisional admission results in dismissal from the nursing program.

Transfer of Credit Guidelines

BSN, RN to BSN Degree Completion and RN to Master of Science in Nursing Degree Program Guidelines
1. General education courses may be accepted in the generic BSN, RN to BSN Degree Completion, and RN to Master of Science in Nursing Degree programs if the courses meet the requirements in the Undergraduate Transfer policy in the South University Catalog.
   a. All arts and sciences coursework requested for transfer will be evaluated by the local registrar for equivalency with South University requirements.
   b. Course content must be equivalent and sufficient hours for award of transfer credit.
   c. Any questions raised on appropriateness of equivalency will be directed to the appropriate college dean, program chair or program director for consultation.
2. Science courses are not accepted for transfer if they are older than seven years.
3. No nursing courses may be accepted for transfer credit in the generic BSN, RN to BSN degree completion, or RN to Master of Science in Nursing degree programs.
4. No graduate courses may be accepted for transfer credit in the RN to Master of Science in Nursing Degree program.
5. The final determination on the transferability of any particular course is made by the Dean of the College of Nursing.
6. The majority of the credits toward the degree must be obtained at South University.

MSN Guidelines
1. Graduate credit earned at another institution is evaluated at the written request of the student by the program director.
for an assessment of currency, equivalency, and acceptability to transfer.

2. Such request should include a course description and syllabus and must be received before the student matriculates into the program.

3. The courses must have been completed at an accredited college or university with a grade of B or better.

4. The courses must have been completed within the five-year period prior to the date of application.

5. The courses must be comparable in content to the South University course, including lab or clinical requirements.

6. Up to 4 courses (with a maximum of 16 quarter hours or 12 semester hours) may be accepted toward the nursing graduate curriculum.

a. A combination of core and specialization courses may be transferred up to the limits in #2 above, except that only 2 specialization courses may be transferred so that greater than 50% of the specialization work is completed at South University.

b. Transfer credits are limited to the following courses in the graduate curriculum:

1. Core: NSG5000 Role of the Advanced Practice Nurse; NSG5002 Advanced Theoretical Perspectives; NSG5003 Advanced Pathophysiology; NSG6101 Nursing Research Methods

2. Specializations limited to a maximum of 2 courses: NSG6005 Pharmacology; NSG6020 Advanced Health and Physical Health – must include 60 hours of clinical experience; NSG6003 Teaching and Learning Strategies; NSG6102 Education of Educational Outcomes in Nursing; NSG6103 Curriculum Design and Evaluation in Nursing Education.

7. Practicum courses are not eligible for transfer credit.

8. The final determination on the transferability of any particular course is made by the Dean of the College of Nursing. The majority of the credits toward the degree must be obtained at South University.

**School of Pharmacy**

**Procedure for Admission Doctor of Pharmacy Degree Program**

PharmCas

South University School of Pharmacy will only accept applications submitted through PharmCas at www.pharmcas.org.

**Admission Cycle**

Students are accepted into the Doctor of Pharmacy degree program once each year for the fall quarter.

**General Admission**

For optimum consideration during an admissions cycle, prospective students are encouraged to submit a complete application to PharmCas as early as possible. In addition, a supplemental application and fee of $50.00 must be submitted directly to the School of Pharmacy to complete the application process. The supplemental application is available at http://www.southuniversity.edu/campus/Pharmacy/applicationProcess.asp.

Applicants should take the PCAT no later than January of the year of admission. Admission to the program is competitive and will be granted on a rolling basis for applications postmarked no later than February 1 of each year.

**Admission Criteria**

Consideration for admission will be based on the applicant’s potential for academic and professional achievement and an assessment of written and verbal communication skills, critical thinking skills, integrity, dedication, motivation, character, and maturity. To be considered for admission to the Doctor of Pharmacy degree program a prospective student must:

1. Complete or be in the process of completing a minimum of two years of pre-pharmacy course requirements (65-67 semester hours) each semester to ensure appropriate preparation for the academic challenge of the School of Pharmacy.

2. Submit a completed PharmCas application through www.pharmcas.org and a completed South University School of Pharmacy supplemental application and $50 fee directly to the School of Pharmacy no later than February 1.

3. Submit scores from the Pharmacy College Admissions Test (PCAT) directly to PharmCas, recipient code #104. (A minimum composite score of 60 is recommended.)

4. Submit three recommendations directly to PharmCas.

5. Submit a personal statement that outlines characteristics possessed by the applicant that will contribute to his/her success as a Doctor of Pharmacy.

6. Demonstrate the oral and written communication skills required to interact with patients and professional colleagues, and is expected of a professional doctoral level student.

7. Complete the South University School of Pharmacy’s on-campus personal interview with members of the Faculty and the Admissions Committee (by invitation only).

8. Provide directly to PharmCas all transcripts. Transcripts for all college coursework must be submitted since academic performance for all college coursework undertaken by the student will be evaluated.

9. International students: U.S. permanent residents are considered but Non-U.S. citizens are not accepted. All prerequisite course-
Admissions

work must be completed in the U.S. at an accredited institution. Permanent residents must provide a copy of their permanent resident card.

11. Applications mailed directly to South University will not be accepted. Admissions decisions for students admitted to the Doctor of Pharmacy degree program shall be based on a broad range of considerations, including academic and nonacademic factors. Academic factors will include the performance of applicants in their previous educational experiences. Non-academic factors include information presented through letters of recommendation, and information provided by applicants through personal interviews with the admissions staff and faculty. Such factors as motivation, commitment to service, knowledge of the pharmacy profession, communication skills, and perceived potential are used in the admissions decision-making process.

Technical Standards for Doctor of Pharmacy degree program Admission

The educational mission of the South University School of Pharmacy is to educate and graduate competent practitioners to provide pharmaceutical care in a variety of institutional, community and other settings. Students admitted to the Doctor of Pharmacy degree program must also meet the technical standards for admissions. These technical standards outline the essential functions that candidates for the Doctor of Pharmacy degree must be able to perform. These essential functions reside in the following categories: Observation, Communication, Motor, Intellectual, and Behavioral/Social. However, it is recognized that degrees of ability vary among individuals. The South University School of Pharmacy is committed to supporting its students by any reasonable means to complete the course of study leading to the Doctor of Pharmacy degree.

- Observation: A candidate must be able to observe demonstrations and experiments in the basic sciences, including, but not limited to, physiological and pharmacological demonstrations in animals, evaluation of microbiological cultures, and microscopic studies of microorganisms and tissues in normal and pathological states. A candidate must be able to observe a patient accurately at a distance and close at hand. In detail, observation necessitates the functional use of the sense of vision and other sensory modalities.
- Communication: A candidate must be able to communicate effectively and sensitively with patients. The focus of this communication is to elicit information, describe changes in mood, activity and posture, and perceive nonverbal communication. Communication includes speech, reading, writing, and computer literacy. A candidate must be able to communicate effectively and efficiently in oral and written forms with all members of the health care team in a timely manner.
- Sensory/Motor: A candidate must have sufficient motor function to elicit information from patients by physically touching patients, e.g., assessing range of motion of a joint, taking blood pressure readings, taking a pulse reading. A candidate must be able to execute motor movements to provide general care and emergency treatments to patients, e.g., first aid treatments, cardiopulmonary resuscitation (CPR). A candidate must be able to execute motor movements required in the compounding of medications inclusive of using techniques for preparing sterile solutions, e.g., parenteral or ophthalmic solutions. Such actions require coordination of both gross and fine muscular movements, equilibrium, and functional use of the senses of touch and vision.
- Intellectual (Conceptual, Integrative, and Quantitative Abilities): A candidate must have the ability to measure, calculate, reason, and analyze. A candidate must be able to synthesize and apply complex information in a timely manner. A candidate must be fully alert and attentive at all times in clinical settings.
- Behavioral/Social Attributes: A candidate must possess the emotional health required for full utilization of his or her intellectual abilities, the exercise of good judgment, and the prompt completion of all responsibilities attendant to the interaction with patients. A candidate must possess the ability to develop mature, sensitive, and effective relationships with patients. A candidate must be able to tolerate physically taxing workloads and to function effectively under stress. A candidate must be able to adapt to changing environments, to display flexibility and learn to function in the face of uncertainties inherent in the clinical problems of many patients. A candidate must possess compassion, integrity, interpersonal skills, and motivation to excel in pharmacy practice.

Requirements for Matriculation Applicants who have been accepted into the Doctor of Pharmacy Program must fulfill the following before they can officially enter the program:

- Remit the $1,000 acceptance deposit by the date designated in the acceptance agreement. The entire acceptance deposit is credited to the first quarter’s tuition.
- Submit a college transcript after each term completed following acceptance.
- Return the South University Transcript Request appropriately completed with your high school information. South University will then obtain a copy of your high school transcript for your file as required by federal financial aid regulations.
- Submit proof of immunization or for immunity to Measles/Mumps/Rubella (MMR), Varicella (Chickenpox), Tetanus/Diphtheria, and Hepatitis B. In addition, students must complete the annual Tuberculin Test (PPD). An Immunization Clearance Form provided as part of the acceptance package must be completed and returned along with other immunization documentation.
- Present a Basic Adult Life Support certifi-
Tuition Financial Information
Changes in tuition and fees become effective fall term and apply to all students unless otherwise specified. Tuition and fees are subject to change at the end of any term. Unless otherwise stated, the cost of books, lab coats, and other miscellaneous expenses are not included in tuition or fees.

Tuition for the degree programs, excluding Anesthesiologist Assistant, Nursing, Pharmacy, Professional Counseling, Master of Business Administration (Including HCA degree) and Physician Assistant Studies degree programs is as follows: 10-18 credit hours, $5,095 per quarter; 5-9 credit hours, $4,015 per quarter, 1-4 credit hours, $2,095 per quarter. Fulltime students taking more than 18 credit hours per quarter will be charged an additional $390 per credit hour beyond the 18 hours. Full terms and online terms can be combined to arrive at a fulltime enrollment. Mid Terms (six week on ground) are separate and not included with full terms.

Tuition for the Master of Science in Physician Assistant Studies degree program is $6,995 per quarter. Tuition does not include expenses for such required items as uniforms (approximately $40), textbooks (approximately $2,050), professional instruments (approximately $900), and professional liability insurance (approximately $75 each year). PA students are not eligible for part-time enrollment. Students pay a $75 lab fee per quarter in the didactic phase. Students are required to purchase a laptop computer (approximately $1500) and a Personal Digital Assistant (PDA) (approximately $300). Students are also required to purchase Typhon Group Health Solutions Physician Assistant Student Tracking software for tracking clinical patient encounters and procedures ($90; $75 year 1, $15 year 2).

Tuition for the Bachelor of Science in Nursing Degree Program (professional level) is $7,495 per quarter for 10-18 credit hours. Students at this level must be enrolled full time. For students returning from academic suspension who must enroll part-time before returning to fulltime status, tuition rates are as follows: 5-9 credit hours, $5,995 per quarter and 1-4 credit hours is $3,095.00 per quarter. There is a $500 acceptance fee.

Tuition for the Business, Legal Studies, Information Technology, Criminal Justice, Health Sciences, Healthcare Management, Medical Assisting, Physical Therapist Assisting and RN to BSN Degree Completion degree programs is as follows: $5,095 per quarter for 10-18 credit hours, $4,015 per quarter for 5-9 credit hours, $2,095 per quarter for 1-4 credit hours, $390 per credit hour for more than 18 hours.

Tuition for the Doctor of Pharmacy Degree Program is $9,695 per quarter and does not include textbooks ($650 average per quarter). Tuition in the program, effective June 2010, will be $9,695. Students taking 16 hour or more are considered full time students and tuition will be based on the “per quarter” cost. Students taking less than 16 hours will be charged $840 per credit hour. (The maximum total tuition is $9,695 effective June 2010)

Pharmacy
Students taking 16 hours or more are considered full time students and tuition will be based on the “per quarter” cost. Students taking less than 16 hours will be charged a per quarter hour cost ($840 per credit hour).

Students who are remediating courses will be charged $840 per credit hour. (The maximum total tuition is $8,795 or $9,195 effective June 2009)

Tuition and fees for the Anesthesiologist Assistant Degree Program apply to all students unless otherwise specified. Tuition and fees are subject to change at the end of any term. Tuition for the Anesthesiologist Assistant Program is $7,945 per quarter effective June 2009. Upon successful completion of the Program, the student will receive a Master of Medical Science degree. The tuition cost is for a fulltime course load and does not include expenses for such required items as lab coats (approximately $30), textbooks (approximately $2,000), stethoscope and chest pieces (approximately $100), laboratory fees ($300), and professional liability insurance (approximately $100 each year). Anesthesiologist Assistant students are not eligible for part-time enrollment. In-state and out-of-state tuition are the same.

Tuition for the Master of Arts in Professional Counseling program, Master of Business Administration and Master of Business Administration in Healthcare Management degree programs is as follows: 10-18 credit hours, $6,445 per quarter, 5-9 credit hours, $4,745 per quarter, 1-4 credit hours, $2,775 per quarter. Fulltime status is defined as 8 credit hours; halftime status is defined as 4 credit hours.

For tuition information for South University's online programs, please see the Online Programs section of the catalog.

Tuition for the Master of Science in Nursing Degree Program is as follows: 10-18 credit hours, $5,995 per quarter, 5-9 credit hours, $3,485 per quarter and 1-4 credit hours, $1,895 per quarter.

Tuition for the Accelerated Master of Business Administration Degree Program is as follows: $9,845 per quarter

Fees
Acceptance Fee
There is a nonrefundable $300 acceptance fee for those applicants accepted into Anesthesiologist Assistant and Physician Assistant. There is a nonrefundable $500 acceptance fee for those applicants accepted into the BSN degree program. The acceptance fee does not apply to the RN to BSN degree completion program. The non-refundable acceptance deposit for applicants accepted through the General Admissions Procedure into the pharmacy program is $1000. The acceptance deposits will be applied to the student's first quarter tuition payment. If an applicant accepted into the Pharmacy or Anesthesiologist Assistant programs encounters circumstances that prevent their matriculation, any amount paid by the applicant that is above the nonrefundable application fee and acceptance deposit will be refunded.

Anesthesiologist Assistant Lab Fees
There is a $100 lab fee charged for each quarter of laboratory course work (total of $300).

Application Fee
Individuals seeking admission to any South University program are charged a fee at the time of initial application.

The application fee for all programs is $50

The application fee for the professional level BSN degree program is $50. The supplemental application fee for the Master of Science Physician Assistant degree program is $50. The supplemental application fee for the Doctor of Pharmacy degree program is $50.

The receipt of the application fee does not constitute acceptance of the student. This fee is refundable if a refund is requested within three days of making application. A student paying this fee but not enrolling within one calendar year will be reassessed the fee upon reaplication.

Auditing Fee
Audited courses are subject to the same tuition and fees as courses taken for credit. Refer to the Tuition section. Requirements for auditing are published in the Academic Information section of this catalog.

Credit by Examination Fee
A fee of $400 will be collected for each examination given a student who desires to earn credit as outlined in the Credit by Examination section of this catalog. No fee is charged for keyboarding and word processing examinations.

Graduation Fee
A graduation fee of $125 will be collected from each candidate for graduation and is due and payable the quarter in which the candidate is to graduate. If the candidate is to receive a second degree at the same graduation ceremony, an additional fee of $50 will be charged. The fee will be $95 for a second degree awarded at a subsequent graduation ceremony.

Membership Fees
Students enrolling in the Physician Assistant Studies program will incur a one-time fee for membership in the American Academy of Physician Assistants (AAPA). The fee of $75 is subject to change. Students in the physical therapist assistant program may incur an Association of Physical Therapist Assistants (APTA) membership fee of $60, also subject to change. Students enrolling in the Anesthesiologist Assistant Program are eligible to join the American Society of Anesthesiologists (ASA) as a student member for $25 per year, which includes the monthly journal Anesthesiology, newsletters, and free admission to the annual meeting. Students are also eligible to join the AA professional organization the American Academy of Anesthesiologist Assistants (AAAA) for a fee of $60, which is good for the entire time in the program.

Nonsufficient Funds Fee
For all checks returned due to nonsufficient funds, a fee of $25 will be charged to the student's account.

For policies and information related to South University’s branch campuses, The Art Institute of Dallas and The Art Institute of Fort Worth, please visit their websites at: http://www.artinstitutes.edu/dallas/ & http://www.artinstitutes.edu/fort-worth/
Financial Information

Nurse Entrance Examination Fee
Applicants for the Nursing Programs are required to take an entrance examination. The fee for this test is $50 and must be paid upon registration for the test. The fee is nonrefundable once the examination is taken. The fee is refundable if re-requested in writing for applicants who withdraw their intention of taking the examination and applying to the Nursing Programs.

Physician Assistant Studies Lab Fee
There is a $75 clinical lab fee charged for each quarter of didactic course work ($375 total).

Readmission Fee
Any student who has not been in attendance at South University for one year or longer will be assessed a $50 readmission fee.

Student I.D. Replacement Fee
Photographs for student ID’s are taken during orientation and student ID’s are issued to new students during their first week of classes. There is no charge for the initial student ID. Students who lose their ID’s may obtain a replacement through the office of the dean of student affairs for a charge of $10 per occurrence.

Transcript Fee
Each student is entitled to have one official transcript forwarded to another institution. The charge for additional copies is $5 each. Requests for transcripts should be submitted to the administrative office at the applicable campus.

Academic transcripts will not be issued to any student who has an outstanding balance with the University or is in default on any federal, state, or institutional loans.

Doctor of Pharmacy Degree Program Application Fee
Individuals seeking admissions to the Doctor of Pharmacy degree program must apply through PharmCas, the organization that processes centralized applications to schools of pharmacy in the U.S. Information on the PharmCas application fee and process can be found at www.pharmcas.org. Each applicant must also complete a mental application fee directly to the School of Pharmacy. The receipt of the $50 supplemental acceptance deposit will be reassessed the fee upon reapplication.

Payment of Tuition and Fees
All charges are due and payable on or before the registration date for each quarter. Circumstances which prevent a student from adhering to these dates should be discussed with the business office. Students attending school under a grant or loan should confer with the director of financial aid concerning the payment of fees; students attending school under the G.I. Bill can discuss payment of school fees with the director of financial aid.

Failure to make proper payments, unless otherwise cleared with the business office, will result in dismissal from the University. Grades will not be issued, degrees granted, or academic transcripts furnished until all financial obligations have been satisfied and all university property returned.

Refund of Tuition
Tuition charges are based on the total number of credit hours for which a student is enrolled on the first day of classes (as listed in the University calendar), regardless of program. Refunds or tuition adjustments will be awarded according to the following guidelines*:

1. If circumstances prevent matriculation before a student begins attending the University, all tuition charges will be refunded. The application fee will be refunded only if a refund is requested within three days of application.
2. A tuition adjustment results when a student officially changes enrollment status (fulltime to part time, part time to less than part time or part time to full time) during the drop/add period. No adjustment will be made for students dropping individual classes after the drop/add period.
3. Savannah campus: Refunds for students withdrawing from all classes will be based on the following guidelines: [a] students completing no more than five (5) percent of instructional time will receive a ninety-five (95) percent of tuition refund; [b] students completing more than five (5) but no more than ten (10) percent of instructional time will receive a ninety (90) percent of tuition refund; [c] students completing more than ten (10) percent but no more than twenty-five (25) percent of instructional time will receive a seventy-five (75) percent of tuition refund; [d] students completing more than twenty-five (25) percent but no more than fifty (50) percent of instructional time will receive a fifty (50) percent of tuition refund; [e] students completing more than fifty (50)

percent of instructional time will receive no refund of tuition.

The refund policy for students in South University’s online programs is identical to the refund policies stated above for the Savannah campus. Fully online students only have one add/drop period in the first session of their quarter. Students who are starting their second session may change classes if there is no net change in the number of credits. Any student wishing to change the number of credits registered, regardless of the point in their quarter, must submit a request to their Academic Advisor.

The student is responsible for consulting with Financial Aid to determine any implications of the course load adjustment.

4. West Palm Beach, Tampa, Montgomery, and Columbia campuses: Students who withdraw from all attended classes during the first week of the quarter are entitled to a refund of 75 percent of the tuition paid for the quarter. A refund of 50 percent will be made if withdrawal occurs during the second week after the scheduled date classes are to begin. Students who withdraw during the third week will be refunded 25 percent. Students who withdraw after three weeks have elapsed from the scheduled beginning of classes will be entitled to no refund of any part of the tuition paid that quarter.

** Columbia campus only: For students attending the University for the first time and who withdraw from the institution, a prorate refund calculation shall be applied up to 60 percent point in time of that initial term. Prorate refund is a refund for a student of not less than that portion of tuition, fees and other charges assessed the student equal to the portion of the period of enrollment for which the student has been charged that remains on the last day of attendance by the student, rounded downward to the nearest tenth percent of that period, less any unpaid charges owed for the period of enrollment for which the student has been charged, and less an administrative fee (not to exceed the lesser of five percent or one hundred dollars.

Should a student withdraw from the institution, any amount of refund must first be returned to the Title IV, HEA program funds, including the Federal Pell Grant program, and then to other sources of aid up to the full amount received from the program.

Return of Title IV Funds
In accordance with Federal regulations, the school will determine how much Federal student financial assistance the student has earned or not earned when a student withdraws from school.

The school will calculate the percentage and amount of awarded Federal student financial assistance that the student has earned if the student withdraws up through the 60 percent point of the term. If the student has completed more than 60 percent of the term, the student earns 100 percent of the Federal student financial assistance.

The amount earned will be based on the percentage of the term that was completed in days...
Financial Information

Federal Academic Competitiveness Grant
This is available to Pell Grant recipients who are US citizens and who have completed a rigorous program of high school study as defined by the U.S. Department of Education in 2005 or later.

Loans
Federal Perkins Loan Program
This program provides loans for students whose family income and total assets place a limitation on resources for educational purposes.

Federal Stafford Loan Program
(Subsidized and Unsubsidized)
Through this program, the student may borrow funds to use toward the expenses of a post-secondary education. Money for a Stafford Loan is usually available through a local bank, savings and loan, life insurance company, or credit union. Applications should be made through South University’s Office of Financial Aid.

Federal Parent Loan for Undergraduate Students (PLUS) Loan Program
Parents of dependent students may borrow on behalf of the student under the PLUS program. Money for these loans is available through the same sources as those for the Stafford Loan.

Scholarships
Georgia HOPE Scholarship
(Savannah campus only)
This scholarship is available to qualified Georgia residents who graduated from high school in 1996 or later with a minimum 3.00 grade point average. Additional information about eligibility is available from the financial aid or registrar’s office.

Florida Bright Futures Scholarship Program
(West Palm Beach campus only)
This scholarship program is available to students who have applied prior to their graduation from high school or GED and are currently enrolled at the University and meet the scholarship criteria.

South Carolina HOPE Scholarship
(Columbia campus only)
This scholarship is available to qualified South Carolina residents who graduated from high school in 2002 or later with a minimum of a 3.00 grade point average. Additional information about eligibility is available from the financial aid office.

South Carolina LIFE Scholarship*
(Columbia campus only)
This scholarship is available to qualified South Carolina residents who meet the eligibility criteria. Information about eligibility requirements is available from the financial aid office.

For policies and information related to South University’s branch campuses, The Art Institute of Dallas and The Art Institute of Fort Worth, please visit their websites at: http://www.artinstitutes.edu/dallas/ & http://www.artinstitutes.edu/fort-worth/
Student Services

Veteran Benefits
South University maintains program participation with the Regional Veteran's Affairs office. Veterans must complete VA paper work and submit a copy of their DD Form 214 for certification. Eligibility is based on program of study and course work. Please see the South University VA representative for more information.

Federal Work-Study Program
The Federal Work-Study program involves student employment on campus and at off campus nonprofit agencies. The amount of work assigned will depend upon the student's financial need and the amount of funds available.

Arbitration
You, the student, and South University agree that any dispute or claim between the student and South University (or any company affiliated with South University, or any of its officers, directors, trustees, employees or agents) arising out of or relating to a student's enrollment or attendance at South University whether such dispute arises before, during, or after the student's attendance and whether the dispute is based on contract, tort, statute, or otherwise, shall be, at the student's or South University's election, submitted to and resolved by individual binding arbitration pursuant to the terms described herein.

If a student decides to initiate arbitration, the student may select either, JAMS or the National Arbitration Forum ("NAF") to serve as the arbitration administrator pursuant to its rules of procedure. If South University intends to initiate arbitration, it will notify the student in writing by regular mail at the student's last address on file with South University, and the student will have 20 days from the date of the letter to select one of these organizations as the administrator. If the student fails to select an administrator within that 20-day period, South University will select one.

South University agrees that it will not elect to arbitrate any indivisible claim of less than $5,000 that a student brings in small claims court (or in a similar court of limited jurisdiction subject to expedited procedures). If that claim is transferred or appealed to a different court, however, or if a student's claim exceeds $5,000, South University reserves the right to elect arbitration and, if it does so, each student agrees that the matter will be resolved by binding arbitration pursuant to the terms of this Section.

IF EITHER A STUDENT OR SOUTH UNIVERSITY CHOSES THE OTHER PARTY WILL HAVE THE RIGHT TO A JURY TRIAL, TO ENGAGE IN DISCOVERY, EXCEPT AS PROVIDED IN THE APPLICABLE ARBITRATION RULES, OR OTHERWISE TO LITIGATE THE DISPUTE OR CLAIM IN ANY COURT (OTHER THAN IN SMALL CLAIMS OR SIMILAR COURT, AS SET FORTH IN THE PRECEDING PARAGRAPH, OR IN AN ACTION TO ENFORCE THE ARBITRATOR'S AWARD). FURTHER, A STUDENT WILL NOT HAVE THE RIGHT TO PARTICIPATE AS A REPRESENTATIVE OR MEMBER OF ANY CLASS OF CLAIMANTS PERTAINING TO ANY CLAIM SUBJECT TO ARBITRATION. THE ARBITRATOR'S DECISION WILL BE FINAL AND BINDING. OTHER RIGHTS THAT A STUDENT OR SOUTH UNIVERSITY WOULD HAVE IN COURT ALSO MAY NOT BE AVAILABLE IN ARBITRATION.

The arbitrator shall have no authority to arbitrate claims on a class action basis, and claims brought by or against a student may not be joined or consolidated with claims brought by or against any other person. Any arbitration hearing shall take place in the federal judicial district in which the student resides. Upon a student's written request, South University will pay the filing fees charged by the arbitration administrator, up to a maximum of $3,500 per claim. Each party will bear the expense of its own attorneys, experts and witnesses, regardless of which party prevails, unless applicable law gives a right to recover any of those fees from the other party. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the other party, the arbitrator may award sanctions in the form of fees and expenses reasonably incurred by the other party (including arbitration administration fees, arbitrators' fees, and attorney, expert and witness fees), to the extent such fees and expenses could be imposed under Rule 11 of the Federal Rules of Civil Procedure.

The Federal Arbitration Act (FAA), 9 U.S.C. §§ 1, et seq., shall govern this arbitration provision. This arbitration provision shall survive the termination of a student's relationship with South University. If a student has a question about the arbitration administrators mentioned above, the student can contact them as follows: JAMS, 45 Broadway, 28th Floor, New York, NY, 10006, www.jamsadr.com, 8003852567; National Arbitration Forum, P.O. Box 50191, Minneapolis, MN, 55405, www.arbforum.com, 8004742371.

Student Affairs
The Office of Student Affairs assumes the responsibility of offering programs and services that will augment academic programs by stimulating the personal and professional development of students at South University. The objectives of the student affairs program are an extension of the philosophy and objectives of the University. They serve to inform, educate, and encourage students in their endeavors.

In order to achieve its goals, the office of student affairs pursues these objectives in particular:

- To provide a fair and sound entrance testing program.
- To provide an orientation that will inform students of university policies, programs, and activities.
- To provide support and assistance to students in making realistic decisions about academic and nonacademic concerns.
- To provide career services and resources.
- To provide academic accommodations to students with disabilities in the classroom.
- To provide programs and activities that will encourage student involvement and participation in campus life.

The student development program is designed to enhance student life by offering programs and services that add to the classroom experience and encourage personal and professional development.

Specifically, the Student Affairs staff is responsible for the following: bookstore, testing, orientation, counseling services, disability support services, organizations and activities, graduation, career services, and student conduct. These student services are described in more detail below. Also included in this section are services offered by the University that do not fall under the supervision of the office of student affairs but are considered to be in the category of student services.

Bookstore
A University bookstore is maintained at each campus for the convenience of the student. All necessary books and some supplies may be obtained at the bookstore. The price of books and supplies is not included in the tuition.

New, unmarked books may be returned by mid-term of the quarter of purchase. Credit will be issued, but cash refunds will not be given. The receipt of purchase should accompany returned books.

Consult the bookstore at the individual campus for hours of operation.

Career Services
While the primary focus of the Career Services office is to assist students upon graduation, any enrolled student may seek employment information through this office. Although South University does not guarantee employment, it is vitally important to both the graduate and the University that each student obtains appropriate employment. Therefore, as students approach the final year of their programs, specific and personalized assistance is provided in the preparation of professional resumes and cover letters, as well as in job search strategies and interviewing skills. Career services are provided to South University graduates at no additional charge.

Please see the director of career services or dean of student affairs for assistance or information.

Advising Services
Short-term counseling services are available to assist students in resolving academic, career, and personal problems. University personnel can help students plan their educational programs, as well as adjust to the demands of university level studies. Personal advising is provided for any student who seeks aid in solving and understanding individual problems. Advising services are available at all campuses during the day and in the evening by appointment through the dean of student affairs. Students identified as needing additional counseling resources will be referred to external agencies.

Ful online students should contact their Academic Advisor to obtain advising services information.
Code of Conduct
Each student who enters South University commits, by the act of enrolling, to full acceptance of the University Code of Conduct. For ease of reference, the Student Handbook contains the Code of Conduct, disciplinary procedures, and the appeals process.

Professors are not expected to jeopardize the progress of a class by permitting the continued presence of any student whose behavior in any way could adversely affect the class. Inappropriate behavior includes disruptive behavior, or other actions that are not considered proper conduct for a University student. The Code of Conduct also applies to inappropriate actions on campus outside of the actual classroom or while participating in University sponsored activities off campus. The Code of Conduct also applies to online activities that will occur on South University websites.

Alleged violations of the conduct code will be referred to the dean of student affairs. See the Disciplinary Procedures section of the Student Handbook for specific details. Violations of the code of conduct may result in disciplinary probation, suspension or dismissal. A full copy of the code of conduct is available in the South University Student Handbook.

Disability Support Services
South University provides accommodations to qualified students with disabilities. The Student Affairs office assists qualified students with disabilities in acquiring reasonable and appropriate accommodations and in supporting their success at South University.

South University is committed to providing qualified students with a disability an equal opportunity to access the benefits, rights, and privileges of college services, programs and activities in compliance with The American with Disabilities Act and Section 504 of the Rehabilitation Act of 1973.

Students who believe they are in need of accommodations should contact the Student Affairs office. If you have a concern or complaint in this regard, please contact the Dean of Student Affairs. Complaints will be handled in accordance with the school’s Student Grievance Procedure for Internal Complaints of Discrimination and Harassment.

Health Services
South University does not provide health services. Referrals will be made upon request.

Housing
School sponsored housing is available at the Savannah, Georgia campus only. Interested students should contact the director of student housing and activities or the dean of student affairs. Applications are available in the office of admissions and the office of student affairs.

There are currently no residence hall facilities available at other South University campuses. Independent housing brochures are available through the offices of the dean of student affairs or the director of admissions.

Library Services
South University provides a library for its students at each of its campuses. The libraries are easily accessible and house general and reference books, pamphlets, periodicals, multimedia software, online services, and other non-print media to assist students in their studies. Through intercollegiate borrowing agreements, South University libraries are able to expand their patrons’ access to resources outside of their own facilities. In addition, Internet access affords students the opportunity to locate and/or retrieve information from libraries, colleges, database services, and various other institutions throughout the world.

A library manual of policies and procedures is available upon request at the circulation desk. This manual informs students how to use the library at their campus, how the books are arranged, the policy for overdue books, and how to check out materials. Library resources are reserved for use by South University students, faculty and administrative staff.

A library orientation is given each quarter to all students enrolled in UVC1000/Strategies for Success classes. Students are informed of the types of books, periodicals, and multimedia available, how to use the online catalog in locating information, and how to use library resources to the greatest advantage.

The individual campuses post specific library hours.

Organizations
Each student organization must be registered with the office of student affairs, be approved by the dean, and have an approved faculty advisor. The dean of student affairs will assist in obtaining an advisor if necessary. Students who are interested in forming a recognized student organization should see the dean of student affairs for information on how to start a new student organization.

Hazing
Hazing involving South University students or student groups is strictly prohibited. Hazing is defined as any action or situation that recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any club or organization operating under the sanction of an institution of higher education.

For purposes of this definition, any activity as described in this definition that the initiation or admission into or affiliation with a club or organization is directly or indirectly conditioned shall be presumed to be “forced” activity, the willingness of an individual to participate in such activity notwithstanding. This policy is applicable to all students and members of a student club or organization at South University. Every student and member of a student club or organization is responsible for complying with this policy.

Individuals and/or student clubs that force, require, and/or endorse violations will be held directly responsible through The University’s student conduct process and if appropriate, through local authorities, which may pursue criminal action. Students who wish to make a complaint under this policy should contact the Dean of Student Affairs. The negligence or consent of a student or any assumption of risk by the student is not a defense to an action brought pursuant to this policy. Student club activities or programs must not interfere with the rights and activities of others and should always reflect the best interests of the members of the organization it represents and the University community as a whole. In cases of alleged violations of this policy, faculty and staff advisors and the national/international headquarters, if applicable, of any organization will be notified.

Orientation
The University provides an orientation program each term. The program acquaints new students with academic life and university services. All new students are required to attend. The Student Handbook and information regarding alcohol and drug abuse and the campus security report is available electronically. Information sheets that contain the exact URL
All new fully online students are required to complete an online orientation course prior to starting classes. This orientation covers the expectations, policies, and procedures associated with online learning at South University and provides students with an opportunity to practice working within the online classroom environment. It is absolutely necessary that students are prepared to begin working within the online classroom environment on the first day of class, as they will not have the time to orient themselves once classes are underway.

**University Publications**
South University distributes a number of publications during the academic year. All University publications should be approved through the communications or chancellor’s office.

The South University Catalog is an information book and reference guide dealing with almost all aspects of the University. It is published once a year and includes a listing and description of all courses offered by the University.

During orientation, a Student Handbook is distributed to each new student. The handbook contains the Code of Conduct, as well as helpful information about a variety of topics. Copies are available in the office of the dean of student affairs.

A President’s list and a Dean’s list are published at the end of each quarter. These lists may contain names and home addresses for all eligible students.

At graduation each year, the Commencement program contains the name, diploma to be awarded, and program of study for each graduate. Please see the section of the catalog entitled Student Examination of Official Records for a full listing of information designated as directory information which may be released without the student’s consent.

**Veteran Services**
Acertifying V.A. official is available at each campus to assist students with benefits information. The financial aid office can direct students to the appropriate University personnel. All Veterans are required to have all official transcript evaluations completed for all institutions attended by the end of the third quarter to continue receiving VA Education Benefits without interruption.

South University is a member of Service members Opportunity Colleges, a consortium of over 1,300 institutions pledged to reasonable cooperation with service members and veterans who are trying to earn degrees even while pursuing demanding, transient careers. As a SOC member, the University is committed to easing the transfer of relevant course credits, providing flexible academic residency requirements, and crediting learning from appropriate military training and work experiences. SOC is sponsored by 15 national higher education associations with the military services, the National Guard Bureau, and the Office of the Secretary of Defense serving as cooperating agencies.

**ROTC**
Reserve Officer Training Corps (ROTC) studies in Aerospace Science (US Air Force) and Military Science (US Army, Navy Marine Corps) are available to South University Tampa students. Students are responsible for registering for the appropriate courses and maintaining compliance with ROTC regulations.

**Student Responsibility**
Students are responsible for properly completing their academic programs, being familiar with all requirements of the University catalog under which they intend to graduate, maintaining the required grade point average, and meeting all program and course requirements. They are encouraged to seek counsel from faculty advisors or other staff members, but the final responsibility for fulfilling academic requirements remains that of the student.

Students have a right in an academic environment to reserve judgment about matters of opinion and to express their views in a responsible manner. Ordinarily procedures are provided to allow students the opportunity to question academic evaluations.

**Declaration of Major**
A major is an area of focused study in a degree program approved by the board of trustees. A major curriculum leading to a baccalaureate degree requires a minimum of 180 credit hours in specific courses or approved elective courses. A major curriculum leading to an associate’s degree requires a minimum of 90 credit hours in specific courses or approved elective courses.

Students are requested to declare their academic majors prior to initial university enrollment. The appropriate form for this procedure is distributed during the admissions process and must be completed and returned to the registrar no later than registration. Students should then follow the requirements of their program of study found in the University catalog. The registrar must be informed of any anticipated changes in a student’s academic plans. A student changing a major must complete the Change of Major form (available through the registrar’s office) at the beginning of the term. The decision to change majors should be made as early as possible to avoid taking unnecessary courses and lengthening the time required to complete a program.

Students using veteran benefits must consult with the campus veteran’s affairs officer for advisement before changing their majors.

**Change of Program**
Students will be allowed one change of program. Changing from a day program to an evening program of the same program of study is not considered a change of program. Changing from an associate’s level to a bachelor’s level in the same program is not considered a change of program. A student may change his or her program at any point of his or her enrollment. Courses that apply to the second program will be recorded as earned credit and will affect the student’s CGPA (Cumulative Grade Point Average). For ICR (Incremental Completion Rate) purposes, earned credit applied to the new program will reduce the total number of credits that must be attempted within the program. Therefore, the maximum allowable credits are one and one-half times the number of credits remaining to complete for graduation. Students who change programs and students who change session times within the same program must sign a new program enrollment form, which must be filed in the student’s academic file.

Fully online students must contact their Academic Advisor to change their program.

**South University Academic Affairs Policy**

**Requirements for a Second Undergraduate Degree Policy**

Students may earn a second baccalaureate degree by fulfilling all of the degree requirements for both degrees including all general education and program requirements. Meeting the requirements for the second baccalaureate degree includes earning a minimum of 64 quarter hours beyond those required for the first degree, with a minimum of 244 quarter hours total earned for both baccalaureate degrees. Students are subject to the satisfactory academic progress, graduation requirements, and all other academic policies and procedures of the first baccalaureate degree until those requirements for the first degree are complete. Once the first baccalaureate degree is complete, students are subject to the satisfactory academic progress, graduation requirements, and all other academic policies and procedures of the second baccalaureate degree until those requirements for the second degree are complete.

Students must declare their intent to seek a second baccalaureate degree in writing to the registrar and the program director so that they may be properly advised as to the requirements for both baccalaureate degree programs. Once the requirements for each baccalaureate degree are successfully completed, the student’s transcript will show the degree’s completion and a diploma will be issued for the degree. Note that South University does not allow double baccalaureate majors.

Students may earn a second associate’s degree by fulfilling all of the degree requirements for both degrees including all general education and program requirements. Meeting the requirements for the second associate’s degree includes earning a minimum of 24 quarter hours beyond those required for the first degree, with a minimum of 116 quarter hours total earned for both associate’s degrees. Students are subject to the satisfactory academic progress, graduation requirements, and all other academic policies and procedures of the first associate’s degree until those requirements for the first degree are complete. Once the first associate’s degree is complete, students are subject to the satisfactory academic progress, graduation requirements, and all other academic policies and procedures of the second associate degree until those requirements for the second degree are complete.

Students must declare their intent to seek a second associate’s degree in writing to the registrar and the program director so that they may

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For policies and information related to South University’s branch campuses, The Art Institute of Dallas and The Art Institute of Fort Worth, please visit their websites at: [http://www.artinstitutes.edu/dallas/](http://www.artinstitutes.edu/dallas/) & [http://www.artinstitutes.edu/fort-worth/](http://www.artinstitutes.edu/fort-worth/).
Credit for Transfer Work

Acceptance of Transfer Credit

Credit for undergraduate transfer work will be considered if the following requirements are met and if the coursework meets all of the following conditions:

- The course was taken at an acceptable accredited collegiate institution.
- The course carries a grade of “C” or better.
- A grade of “C-” from colleges that award grades of “D” or lower is not transferable.
- The course is directly equivalent to a course required by the South University program in which the student is enrolled.

The award of transfer credit may also be considered in the following cases:

- In an area requirement that a South University program does not specify a particular course, a student may submit for transfer of credit consideration a course not offered by South University but directly related in its content to the area requirement.
- In all cases, the course submitted must also be taken at an acceptable accredited collegiate institution and carry a grade of “C” or better in order to consider for transfer of credit.
- For a specific course requirement in a South University program, a student may submit for transfer of credit consideration a course directly related to the course requirement but at a higher content and course level than the specific course requirement.

All coursework will be evaluated for its current relevance and may not transfer if the material in the coursework is deemed to be significantly noncurrent in the subject area. Individual Colleges or programs within South University may place limits on the age of courses eligible for transfer of credit.

In the case of courses evaluated for General Education transfer credit, the submitted courses must meet the criteria established by the Commission on Colleges of the Southern Association of Colleges and Schools for General Education credit (as stated in the current Principles of Accreditation dated 2.10.10). The course must also be specifically classified as General Education (i.e., a survey or introductory course) at the transferring institution to be considered for General Education transfer of credit.

Transfer credit will not be given by South University for developmental courses such as basic Mathematics or basic English. Transfer of credit will not be given for English as a Second Language (ESL) coursework. If both a separate laboratory course and the related lecture/didactic course are evaluated for transfer of credit, credit will only be considered for the separate laboratory course if the related lecture/didactic course also received a grade of “C” or better.

Students should consult with the Registrar about questions related to acceptance of transfer credit. Credits earned at an accredited technical college may not transfer unless the credit earned is equivalent to courses offered in degree programs including the associate’s degree programs.

Acceptance of credits earned at other institutions and/or through examination is limited to 60% of the total hours required for an undergraduate degree. No more than half the major area course work requirements (i.e., those requirements beyond General Education) can be earned through transfer and/or examination credit.

South University reserves the right to reject any or all credits from other institutions, regardless of their accreditation status. When it determines that the quality of instruction at such institutions is for any reason deficient or unsatisfactory, the University will reserve the right to disallow transfer credit for courses if the student’s subsequent grades in required courses in the same subject fall below average.

Credits Earned at a South University Campus

Credits earned at any South University campus will be accepted at all campuses. These credits will not be considered transfer credit; they will be included as credits earned at South University. If a campus should close a program in any state, credits earned will be accepted by any South University campus having the same or a similar authorized degree program. The credits earned in the students’ original degree program will be applied to the degree program at the new location.

Timing of Transfer Credit Consideration and Acceptance

South University will accept transcripts for transfer credit evaluation at most points during a student’s program of study, provided that limits placed on the total number of credits for the program and components of the program will not be exceeded. During a student’s first quarter enrolled at South University, all official transcripts are evaluated for those courses related to establishing basis of admission. No courses will be evaluated for transfer of credit during a student’s final quarter prior to graduation.

Students are encouraged to submit all transcripts for transfer of credit evaluation as soon as possible upon admission to their program of study to enable accurate scheduling of coursework. Students are also strongly encouraged to discuss with their advisors or registrars the potential transferability of outside coursework being considered.

Credit Hour Conversions

Semester credit hours are converted to quarter credit hours by multiplying the number of semester credits by 3 and then dividing the result by 2. For example, a 3 semester credit hour course equals a 4.5 quarter credit hour course (3 semester hours multiplied by 3, with the result divided by 2) while a 2 semester credit hour course equals a 3 quarter credit hour course (2 semester hours multiplied by 3, with the result divided by 2). Credits will be rounded up or down as appropriate (i.e., 2.0 to 2.49 will be rounded down to 2 credit hours, 2.50 to 2.99 will be rounded up to 3 credit hours).

Acceptance of Graduate Transfer Credit

Transfer credit may be accepted in some graduate or post baccalaureate degree programs at the discretion of the College Dean or Department Chair. However, the majority of credits toward any graduate or post baccalaureate degree program must be earned at South University.

Prerequisite Coursework Policy

The determination of the suitability of particular required prerequisite coursework will be made by the program director in consultation with the Chair of the Department in which the program is based. Coursework will be deemed acceptable it meets the following criteria:

1. Content and comparability relative to standard college/university coursework in the specific discipline of the required courses as determined by the program Director or designee.
2. Science courses must have been completed within 7 years prior to the date of matriculation.
3. Course work must be from an acceptable accredited collegiate institution that possesses either regional or national accreditation granted by an agency recognized by the U.S. Department of Education. a. Course work from Non-U.S. institutions will be considered if the coursework is evaluated by an accredited agency that can provide a statement of equivalency between foreign coursework and standard college/university coursework, including grades (e.g. Educational Credential Evaluators, Inc.), and that is acceptable to South University.
4. Course work must be successfully completed for credit, with an appropriate grade greater than or equal to a C.

Course Load

To complete program requirements in a timely manner, most students choose to attend classes fulltime and enroll in 4 quarters per year.
Course load designations are as follows:

- Half-Time: 6-8 quarter hrs.
- Three-Quarter Time: 9-11 quarter hrs.
- Full-Time: 12-16 quarter hrs.

Students wishing to enroll in more than 20 quarter hours must have the permission of their academic advisor and the dean of academic affairs. Overloads will only be approved for students who exhibit outstanding academic performance.

Fully online students may only take a maximum of two classes each 5.5 week session. South University also offers a mid-quarter term each quarter which begins 5.5 weeks after the start of the full quarter and ending 5.5 weeks later.

**Dropping and Adding a Course Drop/Add**

Students may adjust their schedules without penalty by dropping and/or adding courses during the first week of classes. Specific dates are reflected on the academic calendar or can be obtained through the Registrar’s office. Students are encouraged to consult the professor and/or department chair before dropping any course. All schedule revisions must be made through the registrar’s office, where an official Drop/Add Form must be completed. Students must consult with financial aid to ascertain implications of schedule changes. Courses cannot be added after the late registration period indicated on the University calendar.

Students taking online courses may adjust their schedules without penalty by adding and/or dropping courses during the first week of classes of the session of their quarter. All requests for schedule changes must be sent to the student’s Academic Advisor. Students should consult with Financial Aid to determine the implications of schedule changes. Courses cannot be added after the late registration period indicated on the University calendar.

**Dropping Courses**

Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter, or equivalent percentage, will result in a grade of “W”.

Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter, Week 4.5 or 31st day of 5.5 week terms, (Online terms and mid-quarter terms on ground), or equivalent percentage will also result in a grade of “W”.

Courses dropped after this point will result in the grade of a “WF”.

**Official Withdrawals from the Institution**

To withdraw officially from the institution, students must contact the office of the registrar to provide notification of their intention to withdraw. New students who withdraw from the institution prior to the end of the first week of class will have no attempted courses shown on their record. Students officially withdrawing prior to the end of the ninth week of the quarter will receive a grade of “W”. Students officially withdrawing after the ninth week of the quarter will receive a grade of “WF”.

Fully online students who wish to officially withdraw from school must contact their academic advisor. If a student withdraws before the Week 4.5 or 31st day of 5.5 week term or equivalent percentage of their first session, they will receive a W grade if after the 31st day, a WF grade is assigned. The classes scheduled for their second session will receive a WX grade. Failure to attend all of your scheduled classes during the first week of the session will result in a withdrawal from school.

When a student does not confirm in one of their scheduled classes a Net Change in Credits is processed to decrease their course load.

Veterans should be aware that the Veterans Administration will not pay for a course that a student drops after the first week of class unless extreme circumstances justify course withdrawal. Veterans should consult the campus veterans officer before withdrawing from any class after the first week of the quarter.

**Auditing Courses**

A student wishing to audit a course without receiving credit must obtain permission from the campus academic affairs officer and complete and sign a class audit form before registering for the course. (Policy for some courses forbids auditing.) A student may not change from audit to credit status or from credit to audit status after the registration process has been completed. A grade designation of AU will be recorded on student transcripts for audited courses. The regular schedule of fees applies to auditors. Online courses cannot be audited.

**Grade Level Classification**

Students are classified according to the number of credit hours earned toward completion of the program. Students with fewer than 36 credits are considered freshmen; with as many as 37 but fewer than 72, a sophomore; with as many as 72 but fewer than 108, a junior, and with 109 or more, a senior, as illustrated in the following table:

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Number of Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshman</td>
<td>0-36</td>
</tr>
<tr>
<td>Sophomore</td>
<td>37-72</td>
</tr>
<tr>
<td>Junior</td>
<td>72-108</td>
</tr>
<tr>
<td>Senior</td>
<td>109+</td>
</tr>
</tbody>
</table>

**Attendance Policy**

South University does not have an institutional attendance policy. However, because absences result in lower achievement, students are encouraged to attend each class session. Faculty members may establish attendance policies for their classes at their own discretion. Students are responsible for knowing and complying with course requirements, including attendance policies, as published by professors. Therefore, they should consult with their professors at the beginning of each term about the policy in effect. A leave of absence option is not available.

Students, whether present or absent from class, are responsible for knowing all that is announced, discussed, or lectured upon in class or lab, as well as for mastering all assigned reading. In addition, students are responsible for submitting on time all assignments and tests. Makeup work may be permitted at the professor’s discretion.

**Grading System**

<table>
<thead>
<tr>
<th>Grade</th>
<th>Quality Points</th>
<th>Range</th>
<th>Interpretation</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>90-100</td>
<td>Excellent</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>80-89</td>
<td>Interpretation</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>70-79</td>
<td>Average</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>60-69</td>
<td>Minimum Passing</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>0-59</td>
<td>Failure</td>
</tr>
</tbody>
</table>

**Calculation of Grade Point Average**

The cumulative grade point average is determined by dividing the total number of quality points, calculated by multiplying the numeric equivalents of course grades (e.g., A=4.0) by the number of credit hours assigned to each course (e.g., 4 credit hours x 4.0), by the total number of credit hours attempted. Transfer credits, course exemptions, and non-punitive grades will not be used in determining grade point average.

The following symbols are used on grade reports, but are not used in the determination of a student’s grade point average:

- **EX** Course Exempted
- **PR** Course Credit Earned Through Credit By Examination
- **TR** Course Credit Earned Through Transfer
- **P** Pass
- **AU** Audit
- **W** Withdrawal, no grade penalty
- **WX** Withdrawal, never attended
- **N** No course credit or residence credit
- **I** Incomplete

* Incompletes are given at the discretion of the faculty member to any student who does not complete the course requirements. To receive an incomplete the student must complete at least one-half of the course requirements; then, it is the student’s responsibility to complete the remainder of the required course work. Incomplete grades must be cleared by the end of the second week of the subsequent quarter (unless special approval is received from the vice president or dean of academic affairs) or the incomplete will be changed to the grade earned. The final grade for the course will be designated on the transcript by the appropriate letter grade.
Repeating Courses
Students may repeat course work to meet academic requirements. Only three failed attempts will be allowed for any course at South University. The last grade received replaces any previous course grades in the calculation of the cumulative grade point average for graduation unless the last grade is one of the following: W, WX, or AU. When one of these is the last grade, the previous grade continues to be used in the GPA calculation. However, the cumulative grade point average for the calculation of honors at graduation will include all grades earned at South University. Students who are veterans can only receive veteran benefits when repeating courses for which failing grades were earned.

Grade Reporting and Challenges
Grade reports are made available to students at the end of each term. Fully online students may request a grade report from the Student Support center at studentsupport@southuni-versity.edu.

Any student wishing to challenge a final course grade must first discuss the grade with the instructor of the course in question within fourteen days of the end of final week for on ground courses and within fourteen days of the end of the online session in writing. Challenges after that time will not be permitted, and the grade recorded on the official grade sheets will prevail.

If the appeal is not resolved to the student’s satisfaction by the instructor it must be appealed to the department chair / program director (whomever is located on the student’s campus) and then the Dean of Academic Affairs on that campus. If still not resolved to the student’s satisfaction the student must appeal to the Dean of the College offering the course.

University Examinations/ Culture of Assessment
South University seeks to provide an optimal learning experience for each of its students. To provide evidence of learning achievement in the classroom, students are required to participate in university level assessment activities (i.e. MAPP, Portfolios) on an ongoing basis throughout their academic studies. Current university level assessment activities are focused on general education learning outcomes (skills in the areas of mathematics, communications, critical thinking, etc.) in the undergraduate programs, in addition to the learning assessment, which takes place in each academic program. The final formal examinations of general education skills occur prior to graduation, usually after students enter their final two quarters of their program. Students’ scores will not be factored into their GPA or entered on their transcript. Completion of these exams is an official University requirement for graduation.

Honors
Only work taken at South University will be considered in computing honors.

President’s List
Published quarterly, the president’s list honors those students who demonstrate outstanding academic achievement. To be eligible for the President’s List, a student must complete a minimum of twelve credit hours and earn a grade point average of 4.00. Graduate students, except for those in the pharmacy program, are not included.

Dean’s List
Published quarterly, the Dean’s List honors those students who demonstrate outstanding academic achievement. To be eligible for the dean’s list, a student must complete a minimum of eight quarter hours and earn a grade point average of 3.5 or above.

Honor at Graduation
All work taken at South University will count in the calculation of the cumulative grade point average for honors at graduation. The calculation will include original and repeated course grades.

Undergraduate Honors
Cum Laude
Undergraduate degree program students graduating with a cumulative grade point average of 3.50 through 3.69 will be graduated cum laude.

Magna cum Laude
Undergraduate degree program students graduating with a grade point average of 3.70 through 3.89 will be graduated magna cum laude.

Summa cum Laude
Undergraduate degree program students graduating with a grade point average of 3.90 through 4.00 will be graduated summa cum laude.

Graduate Honors
Honors
Graduate degree program students graduating with a grade point average of 3.75 through 3.89 will be graduated with Honors.

High Honors
Graduate degree students graduating with a grade point average of 3.90 through 4.00 will graduate with High Honors

SATISFACTORY PROGRESS STANDARDS UNDERGRADUATE SATISFACTORY ACADEMIC PROGRESS POLICY AND PROCEDURES

Introductory Summary
Applicable to every student enrolled in undergraduate degree programs, the Satisfactory Academic Progress Policy ensures that students make satisfactory progress towards a successful completion of their academic programs. The criteria and standards contained in this policy are set to recognize exemplary academic achievements or to detect problems for which actions of early intervention and/or remediation can be taken. The Satisfactory Academic Progress Policy complies with requirements of accrediting commission(s) along with federal regulatory guidelines.

A student must demonstrate academic progress by successfully completing courses attempted. Completing courses with “C” or better grades indicates academic progress. Receiving “D” or lower grades and/or withdrawing from classes may put students at risk. Poor academic performance may lead to academic probation and/or dismissal. It is very important that students attend all registered courses and complete them successfully. Should a compelling reason arise that requires a student to cease attendance, it is the student’s responsibility to immediately contact the school or campus.

The following criteria are used to determine whether or not a student is making academic progress, a student must be able to:

- Maintain a minimum acceptable cumulative grade point average;
- Achieve the minimum incremental completion rate; and
- Complete the program within a maximum allowable time frame.

Administrative actions will be taken when a student fails to meet the minimum standards of any of the above criteria. If the resulting action results in dismissal, a student may appeal the dismissal. If the appeal is denied, the student will be dismissed.

The Satisfactory Academic Progress Policy contains the following sections:

- Criteria for Honor Designations
- Minimum Standards for Academic Progress
- Consequences for Failing to Meet the Minimum Standards
- Procedure for Appealing Academic Dismissal
- Procedure for Reentry after Academic Dismissal
- Explanations of Related Issues

The school has the right to modify the satisfactory academic progress policy at any time.

I. Criteria for Honor Designation
To promote academic excellence and to recognize exemplary academic achievement, the following system is recommended for honor designations on a term basis and upon graduation.

a. Term Honor Designation
Any student who enrolls for and completes 8 credits or more is eligible for the following designations: Honors, Dean’s List, and President’s List.

b. Honor Designation at Graduation
Any student who achieves a Cumulative Grade Point Average of 3.50 or better is designated an Honor Graduate.

II. Minimum Standards for Academic Progress
To maintain academic progress, each student must meet the required minimum standards of the following three criteria:

a. Maintain a minimum acceptable cumulative grade point average;

b. Achieve the minimum incremental com-
Academic Information

1. Achieve a minimum CGPA of 1.00 at the end of the third academic term.
2. Achieve a minimum CGPA of 1.50 at the end of the fifth academic term.
3. Achieve a minimum CGPA of 2.00 at the end of the seventh academic term and every other term thereafter (9th, 11th, 13th, and so forth).

In order to be eligible for graduation, a student must achieve a CGPA of 2.00 at the time of graduation. All grades except Withdrawn (W), Pass (P), Proficiency (PRI), transfer (TR), and Test Out (TO), and remedial courses are calculated into the CGPA.

Academic Probation:
1. Students enrolled in a degree program will be placed on academic probation if their CGPA is below 1.00 at the end of third quarter, and below 1.50 at the end of fifth quarter. A student placed on probation at the end of third quarter may remain on probation at the end of fifth quarter provided his or her CGPA is at least 1.50. However, the student must achieve a CGPA of 2.00 at the end of seventh quarter or the student will be dismissed.
2. Students enrolled in a degree program will be placed on academic probation if their ICR is below 66.67% at the end of seventh quarter.

In both circumstances, the student must meet the ICR threshold at the point of his or her next evaluation or be dismissed.

A student on academic probation status is deemed to be making satisfactory academic progress, and remains eligible for financial aid.

Academic Dismissal
A student enrolled in a degree program will be academically dismissed for any of the following conditions:
1. CGPA below 2.0 at the end of the seventh quarter of the program and every other quarter thereafter.
2. ICR below 66.67% at the end of the ninth quarter and every other quarter thereafter.
3. Failing to complete all program requirements within the maximum allowable timeframe.

Student enrolled in remedial courses must be able to pass a remedial course after three attempts or that student will be academically dismissed.

Please note that a student may be terminated for academic reasons without previous academic action.

III. Procedure for Appealing Academic Dismissal
Any student wishing to appeal an academic dismissal may do so in writing to the Dean of Academic Affairs. Fully online students must send appeals to their Academic Advisor. Appeals will be forwarded to the Appeals Committee.

The written appeal must state the mitigating circumstances that contributed to the dismissal. The written appeal must be supported with appropriate documentation of the mitigating circumstances with explanation on how the circumstances have been remedied or changed. Mitigating circumstances are events that are outside the student’s control and are unavoidable.

The Dean of Academic Affairs or an appeals committee will review the student’s appeal and will determine whether the circumstances and academic status warrant consideration for reinstatement. The student may be asked to appear in person during the review process when deemed necessary by the Dean or the Committee. The Appeal process ends with the Campus President on each campus.

A student who is granted an appeal may be reinstated and, if otherwise eligible, receive financial aid; however, the student will be placed on probation at the start of the academic term.

IV. Procedure for Reentry After Academic Dismissal
A student denied an appeal must sit out one year before being eligible for reentry. A student terminated for violating satisfactory academic progress must appeal in writing to the Dean of Academic Affairs for reentry before the start of the term in which he/she wishes to return. Also, any student who ceased attendance and whose grades in the last term of attendance caused him or her to not meet the minimum standards of the academic progress must go through the same appeal process. The appeal procedure described in the preceding section applies. The student must demonstrate resolution to any mitigating circumstances.

If the appeal is granted, the reentering student will be placed on probation at the start of the term of return. The student must meet the standards of academic progress by the end of his or her third term. The student may be asked to retake courses previously failed in order to raise both the CGPA and ICR. A student is allowed one and only one reentry appeal after being academically terminated.

V. Explanations of Related Issues
a) Calculation of CGPA
A student’s cumulative grade point average is calculated by a) Multiplying credits for each course by grade points associated with the grade earned; b) Totaling the grade points earned for all the courses, and c) Dividing total grade points earned by the total number of quality credits.

b) Transitional Studies Courses
South University requires academic placement tests. Depending on test scores, students may be required to take remedial courses. Students must successfully complete such courses in order to progress in the program. Remedial course credits do not count towards the total number of credits for graduation nor do they count in the CGPA; however, they do count in determining the maximum time frame and the incremental completion rate.

c) Repeated Courses and Grades
Grades achieved in repeated classes will replace withdrawn or failing grades. Withdrawn and failing grades are included in the maximum allowable time frame and incremental completion rate. The grade ‘I’ indicates incomplete and is calculated as if it is a ‘F’ for CGPA and ICR purposes until it is changed to another grade. Students may also retake a class in which they received a passing grade in order to improve their CGPA.

d) Remediation of Academic Deficiencies
It is strongly recommended that any student with withdrawn or failing grades register for the same course(s) in the subsequent term to improve academic performance.

e) Transfer Credits
Credits from transfer courses are not calculated in the maximum allowable credits or incremental completion rate requirements; however, transfer credits do reduce the total number of credits that must be attempted within the program. Therefore, the maximum attempted credits for a student with transfer credit is one and one-half times the number of credits remaining to complete the program.

Grades for credits transferred from any postsecondary institution will be recorded as “TR” and will not affect the student’s CGPA. Grades from courses taken in a program within the same school group, if applicable to a transfer program, will be recorded as earned credit and will affect the student’s CGPA.

In cases in which a student has graduated from one program then subsequently begins work in a different program, grades earned in the first program will be recorded as transfer credit (“TR”) and will not be applied to the student’s new program CGPA calculation.

Transfers
A student must be in good satisfactory academic standing on order to be allowed the opportunity of transferring from one program to another or from one school or campus to another. A student who has been terminated and wishes to transfer to another South University campus must appeal his/her dismissal at the originating school and receive reinstatement prior to the transfer.
Graduate Student Satisfactory Academic Progress Policy and Procedures

Requirements for Satisfactory Academic Progress
The following is a description of the required minimum satisfactory academic progress requirements that must be met:
- Students must complete their program within a maximum timeframe of 150 percent of the normal published length of the program.
- Students must maintain a cumulative grade point average of 3.0 or above.

Academic Probation
All students, regardless of the program in which they are enrolled, will be placed on academic probation if:
- The cumulative GPA is below the stated requirement of the program in which the student is enrolled.
- The student has failed to earn 66.67 percent of credits attempted on a cumulative basis.
- Students on probation continue to be eligible to receive financial aid.

Criteria for Removal from Academic Probation
Students will be removed from academic probation when they have met the requirements for satisfactory academic progress.

Schedule for Removal from Academic Probation
After being placed on academic probation, students in term-based programs will have a maximum of two terms to meet the requirements for satisfactory academic progress.

College of Arts and Sciences, Master of Arts in Professional Counseling Degree Program Satisfactory Progress Standards

Progression Policy
During the didactic year, all students are required to maintain a cumulative GPA of 3.0 on a scale of 4.00. A two part, comprehensive final examination designed by the National Board of Certified Counselors and the South University Professional Counseling program is administered toward the end of the program.

Progress and Promotions Policy
Personal, Clinical, and Professional Conduct Standards
The South University Student Handbook defines a Code of conduct that must be followed by all students. Failure to comply with general University policies may result in dismissal from the program and University according to defined disciplinary procedures enforced by the Dean of Student Affairs. All disciplinary actions will be reported to the Progress and Promotions Committee (PPC) and will be considered relative to the student’s suitability for continued participation in the Professional Counseling profession.

Academic, Clinical, and Professional Progression
The following is a description of the minimum satisfactory progress requirements that must be met by any student enrolled in the Professional Counseling Program (including specialty tracks):
1. Students must complete their program/track within a maximum timeframe of 150 percent of the normal published length of the program. Exceptions will be reviewed on a case-by-case basis by the Program Director.
2. Students must maintain a cumulative grade point average of 3.0 or above (on a scale of 4.00).
3. Students must also and pass the Comprehensive Examination, which is administered toward the end of the program.
4. Students must meet ethical and professional standards as identified by the Professional Counseling Program, the American Counseling Association (ACA) and South University.
5. Students must not engage in conduct deemed illegal, under federal, state, or local laws or in violation of the rules and regulations of South University or in violation of the rules and regulations of the facility in which the conduct took place.

Probation
A student will be placed on probation in the following situations:
1. Failure to meet the minimum academic standards of the program (i.e., a cumulative GPA below 3.0)
2. Receipt of a letter grade lower than a “C” in any course
3. Inadequate clinical performance
4. Breach of ethical, moral, or professional conduct
5. The student has failed to earn 67 percent of the credits attempted on a cumulative basis.

Remediation
Remediation is deemed as an action plan and an opportunity for the student(s) to address issues of concern identified by the PPC while on probation in the academic, clinical, or professional areas. During this period, students are expected to actively engage in the remediation plan and should understand that remediation may delay the timetable for graduation from the Professional Counseling program.

Removal from Probation and Reinstatement to Good Academic and Programmatic Standing
A student on academic, clinical, or professional probation is expected to adhere to and complete the terms identified by the remediation plan provided by the PPC in full. A student will be removed from academic probation and returned to Good Academic Standing upon meeting the requirements for satisfactory progress in the program and recommendation by the PPC.

Academic Information

Academic, Clinical, and Professional Suspension and Reentry
Students who fail to meet the identified conditions of probation during the 1st or 2nd quarter will be suspended for a period of at least 6 months (i.e., the equivalent of 2 quarters). In order to return from academic, clinical and/or professional suspension, a student must meet the identified conditions of the suspension remediation plan. If a student has not been enrolled in the Professional Counseling program at South University for a year or longer, he/she must reapply to the program by undergoing the admissions process in its entirety.

Academic, Clinical, and Professional Appeal Process
Students have the right to appeal the decision of the PPC. The procedure for appeals is as follows:
1. A student who would like to appeal academic, clinical, or professional suspension must do so in writing to the Chair of the PPC.
2. Written appeals must be received by the Chair of the PPC committee within 5 business days following the notification of the PPC’s decision.
3. The Chair of the PPC will notify the PPC of the written appeal and schedule a meeting of the PPC.
4. The student will be notified of the PPC’s decision no later than 15 days following the receipt of the written appeal.

In the event the appeal is not resolved at the committee level, the student may present an appeal (in writing) to the Dean of Academic Affairs. In the event the appeal is not resolved at the Dean of Academic Affairs level, the student may present an appeal (in writing) to the Vice President for Academic Affairs.

Dismissal
A student may be dismissed from the Master of Arts in Professional Counseling degree program for failing to achieve satisfactory academic, clinical or professional requirements, failure to meet the conditions of an identified remediation plan, failure to meet the conditions of probation during the term of reenrollment following suspension or upon recommendation by the PPC. Moreover, a student who experiences a second academic suspension will be permanently dismissed from the program.

Grounds for Immediate Dismissal
A student may be dismissed from the Master of Arts in Professional Counseling degree program for failing to achieve satisfactory academic, clinical or professional conduct, failure to meet the conditions of an identified remediation plan, or failure to meet the conditions of probation during the term of reenrollment following suspension or recommendation by the PPC. Moreover, a student who experiences a second academic suspension will be permanently dismissed from the program.
**Academic Information**

**Graduation**

In order to graduate from the Master of Arts in Professional Counseling program, a student must:

1. Evidence a cumulative GPA of 3.0 or greater for all academic work required for the degree.
2. Successfully pass the Comprehensive Examination process.
3. Successfully remediate or repeat all courses in which a grade lower than a "C" was earned.
4. Successfully meet all conditions of a remediation plan(s) as provided by the PPC during periods of probation or suspension.

*Please refer to the Graduate Student Handbook for the Professional Counseling program for additional information regarding the Progress Promotions Policy.

**School of Pharmacy Satisfactory Progress Standards**

**Grading and Credit Hours**

The School of Pharmacy employs the following grading scale:

<table>
<thead>
<tr>
<th>90 and above</th>
<th>4.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>89 - 88</td>
<td>3.90</td>
</tr>
<tr>
<td>87</td>
<td>3.80</td>
</tr>
<tr>
<td>86 - 85</td>
<td>3.70</td>
</tr>
<tr>
<td>84</td>
<td>3.60</td>
</tr>
<tr>
<td>83</td>
<td>3.50</td>
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<td>82</td>
<td>3.40</td>
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<tr>
<td>81</td>
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<td>80</td>
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<td>79</td>
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<td>78</td>
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<td>1.70</td>
</tr>
<tr>
<td>64 and below</td>
<td>1.60</td>
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</tbody>
</table>

For the pharmacy program, courses are rated at one credit hour for 10 hours of lecture, 20 hours of recitation/small group discussion, or 30 hours of laboratory and/or practice session. A total of 2.0 credit hours will be assigned for each Introductory Practice Experience/Rotation and 1.6 credit hours will be assigned for each week of Advanced Practice Experience/Rotations. A cumulative grade point average will be calculated and posted on the student’s transcript at the end of each academic quarter. Class ranking information is available upon request from the Office of the Associate Dean of Academic Affairs and Assessment of the School of Pharmacy and is based on actual grade percentages earned in each course.

**Grade Appeals**

A student has the right to file a formal appeal if there is a disagreement, based on an appropriate concern, with the final grade which has been awarded in a course. The procedure for bringing an academic appeal is as follows:

1. A formal appeal must be initiated within 10 business days following the published date that grades are due at the end of an academic term. The entire appeal process should be completed within 20 calendar days following the initiation of the process.
2. The student must initiate the process by presenting the appeal in writing to the faculty member in charge of the course. It is the responsibility of the faculty member to notify, in writing, the appropriate department chairperson and the Dean of the School of Pharmacy that a grade appeal has been filed. After receipt of the student’s appeal, the faculty member will render a decision in writing no later than 10 calendar days after receiving the appeal.
3. If the faculty member does not resolve the appeal, the student may present it in writing to the appropriate department chairperson. After reviewing the student’s appeal, the department chairperson will render a decision in writing no later than 10 calendar days after receiving the appeal.
4. If the department chairperson does not resolve the appeal, the student may present it in writing to the Dean of the School of Pharmacy. After reviewing the student’s appeal, the Dean will render a decision in writing no later than 10 calendar days after receiving the appeal.

Due to the challenging nature of the year-round, accelerated curriculum, the School of Pharmacy has adopted a progressions policy intended to accommodate the lack of extended breaks inherent in semester based traditional academic year programs. The goal of this policy is to balance the commitment of the school’s faculty to student instruction and retention with the responsibility of the faculty to protect and preserve the public health.

The Scholastic and Professional Standing Committee (SPSC) is charged with administering the progressions policy thereby monitoring students’ academic and professional progress through the curriculum. The committee regularly reviews (no less frequent than at the end of each quarter) the performance of each student, based on scholastic and professional standards.

The SPSC will render an action appropriate to the particular student standing and record, (i.e., progression to the next quarter, graduation, probation, probation with remedial action, removal from probation, academic leave, placement in an extended track, suspension, dismissal or other action.) Recommendations for graduation are made to the dean and to the faculty, since graduation requires approval by the faculty.

All other recommendations are made to the Dean of the School of Pharmacy. Students must be promoted by action of the SPSC and vote of the faculty. Promotion is not automatic, but must be earned on appropriate performance and satisfaction of prior course work. The SPSC may also recommend other actions, including but not limited to adjustment of academic load, repetition of coursework and participation in counseling sessions. Although the SPSC considers the overall record of the student in making decisions, the SPSC will rely heavily on the following general guidelines in making its recommendations:

1. Meeting either of the following conditions will result in a student being placed on academic probation (see Probation below) for the next three academic quarters:
   - Receiving a course grade of 0.00 (F)
   - Posting a quarterly grade point average (GPA) < 2.00 for a single quarter

2. Meeting any of the following conditions will result in a student having a mandatory meeting with the School of Pharmacy Standards Committee (SPSC) to discuss their academic performance and progress within the Pharmacy program:
   - Failing to meet the conditions of academic probation
   - Receiving a 2nd course grade of 0.00 (F)
   - Posting a quarterly grade point average (GPA) < 2.00 for more than one quarter
   - Receiving more than three course grades < 2.00 (D or F)
   - Receiving an individual rotation (Introductory or Advanced Practice Experience) grade < 2.00

Students meeting any of the criteria above will be subject to action by the Scholastic and Professional Standards Committee (SPSC). Possible actions include academic counseling, placement in special elective courses or programs of study to address academic deficiencies, placement on academic probation, placement in an extended academic track*, suspension, dismissal from the School of Pharmacy or combinations thereof.

*Academic track where the student must repeat all coursework with final course grades < 2.00. The repeat coursework must be completed in the year immediately following and may be utilized by a student only once.

Probation: Academic probation is a special status for students with academic deficiencies. While on probation, students must post quarterly grade point averages ≥ 2.00 with no course grades of 0.00 (F). Students who meet these requirements for the probationary period will be removed from academic probation at the beginning of the next academic quarter. Students who do not meet the requirements of their probationary status will be subject to action by the SPSC. Possible actions include academic counseling, placement in special elective courses or programs of study to address academic deficiencies, placement in an extended academic track, suspension, or dismissal from the School of Pharmacy.

Students on probation will not be permitted to seek or hold offices in any student organization or participate in extracurricular activities which involve a significant time commitment.
No student who is on academic suspension, on an extended academic track, or who has been dismissed from the Pharmacy program may hold office in any student organization affiliated with the School of Pharmacy.

Remediation: Remediation should be regarded as a privilege, which must be earned by a student through active participation in the educational program as demonstrated by regular class attendance, individual initiative, and utilization of available academic resources. Students should recognize that the need to remediate coursework may delay the timetable for their graduation from the Pharmacy program.

Decisions by the SPSC regarding remediation will be made on an individual basis after considering all pertinent information. The SPSC will base its decision on the student’s academic record and further consideration after consultation with the student, the Preceptor, the Course Coordinator(s), Pharmacy School Administration, and the student’s Faculty Advisor, where appropriate.

In reviewing the student’s academic deficiencies, the following guidelines will be used:

- The SPSC will consider all individual failing grades as requiring remediation.
- Educational objectives and evaluation techniques for remedial courses should be the same as the educational objectives and evaluation techniques for courses in the regular curriculum. The specific content and format of remedial courses are at the discretion of the course instructor(s) and/or course coordinator(s).
- Where deemed appropriate, the SPSC, after consultation with the Course Coordinator(s), Faculty Advisor, or appropriate Department Chair, may recommend any of the following options for the student:

  **Didactic Courses:**
  1. Students with a final grade of 0.00 (F) in a course will be required to remediate (or repeat) the course. The specific content and format of the repeated course are at the discretion of the course coordinator(s).
  2. Any course receiving a grade of 0.00 (F) must be repeated during the specified time periods allotted for remediation. Courses delivered in Quarter 1 must be remediated prior to the start of Quarter 5, all courses presented in Quarters 2 – 4 will be remediated during the Introductory Practice Experiences/Rotation (Quarter 5), and all courses delivered in Quarters 6-9 must be remediated during Quarter 10 prior to Advanced Practice Experiences/Rotations. It is the responsibility of both the faculty and the student(s) involved in remediation to ensure that all remediations are carried out in a timely manner, as outlined above. A remediation fee of $1,500 per remediated course will be charged. This fee will be assessed for all course remediations.
  3. Students who fail to successfully complete course remediation will be required to meet with the SPSC to discuss their academic progression within the Pharmacy program. In such cases, the Scholastic and Professional Standards Committee may recommend any of the following actions:
    - Repetition of the academic year
    - Entrance into an extended academic track
    - Suspension from the Pharmacy Program
    - Dismissal from the Pharmacy Program

**Experiential Rotations:**

1. In the case of a failure in a rotation (score < 2.00), the Department Chair of Pharmacy Practice may assign the site and the preceptor of the subsequent rotation. More information on makeup rotations can be found in the Introductory and Advanced Practice Experiential Handbooks.
2. Students failing rotations will be required to meet with the Scholastic and Professional Standards Committee to discuss their academic progress. The SPSC may recommend any of the following actions (alone or in combination):
   1. Repetition of the academic year
   2. Entrance into an extended academic track
   3. Dismissal from the Pharmacy Program
   4. Academic/Professional Counseling

The grade earned from the remediation of either a didactic course or experiential rotation will be recorded on the student's transcript along with the original grade. The remediation grade will be recorded on the transcript with an asterisk. For those students required to remediate at an off-campus location, a footnote will specify where the remediation took place.

**Academic Progressions Appeals Process:** A student has the right to file an appeal if there is a disagreement with the final disposition of proceedings rendered by the SPSC. The procedure for such appeals is as follows:

1. A formal appeal must be initiated within 10 business days following the student's receipt of the written notification of the SPSC's recommendation and faculty action. The entire appeal process should be completed within approximately 30 calendar days following initiation of the process.
2. The student must initiate the process by presenting the appeal in writing to the Chair of the SPSC, to notify, in writing, the appropriate department chairperson and the Dean of the School of Pharmacy that an appeal has been filed.
3. The SPSC Chair shall present the student appeal in writing to the Dean of the School of Pharmacy. After reviewing the student’s appeal, the Dean will render a decision in writing no later than 10 calendar days after receiving the appeal.

**Suspension:** A student may be placed on academic suspension, a status in which a student is still affiliated with the School of Pharmacy but not actively enrolled in Pharmacy classes, for failure to achieve satisfactory scholastic and professional performance, as outlined in the academic criteria described above.

**Dismissal:** A student may be dismissed from the Doctor of Pharmacy program for failure to achieve satisfactory scholastic and professional performance, as outlined in the academic criteria described above.

**Graduation:** All course scores of 0.00 (F) must be successfully remediated and a cumulative grade point of ≥ 2.00 must be achieved.

**Off Campus Curricular Requirements**

Practice sites have been recruited to support the experiential component of the School of Pharmacy curriculum. Early activity will be focused on the introductory practice experiences. Students will be precepted at sites in all three phases of practice experience: introductory, intermediate and advanced.

Experiential sites will include, but not be limited to, chain and independent community pharmacies, teaching and hospital settings, long term care facilities, managed care facilities, pharmaceutical companies, home infusion therapy companies, regulatory agencies, family practice clinics and a veterinary hospital, among others.

**Satisfactory Progress Standards Anesthesiologist Assistant Program**

**Continuation Requirements**

The faculty’s judgment of a student’s suitability and fitness for continuation in the program is based upon classroom performance, clinical performance and standards of conduct appropriate for a health professional. Standards of conduct include: trustworthiness, responsibility to duty, appropriate interaction with patients, patients’ families, other healthcare professionals, and professional demeanor.

**The Progress and Promotions Committee**

The Progress and Promotions Committee meets immediately after all grades are submitted at the end of each quarter. The committee reviews each student’s classroom, laboratory and clinical grades, comments on attitude and conduct, and any other information that is available to aid in evaluation of each student. The Committee makes a recommendation to the Program Directors as to whether the student should advance to the next academic quarter in good standing; advance on probation; enter intensive clinical; enter a decelerated program; or be dismissed from the program. The Program Directors will then notify the student in person, and in writing, of any recommendation by the Committee other than advance in good standing. The Program Directors will copy the Vice President of Academic Affairs on all correspondence with students regarding recommendations of the Progress and Promotions Committee. When the Committee recommends dismissal, the Program Directors will compose a letter to the Vice President of Academic Affairs providing details and justification for the dismissal. The Vice President of Academic Affairs will send official notification of the action to the student on behalf of the University.
Academic Information

Academic Performance
Each student’s academic performance is reviewed by the Progress and Promotions Committee at the end of each quarter or more often if academic problems arise. Continuation as a student in good standing is dependent upon a student’s maintaining a quarter grade point average of 2.0 or higher and receiving no letter grade of F and no more than one letter grade of D in any course in any quarter.

Comprehensive Examination
(at the completion of the 8th quarter)
The curriculum contains a comprehensive examination at the end of the fifth quarter. Students who do not successfully complete the examination will be prohibited from advancing to the sixth academic quarter. The senior year consists of full-time clinical training, for which students must be adequately prepared in all aspects of their education and training. This includes a strong knowledge base, along with adequate clinical skills, satisfactory attitude and appropriate patient and operating room decorum.

Probation
Probation for the successive quarter will be assigned to any student who meets one of the following criteria in any academic quarter:
1. Academic quarter GPA < 2.0; OR
2. Letter grade of F in any course; OR
3. Letter grades of D in any two or more courses
4. Inadequate clinical performance as judged by daily evaluations
5. Breach of ethical, moral or professional conduct

The student who is placed on probation must meet the criteria for continuation by the end of the next quarter, or that student is subject to dismissal. That is, the student on probation must attain quarter and cumulative GPAs of 2.0 or higher at the end of the quarter during which he/she is on probation.

If a student is placed on probation at the end of the eighth (8th) academic quarter, then his/her degree program will be extended for one quarter and he/she must meet continuation requirements at the end of the extra quarter in order to become a degree candidate. Failure to achieve a cumulative GPA of 2.0 or higher by the end of the extra quarter is grounds for dismissal.

Grounds for Immediate Dismissal
A student may be dismissed immediately from the program without being placed on probation if he/she meets any one of the following criteria in one academic quarter:
1. Letter grade of F in two or more courses; OR
2. Letter grade of D in four or more courses; OR
3. Violation of ethical conduct.

Decelerated Program
A student who receives a letter grade of F in any course must retake that course and achieve a letter grade of C or higher in order to continue in the program. Since didactic courses are taught on an annual basis, receiving a letter grade of F in any course will extend that student’s degree program by a minimum of one quarter. If, upon retaking the course, the student does not receive a grade of C or higher, then that student may be dismissed from the program.

Conduct
The South University Student Handbook defines a Code of Conduct that must be followed by all students. Failure to comply with general University policies may result in dismissal from the program and the University according to disciplinary procedures enforced by the Dean of Student Affairs. All disciplinary actions will be reported to the Progress and Promotions Committee and will be considered relative to the student’s suitability for continued participation in the program and the University. Each student shall be attired appropriately whenever he/she is in a clinical (patient care) environment. Failure to adhere to appropriate guidelines for attire can result in dismissal from clinical activity with a resulting penalty applied for absence.

The student’s conduct can be reviewed at the discretion of the program and the University according to the type and severity of the student’s misconduct and for possible dismissal from the program. The student may be reviewed and the privilege of working with patients can be withdrawn at any time. Inappropriate behavior and/or failure to maintain patient data in an appropriate, confidential manner according to the Health Insurance Portability and Accountability Act (HIPAA) guidelines are grounds for immediate review and for possible dismissal from the program.

Conduct can be reviewed at any time, including receipt of an unsatisfactory evaluation based on conduct or referral of a conduct issue to a Program Director. The program Director shall take appropriate action based on the type and severity of the student’s misconduct, including referral of the matter to the Progress and Promotions Committee. The Program Director will inform the student of the Program’s receipt of unsatisfactory evaluation or referral of conduct issue. The Program Director, in consultation with the Vice President of Academic Affairs, who suspends the clinical activity of any student whose conduct is deemed illegal under federal, state, or local laws or in violation of the rules and regulations of South University or in violation of the rules and regulations of the facility in which the conduct took place, may petition to the Committee to recommend that a student be dismissed from the program. Repeat misconduct issues may result in dismissal from South University College of Health Professions regardless of academic standing. For a lesser offense, the student may receive a letter of warning or be placed on probation. Repeat misconduct issues may result in dismissal from South University College of Health Professions.

Dismissal
Students may be dismissed from the program for failing to emerge from academic probation status, failing to improve sufficiently following remediation in classroom, laboratory or clinical activities, following repeated misconduct issues and counseling, or upon the recommendation of the Dean of Student Affairs for violation of the University Code of Conduct. When the Progress and Promotions Committee recommends that a student be dismissed from the program, the Program Directors will meet with the student and inform them of the Committee’s decision. The Program Directors will then forward a letter to the Academic Dean, who will send formal notification to the student and appropriate academic offices.

Appeals Process
Students may appeal the decision of the Progress and Promotions Committee. The student, through the Program Directors, may petition to meet with the Progress and Promotions Committee to present further details or extenuating circumstances of which the Committee may not be aware. The Committee may reaffirm its initial decision, reverse its initial decision, or refer the matter to an impartial ad hoc investigative committee appointed by the Vice President of Academic Affairs. The Vice President of Academic Affairs will use the report from the ad hoc committee and consultation with the Program Directors, to reach a conclusion regarding the student’s disposition. The Vice President of Academic Affairs will send formal notification to the student and appropriate academic offices. The student may further appeal to the Chancellor, who will be the final arbiter in the process.

Grading
The following letter grades, their indication of performance, and assigned quality points are used in the program:

<table>
<thead>
<tr>
<th>Letter Grade</th>
<th>Description</th>
<th>Quality Points</th>
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<tbody>
<tr>
<td>A</td>
<td>excellent</td>
<td>4</td>
</tr>
<tr>
<td>B</td>
<td>above average</td>
<td>3</td>
</tr>
<tr>
<td>C</td>
<td>average</td>
<td>2</td>
</tr>
<tr>
<td>D</td>
<td>below average</td>
<td>1</td>
</tr>
<tr>
<td>F</td>
<td>failing</td>
<td>0</td>
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This is a marginal grade for which the student may be required to perform remedial work or repeat the course at the discretion of the Program and Promotions Committee.
No student can be put on academic probation, will be placed on academic probation if:

1. The student normally must complete all course requirements within a maximum timeframe of 150 percent of the normal published length of the program.
2. The student must maintain a cumulative grade point average of 3.0 or above.
3. The student must complete each course within his/her program with a final grade of "C" or better. Failure to achieve a final grade of "C" or better requires the student to immediately repeat the course in question.
4. The student enrolled in any graduate course in the College of Business must pass the course with a final grade of "C" or better after two attempts or the student will be academically dismissed.
5. The last grade earned will count in the student's GPA calculation.
6. All grades earned will appear on the student's transcript.

Academic Probation

All students, regardless of the College of Business graduate program in which they are enrolled, will be placed on academic probation if:

1. The cumulative grade point average is below 3.0. The student on academic probation continues to be eligible to receive financial aid.
2. No student can be put on academic probation more than one time.
3. The student has failed to earn 67 percent of credits attempted on a cumulative basis.

Requirements for Satisfactory Academic Progress

The following is a description of the required minimum satisfactory academic progress requirements that must be met by all students in the College of Business graduate programs:

- The student must complete his/her program within a maximum timeframe of 150 percent of the normal published length of the program.
- The student must maintain a cumulative grade point average of 3.0 or above.
- The student must complete each course within his/her program with a final grade of "C" or better. Failure to achieve a final grade of "C" or better requires the student to immediately repeat the course in question.
- The student enrolled in any graduate course in the College of Business must pass the course with a final grade of "C" or better after two attempts or the student will be academically dismissed.
- The last grade earned will count in the student's GPA calculation.
- All grades earned will appear on the student's transcript.

Academic Standing and Eligibility

The undergraduate Satisfactory Progress Standards explained in that section of this catalog went into effect January 1, 2006. These standards supersede all previous guidelines. Because these revised standards evaluate both the qualitative and quantitative achievement of the student, there are no separate academic eligibility criteria. Questions regarding satisfactory progress should be directed to the campus academic dean.

Transient Students

Students wishing to take classes at another institution enrolled with South University should contact their Registrar's office prior to enrolling in another institution. Students must be in good academic standing with South University. The Registrar's office can provide guidance on what courses may transfer into South University from the other institution. Without prior approval no guarantees are made that courses taken at other universities will be accepted for credit at South University.

Associate’s and Bachelor’s Degrees Program Graduation Requirements

To receive an associate's or bachelor's degree or certificate, a student must satisfy these four requirements:

1. The student normally must complete the course requirements described in the catalog in effect when the student enrolled. However, academic programs are subject to change at the discretion of the institution. Students who leave the University longer than one calendar year will be required to meet catalog requirements in effect at the time of their return. Students may request department chair/coordinator approval for a course substitution or waiver. The registrar or dean of academic affairs must approve deviation from any program requirements.
2. The student must receive a C or better in all courses in the student’s major.
3. The student must have a cumulative grade point average of 2.0 or higher for all course work taken at the University. Students in the bachelor’s degree PA program must have a cumulative grade point average of 2.50. To graduate with a baccalaureate nursing degree, the student must have a cumulative grade point average of 2.0 or higher for all nursing prerequisite course work taken at the University, a cumulative grade point average of 2.5 or higher for all didactic course work in the nursing program, and a passing grade in all lab or practice courses.
4. The student must abide by all University rules and regulations and settle any financial obligations to the University prior to graduation. Students in the baccalaureate degree nursing program must be able to meet the physical and mental demands per the statutory requirements of the State of Florida.

Master of Science in Physician Assistant Studies Degree Program Graduation Requirements

To receive a Master of Science in Physician Assistant Studies degree a student must satisfy the following requirements:

1. The student normally must complete the course requirements described in the catalog in effect when the student enrolled. However, students who leave the University longer than one calendar year will be required to meet catalog requirements in effect at the time of their return.
2. The student must receive a minimum grade of C or better in all courses.
3. The student must have a cumulative grade point average of 2.5 or higher for all course work taken while in the South University Physician Assistant Studies Program.
4. The student must successfully complete a summative evaluation prior to program completion to assure that students meet defined program expectations for knowledge, professional, and technical skills.
5. The student must successfully complete all competency and summative examinations.
6. The student must successfully complete the Master’s professional research paper and oral defense as outlined in Research 5003.

School of Pharmacy Graduation Requirements

Students who have satisfactorily completed all academic requirements and who have been recommended by the Scholastic Standing Committee and by the School of Pharmacy faculty (as indicated by the successful completion of the School of Pharmacy curriculum) may be awarded the Doctor of Pharmacy degree, provided that they are of good moral character and have met the following standards. They must:

1. Have successfully remediated all course scores of 0.00 (F).
2. Have completed the Doctor of Pharmacy curriculum with no less than a 2.00 cumulative grade point average.
3. Have satisfactorily completed four academic years of residence in a school of pharmacy that is either fully ACPE accredited or has ACPE pre-candidate or candidate status, the final two academic years of which must be completed at South University School of Pharmacy.
4. Have completed all legal and financial requirements of the School of Pharmacy.
5. Have exhibited the ethical, professional, behavioral, and personal characteristics necessary for the practice of pharmacy.
6. Have completed a Clearance Check Form from the office of the registrar.
7. Have completed an exit interview with the office of financial aid if the student is a recipient of any form of financial aid.
8. Attend the Commencement at which the degree is awarded. Only in unusual circumstances, and with approval of the dean, will a degree be awarded in absentia. A student who completes the curriculum is required to meet graduation requirements listed in the catalog of entry and/or any subsequent additional program requirements. In the event...
Academic Information

of an extension beyond the three calendar years, the student must meet the requirements for the class with whom the individual graduates, and any other requirements specified by the Scholastic Standing Committee and the dean. Students must complete all requirements for graduation within five calendar years of the date of matriculation.

Anesthesiologist Assistant Program Graduation Requirements

The faculty’s judgment of a student’s suitability and fitness for graduation is based upon more than scholastic achievement; and includes the applicant’s character, physical abilities, and interaction with patients, patients’ families, and other healthcare professionals. Eligibility for the Master of Medical Science degree in Anesthesiologist Assistant Studies at South University includes the following:

1. Residence of nine academic quarters.
2. Satisfactory completion of all classroom, laboratory and clinical work.
3. Continued demonstration of ethical and moral behavior and appropriate clinical deportment.
4. Adherence to all federal, state, and local laws, especially those pertaining to substance abuse. Adherence to the rules and regulations of South University and of all institutions in which students have clinical rotations, especially those rules and regulations pertaining to patient care and confidentiality of medical records.

Application for Graduation

It is the responsibility of each potential graduate to complete an application for graduation. The application should be submitted during the registration period two quarters prior to the anticipated graduation date. Fully online students should request and submit the graduation application to their Academic Advisor.

Academic Honesty

Academic dishonesty will not be tolerated. Plagiarism and cheating will result in one of several sanctions, depending on the seriousness of the offense. Instructions of the academic honesty policy may result in receiving a failing grade for the assignment, receiving a failing grade for the course or even expulsion from school. These policies apply to both undergraduate and graduate students.

For a full description of the Academic Honesty Policy and the possible sanctions, please refer to the Student Handbook and Faculty Handbook. Student Handbooks are available in the office of the Dean of Student Affairs and the Dean of Academic Affairs and online.

Graduate student are governed by an Honor Code, the details of which are found in the Student Handbook and Faculty Handbook.

Student Examination of Official Records Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act of 1974, as amended (“FERPA”) sets out requirements designed to afford students certain rights with respect to their education records. In addition, it puts limits on what information South University may disclose to third parties without receiving prior written consent from the student.

I. Procedure to Inspect Education Records

Students have the right under FERPA to inspect and review their education records. A student who wishes to inspect and review his/her records should submit a written request to the registrar. The request should identify as precisely as possible the records the student wishes to inspect. If the requested records are subject to inspection and review by the student, arrangements for access will be made within a reasonable period of time but in no case more than ten days after the request was made, and the student will be notified of the time and place where the records may be inspected. The school may require the presence of a school official during the inspection and review of a student’s records.

Certain limitations exist on a student’s right to inspect and review their own education records. Those limitations include, for example, the following: (i) financial information submitted by parents; (ii) confidential letters and recommendations received in their files prior to January 1, 1975; (iii) confidential letters and recommendations placed in their files after January 1, 1975 to which the student has waived his or her right to inspect and review and that are related to the student’s admission, application for employment or job placement, or receipt of honors. In addition, the term “education record” does not include certain types of records such as, by way of example, records of instructional, supervisory, administrative, and certain educational personnel that are in the sole possession of the maker thereof, and are not accessible or revealed to any other individual except a substitute.

When a record contains personally identifiable information about more than one student, the student may inspect and review only the information that relates to him/her personally.

II. Disclosure of Educational Records

South University generally will not permit disclosure of personally identifiable information from the records of a student without prior written consent of the student. Personally identifiable information (some items are mandatory, some discretionary) from the records of a student without that student’s prior written consent to the following individuals or institutions in the following circumstances:

1. To South University officials who have been determined by the school to have legitimate educational interests in the records. A school official is:
   a. a person employed by the school in an administrative, supervisory, academic or research, or support staff position; or
   b. a person employed by or under contract to the school to perform specific tasks, such as an auditor, consultant, or attorney, a person on the Board of Trustees, or a student serving on an official committee or assisting another school official. Any school official who needs information about a student in the course of performing instructional, supervisory, advisory, or administrative duties for South University has a legitimate educational interest.
2. To certain officials of the United States Department of Education, the Comptroller General of the United States, the Attorney General of the United States, and state and local educational authorities in connection with state or federally supported educational programs.
3. In connection with the student’s request for, or receipt of, financial aid necessary to determine the eligibility, amounts or conditions of financial aid, or to enforce the terms and conditions of the aid.
4. To organizations conducting certain studies.
5. To accrediting commissions or state licensing or regulatory bodies to carry out their functions.
6. To parents of a dependent student, as defined in Section 152 of the Internal Revenue Code.
7. To comply with a judicial order or lawfully issued subpoena.
8. To appropriate parties in health or safety emergencies.
9. To officials of another corporate or Art Institute school, upon request, in which a student seeks or intends to enroll.
10. To an alleged victim of a crime of violence or a non forcible sexual offense, the final results of the disciplinary proceedings conducted by the school against the alleged perpetrator of that crime or offense with respect to that crime or offense.
11. To persons in addition to the victim of a crime of violence or non-forcible sexual offense, the final results of the disciplinary proceedings described in paragraph 10 above but only if the school has determined that a student is the perpetrator of a crime of violence or non-forcible sexual offense, and with respect to the allegation made against him or her, the student has committed a violation of the institution’s rules or policies. (The school, in such instances, may only disclose the name of the perpetrator not the name of any other student, including a victim or witness without the prior written consent of the other student(s)).
12. To a parent regarding the student’s violation of any federal, state, or local law or of any rules or policy of the school governing the use or possession of alcohol or a controlled substance if the school determines that the student has committed a disciplinary violation with respect to that use or possession, and the student is under 21 at the time of the disclosure to the parent.
13. Directory information (see Section IV below).
14. Student Recruiting Information as requested by the U.S. Military. Student recruiting information includes ONLY: name, address, telephone listing, age or date of birth, class level, academic major, place of birth, degrees received and most recent educational institution attended. It does not include and
South University will not provide: social security numbers, race, ethnicity, nationality, GPA, grades, low performing student lists, religious affiliation, students with loans in default, veteran’s status, students no longer enrolled. Students who opt out of the directory also opt out of student recruiting information.

III. Record of Requests for Disclosure
Except with respect to those requests made by the student themselves, those disclosures made with the written consent of the student, or to requests by or disclosures to South University officials with legitimate educational interests and disclosures of directory information (or other exceptions described in the applicable regulations), South University will maintain a record indicating the parties who have requested or obtained personally identifiable information from a student’s education records and the legitimate interests those parties had in requesting or obtaining the information. This record may be inspected by the student.

IV. Directory Information
South University designates the following information as directory information. (Directory information is personally identifiable information which may be disclosed without the student’s consent):
1. Student’s name
2. Address: Local, email and website
3. Telephone number (local)
4. Date and place of birth
5. Program of study
6. Participation in officially recognized activities
7. Dates of attendance
8. Degrees and certificates awarded
9. Most recent previously attended school
10. Photograph of the student, if available
11. Enrollment status (i.e., enrolled, continuing, future enrolled student, reentry, leave of absence, etc.)
12. Student honors and awards received.
13. The height and weight of athletic team members.

Notice of these categories and of the right of an individual in attendance at South University to request that his/her directory information be kept confidential will be given to the student annually. Students may request nondisclosure of student directory information by obtaining and completing a "Request to Not Release Directory Information" form. Forms are available in the Office of the Registrar and should be returned to the Office of the Registrar. Failure to request nondisclosure of directory information will result in routine disclosure of one or more of the above designated categories of personally identifiable directory information.

V. Correction of Educational Records
Students have the right under FERPA to ask to have records corrected which they believe are inaccurate, misleading, or in violation of their privacy rights. The following are the procedures for the correction of records:
1. A student must ask the Registrar to amend a record. As part of the request, the student should identify the part of the record they want to have changed and specify why they believe it to be inaccurate, misleading, or in violation of his/her privacy rights.
2. South University may either amend the record or decide not to amend the record. If it decides not to amend the record, it will notify the student of its decision and advise the student of the right to a hearing to challenge the information believed to be inaccurate, misleading, or in violation of the student’s privacy rights.
3. Upon request, South University will arrange for a hearing and notify the student reasonably in advance of the date, place, and time of the hearing. The hearing will be conducted by an individual who does not have a direct interest in the outcome of the hearing. That individual may be an official of South University. The student shall be afforded a forum for the opportunity to present evidence relevant to the issues raised in the original request to amend the student’s education records. The student may be assisted by other people, including an attorney.
4. South University will prepare a written decision based solely on the evidence presented at the hearing. The decision will include a summary of the evidence, and the reasons for the decision.
5. If, as a result of the hearing, South University decides that the information is inaccurate, misleading, or otherwise in violation of the privacy rights of the student, it will (a) amend the record accordingly; and (b) inform the student of the amendment in writing.
6. If, as a result of the hearing, South University decides that the information in the education record is not inaccurate, misleading, or otherwise in violation of the privacy rights of the student, it shall inform the student of the right to place a statement in the record commenting on the contested information in the record or stating why he or she disagrees with the decision of the school.
7. If a statement is placed in the education records of a student under paragraph 6 above, South University will:
   a. maintain the statement with the contested part of the record for as long as the record is maintained; and
   b. disclose the statement whenever it discloses the portion of the record to which the statement relates.

VI. Student Right to File Complaint
A student has the right to file a complaint with the United States Department of Education concerning alleged failures by South University to comply with the requirements of FERPA. The name and address of the governmental office that administers FERPA is:

   Family Policy Compliance Office
   United States Department of Education
   400 Maryland Avenue, S.W.
   Washington, DC 20202-4605

VII. Retention of Student Records
Transcripts and other student records are retained in paper and/or electronic form on each campus. In the event that a campus has changed locations or ceased operations in a geographical area, students should contact the South University central office, 912-201-8134 at the Savannah campus for access to their records.

Notice of South University Policies to Comply with the Higher Education Opportunity Act of 2008

The unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject subjects and individuals to civil and criminal liabilities. Almost all of the music, movies, television shows, software, games and images found on the Internet are protected by federal copyright law. The owner of the copyright in these works has the right to control their distribution, modification, reproduction, public display and public performance. It is generally illegal therefore to use file sharing networks to download and share copyrighted works without the copyright owner’s permission unless “fair use” or another exemption under copyright law applies.

Fair use under the federal Copyright Act allows the use without permission of copyrighted material for the purpose of criticism, comment, news reporting or teaching under certain limited circumstances. There is no blanket exception from liability for students or employees of educational institutions, however, and whether the use of copyrighted material without permission falls within “fair use” or one of the other exceptions in the Act depends on a very detailed, case-by-case analysis of various factors. Students should be aware that sharing music, videos, software and other copyrighted materials is very likely not to be considered a “fair use” and therefore may be a violation of the law.

A violation of the institution’s policy for use of its information technology system can result in termination of network access for the student and/or other disciplinary action including removal of the student from the institution. Moreover, there are severe civil and criminal penalties for copyright infringement under federal law. A copyright owner is entitled to recover actual damages and profits resulting from an infringement, but also may recover statutory damages ranging from $750 to $300,000 per work for a non-willful infringement and up to $150,000 for a willful infringement, even if there is no proof of actual damages, in addition to court costs and reasonable attorneys’ fees. The government also can file criminal charges that can result in fines and imprisonment.

South University’s policies in regard to copyright infringement via the Internet prohibit the illegal downloading or unauthorized distribution of copyrighted materials using the institution’s information technology system. South University’s policies prohibit use of the university computer network to engage in illegal copying or distribution of copyrighted works such as by unauthorized peer-to-peer file sharing (i.e., the sharing of copyrighted works, typically in digital or electronic files, without permission).
Description of Courses

South University courses are numbered according to the general level of instruction. Although there are exceptional cases, most courses numbered at the 1000 2000 levels are designated for freshmen and sophomore students; courses numbered at the 3000 4000 levels are intended for junior and senior students. Noncredit developmental courses are designated by a 0099 course number. Courses are assigned letters by the department major area in which they are taught and are listed in alphabetical order.

Academic offerings are subject to change at the discretion of the institution. Prerequisites can be waived with the permission of the department chairman or coordinator and the instructor. Certain courses may be taken through independent study with the prior approval of the vice president or academic dean, registrar, and instructor.

South University reserves the right to cancel any scheduled class if 10 or fewer students are registered.

Not all courses are offered at all campuses. Some courses are offered only through the online programs. Please contact the particular campus for current course availability.

Accounting

ACC1001 Accounting I
Prerequisites: None
As an introduction to accounting, ACC1001 introduces the student to the basic structures, principles, and practices involved in understanding and completing the accounting cycle. Each individual step of the accounting cycle, from analyzing source documents to the final preparation of financial statements, is covered with an emphasis on accounting for a sole proprietorship service business. 4 quarter hours

ACC1002 Accounting II
Prerequisites: ACC1001 with grade of C or better
This course is a continuation of Accounting I and introduces the student to a more detailed analysis of the components and preparation of the Balance Sheet, Income Statement, Statement of Retained Earnings, and Statement of Cash Flows for a corporate entity. 4 quarter hours

ACC1003 Accounting III
Prerequisites: ACC1002 with grade of C or better
This course is a continuation of Accounting I and II. The student learns to apply the knowledge gained in Accounting I and II to specialized areas of accounting such as financial statement analysis, cost accounting, and managerial accounting. 4 quarter hours

ACC2000 Cost Accounting
Prerequisites: ACC1002, MAT0099 or exemption thereof
This course is designed to explain the concept of cost accounting, to develop a vocabulary of cost accounting terminology, and to explain and demonstrate routine principles and procedures of cost accounting. It includes application of cost accounting to manufacturing enterprises and problems concerning materials, labor, and manufacturing overhead expenses. 4 quarter hours

ACC2003 Business Taxation
Prerequisites: ACC1001
This course introduces the student to many of the common tax issues that normally confront small businesses. Some of the issues addressed include income, employment, sales, and property taxes considerations. 4 quarter hours

ACC2010 Automated Accounting Systems and Processes I
Prerequisites: ACC1002 and ITS1000
This course explores how to implement and use automated accounting systems. Topics may include setting up a chart of accounts, journalizing business transactions for sales and expenses, creating receivables and payables schedules, and producing financial statements for small and medium-sized businesses. 4 quarter hours

ACC2015 Automated Accounting Systems and Processes II
Prerequisites: ACC2010.
This course continues the exploration of how to implement and use automated accounting systems. Topics may include transferring information from different software packages into the accounting system, payroll, inventories, cash budgeting, and financial ratios. 4 quarter hours

ACC3010 Accounting Information Systems
Prerequisites: ACC1000.
This course provides students with an integrated view of business processes/cycles, information processes, and accounting procedures. Topics may include how business and information processes impact business strategy, with internal controls embedded to mitigate different types of risk. Emphasis is placed on linkages between financial and managerial accounting techniques and business processes. 4 quarter hours

ACC3020 Intermediate Financial Accounting I
Prerequisites: ACC1002.
This course explores Generally Accepted Accounting Principles (GAAP) associated with preparing and reporting a corporation’s balance sheet, income statement, and statement of cash flows. Topics may include the regulatory environment surrounding financial accounting, measurement and reporting of balance sheet assets, and fundamental revenue and expense recognition principles. 4 quarter hours

ACC3025 Intermediate Cost Accounting
Prerequisites: ACC3020.
This course continues the exploration of Generally Accepted Accounting Principles (GAAP) associated with preparing and reporting a corporation’s balance sheet, income statement, and statement of cash flows. Topics may include the measurement and reporting of balance sheet liabilities and equity, more advanced revenue and expense recognition situations, and accounting corrections and changes. 4 quarter hours

ACC3032 Intermediate Financial Accounting II
Prerequisites: ACC3025.
This course continues the exploration of Generally Accepted Accounting Principles (GAAP) associated with complex financial transactions that are fundamental to modern corporations. Topics may include asset and/or utility acquisition through leases, accounting for employee pensions and postretirement benefits, accounting for federal income taxes, and financial instruments. Students may also prepare more sophisticated financial statements to report the effect of complex financial transactions. 4 quarter hours

ACC3040 Cost Accounting
Prerequisites: ACC3010 I.
This course explores cost accumulation and budgeting systems applicable to manufacturing, service, and informational organizations. Students relate cost accounting information to management planning and decision-making activities. Topics may include job order, process, and activity-based costing systems. 4 quarter hours

ACC3045 Intermediate Cost Management
Prerequisites: ACC3040, and BUS4101.
This course continues the exploration of cost management techniques and approaches used in manufacturing, service, and information organizations. Topics may include performance measurement and reporting systems, total quality management (TQM), cost allocations, decision support for managerial decision making, theory of constraints, and economic valued added. 4 quarter hours

ACC4010 Federal Taxation I
Prerequisites: ACC3025.
This course explores the U.S. Internal Revenue Code applicable to individual income taxes. Topics may include taxable income, deductions, exemptions, property transactions, filings, and individual tax planning. 4 quarter hours

ACC4020 Federal Taxation II
Prerequisites: ACC4010.
This course explores the U.S. Internal Revenue Code applicable to corporate income taxes. Topics may include taxable income, expenses, equity transactions, filings, and corporate tax planning. 4 quarter hours

ACC4035 Governmental and Not-for-profit Accounting
Prerequisites: ACC3025.
This course explores accounting principles applicable to governmental (state and local), health care, educational, and other not-for-profit organizations. Topics may include the regulatory environment (which includes standard setting bodies such as the Governmental Accounting Standards Board [GASB]), fund accounting, reporting requirements, financial management, and budgets. 4 quarter hours

ACC4050 Internal Auditing and Assurance
Prerequisites: ACC3025 and MAT2058.
This course emphasizes fundamental assurance theories, concepts, and techniques as-
associated with internal auditing. Topics may include the regulatory environment applicable to internal auditing, risk assessment, internal controls, evidential matter, audit reporting, and fraud. 4 quarter hours

ACC4050 Internal Auditing and Assurance
Prerequisites: ACC2025 and MAT2058
This course emphasizes fundamental assurance theories, concepts, and techniques associated with internal auditing. Topics may include the regulatory environment applicable to internal auditing, risk assessment, internal controls, evidential matter, audit reporting, and fraud. 4 quarter hours

ACC5005 Financial Accounting and Reporting
This course explores financial accounting (as defined by Generally Accepted Accounting Principles or GAAP) and reporting in a variety of financial statements and industry contexts. Topics may include preparing and reporting a corporation’s balance sheet, income statement, and statement of cash flows. Topics may include the regulatory environment surrounding financial accounting, measurement and reporting of balance sheet assets, fundamental revenue and expense recognition principles, and analysis of a firm’s financial statements. 4 quarter hours

Allied Health Science

AHS1001 Medical Terminology
Prerequisite: ENG0099.
This course presents a study of basic medical terminology. Prefixes, suffixes, combining forms, plural forms, abbreviations, and symbols are included in the content. Emphasis is placed on spelling, definition, usage, and pronunciation. This course is designed for health professions students who require study in the fundamentals of medical terminology as part of their professional curriculum. 4 quarter hours

AHS2005 Clinical Competencies I
Prerequisite: BIO1015 or concurrent
Clinical Competencies I is designed to furnish the medical assisting student with the theory, rationale and technical application of the medical assisting profession. Theoretical and practical applications are presented, demonstrated and practiced by the student to prepare for professional practice. Areas studied include obtaining a health history, proper documentation, and assisting the physician with vital signs, ECG and routine and specialty examinations. Medical asepsis and correct hand washing techniques are emphasized. Students are required to obtain Standard First Aid Certification and Healthcare Provider CPR Certification to meet the objectives of this course. 4 quarter hours

AHS2006 Clinical Competencies II
Prerequisite: BIO1015 or concurrent
Clinical Competencies II is designed to furnish the medical assisting student with the theory, rationale and technical application of the medical assisting profession. Theoretical and practical applications are presented, demonstrated and practiced by the student to prepare for professional practice in the areas of microbiology, specimen collection, sterile techniques and pharmacology. Course content includes specimens collection for microbiological testing, sterilization techniques, use of the autoclave; surgical asepsis, sterile gowning and dressing changes. Pharmacological principles include oral and parenteral administration. 4 quarter hours

AHS2007 Clinical Laboratory Competencies
Prerequisite: BIO1015 or concurrent
Clinical Laboratory Competencies is designed to furnish the medical assisting student with the theory, rationale and technical applications of the medical assisting profession. Theoretical and practical applications are presented, demonstrated and practiced by the student in the areas of hematology and clinical chemistry. Hematological screening and diagnostic procedures include aseptic blood collection (both venous and capillary) and CLIA waived tests. Also included is the chemical and microscopic preparation of urine specimens. Practica procedures include venipuncture techniques, the use of a microscope, the operation of the centrifuge and instrumentation for CLIA waived tests. 4 quarter hours

AHS2087 Medical Office Procedures
Prerequisites: AHS1001, BIO1015, ITS1000 or BUS1021 or BUS2021
This course is designed to furnish the Medical Assisting student with basic knowledge of administrative office management. Techniques, methods, and procedures covered include patient reception, record management, billing, scheduling, and human resource management. Medical law, ethics, and bioethics in the ambulatory healthcare setting are also the focus of this course. 4 quarter hours

AHS2089 Medical Insurance and Coding
Prerequisites: AHS1001, BIO1015
Medical Insurance and Coding is an introduction to medical insurance and diagnostic and procedural coding. The course is designed to provide an overview of the various types of medical insurance, diagnosis related groups, alternative delivery systems, resources based relative value scales, and diagnostic and procedural coding. 4 quarter hours

AHS2092 Computers in the Medical Office
Prerequisites: AHS 1001, BIO1015, ITS1000
This course provides allied health students with the opportunity to use computers in basic accounting, the application of medical administrative software and the application of simulated electronic health records (EHR) software. Students become familiar with basic accounting concepts and terms, including assets, liabilities, and equity. They learn how to use universal accounting tools such as the general journal, general ledger, and trial balance to develop acceptable accounting practices. Through the use of current medical administrative software, students will learn to input patient information, schedule appointments, record payment transactions, submit electronic claims, and print financial and practice management reports. Students will become familiar with the need for EHRs and the basic purpose and content of an EHR system. They will learn the role of federal regulations for privacy and security of an electronic health record system. Through the use of simulated EHR software, Practice Partner, they will gain hands-on experience inputting information into an electronic patient record. 4 quarter hours

AHS2095 Medical Assisting Certification Review
Prerequisites: Completion of all AHS course work with a “C” or better.
Co-requisites: AHS2098
The course consists of a comprehensive review which will prepare students for the American Association of Medical Assistants (AAMA) national certification examination for certified medical assistant (CMA). Topics will include medical terminology, anatomy and physiology, pathophysiology, pharmacology, and administrative and clinical procedures. Medical legal guidelines, communication techniques, and test-taking strategies will also be discussed. 2 credit hours

AHS2097 Medical Assisting Practicum
Prerequisites: Completion of all AHS course work with a “C” or better
The student will be placed in a physician’s office, clinic, group practice, or other appropriate healthcare setting where he or she will perform clinical and administrative duties appropriate to the Medical Assisting field. Twenty hours of supervised, unpaid training will be performed each week for a period of ten weeks. Consideration will be given to the student’s needs and special interests when assignments and schedules are determined. A written report is submitted upon final completion of the course. This report will be a critique of the program and the training received at the assigned site. Students will also be required to complete a questioner form critiquing the medical assisting program. 6 quarter hours

AHS2099 Medical Assisting Externship
Prerequisites: Must have completed all required major curriculum courses with a grade of C or better; have a cumulative 2.0 GPA; have a physical exam within 30 days prior to the beginning of the class (verifying that the student is free of any communicable diseases); and have proof of current first aid and CPR certification from the American Red Cross or American Heart Association.
During this 200 hour, unpaid externship, students have the opportunity to validate their competencies to the employing medical community through supervised externship experience in both administrative and clinical skills. This course should be taken the last quarter a student is enrolled.
Students must submit a completed application to the medical assisting department chair/program director at least five weeks before the externship is scheduled to begin. It is the student’s responsibility to schedule an interview with the department chair/program director when submitting the application. The comprehensive interview, during which responsibilities and roles of an extern are clearly delineated, is an important component of the
Description of Courses

preregistration process. A student is allowed only two opportunities to complete this course satisfactorily. 8 quarter hours

Anesthesiology

ANS5001, 5002, 5003, 5004, 5005
Clinical Anesthesia
Summer, fall, winter, spring, summer quarter.
Foundations of the clinical practice of anesthe-sia gained through one-on-one supervised instruction in the operating rooms and ancil-lary anesthetizing locations. Credit varies each quarter, escalating throughout the year as ex-pectations and responsibilities increase with increasing knowledge base. ANS5001 1 quar-ter hour; ANS5002 4 quarter hours; ANS5003 3 quarter hours; ANS5004 4 quarter hours; ANS5005 6 quarter hours

ANS5020 Medical Terminology
Summer Quarter. This is a pass/fail (satisfacto-ry/unsatisfactory) self paced, self-study course in which the students will complete a pro-grammed learning text and take a final exam at the completion of the text. Includes: word formulation, association to body systems, standard abbreviations, and various surgical procedures. 1 quarter hour

ANS5040 Introduction to Cardiovascular Anatomy and Physiology
Summer Quarter. Introductory and supple-mentary coverage of the basic science courses in anatomy and physiology with emphasis on anatomy and physiology of the heart and great vessels as they pertain to the practice of anesthesiology. 1 quarter hour

ANS5060 Introduction to Pulmonary Anatomy and Physiology
Summer Quarter. Introductory and supple-mentary coverage of the basic science courses in anatomy and physiology. Basic pulmonary physiology includes: ventilation, lung volumes, gas exchange, mechanics of breathing, and pulmonary function testing. 1 quarter hour

ANS5081, 5082 Principles of Airway Management
Summer, fall. This course will provide an oppor-tunity to learn basic airway management tech-niques including bag/mask ventilation, simple oral and nasal intubation techniques, oral and nasal airways, application of laryngeal mask airway and the Comitube, lightwands, place-ment of double lumen tubes, and complica-tions of endotracheal intubation. Basic airway management equipment will be introduced and applied to airway management using teaching aids. ANS 5081 2 quarter hours; ANS 5082 1 quarter hour

ANS5100 Physics of Anesthesia
Summer Quarter. Basic physical principles and processes applied to the clinical practice of anesthesiology. Includes dimensional analysis; work, energy, and power; gas laws; fluid mechanics; heat transfer; vaporization; solubility; diffusion and osmosis; fires and explosions; laser and x-ray radiation; as well as principles of electric circuit theory used to model anesthesia equipment, physiologic systems and time con-stants. 2 quarter hours

ANS5120 Introduction to Anesthesia Delivery Systems and Equipment
Summer Quarter. Introduction to the anes-thesia delivery system including gas distribu-tion systems, anesthesia machines, breathing circuits, anesthesia ventilators, scavenging waste gases and monitoring pollution, risk management, along with critical incidents in anesthesia, and resuscitation equipment. 2 quarter hours

ANS5140 Preanesthetic Evaluation
Summer Quarter. Techniques for examining patients in the process of the preoperative patient. Evaluation, gathering data by patient interviews and chart reviews, including basic ECG interpretation. Includes recording of rele vant laboratory data and the summariza-tion of preoperative consultations and special studies. 3 quarter hours

ANS5160 Introduction to Clinical Anesthesia
Summer Quarter. Includes history of anesthesi-a, hazards, precautions and personal protec-tion, universal precautions and infection con-trol, approaching the patient, the preoperative period, vascular access, obtaining arterial blood samples, types of anesthesia, the anesthesia care team, application of ASA basic monitoring requirements, preparing the operating room for the first case of the day, introduction to patient positioning, introduction to induction, maintenance and emergence from anesthesia, identifying and managing anesthetic emergenc ies. 3 quarter hours

ANS5181, 5182, 5183, 5184
Anesthesia Laboratory
Summer, fall, winter, spring Quarters. This four quarter sequence starts with the students ap-plying standard intraoperative monitors to each other and performing various experiments to ex-plore the proper and improper applications, and to identify rudimentary pitfalls of routing moni-toring techniques. The laboratory progresses to detailed study of the anesthesia delivery system and various types breathing circuits. Experiments are designed to explore dead space, compliance losses, humidity, time constants, fresh gas flow effects, valve malfunction and potential complications of CO2 removal. Many patient mo-dalities are explored, such as capnography and pulse oximetry, permitting investigation of those effects that routinely provide poor quality infor-mation and degradation of the monitoring sys-tem response, such as invasive blood pressure monitoring systems. Theory of dilutional meth-ods of cardiac output monitoring, along with hemodynamic model experiments to explore re-lationships between Mean circulatory filling pres-sure and Central Venous pressure and the Frank Starling law of the heart. Physical principles such as resistance affects on infusion of various types of fluids are explored along with catastrophic fail-ure analysis, and the concepts of various forms of mechanical ventilation. ANS5181 1 quar-ter hour; ANS5182 1 quarter hour; ANS5183 1 quar-ter hour; ANS5184 1 quarter hour

ANS5201, 5202 Cardiovascular Physiology for Anesthesia Practice
Fall, winter quarters. Review of hemodynam-ics, cardiopulmonary transport and exchange, Starling forces, vascular smooth muscle, con-trol of blood vessels, venous return, control of cardiac output, coordinated cardiovascular and pulmonary responses, and maternal and fetal circulations. Also includes crystalloids and colloids IV fluid therapy, administration of blood products and the management of colloid oncotic pressures. ANS5201 2 quarter hours; ANS5202 3 quarter hours

ANS5221, 5222 Principles of Instrumentation and Patient Monitoring
Fall, winter quarters. Covers the fundamental principles of measurement, the principles, application and interpretation of various moni-toring modalities including: ECG, invasive and noninvasive blood pressure, oximetry, cardiac output, respiratory gas analysis as well as monitoring respiration. Also includes intraop-erative neurophysiology monitoring, tempera-ture, renal function, coagulation/hemostasis, and neuromuscular junction. ANS5221 2 quar-ter hours; ANS5222 2 quarter hours

ANS5301, 5302 Pulmonary Physiology for Anesthesia Practice
Winter, spring quarters. Functional anatomy of the respiratory tract, respiratory resistance, control of breathing, mechanisms and work of breathing, pulmonary circulation and non- respiratory functions, pulmonary ventilation/ perfusion, diffusion of respiratory gases, oxy-gen and carbon dioxide transport, respiratory function in pregnancy, neonates and children, respiration during natural sleep, hypoxia and anemia, hyperoxia and oxygen toxicity, effects of smoking, acute lung injury, lung transplanta-tion, and artificial ventilation. ANS5301 3 quar-ter hours; ANS5302 2 quarter hours

ANS5345, ANS5346, ANS5347, ANS5348
Anesthesia Principles and Practice
Fall, Winter, Spring and Summer Quarters. Principles involved in the formulation of an-esthetic plans based upon data obtained dur-ing the preoperative evaluation. Includes the formulation of different anesthetic plans and techniques as related to specific surgical pro-cedures and pathophysiology.
ANS5345, ANS5346, ANS5347 and ANS5348 3 quarter hours

ANS5400 Renal Physiology for Anesthesia Practice
Spring Quarter. Basic renal processes, excre-tion of organic molecules, control of sodium and water excretion, regulation of extracellular volume and osmolarity, renal hemodynamics, and regulation of potassium and acid-base bal-ance. 1 quarter hour

ANS5421, 5422 Pharmacology
in Anesthesia Practice
Spring and Summer Quarters. Emphasizes drugs specifically related to the practice of anesthesia: inhaled anesthetics, opioids, barbiturates, benzodiazepines, anticholinesterase and anticholinergics, neuromuscular blockers,
adrenergic agonists and antagonists, nonste- 
roidal anti-inflammatory drugs, anti-dysrhyth-
mics, calcium channel blockers, diuretics, anti-
coagulants, antihistamines and antimicrobials. 
The first semester is an adjunct to the standard 
pharmacology course PAS5028. ANS5421 2 
quarter hours; ANS5422 2 quarter hours

ANS5500 Advanced Anesthesia Delivery 
Systems and Mechanical Ventilation 
Summer Quarter. Examination of newest gener-
ation of anesthesia delivery systems and com-
parisons among manufacturers, investigation of 
catastrophic failure modes, troubleshooting and 
resolving problems during anesthesia delivery, 
and investigation of advanced concepts of 
mechanical ventilation. 2 quarter hours

ANS5520 Advanced Airway Management 
Summer Quarter. Covers recognition of the 
difficult airway, techniques to manage the diffi-
cult pediatric and adult airway, the ASA Difficult 
Airway Algorithm, physiologic response to intu-
bation, fiber optic techniques, retrograde tech-
niques, and the surgical airway. 2 quarter hours

ANS5540 Advanced Concepts in Patient 
Monitoring 
Summer Quarter. Covers advanced concepts of 
arterial pressure monitoring, ICP monitor-
ing, transesophageal echocardiography, elec-
tric and radiation safety, and the hazards and 
complications of monitoring patients during 
anesthesia. 2 quarter hours

ANS5901 Anatomy 
Fall Quarter. Gross anatomy and histology of 
human body systems. Anatomical terms, struc-
tures, and relationships emphasizing functional 
significance in problem solving situations. Lab-
oratory provides demonstrations using models 
and other learning modalities. 4 quarter hours

ANS5921, 5922. Physiology 
Fall and Winter Quarters. Systems approach to 
normal function of the human body, includ-
ing relevant information on anatomy. Weekly 
problem solving sessions, regular laboratory 
exercises and clinical application to systemic 
disorders. ANS8921 4 quarter hours; ANS5922 
2 quarter hours

ANS5995 Individual Tutorial 
Permits first year students to study a particular 
problem or area of emphasis in anesthesiolog-
y with more breadth or greater depth than 
covered in the normal curriculum, under the 
direction of a faculty member. Variable credit

ANS5996 Individual Directed Study 
Each semester. Permits first year students to 
study a particular problem or area of empha-
sis in anesthesiology that is not covered in the 
program curriculum, under the direction of a 
faculty member. Variable credit

ANS5998 Remedial Studies 
Each semester. Permits first year students to 
enroll for review, under the direction of a facul-
ty member, an area of emphasis in anesthesi-
ology for which the student is having difficulty. 
Variable credit

ANS6001, 6002, 6003, 6004 
Clinical Anesthesia 
Fall, Winter, Spring, Summer Quarters. This 
course encompasses the student’s clinical ex-
perience in required rotations through all an-
esthesia subspecialty areas in the senior year. 
Clinical practice of anesthesia gained through 
one-on-one supervised instruction and ancillary 
anesthetizing locations. ANS6001 16 quarter 
hours; ANS6002 14 quarter hours; ANS6003 14 
quarter hours; ANS6004 16 quarter hours

ANS6021, 6022, 6023, 6024 Senior Seminar 
Fall, Winter, Spring, Summer Quarters. Includes 
student case presentations, student presenta-
tions of selected readings reviewing hazards 
and complications in anesthesiology, and stu-
dent presentations from current anesthesiology 
literature. ANS6021 1 quarter hour; ANS6022 
1 quarter hour; ANS6023 1 quarter hour; ANS6024 
1 quarter hour

ANS6041, 6042, 6043, 6044 
Anesthesia Review 
Fall, Winter, Spring, Summer Quarters. Students 
are required to read specific chapters in a na-tionally recognized authoritative textbook dur-
ing senior clinical rotations on anesthesia and 
be tested on the contents of those chapters 
monthly. ANS6041 1 quarter hour; ANS6042 
1 quarter hour; ANS6043 1 quarter hour; ANS6044 
1 quarter hour

ANS6095 Individual Clinical Practicum 
Each semester. Permits students to enroll for 
review and participation in, a subspecialty area 
of clinical anesthesia. Variable credit

ANS6096 Individual Directed Study 
Each semester. Permits senior students to study a particular problem or area of empha-
sis in anesthesiology that is not covered in the 
program curriculum, under the direction of a 
faculty member. Variable credit

Biography 

BIO1011 Anatomy and Physiology I 
Prerequisites: MAT0099 and ENG0099 or ex-
emption thereof, AHS1001 
Co-requisite: BIO1012 
This course is an introduction to the struc-
tures and functions of the human body, in-
cluding the characteristics of life, homeosta-
sis, organizational levels, basic metabolism, 
the cell, tissues, organs, organ systems, the 
organism, integumentary system, skeletal 
system, muscular system, nervous system, 
and special senses. 4 quarter hours

BIO1012 Anatomy and Physiology I Lab 
Prerequisite: AHS1001 
Co-requisite: BIO1011 
In this course students perform laboratory 
exercises, demonstrations, experiments, and 
tests that correlate with the lecture material of 
BIO1011. BIO1012 must be taken concurrently 
with BIO1011. 2 quarter hours

BIO1013 Anatomy and Physiology II 
Prerequisites: AHS1001, BIO1011, and BIO1012 
with grades of C or better 
Co-requisite: BIO1014 
Anatomy and Physiology II is a continuation of 
BIO1011. It includes the endocrine system, 
digestive system, respiratory system, blood, 
cardiovascular system, lymphatic and immune 
systems, urinary system, fluids and electro-
lytes, reproductive systems, pregnancy, and 
growth and development. 4 quarter hours

BIO1014 Anatomy and Physiology II Lab 
Prerequisites: BIO1011 and BIO1012 
with grades of C or better. 
In this course students perform laboratory 
exercises, demonstrations, dissections, and 
tests that correlate with the lecture material of 
BIO1013. BIO1014 must be taken concurrently 
with BIO1013. 2 quarter hours

BIO1015 Pathophysiology 
Prerequisites: BIO1013 and BIO1014 with 
grades of C or better. 
Pathophysiology is an introductory study of 
disease processes in humans. Disease signs, 
symptoms, complications, as well as physical, 
clinical and laboratory findings are reviewed by 
body system. Treatment, medication, progno-
sis and precautions for health care providers 
are also presented. 4 quarter hours

BIO1020 Biology I 
Prerequisites: MAT0099 
Co or prerequisite: ENG1001 
This is the first of a two-course sequence in bi-
ology. This course introduces biology, scientific 
methods, biological chemistry, and energy for 
life. This course also exposes students to the 
organization of humans and plants, basic ge-
netics, and evolutionary concepts. In addition, 
the student will complete writing assignments 
that serve to introduce scientific literature. 4 
quarter hours

BIO1021 Biology II 
Prerequisite: BIO1020 with a grade 
of C or better 
Co or pre requisite: ENG1001 
Biology II is the second course in a twocourse 
sequence in biology. This course continues the 
study of human biology with the role of en-
docrine and nervous systems in homeostatic 
regulation. Other topics covered are human 
reproduction, development, evolution, and ad-
vanced genetics. Ecological concepts are also 
discussed. The student will complete writing 
assignments that serve to increase knowledge of 
the scientific literature. 4 quarter hours

BIO2070 Microbiology 
Prerequisites: CHM1010, BIO1013 and 
BIO1014 with grades of C or better 
Co-requisite: BIO2071 
Microbiology introduces the student to micro-
organisms, with particular emphasis placed 
on their role in health, wellness and disease. 
Economic, social, and cultural issues related to 
utilization control and research of the mo-
nera, prostata and viruses are also considered. 
4 quarter hours
Description of Courses

**BIO2071 Microbiology Lab**
Prerequisites: CHM1010, BIO1013 and BIO1014 with grades of C or better
Co-requisite: BIO2070
In this course, students perform laboratory exercises, demonstrations, experiments and tests that correlate with the lecture material of BIO2070. The course must be taken concurrently with BIO2070. 2 quarter hours

**BIO2073 Microbiology Laboratory**
Prerequisites: BIO1013, BIO1014, CHM1010 with a grade of “C” or better
This course introduces the student to micro-organisms with particular emphasis on their role in health, wellness and disease. In this course students perform laboratory exercises, experiments and tests that correlate with the lecture material of BIO2070. Emphasis is placed on aseptic technique, proper handling of lab specimens, universal precautions and proper waste disposal. BIO2071 must be taken concurrently with BIO2070. 2 credit hours, 4 lab hours per week

**BIO3344 Principles of Genetics**
Prerequisites: BIO1013 and BIO1014 with grades of C or better.
This course provides an introduction to classic Mendelian genetics, current applications of genetic techniques, and exploration of the human genome project and its implications, along with the genetic components of immunology and cancer. 4 quarter hours

**Business**

**BUS1038 Business Law I**
Prerequisites: None
Business Law I is a survey of the development of American law and procedure covering information, operation, completion of contracts, torts, constitutional law, criminal law, environmental law and more. This course also includes a study of some Uniform Commercial Code concepts. Both the text and case study methods may be utilized. 4 quarter hours

**BUS1101 Introduction to Business**
Prerequisites: None
An introduction to business functions and their opportunities. Students will also be given an orientation to resources available to them through a variety of sources, including the University. 4 quarter hours

**BUS2021 Spreadsheet and Database Applications**
Prerequisites: None
This course provides students the opportunity to obtain basic knowledge and skills in using spreadsheet and database software. A broad range of software applications, concepts, and problems will be covered. 4 quarter hours

**BUS2023 Business Communications**
Prerequisite: ENG1001
This course is designed to prepare students to organize and compose effective business correspondence and technical writing. The basic principles of writing and approaches for writing various types of communications are stressed. 4 quarter hours

**BUS2038 Business Law II**
Prerequisites: BUS1038
This course covers the law of basic business associations, including franchises, agencies, partnerships, and corporations. This course will include a discussion of real property and personal property concepts. It will also examine the law of negotiable instruments and secured transactions using the Uniform Commercial Code. 4 quarter hours

**BUS3041 Managerial Communication**
Prerequisites: BUS2023, MGT2027
This course will help students to develop leadership through improved communication. Focus will be on those types of communication encountered in management functions: creating documents, presenting, making meetings, building teams, internal and external organizational communication and professional career preparation. 4 quarter hours

**BUS3056 Business Law for Commercial Transactions**
Prerequisites: BUS1038.
This course explores laws and regulations applicable to modern corporate environments. Topics may include agency relationships, creation and operation of contracts, debtor/creditor relationships, regulatory environment as governed by the Federal securities acts, and transactions under the Uniform Commercial Code (UCC). 4 quarter hours

**BUS3059 Quantitative Business Analysis**
Prerequisites: BUS1038.
This course introduces students to the philosophy and techniques of total quality management applied to business, governmental, and not-for-profit organizations. Students will explore the fundamentals of quality management with emphasis on the best practices of high performing organizations as measured by assessment tools such as the Malcolm Baldrige Award. Students will learn the proper application and use of techniques such as Statistical Process control, Six Sigma, and process management. 4 quarter hours

**BUS3101 Dynamic Decision Making**
Prerequisites: MAT1002, MGT3002
This course provides students with an understanding of the role that quantitative analysis plays in the decision making process. Emphasis is placed on preparing managers for decision making in dynamic and rapidly changing environments. Students will use a variety of techniques to the solution of business and economic problems to help students become effective users and evaluators of quantitative and qualitative information in decision making. 4 quarter hours

**BUS4099 Business Externship**
Prerequisite: Senior Standing
This course involves 120 hours of observation and experience on a job in the student’s area of concentration. Students will be mutually determined by the University, the student, and the host organization. Students must apply to the Bachelor of Business Administration department chair or program director at the beginning of the quarter prior to the externship and are responsible for arranging their personal schedules to meet the course requirements. The application shall include a proposal for the externship that outlines the educational and experiential objectives of the externship, a suggested host organization, a tentative schedule of extern hours, and a bibliography of readings pertinent to the proposed educational objectives. Course objectives will be established with the department chairman and host supervisor prior to the beginning of the externship. The student will be required to keep a diary of activities and observations, complete an externship report, have the host supervisor complete a performance appraisal, and satisfactorily pass a written and/or oral final examination that will cover the course objectives. This course is available at the Savannah campus only. 4 quarter hours

**BUS4101 Quality Management**
Prerequisites: ITS1101, MAT2058
This course will introduce students to the philosophy and techniques of total quality management applied to business, governmental, and not-for-profit organizations. Students will explore the fundamentals of quality management with emphasis on the best practices of high performing organizations as measured by assessment tools such as the Malcolm Baldrige Award. Students will learn the proper application and use of techniques such as Statistical Process control, Six Sigma, and process management. 4 quarter hours

**BUS7000 Introduction to the Professional Doctorate**
Prerequisites: Master’s Prerequisite Courses
This course focuses on student familiarity with the doctoral structure and program resources at South University. The class discusses how the program is appropriate to those seeking to further their careers in higher education and business pursuits. The course sets the stage for students to understand the responsibilities of those who hold a terminal degree to provide teaching, scholarship, and service to the academic and professional communities they
serve. Topics include the online library, how to analyze and critique the work of others, an overview of preliminary exams, the dissertation process, and opportunities to serve in academic/professional communities as students and professionals. Additional topics to be covered may include research in business, ethics in business research, thinking like a researcher, and an overview of the research process and style. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS7100 Research Methods I
Prerequisites: BUS7000
Corequisites: MGT7100
Doctoral-level course focusing on the ethics and process of business research. Topics include the research process, clarifying the research question using secondary data, developing the research design, qualitative research, observational studies, surveys, and experiments. Students will test their understanding of these concepts through discussion of how each of these concepts is used in the articles covered in the content area courses. Additionally, students will explore how they can use their research to provide meaningful service to their academic/professional community. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS7105 Research Methods II
Prerequisites: BUS7100
Corequisites: MGT7200
As a continuation of the first Research Methods course, this course is a doctoral-level study in research methods focusing on measurement, scales, questionnaires and instruments, sampling, preparation of the data, descriptive statistics, hypothesis testing, measures of association and multivariate analysis. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS7200 Statistics for Research Methods I
Prerequisites: BUS7100 and MAT5005 or equivalent course
Corequisites: MGT7105
This course focuses on building statistical models for professional research, including distribution assumptions, tests of hypotheses, confidence intervals, collinearity, outliers, transformations, general F test, analysis of variance, and multiple comparisons. Additional topics include generalized linear regression, best model selection, and the linear model approach to analysis of variance and analysis of covariance. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS7205 Statistics for Research Methods II
Prerequisites: BUS7105 and BUS7200
Corequisites: MGT7200
This course focuses on building multivariate models for professional research, and studies topics such as MANOVA, MANCOVA, factor analysis, and discriminant analysis. Additional topics include data mining and predictive modeling for large datasets, with a focus on logistic regression, survival analysis, and classification trees. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS8100 Doctoral Dissertation Research Development
Prerequisites: BUS7205
Corequisites: Final core curriculum course in the student's program
The purpose of this course is for students to develop a viable doctoral dissertation research topic that will lead to the creation of the dissertation proposal. Students explore alternative topics and research questions of interest, focusing on those that can be developed into a dissertation that makes an original contribution to the academic literature. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS8105 Doctoral Dissertation Proposal
Prerequisites: BUS8100
The purpose of this course is for students to refine the work completed in BUS8100 and to develop the methodologies and procedures that will be used in their dissertation. Students refine their draft proposals using student, faculty, and dissertation committee feedback. The course includes an on-ground residency component in which students present their dissertation proposals for student and faculty feedback. This course may be repeated once. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS8110 Independent Research for the Doctoral Dissertation
Prerequisites: BUS8105, accepted dissertation proposal, and successful completion of the preliminary examination requirements
The purpose of this course is to provide continuous enrollment for students completing the requirements of their doctoral dissertation. This is a Progressing/Fail Progressing course. The course may be repeated. 4 quarter hours

Chemistry
CHM1010 General Chemistry
Prerequisites: MAT0909 and math elective
CHM1010 is a survey course of general chemistry, organic chemistry and biochemistry. Fundamental concepts and principles will be presented including atomic theory, bonding, nomenclature, solutions, acids and bases, and an introduction to organic chemistry and biochemistry. Emphasis will be placed on the application of these topics in various health fields. This overview provides the healthcare worker the ability to appreciate physiological and therapeutic processes at the molecular level. The course will also explore the role of chemistry in society today by applying a problem-solving approach to understanding chemistry. 4 quarter hours

Construction Management
CON3010 Construction Materials, Methods, and Equipment
Prerequisites: None
This course provides students with an analysis of the equipment, materials, methods, processes, and sequences used in vertical (building) and horizontal (heavy) construction. Topics may include materials integration, methods of construction, and construction detailing related to both vertical construction and horizontal construction. 4 Credit hours

CON3020 Construction Design Communications
Prerequisites: CON3010
This course introduces students to the design process, tools, methods, and techniques used for graphic communication and interpretation of a variety of construction project drawings and documents. Drawings and documents may include architectural, civil engineering, mechanical, electrical, and other related examples. 4 Credit hours

CON4010 Essentials of Construction Cost Estimation
Prerequisites: CON3010, CON3020
This course provides an overview of approximate and precise methods for estimating the costs of construction projects. Topics may include preliminary estimating, material quantity surveying techniques, pricing and bidding of construction works, use of cost/price databases, and computer applications. 4 Credit hours

CON4015 Construction Project Planning and Scheduling
Prerequisites: CON3010, CON4010
This course explores construction project planning and scheduling, including the application of these concepts. Topics may include linear and network techniques, project control communications, and computer applications for scheduling, resource allocation, and time/cost analysis. 4 Credit hours

CON4020 Construction Project Management
Prerequisites: CON3010
This course explores construction project management, with an extensive discussion and application of project design organization, estimating, pricing, bidding, contracting and subcontracting, and resource utilization. Topics may include quality control and safety, project controls, construction bonds and insurance, and the documentation and management of project information. 4 Credit hours

CON4025 Construction Law, Contracts, and Safety
Prerequisites: CON4020
This course introduces the contract and tort issues in U.S. law and their application in the construction industry, including construction contracting, construction contracts, project delivery systems, roles and responsibilities of construction project parties, risk management, labor and employment issues, subcontract management, legal research, reasoning, and dispute resolution methods. The course also serves as an orientation to occupational safety and health for construction workers as covered by OSHA 29 CFR 1926 and required by the Department of Labor's 10-hour OSHA construction safety and health certification. Topics may include an introduction to OSHA, general health and safety provisions, electrical,
Description of Courses

CNS6000 Counseling Theory
The basic theory, principles, and techniques of counseling and its application to professional counseling settings are explained. Also considered are the various theories of counseling and issues (e.g., counselor self-evaluation (moral), ethical, and legal) in the practice of professional counseling. 4 quarter hours

CNS 6001 Counseling Theory Seminar
Prerequisite: CNS 6000
The basic theory, principles, and techniques of counseling and its application to professional counseling settings are explained. Also considered are the various theories of counseling and issues (e.g., counselor self-evaluation (moral), ethical, and legal) in the practice of professional counseling. This course is a continued examination of CNS 6000 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6002 Counseling Theory
The basic theory, principles, and techniques of counseling and its application to professional counseling settings are explained. Also considered are the various theories of counseling and issues (e.g., counselor self-evaluation (moral), ethical, and legal) in the practice of professional counseling. 4.5 quarter hours

CNS6004 Diagnostics of Psychopathology (DSMIVTR)
Prerequisite: CNS6009 or Program Director Permission
This course provides advanced training in the assessment and diagnosis of more serious mental illnesses as depicted in the standard diagnostic nomenclature of the DSMIVTR or any subsequent revisions/editions. The focus is on description, etiology, and understanding of major diagnostic categories in order to utilize the Axis I through Axis V diagnostic dimensions. Upon completion of this course, the student will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. 4 quarter hours

CNS6009 Psychopathology
An introduction to the study of abnormal behaviors in children, adolescents, and adults is provided. Etiology, definition, prevalence rate, and morbidity of disorders in the DSMIVTR are reviewed. Introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner is reviewed. In part, adjustment disorders and V codes will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions. The course also reviews various methods of treatment related to the disorders covered. 4 quarter hours

CNS6010 Psychopathology
An introduction to the study of abnormal behaviors in children, adolescents, and adults is provided. Etiology, definition, prevalence rate, and morbidity of disorders in the DSMIVTR are reviewed. Introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner is reviewed. In part, adjustment disorders and V codes will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions. The course also reviews various methods of treatment related to the disorders covered. 4.5 quarter hours

CNS 6011 Diagnostics for Psychopathology Seminar (DSM)
Prerequisite: CNS 6004
This course provides advanced training in the assessment and diagnosis of more serious mental illnesses as depicted in the standard diagnostic nomenclature of the DSM-IV-TR or any subsequent revisions/editions. The focus is on description, etiology, and understanding of major diagnostic categories in order to utilize the Axis I through Axis V diagnostic dimensions. Upon completion of this course, the student will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. This course is a continued examination of CNS 6004 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6012 Diagnostics for Psychopathology (DSMIVTR)
Prerequisite: CNS6010 or Program Director Permission
This course provides advanced training in the assessment and diagnosis of more serious mental illnesses as depicted in the standard diagnostic nomenclature of the DSMIVTR or any subsequent revisions/editions. The focus is on description, etiology, and understanding of major diagnostic categories in order to utilize the Axis I through Axis V diagnostic dimensions. Upon completion of this course, the student will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. 4.5 quarter hours

CNS 6017 Psychopathology Seminar (DSM)
Prerequisite: CNS 6009
An introduction to the study of abnormal behaviors in children, adolescents, and adults is provided. Etiology, definition, prevalence rate, and morbidity of disorders in the DSMIV-TR are reviewed. Introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner is reviewed. In part, adjustment disorders and V codes will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions. The course also reviews various methods of treatment related to the disorders covered. This course is a continued examination of CNS 6009 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS 6018 Psychopathology (DSM/ICD)
This course involves an introduction to the study of abnormal behaviors in children, adolescents, and adults. The etiology, definition, prevalence rate, and morbidity of disorders in the DSM-IV-TR are reviewed. The course will focus on an introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner. In part, adjustment disorders, V codes, and the ICD system will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions and review various methods of treatment related to the disorders covered. The course will make a concerted effort to apply the above to the “real world” of mental health professionals by examining treatment and assessment considerations. 4.5 quarter hours

CNS 6019 Diagnostics of Psychopathology (DSM-IV/ICD)
Prerequisite: CNS 6018
This course provides advanced training in the assessment and diagnosis of serious psychopathology as depicted in the standard nomenclature of the DSM-IV-TR and subsequent revisions/editions. Students will focus on the descriptions, etiology, and major diagnostic categories in order to effectively utilize Axis I through Axis V diagnostic dimensions. In addition, students will learn how to utilize the International Classification of Diseases (ICD) and Clinical Modification System according to the latest version. Upon completing the course, students will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. 4.5 quarter hours

CNS 6020 Psychopathology (DSM/ICD)
This course involves an introduction to the study of abnormal behaviors in children, adolescents, and adults. The etiology, definition, prevalence rate, and morbidity of disorders in the DSM-IV-TR are reviewed. The course will focus on an introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner. In part, adjustment disorders, V codes, and the ICD system will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions and review various methods of treatment related to the disorders covered. The course will make a concerted effort to apply the above to the “real world” of mental health professionals by examining treatment and assessment considerations. 4 quarter hours

CNS 6021 Diagnostics of Psychopathology (DSM-IV/ICD)
Prerequisite: CNS 6020
This course provides advanced training in the assessment and diagnosis of serious psychopathology as depicted in the standard nomenclature of the DSM-IV-TR and subsequent revisions/editions. Students will focus on the descriptions, etiology, and major diagnostic categories in order to effectively utilize Axis I through Axis V diagnostic dimensions. In addition, students will learn how to utilize the International Classification of Diseases (ICD) and Clinical Modification System according to the latest version. Upon completing the course, students will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. 4.5 quarter hours
categories in order to effectively utilize Axis I through Axis V diagnostic dimensions. In addition, students will learn how to utilize the International Classification of Diseases (ICD) and Clinical Modification System according to the latest version. Upon completing the course, students will have an understanding of the techniques practitioners use in the diagnosis of psychopathology.

4 quarter hours

CNS6025 Human Growth and Development

This course includes studies that provide a broad understanding of the nature and needs of individuals at all levels of development: normal and abnormal behavior; personality theory; lifespan theory; and learning theory within cultural contexts. Appropriate strategies for facilitating development over the lifespan are also integrated into the course. 4 quarter hours

CNS6026 Human Growth and Development Seminar

This course includes studies that provide a broad understanding of the nature and needs of individuals at all levels of development: normal and abnormal behavior; personality theory; lifespan theory; and learning theory within cultural contexts. Appropriate strategies for facilitating development over the lifespan are also integrated into the course. This course is a continued examination of CNS6025 and for students seeking licensure in the state of South Carolina. 1 quarter hour

CNS 6030 Psychopathology Seminar

Prerequisite: CNS 6010
This course involves an introduction to the study of abnormal behaviors in children, adolescents, and adults. The etiology, definition, prevalence rate, and morbidity of disorders in the DSM-IV-TR are reviewed. The course will focus on an introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner. In part, adjustment disorders, V codes, and the ICD system will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions and review various methods of treatment related to the disorders covered. The course will make a concerted effort to apply the above to the “real world” of mental health professionals by examining treatment and assessment considerations. This course is a continued examination of CNS 6010 and is designed to examine the new ICD classification system related to CNS 6018. 1 quarter hour

CNS 6031 Diagnostics for Psychopathology Seminar

Prerequisite: CNS 6012
This course provides advanced training in the assessment and diagnosis of serious psychopathology as depicted in the standard nomenclature of the DSM-IV-TR and subsequent revisions/editions. Students will focus on the descriptions, etiology, and major diagnostic categories in order to effectively utilize Axis I through Axis V diagnostic dimensions. In addition, students will learn how to utilize the International Classification of Diseases (ICD) and Clinical Modification System according to the latest version. Upon completing the course, students will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. This course is designed to examine the new ICD classification system content related to CNS 6019 and for students seeking licensure in the state of South Carolina. 1.5 quarter hours

CNS6032 Professional and Ethical Issues Seminar

Prerequisite: CNS 6301
This course will provide an in-depth review of the multifaceted aspects (historical, philosophical, societal, cultural, economic, political) of professional identity (e.g., roles, functions), and practice issues (e.g., managed care, reimbursement, expert witness status) specific to Clinical Mental Health Counselors. The course also examines ethical and legal standards (ACA and AMHCA Code of Ethics, risk management, and professional credentialing according to the Foundations of Clinical Mental Health Counseling. This course is a continued examination of CNS 6301 and is designed to examine the new Clinical Mental Health Counseling Ethical Standards content related to CNS 6307 and for students seeking licensure in the state of South Carolina. 1.5 quarter hours

CNS6033 Psychopathology Seminar (DSM/ICD)

Prerequisite: CNS 6009
This course involves an introduction to the study of abnormal behaviors in children, adolescents, and adults. The etiology, definition, prevalence rate, and morbidity of disorders in the DSM-IV-TR are reviewed. The course will focus on an introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner. In part, adjustment disorders, V codes, and the ICD system will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions and review various methods of treatment related to the disorders covered. The course will make a concerted effort to apply the above to the “real world” of mental health professionals by examining treatment and assessment considerations. This course is a continued examination of CNS 6009 and is designed to examine the new ICD classification system related to CNS 6020. 1 quarter hour

CNS6034 Diagnostics for Psychopathology Seminar (DSM/ICD)

Prerequisite: CNS 6004
This course provides advanced training in the assessment and diagnosis of serious psychopathology as depicted in the standard nomenclature of the DSM-IV-TR and subsequent revisions/editions. Students will focus on the descriptions, etiology, and major diagnostic categories in order to effectively utilize Axis I through Axis V diagnostic dimensions. In addition, students will learn how to utilize the International Classification of Diseases (ICD) and Clinical Modification System according to the latest version. Upon completing the course, students will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. This course is a continued examination of CNS 6009 and is designed to examine the new ICD classification system related to CNS 6021. 1 quarter hour

Description of Courses

CNS6035 Professional and Ethical Issues Seminar

Prerequisite: CNS6300
This course will provide an in-depth review of the multifaceted aspects (historical, philosophical, societal, cultural, economic, political) of professional identity (e.g., roles, functions), and practice issues (e.g., managed care, reimbursement, expert witness status) specific to Clinical Mental Health Counselors. The course also examines ethical and legal standards (ACA and AMHCA Code of Ethics), risk management, and professional credentialing according to the Foundations of Clinical Mental Health Counseling. This course is designed to examine the new Clinical Mental Health Counseling Ethical Standards content related to CNS 6307 and for students seeking licensure in the state of South Carolina. 1.5 quarter hours

CNS6038 Psychopathology Seminar

Prerequisite: CNS6009
This course involves an introduction to the study of abnormal behaviors in children, adolescents, and adults. The etiology, definition, prevalence rate, and morbidity of disorders in the DSM-IV-TR are reviewed. The course will focus on an introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner. In part, adjustment disorders, V codes, and the ICD system will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions and review various methods of treatment related to the disorders covered. The course will make a concerted effort to apply the above to the “real world” of mental health professionals by examining treatment and assessment considerations. This course is a continued examination of CNS 6009 and is designed to examine the new ICD classification system related to CNS 6020. 1 quarter hour

CNS6039 Diagnostics for Psychopathology Seminar

Prerequisite: CNS6004
This course provides advanced training in the assessment and diagnosis of serious psychopathology as depicted in the standard nomenclature of the DSM-IV-TR and subsequent revisions/editions. Students will focus on the descriptions, etiology, and major diagnostic categories in order to effectively utilize Axis I through Axis V diagnostic dimensions. In addition, students will learn how to utilize the International Classification of Diseases (ICD) and Clinical Modification System according to the latest version. Upon completing the course, students will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. This course is a continued examination of CNS 6009 and is designed to examine the new ICD classification system related to CNS 6021. 1 quarter hour
Description of Courses

CNS6040 Professional and Ethical Issues Seminar
Prerequisite: CNS6300
This course will provide an in-depth review of the multifaceted aspects (historical, philosophical, societal, cultural, economic, political), professional identity (e.g., roles, functions), and practice issues (e.g., managed care, reimbursement, expert witness status) specific to Clinical Mental Health Counselors. The course also examines ethical and legal standards (ACA and AMHCA Code of Ethics), risk management, and professional credentialing according to the Foundations of Clinical Mental Health Counseling. This course is a continued examination of CNS 6300 and is designed to examine the new Clinical Mental Health Counseling Ethical Standards content related to CNS 6308. 4 quarter hours

CNS6104 Counseling Skills
A fundamental study of the helping relationship is provided. The course provides a broad understanding of philosophical bases of helping processes: counseling theories and their application: basic and advanced helping skills; consultation theories and their application: client-centered self-understanding and self-development; and facilitation of client change. 4 quarter hours

CNS6105 Advanced Counseling Skills and Treatment Approaches
Prerequisite: CNS6004 (or 6012), 6220, 6511 (or 6513) or Program Director Permission
An advanced study of the helping relationship is provided. Evaluation and treatment methods associated with mental health issues such as sexual abuse, eating disorders, divorce, domestic violence, and depression will be discussed. The course will also focus on community intervention (e.g., inpatient, outpatient, partial, aftercare), the application of treatment modalities (initiation, maintenance, termination), and crisis intervention. 4 quarter hours

CNS6220 Personality Theories and Individual Counseling
Prerequisite: CNS6000 (or 6002), 6104, 6300 (or 6301) or Program Director Permission
The major goal of this course is to develop the students' broad based understanding of working with the individual in a therapeutic setting. Students will examine theories and explanations of the development of normal and abnormal personalities. There is some focus on the treatment of personalities and basic coverage of personality theories in the psychodynamic, humanistic, behavioral, and learning models. This course challenges the professional counselor to understand what is effective and professional in the counseling milieu. 4 quarter hours

CNS6300 Professional and Ethical Issues
A careful review of issues exposes students to a broad understanding of professional roles and functions, professional goals and objectives, and professional organizations and associations. The course also examines ethical and legal standards, risk management, professional credentialing, and standards for professional counselors and/or marriage and family therapists. Additional topics include a historical overview, public policy processes, and advocacy. 4 quarter hours

CNS6301 Professional and Ethical Issues
A careful review of issues exposes students to a broad understanding of professional roles and functions, professional goals and objectives, and professional organizations and associations. The course also examines ethical and legal standards, risk management, professional credentialing, and standards for professional counselors and/or marriage and family therapists. Additional topics include a historical overview, public policy processes, and advocacy. 4.5 quarter hours

CNS6302 Professional and Ethical Issues Seminar
Prerequisite: CNS6300
A careful review of issues exposes students to a broad understanding of professional roles and functions, professional goals and objectives, and professional organizations and associations. The course also examines ethical and legal standards, risk management, professional credentialing, and standards for professional counselors and/or marriage and family therapists. Additional topics include a historical overview, public policy processes, and advocacy. 4.5 quarter hours

CNS6305 Professional & Ethical Issues II
Prerequisite: CNS6300 (or 6301)
An in-depth review of the multifaceted aspects (historical, philosophical, societal, cultural, economic, political), professional identity (e.g., roles, functions), and practice issues (e.g., managed care, reimbursement, expert witness status) specific to the specialty of mental health counselors. The course also introduces an advanced examination of ethical and legal standards (ACA and AMHCA Code of Ethics) according to the Foundations of Mental Health Counseling. 4 quarter hours

CNS6307 Professional and Ethical Issues
This course will provide an in-depth review of issues for treating certain age specific populations. 4 quarter hours

CNS6308 Professional and Ethical Issues
This course will provide an in-depth review of the multifaceted aspects (historical, philosophical, societal, cultural, economic, political), professional identity (e.g., roles, functions), and practice issues (e.g., managed care, reimbursement, expert witness status) specific to Clinical Mental Health Counselors. The course also examines ethical and legal standards (ACA and AMHCA Code of Ethics), risk management, and professional credentialing according to the Foundations of Clinical Mental Health Counseling. 4.5 quarter hours

CNS6420 Community Mental Health
Prerequisite: CNS6004 (or 6012), 6220, 6511 (or 6513) or Program Director Permission
An examination of the community mental health system. This course offers ideas for areas of improvement and informs students about the use of the system. The areas for discussion are: regional hospitals, community mental health centers, hospice, social security, and the Department of Family and Children's services. 4 quarter hours

CNS6425 Clinical Mental Health Counseling and Philosophy
This course will provide an introduction to the field of clinical mental health counseling according to clinical and professional issues. Specifically, students will examine treatment delivery systems and gain an understanding of the dynamic interplay of professionals within these systems. The course will also focus on program analysis via theory and empirical methods. 4 quarter hours

CNS6426 Clinical Mental Health Counseling
This course will provide an introduction to the field of Clinical Mental Health Counseling according to clinical and professional issues. Specifically, students will examine treatment delivery systems and gain an understanding of the dynamic interplay of professionals within these systems. The course will also focus on program analysis via theory and empirical methods. 4 quarter hours

CNS6440 Counseling Diverse Populations
The major goal of this course is to present a broad scope of practice for clients over the life span. Issues pertaining to treatment of a variety of populations such as children, adolescents, adults, and the elderly will be addressed. The course will provide students with a basic understanding of the laws and rules for treating certain age specific populations. 4 quarter hours

CNS6505 Group Counseling
Prerequisite: CNS6004, 6220, 6511 or Program Director Permission
A broad understanding of group development, dynamics, and counseling theories is explored. Group leadership styles are discussed in addition to basic and advanced group counseling methods and skills. Different approaches to conducting group counseling are reviewed in addition to the appropriate counselor self-evaluation (e.g., moral), ethical, and legal considerations in the field of professional counseling. 4 quarter hours

CNS6506 Group Counseling Seminar
Prerequisite: CNS 6505
A broad understanding of group development, dynamics, and counseling theories is explored.
Group leadership styles are discussed in addition to basic and advanced group counseling methods and skills. Different approaches to conducting group counseling are reviewed in addition to the appropriate counselor self-evaluation (e.g., moral), ethical, and legal considerations in the field of professional counseling. This course is a continued examination of CNS 6505 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6507 Group Counseling
Prerequisite: CNS6012, 6220, 6513 or Program Director Permission
A broad understanding of group development, dynamics, and counseling theories is explored. Group leadership styles are discussed in addition to basic and advanced group counseling methods and skills. Different approaches to conducting group counseling are reviewed in addition to the appropriate counselor self-evaluation (e.g., moral), ethical, and legal considerations in the field of professional counseling. .45 quarter hours

CNS6511 Social and Cultural Foundations
This course includes studies of multicultural and pluralistic trends including characteristics and concerns of diverse groups; attitudes and behavior based on factors such as age, race, religious preference, physical disability, social class, sexual orientation, ethnicity and culture, family patterns, and gender. This course is meant to sensitize students to the impact of culture on the counselor’s understanding of individuals from diverse backgrounds, counselor self-evaluation (e.g., moral), ethical, and legal considerations in the context of professional counseling. 4 quarter hours

CNS6512 Social & Cultural Foundations Seminar
Prerequisite: CNS 6511
This course includes studies of multicultural and pluralistic trends including characteristics and concerns of diverse groups; attitudes and behavior based on factors such as age, race, religious preference, physical disability, social class, sexual orientation, ethnicity and culture, family patterns, and gender. This course is meant to sensitize students to the impact of culture on the counselor’s understanding of individuals from diverse backgrounds, counselor self-evaluation (e.g., moral), ethical, and legal considerations in the context of professional counseling. This course is a continued examination of CNS 6511 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6513 Social and Cultural Foundations
This course includes studies of multicultural and pluralistic trends including characteristics and concerns of diverse groups; attitudes and behavior based on factors such as age, race, religious preference, physical disability, social class, sexual orientation, ethnicity and culture, family patterns, and gender. This course is meant to sensitize students to the impact of culture on the counselor’s understanding of individuals from diverse backgrounds, counselor self-evaluation (e.g., moral), ethical, and legal considerations in the context of professional counseling. 4.5 quarter hours

CNS6521 Research and Evaluation
Prerequisite: CNS6025, 6525, or Program Director Permission
Studies that provide a basic understanding of types of research are presented: basic statistics; research report development; and research implementation. Other areas studied include program evaluation; needs assessment; publication of research information; parametric and non-parametric statistics; quantitative and qualitative research designs; the use of computers for data management and analysis; including ethical and legal considerations pertinent to the professional counselor. 4 quarter hours

CNS 6522 Research and Evaluation Seminar
Prerequisite: CNS 6521
Studies that provide a basic understanding of types of research are presented: basic statistics; research report development; and research implementation. Other areas studied include program evaluation; needs assessment; publication of research information; parametric and non-parametric statistics; quantitative and qualitative research designs; the use of computers for data management and analysis; including ethical and legal considerations pertinent to the professional counselor. This course is a continued examination of CNS 6521 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6523 Research and Evaluation
Prerequisite: CNS6027, 6526, or Program Director Permission
Studies that provide a basic understanding of types of research are presented: basic statistics; research report development; and research implementation. Other areas studied include program evaluation; needs assessment; publication of research information; parametric and non-parametric statistics; quantitative and qualitative research designs; the use of computers for data management and analysis; including ethical and legal considerations pertinent to the professional counselor. 4.5 quarter hours

CNS6525 Individual Assessment
Prerequisite: CNS6004, 6220, 6511 or Program Director Permission
A broad understanding of group and individual educational and psychometric theories, ethical, and legal approaches to appraisal is the goal of this course; also examined are data and information gathering methods; validity and reliability; psychometric statistics; factors influencing appraisals; and use of appraisal results in helping processes. Also, the specific ability to select, administer and interpret tests and inventories to assess abilities, interests, and identify career options is considered. 4.5 quarter hours

CNS 6527 Individual Assessment Seminar
Prerequisite: CNS6525
A broad understanding of group and individual educational and psychometric theories, ethical, and legal approaches to appraisal is the goal of this course; also examined are data and information gathering methods; validity and reliability; psychometric statistics; factors influencing appraisals; and use of appraisal results in helping processes. Also, the specific ability to select, administer and interpret tests and inventories to assess abilities, interests, and identify career options is considered. This course is a continued examination of CNS 6525 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6528 Assessment II
Prerequisite: CNS6525 or 6526
An understanding of biopsychosocial factors involved with the presentation of mental illness. In particular, students will learn the skills necessary for conducting intake interviews, mental status examinations, and treatment planning for mental illnesses for the purpose of assessing, diagnosing, planning treatment interventions, and managing caseloads. 4 quarter hours

CNS6600 Lifestyle and Career Development Seminar
Prerequisite: CNS6025, 6525, or Program Director Permission
This course includes studies that provide an understanding of career development theories and decision-making models; occupational and educational information sources and systems; assessment instruments and techniques relevant to career planning and decision-making; career, lifestyle, and leisure counseling; guidance and education; and career development program planning, resources, and effectiveness evaluation. Students also focus on counseling techniques involving special populations, the role of technology, counselor self-evaluation (e.g., moral), ethical, and legal considerations. 4 quarter hours

CNS 6601 Lifestyle & Career Development Seminar
Prerequisite: CNS 6600
This course includes studies that provide an understanding of career development theories and decision-making models; occupational and educational information sources and systems; assessment instruments and techniques relevant to career planning and decision-making; career, lifestyle, and leisure counseling; guidance and education; and career development program planning, resources, and effectiveness evaluation. Students also focus on counseling techniques involving special populations, the role of technology, counselor self-evaluation (e.g., moral), ethical, and legal considerations. This course is a continued examination of CNS 6600 and
Description of Courses

CNS6602 Lifestyle and Career Development
Prerequisite: CNS6027, 6526, or Program Director Permission
This course includes studies that provide an understanding of career development theories and decision-making models; occupational and educational information sources and systems; assessment instruments and techniques relevant to career planning and decision-making; career, lifestyle, and leisure counseling, guidance and education; and career development program planning, resources, and effectiveness evaluation. Students also focus on counseling techniques involving special populations, the role of technology, counselor self-evaluation (e.g., moral), ethical, and legal considerations. 4.5 quarter hours

CNS6700 Couples and Family Therapy
Prerequisite: CNS6004 (or 6012), 6220, 6511 (or 6513), or Program Director Permission
A broad theoretical and practical foundation for counseling couples and families is emphasized. It provides a survey of current approaches in family and marital counseling with an emphasis on various systemic models of family functioning and therapeutic intervention. 4 quarter hours

CNS6750 Management, Consultation & Advocacy
Prerequisite: CNS8420 or Program Director Permission
A study of mental health services and program management involving administration, finance, and budgeting in the private and public sectors, in addition to both individual and group private practice models. Students will be exposed to the foundations and practices of clinical supervision in the context of professional development. The course will also provide knowledge concerning community consultation and strategies for engaging in advocacy for the professional, including public policy and governmental relations. 4 quarter hours

CNS 6751 Consultation, Management, and Advocacy
Prerequisites: CNS 6300 (or 6301, 6307, 6308) The course will provide theoretical and application knowledge concerning psychoeducational consultation regarding individuals, groups and organizations. Students will focus on community consultation and strategies for engaging in advocacy for the profession, including public policy and governmental relations. The course will also examine mental health services and program management involving administration, finance, and budgeting in the private and public sectors, in addition to both individual and group private practice models. Students will be exposed to the foundations and practices of clinical supervision in the context of professional development. 4 quarter hours

CNS6800 Human Sexuality
Prerequisite: CNS6000 (or 6002), 6009 (or 6010), or Program Director Permission
This course is designed for the counseling professional whose work will bring them in contact with client issues associated with human sexuality. Students will: develop their knowledge base in human sexuality, increase understanding of the varied sexuality issues that may be brought up in a counseling session, learn appropriate assessment and intervention skills when working with clients experiencing problems with their sexuality, and increase awareness of their own beliefs and perceptions related to sexuality issues. The goal of this course is to assist students in becoming more effective in identifying, assessing and intervening with human sexuality in the counseling field. 4 quarter hours

CNS6850 Psychopharmacology
Prerequisite: CNS6004 (or 6012) or Program Director Permission
The course is designed to expose students to the taxonomy, side effects, and contraindications of commonly prescribed psychopharmacological medications. It is intended that students will gain an understanding of the contributions of medication regarding mental illness and an awareness of the collaborative relationship with medical personnel in the field of mental health counseling. 4 quarter hours

CNS6900 Substance Abuse Counseling
Prerequisite: CNS6000 (or 6002), 6009 (or 6010), or Program Director Permission
This course addresses the fundamental programs associated with Substance Abuse that address a variety of populations. The 12 Step Programs for both Alcohol and Substances will be reviewed in length. Individuals will learn the evaluation tools for substance abuse, trends in substance use and abuse, and effective treatment strategies with their populations. 4 quarter hours

CNS6901 Diagnosis and Treatment of Addictive Disorders
Prerequisite: CNS6000 (or CNS6021)
This course will introduce students to the history, philosophy, and trends in addictions counseling. Students will examine prevalence rates, etiology, course, duration, and the diagnostic features of disorders within a biopsychosocial context and through use of the DSM. Additionally, multiple treatment modalities will be explored with regard to inpatient, outpatient, residential, and self-help strategies. 4 quarter hours

CNS6909 Diagnosis and Treatment of Addictive Disorders Seminar
Prerequisite: CNS6900
This course will introduce students to the history, philosophy, and trends in addictions counseling. Students will examine prevalence rates, etiology, course, duration, and the diagnostic features of disorders within a biopsychosocial context and through use of the DSM. Additionally, multiple treatment modalities will be explored with regard to inpatient, outpatient, residential, and self-help strategies. This course is a continued examination of CNS 6900 and the identified course content for CNS 6901. 1 quarter hour

CNS7000 Practicum (100 hours minimum)
Prerequisite: All 6000 level courses (except CNS 6600, CNS600, CNS602, CNS610, or Program Director Permission)
In this initial, supervised field placement experience, the student is required to spend a minimum of 15 hours per week at the field placement site and to have a minimum of 60 direct contact (counseling) hours with clients, receive 10 hours of individual supervision, and receive 15 hours of group supervision during the academic term. During the practicum, the student will apply knowledge and skills learned throughout the curriculum in work with actual clients. 4 quarter hours

CNS7003 Practicum (150 hours)
Prerequisite: All 6000 level courses (except CNS 6600, CNS600, CNS602, CNS610, or Program Director Permission)
In this initial, supervised field placement experience, the student is required to spend a minimum of 15 hours per week at the field placement site and to have a minimum of 60 direct contact (counseling) hours with clients, receive 10 hours of individual supervision, and receive 15 hours of group supervision during the academic term. During the practicum, the student will apply knowledge and skills learned throughout the curriculum in work with actual clients. This course is taken by students pursuing the advanced training required to assess and treat serious problems as categorized in standard diagnostic nomenclature in the state of South Carolina. 4 quarter hours

CNS 7005 Practicum (150 hours)
Prerequisite: All 6000 level courses (except CNS 6600, CNS600, CNS602, CNS610, or Program Director Permission)
In this initial, supervised field placement experience, the student is required to spend a minimum of 15 hours per week at the field placement site and to have a minimum of 60 direct contact (counseling) hours with clients, receive 10 hours of individual supervision, and receive 15 hours of group supervision during the academic term. During the practicum, the student will apply knowledge and skills learned throughout the curriculum in work with actual clients. This course is taken by students pursuing the Clinical Mental Health Counseling track and students pursuing the advanced training required to assess and treat serious problems as categorized in the standard diagnostic nomenclature in the state of South Carolina. 2 quarter hours

CNS7300 Internship I (200 hours)
Prerequisite: CNS7000 or CNS7003
During this first internship experience, the student will perform most activities that a regularly employed staff member in the setting would perform and is required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct contact hours with clients (9 hours per week), receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. 4 quarter hours
**Description of Courses**

**CNS7301 Internship I (300 hours)**
Prerequisite: CNS7000 or CNS7003
During this first internship experience, the student is expected to perform most activities that a regularly employed staff member in the setting would perform and is required to spend a minimum of 30 hours per week at the field placement site to have a minimum of 135 direct contact hours with clients (14 hours per week) and receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by students pursuing the completion of the internship requirement on a part-time basis. 6 quarter hours.

**CNS7400 Internship II (400 hours)**
Prerequisite: CNS7300
During the internship experience, the student is expected to perform most activities that a regularly employed staff member would perform. Students are required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct contact (counseling) hours with clients (9 hours per week) and receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students. 4 quarter hours.

**CNS7401 Internship II (300 hours)**
Prerequisite: CNS7301
During the internship experience, the student is expected to perform most activities that a regularly employed staff member would perform and is required to spend a minimum of 30 hours per week at the field placement site and to have a minimum of 135 direct contact (counseling) hours with clients (14 hours per week) and receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by students pursuing the completion of the internship on a full-time basis. 8 quarter hours.

**CNS7425 Internship IIA (200 hours)**
Prerequisite: CNS7300
During the internship experience, the student is expected to perform most activities that a regularly employed staff member would perform and is required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct contact (counseling) hours with clients (9 hours per week) and receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by GT students pursuing the completion of the internship on a part-time basis and is the first of two required courses needed to meet the equivalent field experience of the CNS7400 course. 4 quarter hours.

**CNS7450 Internship IIB (200 Hours)**
Prerequisite: CNS7425
During the internship experience, the student is expected to perform most activities a regularly employed staff member would perform and is required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct contact (counseling) hours with clients (9 hours per week) and receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by GT students pursuing the completion of the internship on a part-time basis and is the second of two required courses needed to meet the equivalent field experience of the CNS7400 course. 4 quarter hours.

**CNS7500 Internship I (200 hours)**
Prerequisite: CNS7000 or 7003
During this internship experience, the student is expected to perform a portion of the activities a regularly employed staff member would perform. Students are required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 120 direct service hours (minimum of 12 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students. 4 quarter hours.

**CNS7600 Internship II (400 hours)**
Prerequisite: CNS7500
During this internship experience, the student is expected to perform all activities a regularly employed staff member would perform. Students are required to spend a minimum of 40 hours per week at the field placement site and to have a minimum of 180 direct contact (counseling) hours with clients (18 hours per week) and receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students. 8 quarter hours.

**CNS7625 Internship IIA (200 hours)**
Prerequisite: CNS7500
During this internship experience, the student is expected to perform activities a regularly employed staff member would perform. Students are required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct service hours (minimum of 9 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students pursuing the completion of the internship requirement on a part-time basis as required for Florida State Licensing Standards. 8 quarter hours.

**CNS7700 Internship III (400 hours)**
Prerequisite: CNS7600 or CNS7650
During this internship experience, the student is expected to continue performing all activities a regularly employed staff member would perform. Students are required to spend a minimum of 40 hours per week at the field placement site and to have a minimum of 180 direct service hours (minimum of 18 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students pursuing the completion of the internship on a full-time basis as required for Florida State Licensing Standards. 8 quarter hours.

**CNS7725 Internship IIIA (200 hours)**
Prerequisite: CNS7650 or CNS7600
During this internship experience, the student is expected to perform activities a regularly employed staff member would perform. Students are required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct service hours (minimum of 9 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students pursuing the completion of the third internship on a part-time basis as required for Florida State Licensing Standards. This course is the first of two required courses needed to meet the equivalent field experience of the CNS 7700 course. 4 quarter hours.

**CNS7750 Internship IIIB (200 hours)**
Prerequisite: CNS7725
During this internship experience, the student is expected to perform activities a regularly employed staff member would perform. Students are required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct service hours (minimum of 9 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students pursuing the completion of the second internship on a part-time basis and is the first of two required courses needed to meet the equivalent field experience of the CNS 7600 course. 4 quarter hours.

**CNS7765 Internship IIB (200 hours)**
Prerequisite: CNS7625
During this internship experience, the student is expected to perform activities a regularly employed staff member would perform. Students are required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct service hours (minimum of 9 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students pursuing the completion of the second internship on a part-time basis and is the second of two required courses needed to meet the equivalent field experience of the CNS 7600 course. 4 quarter hours.
This experience is designed to serve as an intensive and formal examination of the knowledge and skills obtained/achieved by a student, to date, in the professional counseling program. The bodies of knowledge include: Human Growth and Development, Social and Cultural Foundations, Helping Relationships, Group Work, Career and Lifestyle Development, Appraisal, Research and Program Evaluation, Professional Orientation & Ethics, Fundamentals of Counseling, Assessment and Career Counseling, Group Counseling, Programmatic and Clinical Intervention, and Professional Practice Issues. The examination is comprised of two major parts including: 1) a multiple-choice exam, and 2) Clinical Case Conceptualizations, which are administered on two consecutive days. Students must pass all portions of the exam in order to advance in the program. Those desiring to take the examination must have student status (as defined by South University) in order to enroll and sit for the exam. 0 quarter hours

CNS 8000 Comprehensive Examination
Prerequisite: Program Director permission
This experience is designed to serve as an intensive and formal examination of the knowledge and skills obtained/achieved by a student, to date, in the professional counseling program. The bodies of knowledge include: Human Growth and Development, Social and Cultural Foundations, Helping Relationships, Group Work, Career and Lifestyle Development, Appraisal, Research and Program Evaluation, Professional Orientation & Ethics, Fundamentals of Counseling, Assessment and Career Counseling, Group Counseling, Programmatic and Clinical Intervention, and Professional Practice Issues. The examination is comprised of two major parts including: 1) a multiple-choice exam, and 2) Clinical Case Conceptualizations, which are administered on two consecutive days. Students must pass all portions of the exam in order to advance in the program. Those desiring to take the comprehensive examination must have student status (as defined by South University) in order to enroll and sit for the exam. 1 quarter hour

CNS 8001 Comprehensive Examination Review
Prerequisite: All 6000 level courses and Program Director permission
This experience is designed to serve as an intensive and formal reexamination of the knowledge and skills obtained/achieved by a student, to date, in the professional counseling program. The bodies of knowledge include: Human Growth and Development, Social and Cultural Foundations, Helping Relationships, Group Work, Career and Lifestyle Development, Appraisal, Research and Program Evaluation, Professional Orientation & Ethics, Fundamentals of Counseling, Assessment and Career Counseling, Group Counseling, Programmatic and Clinical Intervention, and Professional Practice Issues. The examination is comprised of two major parts including: 1) a multiple-choice exam, and 2) Clinical Case Conceptualizations, which are administered on two consecutive days. Students must pass all portions of the exam in order to advance in the program. Those desiring to take the reexamination must have student status (as defined by South University) in order to enroll and sit for the exam. 0 quarter hours

CNS 8002 Comprehensive Examination Review
Prerequisite: CNS 8001 and Program Director permission
This experience is designed to serve as an intensive and formal reexamination of the knowledge and skills obtained/achieved by a student, to date, in the professional counseling program. The bodies of knowledge include: Human Growth and Development, Social and Cultural Foundations, Helping Relationships, Group Work, Career and Lifestyle Development, Appraisal, Research and Program Evaluation, Professional Orientation & Ethics, Fundamentals of Counseling, Assessment and Career Counseling, Group Counseling, Programmatic and Clinical Intervention, and Professional Practice Issues. The examination is comprised of two major parts including: 1) a multiple-choice exam, and 2) Clinical Case Conceptualizations, which are administered on two consecutive days. Students must pass all portions of the exam in order to advance in the program. Those desiring to take the comprehensive examination must have student status (as defined by South University) in order to enroll and sit for the exam. 1 quarter hour

CNS 8003 Juvenile Justice System
Prerequisites: None
This course takes a comprehensive look at the history, current state and future of the juvenile justice system in America. The course will focus on juvenile justice system programs, processes, and prevention programs and will connect theory to practice. 4 quarter hours

CNS 8004 Ethics in Criminal Justice
This course examines ethical issues faced by actors in the criminal justice system. The focus will be placed on the philosophical and practical approaches to solve ethical dilemmas within the complicated criminal justice system. 4 quarter hours

CNS 8005 Criminal Law Management and Administration
Prerequisite: CRJ 1101 and CRJ 1102
This course covers modern management theory and the application of management techniques appropriate to each area of the criminal justice system. 4 quarter hours

CNS 8006 Criminal Procedures
This course will cover the legal aspects of police investigatory practices, criminal procedure law, and constitutional cases as they pertain to the criminal justice system. Focus will be on U.S. Supreme Court cases and lower court cases setting out the requirements for arrest, search and seizure, confessions, and pretrial identifications. Students will develop a comprehensive understanding of the legal rights, duties, and liabilities of criminal justice professionals. 4 quarter hours

CNS 8007 Criminal Justice Management and Administration
Prerequisite: CRJ 1101 and CRJ 1102
This course covers modern management theory and the application of management techniques appropriate to each area of the criminal justice system. 4 quarter hours

CNS 8008 Criminalistics I
Prerequisite: CRJ 1101
This course provides an introduction to the philosophical, cultural, and historical background of forensic science. Students will learn the scientific techniques used by crime laboratories to process crime scenes, collect evidence, and examine physical evidence. The course will focus on how evidence from a crime scene can aid a criminal investigation. 4 quarter hours

CRJ 3006 Theories of Crime and Justice
Prerequisite: CRJ 3011
An overview of a variety of criminological theories. Attention will be directed toward the study of the major theoretical schools of thought which have influenced the American system of crime and justice. The basic goal of this course is to help the student develop an understanding of and appreciation for the insights gained by examining crime and crimi-
CRJ3010 Deviant Behaviors  
Prerequisite: CRJ3011  
This course focuses on the concepts and theories of deviance and how they can be applied in the criminal justice field. 4 quarter hours

CRJ3011 Criminology  
Prerequisites: CRJ1101 and CRJ1102  
This course focuses on the causes of crime and theories of criminal behavior including biological, psychological and sociological theories. Students will also explore recent developments in criminological theory and current issues in criminology. 4 quarter hours

CRJ3012 Introduction to Juvenile Delinquency  
This course integrates sociological theories of delinquency with discussions of what is actually occurring in the social environments, and examines types of delinquent behavior and responses to control, treat and prevent juvenile delinquency. 4 quarter hours

CRJ3014 Criminal Justice and the Media  
Criminal Justice and the Media explores the relationship between the mass media, crime and the criminal justice system in the United States. Students will examine the role media plays in the social construction of crime and justice, and the impact of the media on attitudes and perceptions of crime and criminality. Particular attention will be paid to the relationship of the media and crime prevention, and the impact of the media on the operations of the agencies in the criminal justice system from law enforcement to corrections. 4 quarter hours

CRJ3015 White Collar Crime  
This course examines the various types of “white-collar” and economic crimes in America. These include corporate crimes such as consumer fraud and stock fraud, environmental crimes, corruption, medical crime, and computer-based crime. Students will learn about pyramid schemes, e-mail and web-based crimes, boiler-room operations, and criminal organizations posing as religions or charities. 4 quarter hours

CRJ3020 Civil Liability  
Prerequisite: CRJ2002 or LGS2004  
This course is designed as a comprehensive analysis of some of the most important developments in the area of police accountability and focuses on federal lawsuits against the police, consent decrees, citizen oversight of the police, and the civil liability faced by law enforcement. 4 quarter hours

CRJ3021 Probation and Parole  
Prerequisite: CRJ1101 and CRJ1102  
This course examines the theory and history of probation and parole and their operation in the criminal justice system. 4 quarter hours

CRJ3022 Juvenile Procedures  
Prerequisite: CRJ3012  
This course places an emphasis on the juvenile system, process, and law and provides a detailed look at the various phases and nuances of juvenile law. 4 quarter hours

CRJ3023 Organized Crime  
Prerequisites: CRJ1101 and CRJ1102  
Historical review and activities of national and international organized crime groups. Emphasis is placed on the nature and concept of organized crime, both traditional and nontraditional, as well as the rise of the modern street gang. Cultural and social implications of the presence of organized crime and emerging strategies used in the fight against organized crime are examined in depth. 4 quarter hours

CRJ3024 Serial Killers and Mass Murderers  
Prerequisites: CRJ1101 and CRJ1102  
Exploration into serial killers and mass murderers, and the impact each has on society and individual victims. Examines issues of causation and the social environmental linkage of recent and notorious cases including the mindset of offenders. 4 quarter hours

CRJ3025 Comparative Criminal Justice Systems  
Prerequisite: CRJ3011  
This course examines systems of law, police, courts, and corrections in different countries to show the various ways policing, adjudication and corrections systems can be organized and operated. 4 quarter hours

CRJ4001 Victimology  
Prerequisite: CRJ3011  
The course is a comprehensive look at the theories of victimology and the interaction of crime victims with others in the criminal justice system. 4 quarter hours

CRJ4002 Restorative Justice  
Prerequisite: CRJ3007  
This course defines restorative justice and its values, explores its foundational underpinnings, and details ways to build restorative justice into policy and practice. The course will expose students to how restorative justice fits into our criminal justice system and how it can be applied effectively. 4 quarter hours

CRJ4003 Critical Issues in Criminal Justice  
Prerequisite: CRJ2004 or LGS2004  
This course focuses on current controversial issues confronting the Criminal Justice System. 4 quarter hours

CRJ4004 Family Violence  
Prerequisite: CRJ1101 and CRJ1102  
This course explores the causes, consequences, and prevalence of domestic violence and the law enforcement response. 4 quarter hours

CRJ4006 Community Policing  
Prerequisite: CRJ3007  
This course focuses on the dual themes of problem solving and community/police collaboration and partnerships. A historical perspective is presented that details the community policing philosophy and the course provides practical strategies to implement community policing. 4 quarter hours

CRJ4007 Alcohol, Drugs and Criminal Justice Policy  
Prerequisites: CRJ1101 and CRJ1102  
This course examines the pharmacological effects and medical uses of drugs and alcohol and the role they play in the U.S. criminal justice system. Topics covered include the history of alcohol and drug prohibition in the U.S.; the types of illegal drugs currently available in the United States; patterns, trends, and scope of illicit drug use; consideration of the relationship between drugs and crime; and manifestations and consequences of the criminal justice system response. 4 quarter hours

CRJ4008 Administration and Correctional Facilities  
Prerequisite: CRJ1102  
This course covers the management and organization of correctional facilities. The course focuses on how organizational culture is related to effective correctional leadership. It highlights the importance of changing trends in corrections, specifically institutional corrections. 4 quarter hours

CRJ4009 Illegal Immigration and the Criminal Justice System  
Prerequisites: CRJ1101 and CRJ1102  
An overview of the political and legal aspects of illegal immigration in a nation of immigrants. Emphasis on the operational and bureaucratic impediments of the enforcement of immigrant laws. 4 quarter hour

CRJ4010 Law Enforcement Supervision and Management  
Prerequisite: CRJ3007  
This course focuses on law enforcement managers and supervisors, their jobs, and the complicated interrelationships between members of the law enforcement team and the communities they share. Topics covered include: leadership, organizational behavior, and new developments in the field. 4 quarter hours

CRJ4011 Terrorism and Homeland Security  
Prerequisite: CRJ1101 and CRJ1102  
This course focuses on the theories of domestic and international terrorism and the criminal justice response to homeland security. 4 quarter hours

CRJ4012 Criminal Investigation  
Prerequisite: CRJ3007  
This course is designed to combine the practical and theoretical aspects of criminal investigations and to develop an analytical and practical understanding of the investigative. 4 quarter hours

CRJ4013 Criminalistics II  
Prerequisite: CRJ3008  
This course will be an in-depth look at specific areas of forensic science. The course will focus on the collection, preservation, and examination of physical evidence, drug analysis, toxicology, biological evidence, firearms, documents, fingerprints, and digital evidence. 4 quarter hours
Description of Courses

CRJ4014 Crime Scene Investigation
Prerequisite: CRJ3007
This course covers crime scene investigation and reconstruction. The focus is on effective methodologies and efficient investigation of crime scenes including documentation protocols, fundamental collection and preservation techniques, and laboratory analytical strategies. 4 quarter hours

CRJ4015 Bloodstain Pattern Analysis
Prerequisite: CRJ3008
This course explains the underlying scientific principles involved in bloodstain pattern analysis, which helps in the reconstruction of violent crime scenes. Topics include: the general properties of blood, droplet directionality, documenting bloodstains, and dealing with the risk of blood borne pathogens. 4 quarter hours

CRJ4021 Cyber Crime
Prerequisites: ITS1101, CRJ1101, CRJ1102
This course is designed to introduce the student to the investigation of computer crime and the forensic examination of digital evidence. This course involves intensive study of the history and terminology of computer crime, the types of crimes committed in cyberspace, a behavioral profile of computer offenders, legal issues in cyberspace, the proper collection and preservation of digital evidence and an overview of computer forensics. 4 quarter hours

CRJ4022 Digital Forensics
Prerequisites: ITS1101, CRJ3008
This course is designed to provide the student with the fundamental concepts of digital forensics including the sub-disciplines of computer, audio, and video forensics. Topics include digital imaging, legal restrictions related to personal privacy and electronic communication, examination of FAT and NT based file systems, password cracking, encryption, forensic tools, methodologies, and the proper documentation of forensic examinations. 4 quarter hours

CRJ4995, 4996, 4997 Internship in the Criminal Justice System I, II, III
Prerequisites: All required CRJ courses
This course is designed to provide students practical working experience in some aspect of the Criminal Justice System and apply what they learn to real life situations. Students will serve as an unpaid intern in a preapproved criminal justice agency for a specified number of hours per week over the course of the school term. 4 quarter hours each

Note: Approval of the department chair and agreement of the respective program director are required to participate in the internship practicum. Students who decide not to participate in one of the internship options will be required to take an appropriate number of four (4) credit hour upper division criminal justice electives.

CRJ4999 Senior Seminar (Capstone)
Prerequisites: All core required CRJ courses
The senior capstone course is designed to ensure that graduates of the criminal justice program are equipped with the skills necessary to pursue further study in their discipline or obtain responsible positions within criminal justice agencies or related professional organization. 4 quarter hours

Economics

ECO2071 Principles of Microeconomics
Prerequisites: None
The study of microeconomics includes the basic aspects of economic analysis of the business world. Students will develop an understanding of the monetary system, recession, inflation, and the main cycles of business activity. 4 quarter hours

ECO2072 Principles of Macroeconomics
Prerequisites: None
The study of macroeconomics includes the basic aspects of economic analysis of the business world. Students will develop an understanding of the monetary system, recession, inflation, and the main cycles of business activity. 4 quarter hours

EDM2010 Fundamental of Emergency and Disaster Management
Prerequisites: None
This course provides students with fundamental knowledge of emergency and disaster management. Students examine the historical contact for emergency and disaster management, then explore topics such as risk assessment, preparedness, mitigation, recovery, and communications. Topics also include emergency disaster management in the international domain as well as approaches to terror threats. 4 quarter hours

English

ENG0099 Principles of Composition
This course helps students refine their writing skills by focusing on the elements of style and grammar. Students compose paragraphs and essays in preparation for more advanced composition classes. A minimum grade of C is required to pass this course. Note: This course is offered for institutional credit only. 4 quarter hours

ENG1001 Composition I
Prerequisite: ENG0099 or exemption thereof.
In this course students develop their writing skills through the reading and construction of expository essays. A minimum grade of C is required to pass this course. 4 quarter hours

ENG1002 Composition II/Literature
Prerequisite: ENG1001
In this course students write analytical and critical essays about plays, short stories, and poetry. Emphasis is placed on literal and figurative interpretations, structural analysis, and variations in thematic approach. A minimum grade of C is required to pass this course. 4 quarter hours

ENG2001 Composition III
Prerequisite: ENG1001
Focusing on the construction of effective written argument, this course refines composition techniques, develops abstract thought processes, and promotes critical thinking. A library paper is included. A minimum grade of C is required to pass this course. 4 quarter hours

ENG2002 World Literature
Prerequisite: ENG1002
Organized thematically, this course explores global viewpoints expressed in novels, plays, short fiction, and poetry. A library paper and a number of shorter critical essays are included. 4 quarter hours

ENG3030 American Literature V: Modernism and Experimentation between World War I and II
Prerequisite: ENG1001, ENG1002, ENG2001
This course examines selected American authors, major trends, and some marginalized aspects of American prose and poetry from the Modernist Period, 1914-1945. The course is structured thematically, with an exploration of the complex historical, cultural, and critical contexts of the period spanning the three decades between World Wars I and II. Close readings of the texts will provide students with a greater understanding of this important literary era and the disillusioned worldview of “The Lost Generation.” 4 quarter hours

ENG3130 English Literature V: The Twentieth Century
Prerequisite: ENG1001, ENG1001, ENG2001
This course exposes the student to a wide range of important issues in managerial and personal finance, including such topics as the role of finance in organizations, principles of financial analysis, forecasting and working capital management, and the basics of analysis and evaluation of investments such as stocks, mutual funds and bonds.

ENG3220 Latin American Literature III: The "Boom and Beyond"
Prerequisites: ENG1001, ENG1002, ENG2001
This course examines works by selected authors from the "Boom" in Latin American fiction in the 1960s and 1970s and later works by authors influenced by the ideas and elements of the "Boom", including magical realism. Works will be examined in the context of Latin American society and political turmoil following the Cuban Revolution and a move from realism and national identities toward a collective consciousness and identity, recognizing the shared experiences of the region including language, religion, colonialism, exploitation, and underdevelopment. 4 quarter hours

Finance

FIN2030 Introduction to Finance
Prerequisite: ACC1001, BUS1101
This course exposes the student to a wide range of important issues in managerial and personal finance, including such topics as the role of finance in organizations, principles of financial analysis, forecasting and working
capital management, and the basics of analysis and evaluation of investments such as stocks, mutual funds and bonds.

FIN3030 Corporate Finance  
Prerequisite: FIN2030  
This course focuses on the financial management of non-financial organizations with emphasis on corporations. Topics covered include valuation and rates of return, cost of capital, capital budget decision, long-term financing options, mergers and acquisitions and international finance. 4 quarter hours

FIN3031 International Finance  
Prerequisites: FIN3030, ECO2072  
This course focuses on the study of financial institutions in the global economic environment. Among the areas covered are foreign exchange markets, international trade, global regulatory environments, interest rate volatility, and technological advances. 4 quarter hours

FIN4035 Investments and Portfolio Management  
Prerequisite: FIN3030  
An overview of theories and practices of investments including: financial markets, risk and return, securities, and asset allocation. Student will utilize analytical techniques and tools for investment planning and selection in a selected financial environment. Students will apply these financial models and investment strategies to analyze and manage portfolio investments for various types of organizations. 4 quarter hours

FIN4055 Financial Management for Small Business  
Prerequisite: FIN3030  
This course addresses the practices and issues of small business financial management, including the study of financial records, control, and statements. Issues of personal financial management will be covered. 4 quarter hours

FIN4060 Financial Statement Analysis  
Prerequisite: FIN3030  
This course covers the decision-making principles of accounting and finance in an integrated manner. Material includes the recognition and understanding of the estimates and assumptions underlying financial statements. 4 quarter hours

FIN4101 Enterprise Risk Management  
Prerequisite: FIN2030, MGT2037  
This course focuses on the financial management of non-financial organizations with emphasis on corporations. Topics covered include valuation and rates of return, cost of capital, capital budget decision, long-term financing options, mergers and acquisitions and international finance. 4 quarter hours

Graphic Design  
GRA1000 Drawing and Perspective  
Prerequisites: none  
Through observation and application of one, two, and multiple point perspective techniques, the student will render three-dimensional forms. The class will study the fundamentals of drawing — light and shadow, line, form, and values — and use various media, including pencil, charcoal, brush and ink and marker. 4 quarter hours

GRA1001 Color Fundamentals  
Prerequisites: none  
This fundamental course will provide an introduction to the principles of color, and an exploration of color theory as it relates to design. Students will learn about the nature of color and its interaction through demonstrations and applications. The psychological and cultural aspects of color will be explored as well as their role in the design process. 4 quarter hours

GRA1004 Design Fundamentals  
Prerequisites: none  
This course explores the realm of visual communication with a concerned focus on the elements that form the basics of two-dimensional design. It will focus on developing these concepts as a means of expressing ideas, as well as the terminology used in describing them. 4 quarter hours

GRA1005 Graphic Design Studio  
Prerequisite: ITS1000  
An introduction to standard graphic design studio procedures, the course is designed to give students a baseline overview of the tools used by designers worldwide; the class studies the Macintosh OS and hardware, graphic design applications for illustration, page layout and photo editing, operating scanners and digital peripheral equipment, as well as troubleshooting software and hardware problems. 4 quarter hours

GRA1011 Typography I  
Prerequisites: ITS1000, GRA1005  
This course is an introduction to the history and foundation of letterforms. The placement of display and text type in a formatted space, and the relationship between the appearance and readability of letterforms, are also studied. Students will be introduced to contemporary typesetting technology and the role of type as an important visual element in graphic design. 4 quarter hours

GRA1010 3D Design Fundamentals  
Prerequisite: none  
This course explores the realm of digital image manipulation. Students learn to manipulate photographic and other images to create concise advertising and graphics; the class will discuss publication standards for print and web graphics. The focus includes scanning, photo restoration, working in layers, and application of special effects. 4 quarter hours

GRA1170 Observational Drawing  
Prerequisite: GRA1000  
This course continues the exploration of drawing skills and the use of different media to render volume, light and shade, and perspective.

The course will promote the understanding of the creative process and developing concepts into concrete images, as well as sharpening eye hand coordination. 4 quarter hours

GRA1195 Digital Layout  
Prerequisites: ITS1000, GRA1005  
This course will explore various means of indicating, placing and manipulating visual elements in page design, systematically developing strong and creative layout solutions by means of a cumulative, conceptual design process. The ability to effectively integrate photographs, illustrations, and display and text type will be developed using page composition software. 4 quarter hours

GRA2010 3D Design Fundamentals  
Prerequisite: GRA1004  
A studio course exploring three-dimensional form and space. This course introduces students to the materials, techniques, and ideas that comprise the three-dimensional world of natural and “manmade” objects. Point, line, plane, mass, volume, density and form are discussed. Students learn to create and discuss 3D situations using basic hand tools and readily available materials. 4 quarter hours

GRA2110 Digital Illustration  
Prerequisites: GRA1005, GRA1160  
This course helps students communicate and design with the computer as a professional tool. Using different software applications, the student will demonstrate an understanding of electronic illustration. The course will explore design applications that are considered to be industry standard. 4 quarter hours

GRA2290 Concept Design  
Prerequisite: GRA1160  
This course identifies and explains the components of the creative process. Problem identification and research methods will be explored. Design solutions appropriate to problem solving will be emphasized. This course will include generating exercises and a concentration on design purpose and function. 4 quarter hours

GRA2292 Print Production  
Prerequisites: GRA1011, GRA1195  
This course discusses traditional film and electronic prepress systems and the printing industry and its association with designers, art directors and print brokers. Image reproduction, color specification, file preparation procedures, and binding and finishing techniques will be explored. Discussion of various printing processes and paper selections are covered in this class. Students will produce print work for production. 4 quarter hours

GRA2800 Web Design I  
Prerequisites: GRA1160, GRA1195, GRA1011  
This course introduces some of the techniques, tools, and technologies associated with web development. By identifying, interpreting, and implementing the roles and responsibilities of web industry team members students will define, design, and develop an HTML-based website using standard authoring tools. 4 quarter hours
Description of Courses

GRA2900 Portfolio I
Prerequisites: GRA2290, GRA2292
This course focuses on the completion of the associate's level portfolio. The final portfolio should reflect the artist's uniqueness and ability to meet demanding industry standards; students will participate in a gallery display of their work on campus. 4 quarter hours

GRA3000 Graphic Symbolism
Prerequisites: GRA1010, GRA1011
This course examines the importance of graphic symbols in design. Logos and other symbolic images will be examined in historic and contemporary contexts. Graphic elements including typography, simplified imagery, and abstract shapes will then be utilized to create individual symbolic designs and compositions. 4 quarter hours

GRA3010 History of Graphic Design
Prerequisite: ENG1002
This course will examine the influences of social trends, historical events, technological developments, and the fine arts on contemporary graphic design, illustration, typographic design, architectural design, photography and fashion-able trends in general. Through lectures, supplied visual examples, independent research and design assessments, the student will gain insight into a variety of major design influences. The student will learn how to research and utilize a wide variety of design styles. 4 quarter hours

GRA3011 Typography II
Prerequisite: GRA1011, GRA1195
Emphasis is placed on the hierarchy and expressive potential of typography. How the form of the written word(s) affects the meaning is studied experimentally. The emphasis is on design elements from the perspective of history, psychology, and artistic interpretation executed with digital tools. 4 quarter hours

GRA3060 Multimedia I
Prerequisite: GRA2800
Interactive computer programs combine animation with facilities for integrating text, sound, images, and full motion video into interactive products such as games, entertainment, comput-er based training, and the Internet. This course will allow the student to develop interfaces and 2D animation for interactive projects. Students will fine-tune their conceptual skills, and they will design an animated prototype using interactive multimedia software. 4 quarter hours

GRA3090 Digital Photography for Designers
Prerequisite: GRA1160
This course introduces students to the fundamental terminology, concepts, and techniques of digital photography. It focuses on the principles of using color, composition, lighting, and other techniques for overall thematic and visual effects of photographic images; effects and editing software will be used to enhance and montage digital images. 4 quarter hours

GRA3101 Package Design
Prerequisites: GRA2100, GRA2110, GRA3011
Students will receive a broad overview that covers essential package design basics, including materials and production methods, structures and surfaces, product positioning and environmental concerns. 4 quarter hours

GRA3120 Digital Prepress
Prerequisite: GRA2292
Students complete multiple page documents that include scanned and edited images, object-de fined graphics and text through the integration of a variety of file types. Digital page makeup in modern print production is studied. 4 quarter hours

GRA3670 Corporate ID & Branding
Prerequisites: GRA1160, GRA2110, GRA3000
Students will conduct an in depth study of the creation of a corporate identity. Problem solving, information gathering, system development and application standards are discussed. Students will focus on color, logotypes, sym- bols, and branding. 4 quarter hours

GRA3810 Collateral Design
Prerequisites: GRA1195, GRA2290, GRA2292
The role of graphic design in collateral materials will be introduced and explored with a focus on brochures, billboards, posters, point of sale materials, direct mail pieces, sales promotion materials, etc. The process of developing integrated collateral materials from concept through production will be emphasized. 4 quarter hours

GRA3820 Advertising Design
Prerequisites: GRA1195, GRA2290, GRA3011
The course focuses on print advertising and its role as part of integrated campaigns; image, brand, history, and the role of the art director are a few of the many subjects studied, a comprehensive overview of advertising’s impact on modern society. Students will research, concept and develop several print ad campaigns for targeted audiences, and will consider the role the Web plays in interactive and viral cam-paigns. 4 quarter hours

GRA3850 Web Design II
Prerequisites: GRA2800, GRA3060
Students will continue to design and develop HTML based websites using standard authoring tools, as well as interactive features, forms, audio, video and animation. Ecommerce sites with dynamic databases will be studied. Students will also consider current and future trends in Web media and research topics regarding Web design and technology. 4 quarter hours

GRA3900 Design Marketing
Prerequisites: GRA2900, GRA3810
This course explores theories, methods, and strategies for effectively selling a product. Provides concepts of product, price, promotion, distribution and benefit as they relate to advertising and graphic design. Lectures include a review of the target audiences, budgets, strategy and the company vision. Examines various management styles, techniques and trends in the industry. 4 quarter hours

GRA4000 Multimedia II
Prerequisite: GRA3850
Further refinement of interactive computer based programs that combine animation with facilities for integrating text, sound, images, and full motion video. Using interactive multimedia software, students will think “outside the box” by creating new concepts for their programming presented on the Web or in a standalone environment. 4 quarter hours

GRA4100 Professional Development for Designers
Prerequisite: Must be taken in last three quarters
This course prepares students for the business environment and the transition into an applied arts profession. It emphasizes the concepts of professionalism and an overall understanding of self-promotion in the field. Professional development tools such as cover letter writing, networking and interviewing skills. This course includes the multiple facets of media business law, including intellectual property, copyright and additional legal and ethical business issues, as it impacts design professionals. Frequent business operating practices such as negotiation of contracts, pricing and estimation of services, ethical guidelines, and pertinent tax laws will be addressed. 4 quarter hours

GRA4440 Art Direction
Prerequisites: GRA3820, GRA3810, GRA3011
This course will examine the role of the art di-rector in producing multifaceted design projects. Working in teams, students will coordinate their creative efforts, from concept to finished output. By encouraging a team approach, the course will further enhance students’ leadership, commu-nications and negotiation skills. 4 quarter hours

GRA4460 Mass Media Law
Prerequisite: GRA4100
This course covers the multiple facets of media business law. Topics include; an overview of the legal system, contracts, personal property, intellectual property, copyright and additional legal and ethical business issues as it impacts media and design professionals. 4 quarter hours

GRA4670 Digital Portfolio
Prerequisite: Must be taken in last three quar ters of the program
This course will guide students through the process of compiling their work into a final interactive portfolio. This course will also stress the importance of professional development and help the student obtain the necessary completion of the initial job search require-ments. 4 quarter hours

GRA4801 Graphic Design Capstone
Prerequisite: Must be taken in last three quar ters of the program
Students in this course present a comprehen-sive understanding of their academic experi-ence. Students will develop an independent project. Proficiency will be demonstrated in both studio and general education courses through a written, oral, and visual presentation. Developing a long-term assignment, providing
Description of Courses

**Health Science**

**HSC2010 Medical Sociology**
Prerequisites: BIO1015
This course introduces students to the field of medical sociology which addresses the social causes and consequences of health and illness. 4 quarter hours.

**HSC3000 Ethics in Healthcare**
Prerequisite: HCM2005
This course introduces the student to ethical issues and thinking with a special focus on ethical considerations in the practice of the health professions. 4 quarter hours.

**HSC 3002 Environmental Health**
Prerequisites: BIO1015, CHM1010
This course explores the relationship and impact of the environment to health and illness in human populations. An exploration of man-made and natural environmental hazards will be discussed. Environmental health and risk assessment will be discussed as well as interventions. Environmental policy and practices will be viewed from the public health perspective and include the study of energy, waste, environmental justice and regulation. 4 quarter hours.

**HSC 3004 Complementary and Alternative Health**
Pre-requisites: BIO1015, NTR2050
This course reviews and compares traditional medicine to complementary or alternative health measures. Examination of current trends will focus on the business practices and practitioners involved in these alternative healing therapies. Various types of Alternative and Complementary medicine will be evaluated based on scientific research, including Systematized Practices, such as traditional Chinese and Ayurvedic medicine; Botanical Healing, such as herbs, nutritional supplements and homeopathy; Manual Healing Methods, including chiropractic, massage, and pressure point therapies; and Mind-Body Techniques, such as yoga, meditation, hypnotherapy, and biofeedback. 4 quarter hour.

**HSC3010 Long-Term Care**
Prerequisites: HCM2005
This course reviews the major issues and trends impacting the long-term care industry and discusses the business and clinical environment of various types of long-term care organizations including accreditation standards, reimbursement and patient care issues. 4 quarter hour.

**HSC3015 Behavioral Health**
Prerequisites: HSC2010
This course reviews the major issues and trends impacting the behavioral health industry and discusses the business and clinical environment of various types of behavioral health organizations including accreditation standards, reimbursement and patient care issues. 4 quarter hours.

**HSC3020 Managed Care**
Prerequisites: HCM2005
This course reviews the major issues and trends impacting the managed care industry and provides an overview of different types of managed care organizations, considering both provider and payor-sponsored systems. The business and financial relationship between managed care organizations and providers is explored. 4 quarter hour.

**HSC3030 Federal and State Healthcare Programs**
Prerequisites: HCM2005
This course reviews the organization and delivery of federal and state healthcare programs and the impact these programs have on financing, regulation and quality of the overall healthcare delivery system. Special focus is provided on the mechanisms and impact of federal and state reimbursement of healthcare services. 4 quarter hours.

**HSC3070 Medical Informatics**
Prerequisites: ITS1101, BIO1015, HSC2010, HCM2005
Details the history of medical information and biomedical communication. Studies information resources and services related to the transfer of information in the health sciences and integral computer applications to health sciences libraries including the organizational structure of medical knowledge. Familiarizes students with the concept of information management and the application of information technology to health care. Analyzes current issues in the health care field and the relationship to health sciences libraries and information centers. 4 quarter hours.

**HSC4010 Epidemiology and Disease Control**
Prerequisites: BIO1015, HSC2010
This course introduces the history and development of epidemiology in healthcare with a focus on disease identification and control. A special section is devoted to the detection and response to bioterrorism and pandemics. 4 quarter hours.

**HSC4021 Health Promotion and Wellness**
Prerequisites: HSC2010
This course reviews the major issues and trends impacting the field of health prevention and wellness, including the business and professional considerations in various delivery settings. 4 quarter hours.

**HSC4030 Women and Minority Health Issues**
Prerequisites: HSC2010
This course explores the health problems and issues unique to women and minorities, including access to healthcare resources and the delivery of quality healthcare services. 4 quarter hours.

**HSC4040 Emergency and Disaster Management**
Prerequisites: HSC2010, HSC3030
This course explores the organization and delivery of emergency and disaster management services, from local first responders, to hospital emergency rooms to state and federal emergency and disaster relief. 4 quarter hours.

**HSC4060 Working with Healthcare Professionals**
Prerequisites: HSC2010, HSC4021
This course explores the unique working environment, professional culture and job requirements of physicians, nurses, and physician extenders and offers tools for effectively working with and managing these professionals. 4 quarter hours.

**Healthcare Management**

**HCM2001 Issues in Public Health**
Prerequisites: AHS1001, ENG1001, BIO1020
This course explores the societal context of health, illness and health care system in American Society. We examine determinants and measurement of health and disease and develop an understanding of epidemiology and public health. 4 quarter hours.

**HCM2004 - Introduction to Healthcare Management**
Prerequisites: AHS1001, ENG1002 or ENG2001, BUS1101
This course provides an introduction of traditional management concepts needed in managing healthcare organizations. Students learn about general challenges and complexities of managing in the healthcare setting, focusing on the unique characteristics of health care delivery in the U.S. 4 quarter hours.

**HCM2005 - Healthcare Delivery and Organization**
Prerequisites: AHS1001, ENG1002, or ENG2001, ECO2071 or ECO2072
This course is an introduction to the healthcare delivery system. It provides an overview of the various forces and elements that shape the way healthcare is delivered and received in the United States. It covers the structure and function of the health organizations, professions, and delivery systems across the continuum of care. 4 quarter hours.

**HCM3002 Economics of Healthcare**
Prerequisites: ECO2071, ECO2072, HCM2001, HCM2005, HCM2004 (HCM2004 waived for BSHS students)
This course examines the application of both micro and macro economic principles to the healthcare industry. 4 quarter hours.

**HCM3004 Ethics and Law**
Prerequisites: HCM2001, HCM2004, HCM2005
This course examines health law and ethics from an administrative perspective. Students learn to integrate ethical and legal aspects into administrative decision-making. 4 quarter hours.
Description of Courses

HCM3005 Healthcare Finance
Prerequisites: ACC1001, ACC1002, HCM2001, HCM2004, HCM2005
This course covers the unique structure and process of financial management in healthcare organizations. Students learn to examine and understand statements of profit and loss, balance sheets and cash flow statements in order to make administrative decisions regarding operations and resource allocation. The unique healthcare reimbursement system is given special attention. 4 quarter hours

HCM3006 Healthcare Marketing and Strategy
Prerequisites: HCM2001, HCM2004, HCM2005
This course will examine the role and function of marketing and strategy development in healthcare organizations. Marketing concepts including market research, segmentation, brand, and advertising are reviewed. Strategy development includes the role of vision and mission, internal and external assessment, developing strategic initiatives, tactical planning, and strategic execution. 4 quarter hours

HCM3008 Health Information and Management
Prerequisites: HCM2001, HCM2004, HCM2005
This course examines the design, operation, application and future of health information management systems. 4 quarter hours

HCM4002 Risk Management in Health Settings
Prerequisites: HCM 3004
In this course, we examine various risk factors and methods of managing risk in healthcare organizations. 4 quarter hours

HCM4004 Research Methods in Health Administration
Prerequisites: MAT2058, HCM3004
In this course, we examine various research methods that are used to gather data, evaluate needs, and develop strategies and programs. Students learn to be discriminating users of healthcare research studies in managerial decision-making. 4 quarter hours

HCM4007 Leadership in Healthcare Organizations
Prerequisites: HCM3005, HCM3006, HCM3008, MGT3002, BUS3041
This course is designed to prepare students with leadership fundamentals in healthcare organizations. This includes content in interpersonal skills, leadership, ongoing professional development, and strategic management. This course is normally taught in conjunction with HCM4008 Leadership in Healthcare Organizations—Internship. 4 quarter hours

HCM4008 Leadership in Healthcare Organization—Internship
Prerequisites: HCM4007 (or Co-requisite)
This course is a faculty supervised and evaluated field experience in health services management. This is an applied field course with a major research paper as an end product. 4 quarter hours

HCM4012 Case Studies in Health Administration
Prerequisites: HCM3005, HCM3006, HCM3008, MGT3002, BUS3041
This is one of two capstone courses which provide students with the opportunity to integrate the skills and knowledge learned in the liberal arts foundation with their learned conceptual and technical competencies, through case studies. 4 quarter hours

HCM4025 Strategic Management in Healthcare Organizations
Prerequisites: HCM2005, HCM3006, HCM3008, MGT3002, BUS3041
This is the second capstone course. Students have the opportunity to integrate the knowledge and skills learned through the courses in leadership, marketing and strategy, management, communication and research methods, through case studies on strategic management. 4 quarter hours

History

HIS1101 U.S. History I: (Colonial to 1865)
Co or Pre requisite: ENG1001
This course covers major themes of American history from the country’s beginnings until the beginning of the reconstruction period following the Civil War. The concepts, chief actors, and major events of this period of time will be studied, and the student will analyze the historical concepts of cultural expansion and development found in the history of America. The process of national growth required by foreign and domestic influences will also be examined. 4 quarter hours

HIS1102 U.S. History II: (1865 to Present)
Co or Pre requisite: ENG1001
This course covers major themes of American history from reconstruction to the present day. The concepts, chief actors, and major events of this period of time will be studied, and the student will analyze the historical concepts of cultural expansion and development found in the history of America. The process of national growth required by foreign and domestic influences will also be examined. 4 quarter hours

HIS2101 Latin American History I
Prerequisites: None
This course provides both a chronological and thematical examination of Latin American history from Pre-Columbian civilizations through the wars for independence from Spain and Brazil. Topics of study include major indigenous civilizations (Maya, Aztec, and Inca), the Spanish character and motivations for exploration, discovery and exploration of the Americas, conquest of the Aztecs and Incas, colonial life-institutions, government, economy and the motivations for the wars of independence.

HIS2102 Latin American History II
Prerequisites: None
This course presents both a chronological and thematical examination of Latin American History after independence from Spain and Portugal to modern day Latin America. Topics may include the Mexican and Cuban Revolutions, ongoing wars in Central America, military governments and military dictatorships, the move toward democracy, economic development, NAFTA, the role of Latin American countries in the world today, and relations between Latin America and the United States.

Hospitality Management

HSM1100 Introduction to the Hospitality Industry
Prerequisites: None
This introductory course provides students with an overview of the hospitality industry which includes various operational segments, career opportunities, historical perspectives on tourism and hospitality, and a comprehensive look at each department within the foodservice and lodging industry. 4 quarter hours

HSM1200 Service Quality Management
This course focuses on service delivery and methods for implementation and improvement within the service delivery process. Special emphasis will be placed on management and supervision techniques in service quality along with steps in critically evaluating and implementing a quality service plan within hospitality-based establishment. 4 quarter hours

HSM1500 Purchasing and Cost Control
Prerequisites: HSM1100
This course is designed to introduce students to the principals of effective product identification and the cost controls necessary to support a hospitality operation, namely within the foodservice segment. Topics may include the process of procurement of goods, understanding various forms of product distribution, product identification, costing procedures, inventory management, value analysis, and proper record keeping. 4 quarter hours

HSM2100 Foodservice Operations Management
Prerequisites: HSM1100
This course focuses on the management of a variety of foodservice concepts which will include the understanding and the management of foodservice segments based on level of service, menu, theme, and price points. Topics may include how to manage each type of operating segment and how to maximize profitability based on specific management techniques within each foodservice segment. 4 quarter hours

HSM2200 Lodging Operations Management
Prerequisites: HSM1100
This course will explore the different service levels contained within the lodging industry as a whole. Students will first learn about lodging service levels based upon price points and amenities offerings in determining the lodging concept. Topics may include lodging operations and how to manage them within the multiple departments, including front desk, housekeeping, marketing and sales, food and beverage, and engineering. 4 quarter hours
HSM3001 Principles of Hospitality Management
Prerequisites: None. Not available for credit to students who completed HSM1100 and HSM1200
This course focuses on the essentials of management practices and applications in the hospitality industry. Topics may include competing within the hospitality environment, supervisory skills, marketing to the hospitality customer, utilizing technology within the industry, and crisis management within hospitality. 4 quarter hours

HSM3005 Hospitality Management Operation
Prerequisites: HSM3001. Not available for credit to students who completed HSM1500, HSM2100, and HSM2200
This course provides the tools and techniques to manage hospitality based operations across various markets. The student will understand the similarities and differences in managing across various hospitality-based operations, with an emphasis on the basic management functions within various hospitality-based operations. Topics may include strategies and tactics for managing various multiple units within the hospitality industry. 4 quarter hours

HSM3100 Hospitality Law
Prerequisites: HSM1100 and BUS1038
This course examines legal precedents and cases related to specific situations encountered by managers in the hospitality industry. Topics may include government licensing and record keeping requirements, taxation regulations, franchising and management contracts, tort law and liability, and public health and safety requirements as it pertains to the physical plant itself. 4 quarter hours

HSM3200 Managing Employee Relations in the Hospitality Industry
Prerequisites: HSM1100
This course focuses on human resource practices as it relates to employees within the hospitality industry. Special emphasis will be placed on employment law compliance and employee conflict resolution. Other topics may include recruitment, training, and retention of employees along with compensation and motivation techniques. 4 quarter hours

HSM3300 Hospitality Facilities Planning
Prerequisites: HSM1100, HSM2100, HSM2200, MGT3098
This course provides advanced study of facilities management. Subjects include facility layout and design, maintenance, and the following systems: water and waste water, electrical, lighting, HVAC, and telecommunications. Managing the building, parking areas and exterior facilities will also be covered. Additional topics may include managing equipment for foodservice, housekeeping, laundry operations, recreation, recycling, energy management, and incorporating safety and security concerns. 4 quarter hours

HSM3400 Managing Conventions and Meeting Planning
Prerequisites: HSM1100
This course covers the meeting and convention planners’ points of view to help students identify various market segments and their marketing requirements. Topics may include the organization and planning of a convention, understanding the various forms of meetings, and integrating technology and service into the meeting and convention functions. Students will also learn about emerging trends and current events within the meetings and conventions sector. 4 quarter hours

HSM4400 Hospitality Strategic Management
Prerequisites: Completion of all required and elective Hospitality Management courses
This is a senior-level capstone course designed to give students insight into policy formulation and strategic-decision making within the hospitality industry. Students will comprehend the appropriate forms of analyzing internal and external forces that a typical organization facing when operating within their respected environment. Students will also learn how to achieve and sustain competitive methods in operating a business unit within the hospitality industry. 4 quarter hours

Human Resources Management

HRM4010 Employment Law
Prerequisites: BUS3095 and MGT3045
This course explores laws and regulations applicable to modern employment environments. Topics may include public policy applicable to employment, employee-employer relationships, compensation and wages, privacy, medical leave, discharge and termination, and occupational and safety regulations. 4 quarter hours

HRM4020 Workforce Staffing, Recruitment, and Placement
Prerequisites: MGT3045
This course explores how an organization plans for and executes on its human resource needs in order to achieve its strategic and operational goals. Topics may include HR planning and analysis, recruitment methodologies, evaluation and selection of candidates, and exit planning. 4 quarter hours

HRM4030 Workforce Compensation and Benefits
Prerequisites: MGT3045
This course explores strategic and operational aspects of executive and employee compensation. Students learn about direct and indirect forms of compensation and benefits, as well as mandatory and non-mandatory benefits. The accountability link between compensation and performance will also be examined. Topics may include individual and group administration of compensation and benefits, initial selection and ongoing evaluation of compensation and benefit plans, performance and incentive plans, and linkage of compensation to strategic goals. 4 quarter hours

HRM4040 Workforce Training and Development
Prerequisites: MGT3045
This course explores strategic and operational aspects of executive and employee training and development. Students learn how training and development span the entire workforce life-cycle from initial orientation to post-retirement learning opportunities. Topics may include the linkage between training and performance, adult learning theories, development of training content, administration of training and development activities, and evaluation of training and development activities. 4 quarter hours

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HRM4050 Employee and Labor Relations
Prerequisites: MGT3045
This course explores employee management relationships in a variety of organizational situations. Topics may include unit determination and election procedures, union representation, labor contracts, performance management, employee retention and awards, workplace behavior and grievance systems, code of ethics, and collective bargaining and arbitration. 4 quarter hours

Humanities

HUM1001 History of Art through the Middle Ages
Co or Prerequisite: ENG1001
This course surveys the history of art beginning with the Prehistoric/Tribal period and continuing through the Middle Ages. The concepts, artists, motifs, works, and styles of the periods will be studied. The course introduces students to elements of art and design, and fosters an appreciation for the world of art. 4 quarter hours

HUM1002 History of Art from the Middle Ages to Modern Times
Co- or Prerequisite: ENG1001
This course surveys the history of art from the Middle Ages to the present. The concepts, artists, motifs, works, and styles of the periods will be studied. The course introduces students to elements of art and design, and fosters an appreciation for the world of art. 4 quarter hours

HUM2101 World Civilization I (Prehistory – 1500 C.E.)
Co or Pre requisite: ENG1002 or ENG2001
This course covers the major themes and events in world history from prehistoric times to 1500. The course will focus on history from a variety of perspectives: social, cultural interactions, environmental, political, economic, and the people and events that shaped our world’s history. Various themes that appear across time will be explored from the perspective that all cultures and events are influenced by the interactions with other peoples, geography, and the environment; and in turn these events influence and shape future events. 4 quarter hours

HUM2102 World Civilization II (1500 – Present)
Co or Pre requisite: ENG1002 or ENG2001
This course covers the major themes and events in world history from 1500 to the present. The course will focus on history from a variety of perspectives: social, cultural interactions, environmental, political, economic, and the people and events that shaped our world’s history. Various themes that appear across time
Description of Courses

will be explored from the perspective that all cultures and all events are influenced by the interactions with other peoples, geography, and the environment; and in turn these events influence and shape future events. 4 quarter hours

Information Technology

ITS1000 Computer and Internet Literacy
Prerequisites: None
This course is for students to obtain basic knowledge and skills needed in using office application software and Internet features. A broad range of software used in an office, such as, word processing, spreadsheet, database, slide presentation, email, and Internet research will be introduced. It is not intended for IT majors. 4 quarter hours

ITS1101 Foundations of Information Technology
Prerequisites: None
This course introduces students to Information Technology in a non-programming context to provide students with a solid foundation in computer organization, computer systems, operating systems, safety issues and technologies. 4 quarter hours

ITS1103 Ethics and Information Technology
Prerequisites: None
This course examines ethical dilemmas specific to the IT industry through a systematic approach of the basic principles of ethics and the relationship of these principles to a technological and global society. Ethical decision-making and practical applications of ethics in a contemporary society is also explored. 4 quarter hours

ITS1104 Human Computer Interface
Prerequisite: ITS1101
This course introduces Interaction Design, a broad scope of issues, topics and paradigms, which has traditionally been the scope of Human-Computer Interaction (HCI) and Interaction Design (ID). Students will formulate a design project, using interactive designs appropriate for the client and/or target audience. 4 quarter hours

ITS1105 Theory of Computation
Prerequisites: ITS1101, ENG1002
This course introduces students to the foundations of computational theory. Topics include truth tables, Boolean logic, state-based computing, logic, computability, algorithms and computational complexity. This course delivers the foundation for further study of computer architecture and software engineering.

ITS2103 Networking Fundamentals
Prerequisite: ITS1101
This course introduces students to the study of basic networking terminology, concepts, components (hardware) and basic network design. Investigation of functions required to operate computer communications networks will also be addressed. 4 quarter hours

ITS2104 Programming Logic
Prerequisites: ITS1105
This course introduces the beginning programmer to structured program logic without focusing on any particular language. Much emphasis is placed on developing sound programming techniques including flowcharting and naming conventions. 4 quarter hours

ITS2105 Programming I
Prerequisite: ITS2104
This course builds on the foundation developed in Programming Logic. Students are introduced to the elements of structured program related components such as overall program design, constraints, variables, functions, procedures logic and code control, error trapping, error handling, interactive coding techniques etc. 4 quarter hours

ITS2106 Programming II
Prerequisite: ITS2105
This course provides a more in-depth use of tools introduced in Programming I and introduces object-oriented programming (OOP), GUI classes, libraries, overloading, and inheritance. Introduction to OOP techniques: elementary data structures including lists, stacks, and queues. Dynamic storage allocation concepts, interactive debugging techniques, and use of recursion are also addressed. 4 quarter hours

ITS2108 Human Computer Interface
Prerequisites: ITS1101, ITS1105, ITS2104
This course introduces Interaction Design and Usability Design, a broad scope of issues, topics and paradigms, which has traditionally been the scope of Human-Computer Interaction (HCI) and Usability Design. Students will formulate a design project, using interactive designs appropriate for the client and/or target audience. 4 quarter hours

ITS2110 Database Design and Development
Prerequisites: ITS1104, ITS2104
This course introduces students to database basic concepts, conceptual data models with case studies, common data manipulation languages, logical data models, database design, facilities for database security/integrity, and applications. 4 quarter hours

ITS2111 Multimedia and Web Development
Prerequisite: ITS1101
This course will provide a basic understanding of the methods and techniques of developing a simple to moderately complex website. Using the current standard web page language, students will be instructed on creating and maintaining a website. After the foundation language has been established, the aid of an Internet editor will be introduced. A second web-based language will be included to further enhance the websites. 4 quarter hours

ITS3101 Advanced Operating Systems and Architecture
Prerequisite: ITS1101
This course serves as a survey of the structure and functions of operating systems, process communication techniques, high-level concurrent programming, virtual memory systems, elementary queueing theory, security, and distributed systems using case studies. 4 quarter hours

ITS3102 SQL Development
Prerequisites: ITS2110, ITS3100
This course continues the concepts introduced in ITS2110 and introduces students to advanced database design concepts and further mastery of the SQL language, including advanced querying, SQL database creation, and SQL database updates. Throughout this course, the student will gain practical experience in database creation, updating, management, and optimization in the SQL language. 4 quarter hours

ITS3103 Advanced Networking
Prerequisites: ITS2103, ITS3100
This course continues the concepts introduced in ITS2103 and introduces students to the study of advanced network planning, protocols, and strategies for effective connectivity and deployment. Students will study the current generation of wireless technology, mobile networking technology, satellite networking, and connectivity protocols for widespread and global networks. 4 quarter hours

ITS3104 IT Security: Access and Protection
Prerequisite: ITS2103, ITS2105
This course addresses computer security issues in five key areas: (1) threats, vulnerabilities and controls, (2) encryption, (3) code, (4) management and (5) law, privacy and ethics. 4 quarter hours

ITS3105 Programming II
Prerequisites: ITS2106, ITS3100
This course provides a more in-depth use of tools introduced in Programming I and introduces object-oriented programming (OOP), GUI classes, libraries, overloading, and inheritance. Introduction to OOP techniques: elementary data structures including lists, stacks, and queues. Dynamic storage allocation concepts, interactive debugging techniques, and use of recursion are also addressed. 4 quarter hours

ITS3107 Technology Industry Assessment: Tools and Products
Prerequisites: ITS2103, ITS2110
This course will provide you with varied opportunities to research, evaluate, and recommend IT products, tools and services used by various industries. 4 quarter hours

ITS3110 Applied Systems Analysis I
Prerequisites: ITS3100
This course introduces students to System Development Life Cycle (SDLC) containing system analysis, design, development and implementation. The course will explain about conventional and current approach for SDLC and explain the role of Computer Aided Systems Engineering (CASE) tools, software, communications and database technology in practicing various steps of SDLC. This is the first of two courses ad-
dressing the issues of requirements analysis, competing designs, current trends, and incorporating existing tools. 4 quarter hours

ITS3112 Information Technology Project Management
Prerequisites: MGT2037, FIN2005
This course focuses on the information technology project management, project process and development of the project team as key to the successful achievement of IT projects. The process examines the main elements required in every proposal: plan, time frame and budget. Key areas of IT project teams serve to support the fundamental approach that every project team is tailored to achieve project results efficiently and effectively. 4 quarter hours

ITS4010 Applied Systems Analysis II
Prerequisites: ITS3110
This is the second course covering the in-depth process of the System Development Life Cycle (SDLC). This course focuses on development strategies, validation and verification testing, deployment, maintenance, and revision. Additional topics include quality management, fault tolerance, requirements feedback, and system assessment. 4 quarter hours

ITS4011 Project Management
Prerequisites: ITS4010
This course focuses on the information technology project management, project process and development of the project team as key to the successful achievement of IT projects. The process examines the main elements required in every proposal: plan, time frame and budget. Key areas of IT project teams serve to support the fundamental approach that every project team is tailored to achieve project results efficiently and effectively. This course includes topics in managing multiple projects and team scheduling to address the development of multiple systems. 4 quarter hours

ITS4099 IT Research
Prerequisites: ITS4011
This course focuses on teaching the research methods for conducting an academic investigation into information technology concepts. This course is intended to be taken concurrently with the elective track to prepare students to successfully research topics for the capstone project. Students will learn to evaluate source credibility, locate academic material on a topic, summarize contributions, and successfully review subject literature. 4 quarter hours

ITS4100 Quality Management
Prerequisites: MAT2058, recommend ITS3112
This course introduces students to CASE Tools, Project Management, Project Planning and Control, Software Quality, Total Quality Management (TQM), Quality Assurance (QA), Legal Requirements, ISO9000, Department of Defense 5000.51G, TOM guidelines and the six-sigma improvement methodology. Students learn to analyze QM concepts and techniques in a TQM case study. 4 quarter hours

ITS4101 Fault Tolerance
Prerequisites: ITS2103, ITS3104
This course focuses on the study and application of the principles of fault tolerant systems (fail-safe) and networks. Topics include: hardware, software and redundancy techniques, performance and reliability evaluation techniques, system diagnosis, disaster recovery planning, backup strategies for data and hardware, virus monitoring and associated security and administration issues. 4 quarter hours

ITS4102 Emerging Technologies
Prerequisite: ITS4101
In this course you will address technology research, product development, implementation and trends in the information technology industry. Products relating to networking, database, or web site administration will be the primary focus. 4 quarter hours

ITS4103 Information Technology Capstone I
Prerequisite: Senior standing and completion of all core and elective courses.
This course centers on the evaluation and augmentation of selected projects completed by the student during prior courses. The purpose is for each student to refine project work associated with higher area of emphasis. The finished project(s) will highlight the skills and industry interest of the student and form the basis of an individualized ePortfolio. 4 quarter hours

ITS4104 Information Technology Capstone II
Prerequisite: ITS4103
This course is a virtual internship. Each student will develop a deliverable for an organization of their choice. The project deliverable will exhibit the student’s skills in evaluating system requirements, project management, personal interaction with a client, and other skills associated with their particular emphasis area which is the focus of the deliverable. 4 quarter hours

ITS4105 Network Administration I
Prerequisite: ITS2103
This course provides an overview of implementing LAN network management through the study of TCP/IP, hardware routers and client/server architecture related to configuring network services, e.g. DHCP scope and policies. Routing, ICMP, troubleshooting, non-broadcast IP networks and subnet/supernet and connectivity will also be addressed. 4 quarter hours

ITS4106 Network Administration II
Prerequisite: ITS2103
This course provides an in-depth study and comparison of the two primary networking paradigms, Internet/broadcast and switched, using two technologies, IPv6 and ATM, as representative examples. The course is implementation oriented, focusing on issues such as routing, broadcast, multicast, mobility, network configuration, and quality of service. Students will be introduced to network related areas of project management, vendor management, network inventory management, security management, etc., that are related to the day-to-day job of network administration. 4 quarter hours

ITS4107 Designing and Maintaining Network Implementations
Prerequisite: ITS4106
This course provides an in-depth knowledge of data communications and networking requirements including networking and telecommunications technologies, hardware, and software. Emphasis is on the analysis and design of networking applications in organizations. 4 quarter hours

ITS4108 Network Programming
Prerequisite: ITS4106
This course is designed to prepare students to write programs that operate across network connections. The basic principles of programming general client/server applications in Perl and interacting with a variety of common servers will be addressed. 4 quarter hours

ITS4109 Server Technology
Prerequisites: ITS2103, ITS3101
This course integrates different aspects of server-based technologies and the practical requirements and implementations of secure communication. Topics will include password authentication in the Apache web server; using password authentication in PHP scripting for both Internet and Intranet applications; administering user accounts through database operation; and, using email to validate/confirm user account information. 4 quarter hours

ITS4110 Digital Audio and Imaging for Multimedia & Web
Prerequisite: ITS2111
This course examines the use of audio, video and other digital media as corporate, educational and personal communication. You will configure and apply a number of compression techniques and file formats to different media, and evaluate the effective use of digital media. You will also publish your course project to the Web. 4 quarter hours

ITS4111 Web Authoring Tools
Prerequisite: ITS2111
Students learn and practice the principles of multimedia authoring using software similar to Flash as a development tool and XML based web multimedia approaches such as SMIL and SVG. Students develop presentations targeted to the various media players/browsers, integrating video clips, rolling text documents with hyperlinks, background music, animation sequences, and slideshows of still and moving images with narration. 4 quarter hours

ITS4112 Web Programming
Prerequisite: ITS2104
This course will use introduce industry standard programming languages including SQA and Java to develop or manage web applications. Error and exception handling techniques, stored procedures and functions, concurrency issues, etc will be addressed. 4 quarter hours

ITS4113 Database Systems for Website Applications
Prerequisites: ITS2110, recommended ITS2111
This course examines how databases are used to support Websites and organizations using case studies. Students will develop dynamic
 websitesc with Web applications that link data - bases to websites, pull web data and content in and out of databases and integrate a variety of coding and scripting technologies to enhance the functionality and flexibility of websites. Emphasis is placed on web performance tuning, and the application and maintenance of data bases to web development. 4 quarter hours

ITS4114 Advanced Database Design and Development
Prerequisite: ITS2110
This course represents the practical and de-manding challenges of creating web applica-tions for ecommerce, with an emphasis on the SQL queries necessary to build complex relations. In creating the “shopping cart” proj-ect for this course, the students will design a normalized database. This course will review PHP code structures as well as provide ba-sic instruction in Object-Oriented techniques. Also, this course will show students how to document and evaluate their work, within codi-fied goals and test protocols. 4 quarter hours

ITS4115 Database Administration
Prerequisite: ITS4114
This course provides students with an in-depth coverage of tasks an administrator performs which include, but are not limited to creating and managing database users, implementing a secu-rity system, designing a backup strategy, perform-ing recovery, tuning databases to optimize perfor-mance and troubleshooting. 4 quarter hours

ITS4116 Database Programming
Prerequisite: ITS2105
In this course, students will be introduced to the Data Access Object (DAO) hierarchy which provides the background for the development of sophisticated relational database applica-tions using the control based methods and object programming methods for data. Re-mote Data Objects (ROO), Active Data Objects (ADO), structured query language (SQL) and how to combine SQL with Visual Basic controls will also be covered. 4 quarter hours

ITS4194 IT Internship
Prerequisites: ITS4103
This course is intended for students taking a qualified internship in the IT field. Students must have permission from their Program Director or Chair to take this course. This course focuses the contributions to the student’s learning from the tasks performed in the actual internship. Part of this course is documentation of contributions, weekly activity tracking, successful networking, and experience marketing. 4 quarter hours

ITS4199 IT Specialization Capstone
Prerequisites: ITS4103
This course is a continuation of the IT Capstone project in which students will complete an inde-pendent project based on the chosen specializa-tion of their elective track. This is a culmination of the prior academic work and requires the completion of all prior major curriculum courses before this course can be taken. The outcome of this course is a hiring portfolio and a success-ful project demonstrating mastery of the special-ization topics. 4 quarter hours

ITS4231 Case Studies in Computer Security
Prerequisite: ITS3104
IT Security: Access and Protection
This course presents the tools and tactics of forensic analysis in the context of electronic data tracking and recovery. Students will par-ticipate in an in-depth study of the practical aspects of computer security, including the study of vulnerabilities and tools used in their discovery. This course focuses on case studies as the primary means of exploring attacks and investigations. 4 quarter hours

ITS 4211 Network Security
Prerequisites: ITS 3104
The course covers the network security princi-ples and applications, including authentication applications. IP security, Web security, net-work management security, wireless security and system security. 4 quarter hours

ITS 4221 Application Software Security
Prerequisites: IST 3104
The course is a study of security concepts in developing software applications. This course discusses design principles for secure soft-ware development, and some of the security issues in current programming and scripting languages, database systems and Web serv-ers. 4 quarter hours

ITS 5070 Network and Systems Fundamentals
Prerequisites: None
This course serves as a graduate level introduc-tion to network and communication systems for non-major students. The goal of this course is to familiarize students in overlapping majors with the fundamental terminology, applica-tions, and principles of basic computing, net-work structure, and communication systems. Topics may include representing information, how signals are transmitted, communication connections, networking basics, LANs, wire-less networks, network security, and network management. 4 quarter hours

Management Information Systems

IST5010 Information Technology Infrastructure
Prerequisites: None
Concepts, systems development and effective use of up-to-date tools and application soft-ware, focusing on IT infrastructure, systematic approach to management, processes involved in managing IT infrastructures, best practices to IT service support and service delivery, the place of IT infrastructure and IT service in an organization, IT management frameworks, and concepts of the work processes used to man-age an IT infrastructure. 4 quarter hours

IST5020 Information Systems Fundamentals
Prerequisites: None
Real-world projects dealing with issues related to development, management and mainte-nance of medium-size and large-scaled infor-mation systems with emphasis on business information systems for a distributed environ-ment. The identification of vulnerabilities and risks inherent in the operation of information systems are also explored. 4 quarter hours

IST6000 Principles of System Development
Prerequisites: IST5010 and IST5020
System development and design and software engineering methodologies, with emphasis on object-oriented analysis, design and imple-mentation of information systems, distributed information systems, information systems life cycle models, and platforms with discussions of requirements definition and management, modeling quality assurance and development environments. 4 quarter hours

IST6010 Project Management
Prerequisites: IST6000
Tools and techniques for the successful manage-ment of IT projects, project selection and approv-al, planning, estimation techniques, scheduling management, IT project and software development, and project control and assessment. Students explore each of the nine domains of project man-agement including project planning, scheduling, risk management, cost management, and effec-tive project control, as well as the associated pre-project and postproject activities that need to be performed for a project. 4 quarter hours

IST6020 Corporate Information Systems Management
This course is an overview and case studies of contemporary information systems management in a digital enterprise. It focuses on the relevant is-ues of effective management of information ser-vices activities and highlights the areas of greatest potential application of the technology. The course emphasizes the skills and knowledge to identify and communicate business system needs, select the right information systems and integrate these systems into organizations to improve business performance. 4 quarter hours

IST6101 Web Technologies
Prerequisites: IST5010 and IST5020
Design and implementation of distributed infor-mation systems involving the technologies developed for the World Wide Web. Client/serv-er architectures, graphical user interfaces, con-current and distributed programming, distrib-uted information systems server architectures, database connectivity and standard enterprise development packages. 4 quarter hours

IST6102 Computer Security and Forensics
Prerequisites: IST5010 and IST5020
Computer and network, IT infrastructure, computer se-curity incident response process, computer crim-inal evidence collection, analysis and handling, email investigation, malicious code investigation, network traffic analysis and router investigation, hacker tools analysis, and computer/network foren-sic report writing. The course identifies and examines information security threats, informa-tion security methods, and current implementa-tion approaches. 4 quarter hours

IST6160 Information Design and Usability
Prerequisites: Specialization courses
Design elements, methods and software metrics for usability assessment and improve-
ment of interface design and architecture. This course emphasizes the critical need for site design for efficient user navigation to needed materials from the information services of large organizations. 4 quarter hours

IST6161 Human Computer Interaction
Prerequisites: Program specialization courses
This course is a study of effective and productive interfaces. Topics may include design and evaluation of interactive computer systems, input and output devices, screen layouts, machine design, health issues and ergonomics, and organizational impacts. 4 quarter hours

IST6163 Cognitive Software Design
Prerequisites: Foundation, Core, and Specialization courses
This course serves to focus on the application of cognitive principles to improve system design and usability. Topics in this course will include system unification, locus of attention, successful navigation design, user interface issues, successful user interface design, and theory of operation. 4 quarter hours

IST6260 Network Architectures and Protocols
Prerequisites: Specialization courses
Computer networking concepts and technologies: fundamentals of network technology and protocols, internet protocols, multicasting, subnet and supernet addressing, routing algorithms, client-server, socket interface, bootstrap and auto configuration, file transfer, email, and internet security. Real world projects dealing with the development, installation, and management of application systems or a variety of networks environment with emphasis on distributed applications for LAN, WAN, Internet and intranet are addressed. 4 quarter hours

IST6261 Network Security
Prerequisites: Specialization courses
Planning and designing a network infrastructure for an enterprise, including domain architecture design. Issues relating to choosing appropriate networking technologies and management tools for an enterprise, planning and strategizing servers for a given network infrastructure, and designing a business continuity plan are addressed, with an emphasis on planning and delivering network services to support business objectives of the organization including monitoring, reporting, troubleshooting, and automating response capabilities. 4 quarter hours

IST6262 Network Operations Management
Planning and designing a network infrastructure for an enterprise, including domain architecture design. Issues relating to choosing appropriate networking technologies and management tools for an enterprise, planning and strategizing servers for a given network infrastructure, and designing a business continuity plan are addressed, with an emphasis on planning and delivering network services to support business objectives of the organization, including monitoring, reporting, troubleshooting, and automating response capabilities.

IST6302 Internet Algorithms Security
Prerequisites: Specialization courses
Algorithms used for the Internet protocols with emphasis on their security. Topics may include networking routing, Web search engine algorithms, data compression algorithms, caching, error correcting codes, and secret sharing protocols. 4 quarter hours

IST6360 System Software Security
Prerequisites: Program specialization courses
This course is an in-depth discussion of security concepts in operating systems. It examines the security issues in current operating systems and discusses the existing tools and technologies for setting up a secure system. 4 quarter hours

IST6361 Application Software Security
Prerequisites: Specialization courses
This course addresses security concepts in developing software applications. It discusses design principles for secure software development and auditing protocols for discovering vulnerabilities of existing application software, including the security issues in current programming and scripting languages, database systems and web servers. 4 quarter hours

IST6995 Information Systems Capstone
Prerequisites: Specialization courses
The course provides students with the opportunity to demonstrate professional competencies and capabilities covered in the IST curriculum by conducting a study in an advanced IT or IS related topic or undertake the analysis, design and implementation of a real world application. 4 quarter hours

Instruction

INS7115 College Teaching
Prerequisites: Enrollment in doctoral program
This course provides students with the essential concepts and skills for successful college teaching. Beginning with an exploration of today’s higher education environment and a problem-solving skill framework for college teaching and learning, students then work toward practical solutions to learning, proactive planning, self-awareness, and self-assessment. The course guides students to formulate a teaching style that capitalizes on their individual personality and talents. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

INS7200 Instructional Design
Prerequisites: None
This course provides students with an in-depth exploration of the instructional design process in higher education. From analysis through evaluation and implementation, the course includes practice in all phases. The course focuses on design issues including course planning, selection of instructional strategies, assessment of instruction, and course evaluation and revision. Student practice the design of effective instruction based on principles from instructional design theory.

This course contains an on-ground residency that occurs near or during Week 8 of the course. During the course, students will design an undergraduate course based upon one of the content courses they have completed. The group will present the course for critique in a professional format. As result of the critiques, the group will make appropriate revisions to the course. The revised course design will be turned in as a final project. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

INS7205 Measurement and Assessment in Education
Prerequisites: INS7200
This course provides an examination of measurement as it applies to higher education student performance, as well as a review of current practices and trends in assessment in the schools. Topics may include quantitative and qualitative measures such as standardized testing, criterion-referenced tests, teacher-made tests, rubrics, and portfolios. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

Interdisciplinary Studies

IDS4999 Capstone in Interdisciplinary Studies
Prerequisite: Completion of all coursework in the program
This course examines and explores core topics from an integrated, interdisciplinary approach to help students achieve a deeper, richer understanding of contemporary society. Utilizing a team-based instructional approach, students discuss and apply the knowledge, skills, and abilities from their diverse backgrounds to explore approaches to solving many of the challenges facing society. 4 quarter hours

Leadership

LEA5100 Leadership, Organization Theory and Change
Prerequisites: None
Leading organization wide structural and cultural change is a significant challenge facing today’s organizations. This course will explore the nature of these changes, the basis for their adoption, and both the management and leadership of organizational change in the 21st century, including issues of managing growth, resistance to change, intervention phases, crisis management, inter and intra-group conflict power. 4 quarter hours

LEA5125 Leadership, Ethics, Culture, and Politics
Prerequisites: None
This course compares and contrasts the disciplines of leadership and management with an emphasis on fostering organization culture and personal ethics. Topics may include historical and contemporary leadership and management theories, current leadership management across a wide variety of organizational contexts. 4 quarter hours

LEA5130 Team Building and Group Dynamics
Prerequisites: Completion of the MSL foundation courses
This course focuses on the theories and appli-
LEA5140 Emotional Intelligence and Leadership
Prerequisites: Completion of the MSL foundation courses
This course explores leadership approaches, with special emphasis on leading with emotional intelligence. Topics include the roles and functions of messages and messaging activities, empathy and self-awareness, and emotional intelligence used in practice and outcomes of leadership. 4 quarter hours

LEA6150 Coaching and Professional Development
Prerequisites: Completion of the MSL foundation courses
This course explores coaching applications and professional development by a leader with individuals on his/her staff. Topics include coaching strategies used across a variety of situational contexts and organizational and professional development employed by leaders. 4 quarter hours

LEA6175 International Leadership
Prerequisites: Completion of the MSL foundation courses
This course examines international issues and challenges the leaders face. Topics include historical and contemporary perspectives of international leadership and the influence of international cultures and politics on the practice and outcomes of leadership. 4 quarter hours

LEA6180 Strategic Negotiations
Prerequisites: Completion of the MSL foundation courses
This course explores the theories and applications of coaching and professional development by a leader with individuals on his/her staff. Topics include coaching strategies employed across a variety of situational contexts and organizational and professional development employed by leaders. 4 quarter hours

Legal Studies

LGS1001 Introduction to Paralegalism
This course examines the American legal system with emphasis on the methods and institutions of the law. The rights and responsibilities of paralegals, both professional and ethical, are described. Duties and opportunities for paralegals are discussed. Law office management procedures are introduced to the student. 4 quarter hours

LGS1004 Torts and Remedies
Prerequisite: LGS1001
This course familiarizes the student with the substantive law of torts. Concentration will be in three main areas—intentional torts, strict liability torts, and negligence law. The course will also examine various equitable remedies. 4 quarter hours

LGS1005 Legal Research and Writing I
Prerequisite: LGS1001
Co-requisite or prerequisite: ENG1001
This course is designed to familiarize the student with primary and secondary sources of law, judicial reports, statutes, citators, digests, annotated law reports, and legal treatises and periodicals. It enables the student to undertake, under the supervision of a lawyer, legal research and preparation of memoranda and briefs. 4 quarter hours

LGS1006 Legal Research and Writing II
Prerequisite: LGS1005
LGS1006 continues the study of legal research and writing, giving special emphasis to computer research in online legal research databases. Students will be required to present conclusions from their research in well-reasoned memoranda and briefs. 4 quarter hours

LGS2001 Civil Litigation
Prerequisite: LGS1001
This course examines civil procedures and the court system, including the role of judges, attorneys, and juries. Venue, jurisdiction, and ethical considerations are studied. The course enables students, under the supervision and control of an attorney, to assist in pretrial practice including drafting complaints, answers, and pretrial motions; preparing pretrial negotiations, conducting preliminary investigations; and assisting the attorney in the preparation of the case for trial. 4 quarter hours

LGS2002 Domestic Law
Prerequisite: LGS1001
Examination of the subjects and preparation of documents for adoption, legal separation, divorce, marriage, annulments, and child visitation and custody will be made in this course. The student will be prepared to assist in the interviewing of clients and the drafting of petitions and agreements. 4 quarter hours

LGS2003 Estate Planning and Probate
Prerequisite: LGS1001
In this course, students examine the transferring of assets, trusts, wills, gifts, administration of decedents’ estates, federal and state taxes, and administrator’s responsibilities. Students will receive hands-on experience drafting legal documents and using related computer software. 4 quarter hours

LGS2004 Criminal Law
Prerequisite: LGS1001
This course familiarizes the student with substantive criminal law and criminal procedures. It enables the student, under the supervision of a lawyer, to prepare pretrial pleadings, interview witnesses, and conduct trial and post trial proceedings. 4 quarter hours

LGS2005 Real Estate Law
Prerequisite: LGS1001
This course develops the student’s understanding of ownership, deeds, mortgages, easements, landlord/tenant relations, liens, and eviction procedures. An examination is made of the mechanics of transferring interest in real property. 4 quarter hours

LGS2007 Computers in the Legal Office
Prerequisites: LGS1001, UVC1021
This course introduces paralegal students to several of the uses of computer software in the law office, including the following: drafting legal documents; legal timekeeping and billing; docket control; and litigation support. Other specialized legal software is introduced as appropriate. 4 quarter hours

LGS2093 Paralegal Externship
Prerequisites: All required paralegal courses or co-completion thereof.
In this course, students are given the opportunity to validate their skills through a 120-hour supervised, unpaid externship experience. Students are assigned to private legal offices, government legal departments, or corporate legal departments where they perform the various responsibilities of the paralegal. Students must contact the paralegal department chairman the quarter before enrolling in this course regarding approval of site selection and schedule. There will be a mandatory outcome assessment exam given in this course. 4 quarter hours

LGS3008 Worker’s Compensation Law
Prerequisite: LGS1006
This course provides a detailed study of worker’s compensation law covering the procedures used to initiate and process worker’s compensation claims. Students will have the opportunity to draft relevant forms, as well as study employer responsibility, risk management, and litigation. 4 quarter hours

LGS3009 International Law
Prerequisite: LGS1006
This course acquaints the student with the principles, laws, and organizations that impact on the management of an international business transaction. Topics include basic principles governing relations between nations, such as human rights, treaties, sovereign immunity, and dispute resolution. At the end of the course, students should be able to analyze the risks involved in international trade and create an import/export business. 4 quarter hours
LGS3010 Bankruptcy Law  
Prerequisite: LGS1006  
This course provides an overview of the federal bankruptcy law and the rights of creditors and debtors. Emphasis is placed on bankruptcy procedures in Chapter 7, 11, 12, and 13 of the U.S. Bankruptcy Code. Upon completion of the course, students under the supervision of an attorney should be able to prepare and file bankruptcy forms, collection letters, UCC search, and post judgment collection such as garnishment. 4 quarter hours

LGS3025 Insurance Law  
Prerequisite: LGS1006  
Principles of risk and insurance are studied in this course. Students receive an introduction to basic types of insurance, including automobile, homeowners, commercial, and medical. Students have the opportunity to learn practical techniques of insurance defense attorneys and work on case files involving insurance claims. 4 quarter hours

LGS3030 Administrative Law  
Prerequisite: LGS1006  
This course presents basic concepts of administrative law and procedure in federal and state agencies. Topics include representing clients before administrative bodies, agency operation, adjudication, constitutional questions, statutory issues, and appeals. 4 quarter hours

LGS3040 Constitutional Law  
Prerequisite: LGS1006  
This course is designed to give the student a basic understanding of constitutional law. The course will provide an overview of the Constitution itself, coupled with the beliefs and purpose of its framers. The ongoing controversies over jurisprudence of original intent versus the evolutionary interpretation of the Constitution will also be examined. Topics covered will include separation of powers in the national government, regulation of commerce, taxing and spending powers, war and national defense, conduct of foreign relations, state and local powers, limitation on the exercise of government powers, and the Bill of Rights. 4 quarter hours

LGS3050 Immigration Law  
Prerequisite: LGS1006  
This is a practical course on immigration law and procedures and includes the history and administration of U.S. immigration law. Topics include citizenship, admission to the United States, refugees, and political asylum. Students will gain experience in completing numerous immigration forms, including applications for naturalization and applications for employment authorization. 4 quarter hours

LGS4005 Advanced Legal Research and Writing  
Prerequisite: LGS1006  
This course is a comprehensive examination of legal resources and references. It allows the student to apply analytical and legal skills when drafting legal documents such as memoranda of law and an appellate court brief. 4 quarter hours

LGS4008 Litigation Support Management  
Prerequisites: LGS1006, LGS2001  
LGS4008 is an intensive drafting course where students have the opportunity to concentrate on preparing complex pleadings and motions related to the pretrial, trial, and appeal processes. The focus is on developing practical skills in the legal analysis necessary to identify and pursue an appropriate cause of action in a civil case. 4 quarter hours

LGS4010 Evidence  
Prerequisites: LGS1006, LGS2001  
This course is designed to provide a thorough study of the rules of evidence. Emphasis will be placed on application of the rules in preparing and presenting evidence for trial. The role evidence plays in the legal system and the paralegal's responsibility in finding, collecting, handling, labeling, and preparing evidence for litigation will be examined. Since evidence is one of the most critical parts of civil and criminal legal actions, this course will present the essential skills necessary for students using evidence law, and allow for students to apply and practice what they learn. 4 quarter hours

LGS4020 Advanced Real Estate Law  
Prerequisites: LGS1006, LGS2005  
This course is an advanced study of real property law relating to title examination, foreclosures, and preparation of commercial closing documents. Emphasis will be placed on practical work, including examination of titles by obtaining information from the public records and drafting title insurance forms. 4 quarter hours

LGS4030 Employment Law  
Prerequisite: LGS1006  
Employment Law is designed to provide students with an overview of the legal relationship between employer and employee. Areas covered include federal and state laws governing discrimination, wrongful termination, and privacy. Students will get practical experience in drafting an employment policy manual that addresses sexual harassment, Americans with Disabilities Act, and other employment issues. Other topics studied include pre-employment concerns, employee benefits, and other ethical issues in employment law. 4 quarter hours

LGS4050 Environmental Law  
Prerequisite: LGS1006  
LGS4050 provides a thorough overview of the government systems that form environmental policy. This course covers the federal statutes and regulations that address environmental issues, including but not limited to, the Clean Air Act, Clean Water Act, and Toxic Substances Control Act, as well as administrative procedures used to enforce the various laws. International environmental law will be explored, also. 4 quarter hours

LGS4055 Intellectual Property  
Prerequisite: LGS1006  
This course explores the areas of patent, trademark, and copyright and how they are bound up with antitrust law and government regulations. Topics include competition among businesses and protection of intellectual property in the global marketplace. Students will apply substantive legal concepts to protection of intellectual property including poetry, lyrics, advertising, inventions, and product names. 4 quarter hours

LGS4060 Legal Externship II  
Prerequisites: All legal courses or concurrent Legal Externship I is a 120-hour supervised practical experience in a law firm, corporate legal department, or government entity. It provides students with an opportunity to make the transition from classroom knowledge and theory to practical applications. This course is strongly recommended for students who have never worked in a legal setting. 4 quarter hours

LGS4075 Legal Topics Seminar  
Prerequisites: All legal courses or concurrent This capstone course will be conducted in a seminar format where students can apply their broad knowledge of the paralegal profession through specific projects integrating work related competencies with academic information. Students will review the various skills learned in the legal studies curriculum and take a comprehensive outcome assessment exam. The major objective of this course is successful completion of the capstone project. 4 quarter hours

Math

MAT0099 Principles of Algebra  
Principles of Algebra is designed to develop basic concepts in algebra needed in more advanced coursework. The approach emphasizes the relationship between arithmetic and algebra, using graphs and applications to motivate students and to provide real world examples. The course begins with signed numbers, proceeds to solving linear equations, introduces the Rectangular Coordinate System and graphs, and concludes with the arithmetic of polynomials. A minimum grade of C is required to pass this course. 4 quarter hours

MAT1001 Intermediate Algebra  
Prerequisite: MAT0099 or exemption thereof. Co or Prerequisite: ENG1001 Intermediate Algebra is a continuation of MAT0099 exploring the arithmetic of polynomials, factoring, systems of linear equations, solving quadratic equations, and applying algebra techniques to problem solving and applications. 4 quarter hours

MAT1002 College Mathematics  
Prerequisite: MAT0099 or exemption thereof. Co or Prerequisite: ENG1001 College Math is a survey course emphasizing inductive and deductive reasoning, concepts from set theory, applications of Venn diagrams, elements of formal logic, common formulas and relationships from geometry, and an introduction to probability and statistics. 4 quarter hours

MAT1500 College Mathematics  
Prerequisites: MAT0099  
College Mathematics covers the fundamentals of several areas of mathematics, including set theory, logic, geometry, graph theory, probability, and statistics. 4 credit hours
Description of Courses

MAT2058 Statistics
Prerequisite: MAT1001 or MAT1002
Statistics introduces the student to the terminology and techniques of Statistics including levels of measurement, measures of central tendency and variance, random variables, linear correlation and regression, normal probability distributions, sampling distributions, the Central Limit Theorem, and hypothesis testing. 4 quarter hours

MAT5001 Introductory Statistics for Graduate Studies
Prerequisites: MAT1001 or equivalent undergraduate course.
This course emphasizes practical knowledge and skills of data analysis and predictive modeling for decision making. It begins with examining data and relationships graphically and numerically, proceeds to data collection and stats quality, introduces probability theory and statistical inference, and concludes with proportion inference and two-table inference. Students will utilize statistical software to perform analyses. This course is not available for programmatic credit for students who took MAT2058 or an equivalent undergraduate course.

Master of Business Administration

MBA5000 Financial and Management Cost Analysis
An integrated approach to the study of financial and management cost analysis that describes the appropriate usage of reported information to support external and internal stakeholders' decision-making activities. This is an option only for MBA students who have not completed the required courses in financial and managerial accounting (foundation courses). 4 quarter hours

MBA5001 Organization Behavior and Communication
This course addresses the issues of motivation, leadership, and communications. Included are negotiation, conflict resolution, and teambuilding. 4 quarter hours

MBA 5002 Microeconomics and Decision Making
Requires completion of a microeconomics course.
Topics include the theory of the firm, wage and labor theory, and market structures. Decision tools include time value of money, expected value, and decision trees. 4 quarter hours

MBA5003 Strategic Environment
This course provides students with the foundational perspectives needed to understand the managerial challenges in today's competitive market economy. Students will develop analytical tools and techniques for evaluating a firm's external environment and its internal capabilities. These perspectives will give the student fundamental insights into the nature of competitive markets and the basis of firm level competitive advantage. This course includes an emphasis on the examination of frameworks that students use to assess the relevant economic, ethical, and legal implications and requirements of today's business environment with particular emphasis on the legal responsibilities of firms and managers. 4 quarter hours

MBA5005 Law and Ethics for Managers
This course provides a framework for managers to understand and assess the ethical and legal responsibilities of managers and the implications of their decisions. The course introduces an ethical framework for managers and explores the constitutional foundation for laws and regulations that affect business, the current legal environment, employment and civil rights law, major regulations, corporate governance, securities and financial transactions and international law.

MBA5008 Quantitative Analysis and Decision Making
Prerequisites: Completion of the Foundation courses
This course presents students with quantitative tools for effective business analysis and decision-making. In addition to a review of basic inferential statistics, the course includes tools such as chi-squared tests, nonparametric statistics, correlation and regression analysis, time-series analysis and forecasting, and decision analysis.

MBA 5009 Managerial Environment
This course develops important quantitative skills needed for graduate business course work and for success in the practice of management. Critical thinking and analytical skills will be developed. Business cases will be used to develop oral and written communication skills, presentation skills, analytical skills and team building skills.

MBA5710 Contemporary Issues in Global Hospitality Management
Prerequisites: Completion of the Core courses
This course provides an in-depth understanding of international business practices as it relates to the hospitality industry. Globalization represents an important business practice within the hospitality and tourism industry and is a sustainable economic function for the majority of countries around the world. Critical analyses of the current global business practices will be undertaken during this course. Each student will be expected to study a selected region targeted for global development and report on the challenges and opportunities associated with global expansion as it relates to a selected organization within the hospitality and tourism industry. Special readings from current literature, case studies, and research work will form an integral part of this course. 4 quarter hours

MBA6001 Business Analysis
Prerequisites: Fundamental Courses
This course is designed to apply theory and tools to assess domestic and global markets, establish sources of capital, assess risks, and analyze processes. This analysis and assessment will provide the organization with the foundation to begin addressing market needs. 4 quarter hours

MBA6002 Firm and Market Development
Prerequisites: Fundamental Courses
Firm and Market Development address the issues of developing and designing products and services. Also addressed are the means by which resources are acquired to facilitate the design of products/services and the required facilities and support systems. 4 quarter hours

MBA6003 Managing Firm Operations
Prerequisites: Fundamental Courses
Managing Firm Operations examines the activities required to manage the ongoing organizational activities required to satisfy constituent needs. Integration of the management of cash, securities, and debt to support the inventory and scheduling is addressed. This in turn, supports the delivery of products and services to the user through market channels. The course also addresses the support systems required for these activities. 4 quarter hours

MBA6004 Managing the Supply Chain
Prerequisites: Fundamental Courses
This course, developing the concepts of linking the customer/provider relationships. Such topics as strategic alliances, contract negotiation, network configuration, enterprise resource planning, and performance measurement are addressed. 4 quarter hours

MBA6010 Managerial Finance
Prerequisites: Completion of MBA prerequisite courses, (Evening MBA)
MBA 5009 (AMBA)
In this course students learn to apply analytical tools to making strategic financial decisions that add value to the shareholder. Students will learn to use financial statement analysis tools, value long-term securities, relate risk and return, perform financial forecasting, evaluate assets and portfolios, determine the firm's cost of capital and design an optimal financial structure. 4 quarter hours

MBA6011 Strategic Marketing
Prerequisites: Completion of MBA prerequisite courses, (Evening MBA)
MBA 5009 (AMBA)
This course provides a framework for examining key strategic marketing issues faced by modern organizations and helps students to develop an understanding of the marketing environment, customer and their buying behavior, the marketing research process, new product development, marketing channels, and marketing communication and advertising. 4 quarter hours

MBA6012 Operations and Supply Chain Management
Prerequisites: Completion of MBA prerequisite courses, (Evening MBA)
MBA 5009 (AMBA)
This course introduces students to the management activities involved in operating organizations within a global supply chain context. Students will learn how business functions (such as marketing, operations, and finance) interact to support decisions for successful execution of the organization's strategic plan. 4 quarter hours

MBA6101 Global Financial Management
Prerequisites: Core courses
This course introduces the students to the issues facing financial managers of multinational firms. Major topics include an overview of
MBA6102 Entrepreneurial Finance, Venture Capital, and Initial Public Offerings
Prerequisites: Core courses
This course focuses on the major issues confronting the financial manager in an emerging/developing firm. These issues range from raising capital through private sources to structuring an initial public offering. Topics include valuation, short-term capital management, risk management, private equity financing, how and when to go public and financial strategies for selling/dissolution. 4 quarter hours

MBA6103 Financial Instruments and Markets
Prerequisites: Core Courses
This course introduces students to the workings of the major types of securities markets including debt, equity, and derivatives markets. The emphasis is on the workings of and risks associated with each. 4 quarter hours

MBA6104 Mergers, Acquisitions, and Corporate Restructuring
Prerequisites: Core Courses
This course examines the motives and accomplishment of mergers, acquisitions, leveraged buyouts, and other forms of restructuring. Topics include legal and regulatory issues, negotiation and terms restructuring, valuation, and due diligence. 4 quarter hours

MBA6105 Investment and Portfolio Management
Prerequisites: Core Courses
This course introduces the major issues associated with developing and managing a portfolio of debt, equity, and derivative securities. Topics include portfolio and efficient markets theory, financial markets, and investment selection and management. 4 quarter hours

MBA6120 Hospitality Finance and Revenue Management
Prerequisites: Completion of the Core courses
This course provides students with an applied understanding of the fundamental investment and financing decisions within the hospitality industry, including the theories and tools related to each of these activities. Special emphasis will be placed on the practice and application of revenue management as it relates to the hospitality industry. 4 quarter hours

MBA6201 Consumer Behavior
Prerequisites: Core Courses
This course examines the psychological, social, and managerial interactions that motivate buyers to purchase goods and services. 4 quarter hours

MBA6202 Market Research
Prerequisites: Core Courses
This course details the research process, sources and collection of data, and the analysis and presentation of the research results. 4 quarter hours

MBA6203 Advertising and Promotion
Prerequisites: Core Courses
This course examines the major marketing media alternatives and the means to integrate efforts to develop and maintain long-term profitable customer relationships. 4 quarter hours

MBA6204 Global Marketing
Prerequisites: Core Courses
This course examines the means by which products are developed to address the needs of differing local markets and to determine markets for existing products. An emphasis is placed on the legal, regulatory, political, and cultural issues that must be considered. 4 quarter hours

MBA6205 E-Commerce
Prerequisites: Core Courses
This course presents the ecommerce enterprise business strategy model. Also developed are the customer touchpoints, communications, and branding required of this approach to marketing. 4 quarter hours

MBA6210 Marketing in Entrepreneurial Organizations and Small Businesses
Prerequisites: MBA6110
This course focuses on fundamental marketing concepts and applications in entrepreneurial organizations and small businesses, with emphasis on the marketing needs of both new and existing entities. Topics may include market research and assessment, creation of products and/or services, distribution relationships, advertising, segmentation, and pricing. 4 quarter hours

MBA6220 Franchising and Chain Management within the Hospitality Industry
Prerequisites: Completion of the Core courses
This course focuses on the study of multi-unit and franchise operations within the hospitality and tourism industries. The major focus will be on the understanding of the research concepts, functioning, and critical reviews of the franchising operations. Topics may include franchising pros and cons, understanding the franchise package, franchisee-franchisor relationship, trends in franchising, international franchising, franchising contracts, training in franchising, marketing of franchises, and legal aspects of franchising. 4 quarter hours

MBA6225 Consumer Behavior and Marketing within the Hospitality Industry
Prerequisites: Completion of the Core courses
This course focuses on the purchasing and selection behavior of the hospitality consumer. Special emphasis will be placed on the principles of Customer Relationship Management (CRM) as it relates to strengthening the pre and post purchase decision of the consumer as it pertains to the hospitality brand. This course will also concentrate on how to market to current and future consumers utilizing contemporary marketing strategies. 4 quarter hours

MBA6230 Hospitality Systems and Policy Formulation
Prerequisites: Completion of Core courses and all required and elective Hospitality Management courses
This course focuses on the decision making and policy formulation related to internal and external factors in the hospitality and tourism industries, including the evaluation of strategic competitive methods. Discussions will include an analysis of journal readings, case studies, and discussions of established theories within the discipline. 4 quarter hours

MBA6301 External Auditing and Assurance
Prerequisites: Completion of the MBA Core Courses and ACC4050 (or equivalent graduate coursework).
This course explores assurance concepts associated with external auditing. Topics may include the regulatory environment applicable to external auditing, Generally Accepted Auditing Standards (GAAS), audit tools and techniques, audit reporting, professional conduct and ethics, statistical sampling, and information systems auditing. 4 quarter hours

MBA6302 Advanced Financial Accounting
Prerequisites: Completion of the MBA Core Courses and ACC3028 and ACC4035 (or equivalent graduate coursework).
This course explores Generally Accepted Accounting Principles (GAAP) associated with a corporation’s merger, acquisition, and foreign transactions and operations. Topics may include partnership transactions, International Financial Reporting Standards (IFRS), and advanced tools and techniques for governmental and not-for-profit entities. 4 quarter hours

MBA6303 Advanced Financial Reporting
Prerequisites: Completion of the MBA Core Courses and ACC3028 (or equivalent graduate coursework) and MBA6302.
This course explores reporting as specified by the Securities and Exchange Commission (SEC) under a variety of business and corporate circumstances. Topics may include the regulatory environment applicable to corporate entities (which includes reporting requirements under Sarbanes Oxley), accounting restatements, forecasts, and projections. 4 quarter hours

MBA6304 Advanced Taxation
Prerequisites: Completion of the MBA Core Courses and ACC4020 (or equivalent graduate coursework).
This course explores the U.S. Internal Revenue Code applicable to estates, trusts, gifts, partnerships, and other corporate entities. Topics may include advanced tax planning, tax research, and tax implications of management decisions. 4 quarter hours

MBA6305 Advanced Accounting Information Systems
Prerequisites: Completion of the MBA Core Courses and ACC3010 (or equivalent graduate coursework).
This course continues the exploration of accounting information systems by examining the impact industry models and paradigms have on accounting information systems. Industries may include healthcare, financial services, information technology and software, manufacturing, and hospitality services. 4 quarter hours
**Description of Courses**

**MBA6306 Forensic and Fraud Auditing**
Prerequisites: Completion of the MBA Core Courses and ACC3010, ACC4050, and MBA6301 (or equivalent graduate coursework).
This course explores the historical and current fraud environment faced by business organizations. Topics may include investigation, loss calculation, asset valuation, fraud risks, and control policies and procedures controls. 4 quarter hours

**MBA6307 Corporate Controllship**
Prerequisites: Completion of the MBA Core Courses and MBA6303, MBA6302 (or equivalent graduate coursework).
This course explores the knowledge, skills, abilities, and professional experience needed to become a successful corporate controller of a U.S. business organization. Topics may include strategic alignment of operating and financial systems, systems implementation, corporate reporting, budgetary control, and risk analysis. 4 quarter hours

**MBA6308 Accounting Services Consulting**
Prerequisites: Completion of the MBA Core Courses.
This course explores the potential consulting models, policies, and procedures associated with other professional accounting services. Topics may include client marketing, engagement management, consulting categories, scope of services, risk mitigation, and customer service. 4 quarter hours

**MBA6401 Global Importing and Exporting**
Prerequisites: Core courses.
This course explores how an organization conducts its importing and exporting operations to achieve its strategic goals. Topics may include integrating import/export processes into strategic organizational initiatives, management of third-party service providers and intermediaries across divergent industries, national/international trading block regulations, tariffs and fee systems, trade zones, information flows, and financing arrangements (including letters of credit). 4 quarter hours

**MBA6405 Global Human Resources**
Prerequisites: Core courses.
This course explores how human resources management within a national or international organization is affected by the global business environment. Topics may include recruitment, staffing, training, compensation, supervision, employment law, and performance within an international context. 4 quarter hours

**MBA6410 Ports Management and Shipping Administration**
This course explores tactical and strategic issues involved in the successful operation of transportation ports and shipping in the international supply chain. Topics may include examination of unique features among port facilities (across all transportation methods), physical facilities and operations, staffing, risk assessment, and relevant local, national, and international laws and regulations. 4 quarter hours

**MBA6501 Strategic Human Resources Management**
Prerequisites: Completion of the MSL foundation Courses.
This course explores human resources from a strategic perspective to help an organization achieve its goals. Topics may include investments in human resources, workforce demographic trends, theories of human resource management, workforce training and development, workforce utilization and assessment, and performance management systems. 4 quarter hours

**MBA6502 Legal Environment of Employment Relationships**
Prerequisites: Completion of the MBA Core Courses and MBA6501.
This course explores the legal environment of modern employment relationships. Topics may include the theory and practices surrounding public policy applicable to employment, labor law, compensation and wages, privacy, medical leave, termination, occupational and safety regulations. 4 quarter hours

**MBA6503 Organizational Staffing and Development**
Prerequisites: Completion of the MBA Core Courses and MBA6501.
This course explores the theory and practices involved in acquiring and developing an organization’s workforce. Topics may include HR planning and analysis, execution and evaluation of recruitment methodologies, adult learning theories, development of training content, and execution and evaluation of development activities. 4 quarter hours

**MBA6504 Organizational Compensation and Benefits**
Prerequisites: Completion of the MBA Core Courses and MBA6501.
This course explores the theory and practices of compensation and benefits. Topics may include individual and group compensation and benefits, selection and evaluation of compensation and benefit plans, performance and incentive plans, and linkage of compensation to strategic goals. 4 quarter hours

**MBA6505 Organizational Development and Change Management**
Prerequisites: Completion of the MSL foundation Courses.
This course explores the theoretical grounding and practical approaches necessary to effectively diagnose organizational problems, develop intervention approaches, and implement organizational solutions. Topics may include entering and contracting, organizational diagnostic models, organizational surveys, change impediments, managing the change process, organizational/interpersonal/group interventions, and evaluation approaches. 4 quarter hours

**MBA6710 Entrepreneurial Organizations and Small Businesses**
Prerequisites: Core courses.
This course focuses on the unique characteristics, needs, and implications of entrepreneurial organizations and small businesses in the U.S. and global economies. Topics may include life cycle of entrepreneurial organizations and small businesses, entrepreneurial leadership and the role of the entrepreneur, functional needs of these enterprises, and evaluation of recent new ventures. 4 quarter hours

**MBA6720 New Venture Creation**
Prerequisites: MBA6710.
This course focuses on creating and presenting a successful, comprehensive business and implementation plan for a new venture, with a special emphasis on evaluating business opportunities. Topics include developing and writing a coherent and effective business plan, persuasively describing the venture’s innovative products and/or services, examining the necessary production/creation process, creating a financing model and budget for the new venture, managing the risks to new venture creation, and establishing a strong project plan for implementing the new venture. 4 quarter hours

**MBA6730 Legal Environment of Entrepreneurship and Small Business**
Prerequisites: MBA6710.
This course focuses on the legal issues commonly faced by entrepreneurial organizations and small businesses and how to reduce the risks created by such issues. Topics may include the choice of business form, employment law (including confidentiality and restrictive covenants in employment agreements), federal taxation and securities law, legal aspects of financing, letters of intent, and intellectual property law. 4 quarter hours

**MBA6740 Growing Entrepreneurial Organizations and Small Businesses**
Prerequisites: MBA6710.
This course focuses on the tools and techniques to foster continued growth and innovation in entrepreneurial organizations and small businesses. Topics may include product and service innovation, process improvement, succession planning, short- and long-term resource needs, and customer service. 4 quarter hours

**MBA6810 Introduction to Sustainability for Businesses**
Prerequisites: Core courses.
This course is an introduction into business sustainability. Sustainability is defined in terms of business objectives to create win-win propositions for companies, society, and the environment. Topics may include an overview of the triple bottom-line, eco-efficiency and environmental strategies, corporate social responsibility, Base of the Pyramid economies, product stewardship, supply chain management, stakeholder engagement, disruptive innovation, climate change, and management systems. 4 quarter hours

**MBA6815 Product Stewardship and Sustainability**
Prerequisites: MBA6810.
This course covers elements related to the growing issues associated with product stewardship as demonstrated through current events. These elements impact salability, product and stakeholder risk, competitive advantage, and sustainability. Topics may include risk assess-
ment and management, product safety and regulatory/monitoring considerations, opportunites for growth and competitive advantage through product stewardship, and product stewardship management systems. 4 quarter credits

**MBA6820 Climate Change Strategies for Business Sustainability**
Prerequisites: MBA6810
This course surveys the public debate and range of potential climate-related impacts and explores several scenarios which examine economic, economic, and security issues as well those which address mitigating actions. Students explore the regulatory landscape and political history of greenhouse gas emissions. Recent developments and the status of the cap-and-trade programs, both regulatory and voluntary, will be part of the discussion on the costs of implementation. Topics may include a review of carbon dioxide emissions,劄otations, and other greenhouse gases, as well as the constraints which parallel climate change implications, and influencing factors on current and future business strategies. 4 quarter credits

**MBA6825 Sustainability Strategies in Developing Economies**
Prerequisites: MBA6810
This course explores how businesses can contribute to economic prosperity, environmental quality, and social equality (often referred to as the Triple Bottom Line) through sustainability initiatives and strategies. Topics may include assessment of developing and newly developed economies, social responsibility, joint ventures, independent monitoring groups, and success metrics. 4 quarter credits

**MBA6830 Innovation and Sustainability**
Prerequisites: MBA6810
This course explores a wide variety of methods to develop and commercialize innovations that enable businesses to promote greater sustainability in relation to society and the environment. Topics may include innovations in products and services, production methods, business processes, and exploration of how environmental, political, economic, and end consumer demand factors affect innovation. 4 quarter credits

**MBA6999 Strategic Development and Implementation**
Prerequisites: Core Courses and Specialization
This course explores the methods of directing a firm, or a significant division thereof in an internationally competitive environment. Students will develop an understanding of the way in which general managers formulate and implement business-level strategy and corporate-level strategy in today's market economy. These techniques will incorporate tools and perspectives for international and cooperative strategy. In this course students will also develop skills and perspectives in corporate leadership, corporate parenting, and corporate entrepreneurship. 4 quarter hours

**Master of Criminal Justice**
**MCJ6001 Foundations in Criminal Justice**
Prerequisites: None
This course provides a comprehensive overview of the process and relationships between the components of the criminal justice system. Topics will include an evaluation of theoretical and applied criminal justice models, interactions between practitioners, defendants, victims, witnesses, the media and the public. Discussions also include a critical examination of the myths and misconceptions that surround the criminal justice system and the controversial issues and trends it produces. 4 quarter hours

**MCJ5002 Advanced Techniques of Basic and Applied Research in Criminal Justice**
Prerequisites: CRJ2060 or CRJ2061
This course focuses on the application of advanced scientific methods used as a means for inquiry, description, and analysis of crime and the behavior of the criminal justice system. 4 quarter hours

**MCJ5003 Ethics and Moral Behavior in the Criminal Justice System**
Prerequisites: None
This advanced course in ethics and moral behavior discusses, examines, considers, and critiques the various facets of justice, crime, and ethics within the criminal justice system. A major emphasis will be placed on the theoretical foundations of ethics as they apply to the fields of criminal justice practice. Students will examine the diverse values and ethical dilemmas that arise in law enforcement, the courts and corrections. In addition, we will explore the same concerns in the formulation of crime control policies at the federal, state, and local levels. 4 quarter hours

**MCJ6001 Criminal Justice Administration**
Prerequisites: None
A critical examination of theories, concepts, and principles concerned with organizational behavior and functions of personnel administration with special attention paid to criminal justice applications. More specifically, how these concepts may be practically applied to administrative and managerial practices in criminal justice organizations. 4 quarter hours

**MCJ6002 Juvenile Justice Administration**
Prerequisite: CRJ 3012 or equivalent
This class will provide an assessment of the current policies and practices of agencies that process youthful offenders. Students will examine, discuss and critique the underlying philosophy, procedures, and administration of the juvenile justice system. Major concerns will center on the effectiveness of the contemporary juvenile court, including an assessment of the policies and practices of agencies involved in processing youthful offenders through the juvenile court system. Student discussions will relate these issues to current and developing public policy. 4 quarter hours

**MCJ6003 Criminological Theory**
Prerequisites: None
This course provides a comprehensive analysis of major classical and current criminological perspectives including social, behavioral and biochemical theories of crime. Particular attention is given to sociological constructions of criminality. 4 quarter hours

**MCJ6004 Criminal Justice Planning and Innovation**
Prerequisites: None
This course discusses the application of planning theory and techniques to the criminal justice system as well as to agency specific problems. The class emphasizes problem identification, goal setting, forecasting, and the selection of alternative courses of action. Students become familiar with computerized data analysis and case study simulation in order to illustrate suitable planning techniques as well as pitfalls that can be avoided by implementing such techniques. 4 quarter hours

**MCJ6401 Critical/Controversial Issues: Law Enforcement**
Prerequisites: None
This course focuses upon contemporary critical and controversial issues confronting law enforcement organizations. Discussions may include such topics as police functions; discovery of crime; gender, sexual orientation and/or race ethnicity issues; the changing role of the police; police training and abuse of authority; local, state and Federal interagency relations; domestic terrorism; police/media relations; police/community relations; civil liability; hazards of policing; and, progressive changes in law enforcement. 4 quarter hours

**MCJ6402 Critical/Controversial Issues: Corrections**
Prerequisites: None
This course presents an incisive discussion of diverse issues in corrections today by examining contemporary challenges facing corrections, such as the realities of prison life, the courts and corrections, the rehabilitation debate, and corrections in the community. Discussions will also include a critical overview of problems and issues confronting contemporary correctional institutions such as AIDS in prison, prison gangs, aging populations, physical and mental disabilities, women in prison, privatization of professionalism among correctional officers, and the use of technology and community rehabilitative options. 4 quarter hours

**MCJ6403 Special Topics in Criminal Justice Organizational Management**
Prerequisites: MCJ 6001 & MCJ 5002
This course presents an in-depth analysis of the latest professional literature in criminal justice organizational management. The course emphasizes interrelationships among law enforcement, lawcourts, corrections and juvenile justice components of the criminal justice system. Discussions will challenge current and prospective practitioners to come face-to-face with critical issues confronting today's criminal justice agency administrators and staffs. 4 quarter hours

**MCJ6404 Political Terrorism**
Prerequisites: None
This course presents an overview of the characteristics and causes of terrorism emerging in the 21st century. Students are exposed to the emergence of modern terrorism from several different areas of the world as well as an analysis from a criminal justice perspective of terror movements affecting the United States.
MCJ6405 Organizational Leadership
Prerequisites: None
This course provides a survey overview of the major theories and research on leadership and managerial effectiveness in formal organizations with practical suggestions for improving leadership skills. Students will focus on the practical and theoretical applications of charismatic and transformational leadership, creating and communicating vision and values, inspiring others to act, risk management, empowerment, building trust and teamwork, mentoring, managing change, and converting crisis into opportunity. 4 quarter hours

MCJ6410 Legal Issues in Criminal Justice
Prerequisites: None
Using case law, this course examines a variety of legal issues critical to a thorough understanding of the various aspects of the criminal justice system. Case briefs in this course provide accurate and concise coverage of topics of vital importance to criminal justice managers and personnel including: law enforcement, prison law, probation, parole, the death penalty, juvenile justice, and sentencing mandates. 4 quarter hours

MCJ6505 Management of Critical Incidents
Prerequisites: None
The course provides students the opportunity to recognize, classify, and manage a wide variety of emergency situations initiated through electronic, biological, nuclear, political, or other means. Topics may include emergency response planning, incident readiness documentation and testing, and communications strategies. 4 quarter hours

MCJ6601 Resource and Agency Coordination
Prerequisites: None
This course exposes students to large-scale coordination challenges involved in responding to critical incidents when dealing with the wide variety of resources and agencies involved. Topics may include identification, prioritization, and assessment of resources (including financial, human, information, and physical) and agencies (including local, state, national, and international). 4 quarter hours

MCJ6620 Special Topics in Homeland Security
Prerequisites: MCJ6601, MCJ5002
This course exposes students to contemporary topics in homeland security and explores pressing national and international issues within the profession. 4 quarter hours

MCJ6701 Theory and Practice of Community Corrections and Re-Entry Programs
Prerequisites: None
This course will examine the theory, structure, functions, and effectiveness of community corrections programs. The course will focus particular attention on de-institutionalization of offenders, community-based treatment centers, community service agencies, work-release programs, re-entry and current trends in community corrections. 4 quarter hours

MCJ6705 Theory and Practice of Institutional Corrections
Prerequisites: None
This course will examine the theory, structure, and effectiveness of institutional corrections including prisons and penitentiaries, the history and development of punishment and corrections in this country, and operation of institutions. Topics may also include prisoners, prison life, and prisonization (imprisonment). 4 quarter hours

MCJ6710 Penology
Prerequisites: None
This course examines correctional practice and reform in the United States and the correctional component of the criminal justice system as a means of social control. A variety of political, social, and legal contexts will be explored. 4 quarter hours

MCJ6725 Capital Punishment
Prerequisites: None
This course presents an in-depth analysis of capital punishment in the U.S. The course emphasizes capital punishment theories, policies, and effectiveness. Discussions will challenge current and prospective practitioners to come face to face with critical issues in the current corrections environment. 4 quarter hours

MCJ6810 Advanced Digital Forensics
Prerequisites: IST5070
This course presents an in-depth analysis of digital forensics techniques and their applications to cyber crime and information security. Topics may include data collection and manipulation, data analysis and reporting, forensic tools and methodologies, applicable laws governing digital forensics, and documentation of forensic examinations. 4 quarter hours

MCJ6820 International Cyber Crime and Information Systems Security
Prerequisites: IST5070
This course examines the international implications of cyber crime, risk assessment, and information security for a wide variety of organizations. Topics may include international security standards and practices, risk assessment in international organizations, and evolving technologies used to perpetrate international cyber crimes. 4 quarter hours

MCJ6896 Applied Research Project: Part I
Prerequisites: MCJ5002
The applied research project will consider a problem in a criminal justice agency familiar to the student. The student will be expected to develop a relationship with a criminal justice agency in the jurisdictional area where the student lives. The project will culminate in a comprehensive analysis of a significant case problem, incident, or policy dilemma identified by the agency. By the end of MCJ5002, students developed a proposal identifying the problem, the data to be collected and analyzed, a list of viable alternatives and a set of evaluation criteria used in selecting the best course of action to resolve a problem. The objective of the four (4) course sequence (MCJ6996, MCJ6997, MCJ6998, and MCJ6999) is to produce a comprehensive analytical report of the students’ research, suitable for submission to an academic journal. Part I (MCJ6996) will introduce the student to writing the methods and results section of the paper. 1 quarter hour

MCJ6997 Applied Research Project: Part II
Prerequisites: MCJ6996
The applied research project will consider a problem in a criminal justice agency familiar to the student. The student will be expected to develop a relationship with a criminal justice agency in the jurisdictional area where the student lives. The project will culminate in a comprehensive analysis of a significant case problem, incident, or policy dilemma identified by the agency. By the end of MCJ5002, students developed a proposal identifying the problem, the data to be collected and analyzed, a list of viable alternatives and a set of evaluation criteria used in selecting the best course of action to resolve a problem. The objective of the four (4) course sequence (MCJ6996, MCJ6997, MCJ6998, and MCJ6999) is to produce a comprehensive analytical report of the students’ research, suitable for submission to an academic journal. Part II (MCJ6997) will introduce the student to researching and writing the literature review section of the paper. 1 quarter hour

MCJ6998 Applied Research Project: Part III
Prerequisites: MCJ6997
The applied research project will consider a problem in a criminal justice agency familiar to the student. The student will be expected to develop a relationship with a criminal justice agency in the jurisdictional area where the student lives. The project will culminate in a comprehensive analysis of a significant case problem, incident, or policy dilemma identified by the agency. By the end of MCJ5002, students developed a proposal identifying the problem, the data to be collected and analyzed, a list of viable alternatives and a set of evaluation criteria used in selecting the best course of action to resolve a problem. The objective of the four (4) course sequence (MCJ6996, MCJ6997, MCJ6998, and MCJ6999) is to produce a comprehensive analytical report of the students’ research, suitable for submission to an academic journal. Part III (MCJ6998) will introduce the student to writing the methods and results sections of the paper. 1 quarter hour

MCJ6999 Applied Research Project: Part IV
Prerequisites: MCJ6998
The applied research project will consider a problem in a criminal justice agency familiar to the student. The student will be expected to develop a relationship with a criminal justice agency in the jurisdictional area where the student lives. The project will culminate in a comprehensive analysis of a significant case problem, incident, or policy dilemma identified by the agency. By the end of MCJ5002, students developed a proposal identifying the problem, the data to be collected and analyzed, a list of viable alternatives and a set of evaluation criteria used in selecting the best course of action to resolve a problem. The objective of the four (4) course sequence (MCJ6996, MCJ6997, MCJ6998, and MCJ6999) is to pro-
duce a comprehensive analytical report of the students’ research, suitable for submission to an academic journal. Part IV (MCJ8999) will introduce the student to writing the Discussion and Conclusions section of their paper, an abstract, as well as some of the “book end” requirements (e.g., Table of Contents, Reference List, etc.). Students will be required to turn in their final product by the end of this class. 1 quarter hour

Management

MGT2037 Principles of Management
Prerequisites: BUS1101 (College of Business students only)
The latest major approaches and techniques of management are studied, including planning, systems management, new organizational concepts, computer influence, controlling, and quantitative measurement. 4 quarter hours

MGT3002 Organizational Behavior
Prerequisite: MGT2037
This course advances the concepts learned in the Principles of Management. In addition, behavioral concepts are applied to motivation, leadership, work groups, and communication. 4 quarter hours

MGT3035 Fundamentals of Project Management
Prerequisites: ACC1003 and MGT2037
This course will provide the student with an understanding of the main principles of project management. It will provide real-world examples of how and when to apply these principles, including financial, accounting, and budgeting considerations. An overview and usage of project planning software package will also be provided. 4 quarter hours

MGT3045 Human Resources Management
This course represents a realistic study of the principles and practices of personnel management, major factors in personnel problems and labor relations, and the organization of personnel work. Attention is also given to the task of procuring, developing, maintaining, and using an effective team. 4 quarter hours

MGT3050 Organizational Change Management
Prerequisites: CRJ4010 or BUS3002
The methods and processes of planned change are examined. This course will emphasize design and implementation of continuous improvement systems and issues related to constant change. Change models are examined and students are given opportunities to apply these models to case studies and scenarios. Students are given the skills and tools to facilitate organizational change processes in organizations. 4 quarter hours

MGT3059 Operations Management
Prerequisite: MGT2037 and BUS3009
This course focuses on the production and operations component of business. Topics include operations strategy, forecasting of demand, managing capacity, design of goods and services, process and location planning, scheduling of jobs and projects, and job design. 4 quarter hours

MGT3102 Leadership in Action
Prerequisites: MGT3002
This course examines the art and science of leadership in complex organizations. The roles of leaders and managers at different levels of the organizational structure are analyzed. Students are given opportunities to apply personal characteristics of effective leaders and to examine the five primary forces that drive contemporary businesses. Through experiential activities, students discover the implications of collaborative management and effective leadership on the organization’s performance. 4 quarter hours

MGT4027 Global Business Management
Prerequisites: ECO2072, ECO2071
Students study characteristics of international management and the basis for business among countries. Different perspectives on organizational behavior, human resource management, management styles and the practical aspects of international management are discussed. Business in the international environment is interpreted from a strategic management and marketing perspective that yields practical guidance concerning the management of firms and social responsibility. 4 quarter hours

MGT4054 Small Business Management
Prerequisites: MGT2037, MGT3010, FIN2030
In this course, students study the special problems of initiating and managing a small business. The course integrates the functions of finance, marketing and management and stresses the special discipline and characteristics required of the small business entrepreneur. 4 quarter hours

MGT4059 Advanced Operations Management
This course provides an analysis of supply chain and operations management for products and services and the dynamic interaction of companies along an integrated supply chain. Topics include supply chain strategy, outsourcing, inventory management, aggregate planning, MRP and ERP, scheduling, advanced production planning and maintenance and reliability. 4 quarter hours

MGT4070 Strategic Management
(Capstone Course)
Prerequisites: Sr. Standing. All Core courses successfully completed with a grade of “C” or better.
This capstone course is intended to integrate subject matter from more specialized business courses and related areas of study to help students develop conceptual skills needed in management. Major topics include the development of organizational strategy, decision making within a strategic framework, the planning process, formulation of objectives and policies, and the management of change. Use of the case method will draw significantly on students’ prior management study and experience. 4 quarter hours

MGT4210 Logistics and Transportation Management within Supply Chains
Prerequisites: MGT3059
This course introduces planning models and practical tools for inventory and materials management, distribution and logistics management, and supply chain coordination. Topics may include requisitioning processes, managing inventories across the supply chain, risk pooling, purchasing and outsourcing strategies, warehousing, logistics networks, transportation systems, and distribution strategies. 4 quarter hours

MGT4220 Purchasing and Vendor Management
Prerequisites: MGT3059
This course explores advanced topics in purchasing and vendor management. Special emphasis is placed on relationship and alliance management techniques with local, national, and international vendors. Topics may include planning for materials and services sourcing, delivery, warehousing, production control, traffic and movement, and materials handling. 4 quarter hours

MGT4230 Supply Chain and Logistic Management and Simulation
Prerequisites: MGT4210, ITS1000
This course introduces decision modeling approaches for supply chain management. Topics may include optimization, simulation, and decision analysis, with a focus on general purpose and specialized software tools. 4 quarter hours

MGT7100 Seminar in Organizational Behavior
Prerequisites: BUS7000
Corequisites: BUS7700
Doctoral level course focusing on topics related to individual behavior including individual personality, decision making, motivation, satisfaction, positive and negative reactions at work, conflict, and impression management. Students will be exposed to literature reviews of weekly topics and will discuss how to develop appropriate literature reviews for peer reviewed journals. The class will also begin to examine the basic design of research articles and analyze the research paradigms employed at the individual level of analysis. This course will incorporate research concepts being covered in the first research methods course. Students will also develop resources to be used in teaching the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

MGT7105 Seminar in Group and Team Behavior
Prerequisites: MGT7100
Corequisites: BUS7200
Doctoral-level course focusing on topics related to groups and teams. Topics covered include team dynamics, team alignment, coaching teams, team management, motivation through team management, integrating teams into business strategy and evaluating teams. The study of multi-level analysis will be an important part of this course. This course will incorporate statistical concepts being covered in the first statistics for research methods course. Students will also develop resources to be used in teaching the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

MGT7110 Seminar in Organizational Theory
Prerequisites: MGT7105
Doctoral level course focusing on theoretical and pragmatic topics related to organizational theory.
Description of Courses

Topics include organizational design, strategy, environment, structure, process, people, coor- dination, context, partnerships, and diagnosis. Students will be exposed to literature reviews of weekly topics and will discuss how to develop appropriate literature reviews for peer reviewed journals. Research paradigms at the organization- al level of analysis will be explored. Students will develop a research proposal up to the point of data collection and will discuss how they would collect and analyze the data. This course will in- corporate research concepts being covered in the first research methods course and first sta- tistics for research methods course. Students will also develop resources to be used in teach- ing the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

MGT7115 Seminar in Leadership
Prerequisites: BUS7000
Corequisites: BUS7105
Doctoral-level course focused on effective or- ganizational leadership. Topics include leader attributes and behaviors, leader/follower inter- action, approaches to leadership, theories of leadership, leading change, strategic leadership, and global leadership. The focus will start with the leader as individuals, followed by leading others and leading organizations. Students will develop a research proposal up to the point of data collection and will discuss how they would collect and analyze the data. This course will in- corporate research concepts being covered in the second research methods course. Students will also develop resources to be used in teach- ing the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

MGT7200 Seminar in Organizational Development and Change
Prerequisites: BUS7000
Corequisites: BUS7205
Doctoral-level course focusing on topics related to organizational development and change with- in organizations. Topics covered include the his- tory of organizational development, strategies for change, transforming organizations, organ- izational learning, implementation issues, and challenges and opportunities for organizational development. Students will develop a research proposal up to the point of data collection and will discuss how they would collect and analyze the data. This course will incorporate research concepts being covered in the second statistics for research methods course. Students will also develop resources to be used in teaching the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

MGT7205 Seminar in Ethics and Social Responsibility
Prerequisites: BUS7000, BUS7105, and BUS7205
Doctoral level course focusing on topics related to business ethics including corporate social respon- sibility, stakeholder relationships, ethical leader- ship, trust and trustworthiness, morality and jus- tice, international business ethics, and teaching business ethics. Students will be exposed to lit- erature reviews of weekly topics and will discuss how to develop appropriate literature reviews for peer reviewed journals. The class will also begin to examine the basic design of research articles and analyze research paradigms employed at the in- dividual and organizational levels of analysis. Stu- dents will develop a research proposal up to the point of data collection and will discuss how they would collect and analyze the data. This course will incorporate research concepts being covered in the second statistics for research methods course. Students will also develop resources to be used in teaching the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

Master of Business Administration, Healthcare Administration

MHC6301 Healthcare Structure, Organization, and Governance
Prerequisites: Core Courses
This course examines the way healthcare organizations are structured, organized, and governed to achieve optimum performance. Explores the various subsystems of healthcare delivery and the way in which these interrelate in the marketplace. 4 quarter hours

MHC6302 Public Health Organization and Management
Prerequisites: Core Courses
This course examines the assessment and understanding of the health status of popula- tions, determinants of health and illness, and health risks and behaviors in diverse popula- tions. It also reviews federal and state emer- gency management procedures and services with lessons learned from recent national and foreign disasters. 4 quarter hours

MHC6303 Performance and Management
Prerequisites: Core Courses
This course examines the quality assessment of both business practices and healthcare delivery focusing on outcome measurement, process/ outcome relationships, and methods for process improvement. Quality management tools and techniques are reviewed with a focus on patient safety, clinical quality, care outcomes, and cost benefit analysis in patient care. 4 quarter hours

MHC6304 Health Policy
Prerequisites: Core Courses
This course examines the formulation, imple- mentation, and evaluation of government health policy both at the state and federal levels, and the manner in which public, pri- vate, and social forces influence the politics of healthcare, shape the system, and impact healthcare providers. 4 quarter hours

MHC6305 Financial Management
Prerequisites: Core Courses
This course examines budgeting, reimbursement, financial planning, capital planning, financial state- ment analysis, and financial decision-making in healthcare organizations. 4 quarter hours

MHC6990 Case Studies in Healthcare Administration
Prerequisites: Core Courses
Through the application of cases in health care administration, students are provided an opportunity to draw upon and apply material covered throughout the program of study and to demonstrate skills in continuous learning through information access, synthesis and use in critical thinking. 4 quarter hours

Master of Information Systems

MIS3101 Applications of Management Information Systems
Prerequisite: IST1101
The course provides an introduction to applica- tions of business modeling such as entity relationship diagrams and dataflow diagrams. This course emphasizes application of man- agement information system tools to support modeling. 4 quarter hours

Marketing

MKT2010 Principles of Marketing
Prerequisites: BUS1101
This is an introductory course in the primary ac- tivities and practices of domestic and global mar- keting. It provides an overview of the marketing environment, consumer behavior, market seg- mentation and target marketing, branding, the distribution of goods and services, the pricing sys- tem, promotional and communication activities, and new product development. 4 quarter hours

MKT3101 Marketing Management
Prerequisites: MKT2010 and MAT2058
This course studies the marketing process and the business environment in which it operates. The emphasis is on the role of the marketing manager and the basis for strategic and tactical marketing decisions required for achieving the firm’s strategic business goals. 4 quarter hours

MKT4102 Consumer Behavior and Marketing Research
Prerequisite: MKT3010
Examines the psychological and sociological factors that influence consumption and deci- sion-making. Studies the practical implications of consumer attitudes and behavior for such marketing activities as merchandising, market research, distribution, product development, pricing, branding, and ecommerce. Students are also exposed to applications of traditional and electronic media procedures and theories involved in solving marketing problems related to customer and competitive intelligence and marketing information systems. 4 quarter hours

MKT4103 Marketing, Sales, and Channel Management
Prerequisite: MKT3010
Develops an understanding of the marketing, sales and channel management functions in organizations. An awareness of the interrelated nature of these functions is developed. Students are given an opportunity to examine the nature of this interdependency through simulations, case studies, and experiments. Through these activities, students will explore the strategic and operational aspects of marketing, sales, and channel functions. Students will also explore methods of maintaining relationships between
firms and their channel partners including, strate-
gic channel design, channel evaluation, and man-
aging marketing, sales and channels for competi-
tive advantage. 4 quarter hours

MKT4104 Retail Marketing
Prerequisite: MKT3010
Designated to present and integrate basic princi-
ples in decision areas such as location, layout,
organization, personnel, merchandising control,
pricing, sales promotion, traditional and ecom-
merce marketing strategies and channel devel-
opment considerations. Focuses on strategic
management and marketing perspective of
retail merchandising. 4 credit hours

MKT4105 Services Marketing
Prerequisite: MKT3010
The applications of marketing principles are ap-
plied to the service sector. This course focuses on
customers' demand for assessment of services,
the employee/customer interface, service opera-
tion management, services marketing mix, and
development of marketing plans for service orga-
nizations. Students will also develop service qual-
ity measures, analyze cross function issues be-
tween marketing and operations. 4 quarter hours

MKT4106 Advertising and Promotion
Prerequisite: MKT3010
This course helps students understand how to
plan, develop and execute integrated market-
ing communications programs using the tools
of advertising, direct marketing, sales promo-
tion, public relations, internet advertising, and
personal selling. 4 quarter hour

MKT4110 Global Promotional Practices
Prerequisites: MKT3009, MGT4027
This course explores marketing promotion to
highlight successful practices and sensitivi-
ties in the global business environment. Topics
may include international and localized adver-
tising, public relations and publicity, and per-
sonal sales techniques. Students may take this
course to become more familiar with aspects of
International Marketing. 4 quarter hours

MKT4113 Global Channel Management
Prerequisites: MGT4027, MKT4103
This course explores how globalization affects
marketing channels and channel management
across a wide variety of organizations and
industries. Topics may include international
production and logistical coordination, informa-
tion flows via the Internet and/or private net-
works, transportation and distribution across
international boundaries and/or within trading
blocks, and national/international trading block
regulations. Students may take this course to
become more familiar with aspects of Interna-
tional Marketing. 4 quarter hours

Nursing

NSG3001 Introduction to
the Profession of Nursing
This course introduces professional nursing
as a discipline based profession, centered in
the art of caring and integrating principles of
holism in its foundation of service. Topics dis-
cussed include evolution and philosophy of
nursing, theoretical foundations of practice, le-
gal and ethical issues, healthcare delivery sys-
tems, finance and health care policy. Students
are introduced to critical thinking, the nursing
process and documentation. Students learn
the unique contribution of nursing to society.
The health illness continuum, health promo-
tion, basic human needs, therapeutic com-
munication and nurse client interactions are
explored, including the interdisciplinary team
approach. 4 quarter hours

NSG3005 Transition into Professional
Nursing for RN's
This course introduces the student to baccala-
ureate nursing practice, centered in the art
of caring and integrating of holism in its foun-
dation of professional service. Students utilize
critical thinking and communication skills as
they explore issues related to the evolution
and philosophy of nursing, theoretical foun-
dations of practice, legal and ethical issues,
health care delivery systems, finance and
health care policy. 4 quarter hours

NSG3006 Professional Nursing Practice
Prerequisites: Admission into the
nursing program.
This course provides an introduction to the the-
ories, concepts, and knowledge necessary in
professional nursing practice. Emphases are
on professional role development; the value of
life-long learning; and the trends, issue, values,
and standards for advanced nursing practice.
The student explores the application of five in-
tegral components of the nursing profession:
Caring, Communication, Critical Thinking, Pro-
fessionalism and Holism in the professional
practice role. 2 quarter hours

NSG3009 Principles of Assessment
This course introduces the beginning level
nursing student to a systems approach to physi-
cal assessment. Each physiological system will
be studied with inclusion of normal or expected
findings as well as common or pathological
findings. A lifespan approach and an end of
course integration toward a comprehensive
holistic assessment of person will be included.
Therapeutic communication skills and cultural
diversity issues are integrated. 3 quarter hours

NSG3011 Principles of Assessment
Lab
This laboratory course is designed to pro-
vide the student with practical application of
NSG3009. Students will be expected to inte-
grate all components of assessment to per-
form comprehensive holistic assessments.
Students practice interviewing skills, obtain
health histories, and perform physical assess-
ments. Satisfactory performance of all assess-
ment skills is necessary for successful com-
pletion of the course. 4 quarter hours

NSG3012 Principles of Assessment
for the Registered Nurse
This course builds on the physical assessment
skills of the registered nurse. The course takes
a systems approach to physical assessment and
includes both normal and abnormal findings. 4
quarter hours

NSG3014 Critical Reading, Studying and
Thinking in Nursing
Prerequisite: NSG3009
Designed to equip nursing students with the ac-
tive learning skills needed to excel in the nursing
education program, emphasis will be on critical
reading, self management and complex knowl-
edge acquisition as well as development and
application of critical thinking to actual materi-
als. Students will be studying. Concrete strategies
for preparing for and taking tests will be included. 2
quarter hours

NSG3016 Caring for a Multicultural Society
This course focuses on ways to assist the
nurse to provide holistic care in a multicultural
society. Theories related to culture and caring,
holism and spirituality are used as a founda-
tion for understanding our multicultural world.
Specific cultural practices, beliefs and issues
affecting the health of persons and communi-
ties are studied. 2 quarter hours

NSG3022 Pharmacotherapeutics I
This course addresses the basic principles
of pharmacology and studies drugs using a phar-
macotherapeutics approach. The course
focuses on the major pharmacological classifi-
cations and utilizes a prototype approach. Cur-
rent pharmacological principles, therapeutic
effect, drug interactions, and side effects are
emphasized. Drugs that affect neurological,
cardiovascular, fluid and electrolyte, and hema-
tological balance are included. 3 quarter hours

NSG3023 Fundamentals of Nursing
This course focuses on holistic caring for basic
human needs. Strategies to promote health
and well-being are identified for inclusion into
the care of the person. Also included is the care
of persons with special needs including clients
with immobility problems, skin integrity and
wound problems, sensory alterations, the surgi-
cal client, elders and those requiring extended
care. Components of Professionalism (com-
petency, legal, ethical, political and economic
issues) and Critical Thinking are incorporated
throughout this course to enable students to
integrate theory and practice. 3 quarter hours

NSG3024 Fundamentals
of Nursing Skills Lab
This laboratory course is designed to pro-
vide the student with practical application of
NSG3023. Students are expected to prepare
for each class session by reading or complet-
ing all assigned materials in advance. This class
concentrates on psychomotor performance.
Students will practice skills until proficient.
Practice sessions may involve class partners
and laboratory manikins and a variety of sup-
plies and equipment. Students must satisfac-
torily perform all assigned skills to successfully
complete the course. 4 quarter hours

NSG3027 Fundamentals of Nursing Practice
This first clinical course is designed to provide
the student with practical application of NSG3023
and NSG3024 and to assist the beginning level
student to become grounded in caring for el-
ers and person requiring long-term care. This
course is conducted in extended care facilities
where student focus on the skills of communi-
Description of Courses

cation, assessment, and assisting residents with personal hygiene, feeding and mobility. Skills requiring sterile technique such as wound care and catheterization are integrated after these skills have been successfully completed in NSG3023. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable student to integrate theory and practice. 2 quarter hours

NSG3028 Caring for the Community
Prerequisites: NSG3009 Principles of Assessment, NSG3011 Principles of Assessment Lab, or NSG3012 Principles of Assessment for the Registered Nurse, NSG3014 Critical Reading, Studying and Thinking in Nursing
This course focuses on the role of the nurse in the community and public health. The community and public health focus includes caring for people in the home, school, community, health department, as well as various agencies. Content focuses on the environment, epidemiological issues, and vulnerable populations across the lifespan, communicable disease, and health promotion. Perspectives on health care and community oriented nursing, influences on healthcare delivery, and conceptual and scientific approach applied to community oriented nursing are also emphasized. The principles of professional nursing care to culturally diverse individuals, families, and groups are integrated throughout the health-care delivery system. 4 quarter hours

NSG3032 Pharmacotherapeutics II
A continuation of NSG3022, this course addresses the basic principles of pharmacology and uses a pharmacotherapeutic focus to study drugs. The course will focus on the major pharmacological classifications and will utilize a prototype approach. Current pharmacological principles, therapeutic effect, drug interactions, and side effects are emphasized. Content includes drugs that are used in the treatment of endocrine, reproductive, respiratory, gastrointestinal, bone and joint, cancer, immunologic, inflammatory and infectious disorders. 3 quarter hours

NSG3033 Caring for Adults I
This course serves as the foundational course in caring for adults with health alterations. This unit of study will concentrate on adults experiencing cardiovascular, respiratory, gastrointestinal, endocrine and related oncological disorders. Concepts of pathophysiology, pharmacotherapeutics, and holistic assessment are integrated throughout the course to promote assimilation of learning. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 4 quarter hours

NSG3034 Caring for Adults I – Practice
This clinical practice course is designed to provide the student with application of theoretical content from NSG3033. Students, utilizing therapeutic communication, provide nursing care for adults experiencing health problems. The clinical focus will be related to adults experiencing cardiovascular, pulmonary, gastrointestinal, endocrine, cancer and immunological disorders. Emphasis is placed on the various nursing roles used to implement care and meet the needs of ill adults and their families. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 5 quarter hours

NSG3036 Introduction to Nursing Research
Students are introduced to concepts, issues and processes in nursing research and its application to practice. Emphasis is placed on the review, analysis, evaluation, and application of current nursing research. Selected research studies are critiqued. 3 quarter hours

NSG3042 Caring for Women and Neonates
This course provides the student with a foundation for caring for women and neonates. Emphasis is placed on the holism for women before, during, and after childbirth. Caring for the neonate is also addressed. Traditional and nontraditional treatments and management of women’s health issues are explored. Students will critically examine contemporary issues and concerns in gynecological and reproductive health care. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 4 quarter hours

NSG3043 Caring for Women and Neonates – Practice
This course is designed to provide the student with clinical application of NSG3042. Clinical experiences are provided in acute care settings including maternity services and newborn nursery and neonatal intensive care settings. Selected community experiences will also be included. Students utilize critical thinking skills in application of the nursing process in the care of neonates and women. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 5 quarter hours

NSG3044 Caring for Adults II
This course concentrates on caring for adults with sensory and neurological disorders. Concepts of pathophysiology, pharmacotherapeutics, and holistic assessment are integrated throughout the course to promote critical thinking and assimilation of learning. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 2 quarter hours

NSG3045 Caring for Adults II – Practice
This clinical practice course is designed to provide the student with application of theoretical content from NSG3044. Utilizing supervised, acute, rehabilitative and community based clinical experiences provides nursing care practice for adults and geriatric adults experiencing health problems primarily in the areas of neurology and sensory disorders. Emphasis is placed on the utilizing the nursing process to provide holistic care for a culturally diverse population. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 4 quarter hours

NSG3046 Caring for Diverse & Vulnerable Populations I
This course focuses on caring for aggregates, particularly vulnerable populations. Concepts related to community and public health nursing are addressed. Among these are environment, epidemiological issues, and communicable disease. The nursing process is applied to groups and students are introduced to community based care settings through observational experiences. Offered on the Columbia Campus only. 4 quarter hours

NSG4028 Concepts of Teaching and Learning
This course gives the registered nurse the opportunity to enhance his/her patient teaching skills and develop skills for staff education. Principles of learning, teaching strategies, communication and preparation of continuing education programs will be included. Considerations for teaching and learning with a diverse population will be explored. 4 quarter hours

NSG4029 Leadership in a Diverse Society
This course prepares the registered nurse, not only for a professional leadership role, but will enhance his/her ability to work with professionals of other cultures. This course emphasizes professional leadership while assisting to develop specialized nursing management skills. 4 quarter hours

NSG4045 Health Promotion Across the Life Span
This course prepares the student to practice holistic health promotion across the life span. Content includes assessment and planning care for individuals, families and aggregates. Special emphasis will be given to diverse and vulnerable populations. 4 quarter hours

NSG4050 Caring for Children
This course provides an understanding of the health care needs of children from birth to adolescence. Caring for the child and the family are addressed using the framework of holism. Health promotion, acute and chronic health concerns and injury prevention are addressed with integration of child growth and development issues. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 4 quarter hours

NSG4051 Caring for Children – Practice
This course is designed to provide the student with the clinical application of NSG4050. Supervised clinical experience takes place with children of various ages both in acute care and community settings. Students will learn to care for children within the framework of holism and
caring. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 5 quarter hours

NSG4052 Caring for Adults III
This course will concentrate on caring for adults with male reproductive, renal and urological, hematological and musculoskeletal disorders. Concepts of pathophysiology, pharmacotherapeutics, and holistic assessment will be integrated throughout the course to promote assimilation of learning. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 2 quarter hours

NSG4053 Caring for Adults III – Practice
This course is designed to provide the student with clinical application of theoretical content from NSG4052. This practicum offers students opportunities to provide supervised care for a culturally diverse adult population in acute care and home health settings with health care problems related to movement and coordination, urinary function and male reproductive disorders. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 3 quarter hours

NSG4055 Illness and Disease Management Across the Life Span
This course focuses on the experience of illness and chronicity. The student will apply concepts of health maintenance and restoration to individuals, families and aggregates. Strategies to increase the quality of life and minimize complications will be addressed. 4 quarter hours

NSG4060 Caring for Adults IV
This course concentrates on caring for critically ill adults. Content includes caring for patients with multiple trauma, shock, dysrhythmias, respiratory failure, Multiple Organ Failure, emergency and critical care. The challenge of holistic caring in high technologic environments is addressed. Concepts of pathophysiology, pharmacotherapeutics, and holistic assessment are integrated throughout the course to promote assimilation of learning. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 2 quarter hours

NSG4061 Caring for Adults IV – Practice
This course is designed to provide the student with clinical application of theoretical content from NSG4060. This clinical practice offers students opportunities to provide supervised care for a culturally diverse adult population in critical/emergency acute care and home health hospice settings with health care problems related to multiple system failures. Experiences include providing supervised nursing care within the critical care units, emergency room, PACU, and home Hospice visits. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 3 quarter hours

NSG4062 Caring for Persons with Psychiatric/Mental Health Problems
This course provides the essential theoretical content for the performance of the professional mental health/psychiatric nurse. The conceptual framework of mental health/mental disorders is integrated in caring for culturally diverse individuals, families, and groups throughout the health illness continuum. Students will be introduced to psychiatric disorders, treatment modalities, and contemporary issues that affect persons with mental health/psychiatric problems. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. Emphasis will be placed on therapeutic communication. 4 quarter hours

NSG4063 Caring for Persons with Psychiatric/Mental Health Problems – Practice
Designed to provide the student with application of NSG4062, this clinical practice takes place in both inpatient psychiatric facilities and outpatient community settings utilizing the nursing process as well as critical thinking in caring for individuals experiencing specific psychiatric disorders. Group dynamics, treatment modalities, and strategies for prevention of mental illness are practiced. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 5 quarter hours

NSG4064 Financial Management for Nurses
This course explores nursing finance and budgeting issues. The course includes an overview of the health care system, ethics, leadership and budgeting strategies. The use of information technology is examined. 4 quarter hours

NSG4065 Complementary and Alternative Methods in Nursing
This course explores complementary and alternative methods of healing. Principles of physiotherapy of healing are discussed. Alternative therapies such as energy healing, imagery and music therapy are examined. 4 quarter hours

NSG4066 Palliative Care
In this course the student explores concepts and issues in end of life care. Students learn strategies to give optimum end of life care to the individual and the family. Symptom management, legal/ethical consideration, grief and death are covered. 4 quarter hours

NSG4067 Gerontological Nursing
This course focuses on the care of the older adult. Pathophysiology of normal aging and common ailments will be discussed. The course examines the older adult in the community, long-term care and acute care. 4 quarter hours

Description of Courses

NSG4069 Caring for Diverse & Vulnerable Populations II
This clinical course focuses on caring for aggregates, particularly vulnerable populations and applying the concepts related to community and public health nursing, such as environment, epidemiological issues, and communicable disease. The nursing process is applied to groups and communities under the supervision of their clinical instructor with an approved clinical preceptor. A seminar provides discussion of relevant topics linked to actual practice situations. Offered on the Columbia Campus only. 2 quarter hours

NSG4070 Legal and Ethical Issues in Nursing
This course analyzes professional ethical and legal issues with the ensuing nursing dilemmas integrating the factors of professional laws, standards, ethical stance, social, spiritual, transcultural, economic, institutional and political climate. Legal and ethical practice issues will be reviewed. Emphasis is given to the resolution of ethical dilemmas through ethical reasoning and ethical and legal obligations in professional patient relationships. 2 quarter hours

NSG4071 Transition into Professional Nursing
This course is designed to assist the student in making the transition into professional practice. Students select, research, analyze and evaluate current issues affecting the nursing profession. The course explores selected topics involving socioeconomics of the healthcare environment, organizational structure and culture, healthcare delivery systems and the impact of political issues on the profession of nursing. Professional roles and responsibilities in leadership, management, consumer advocacy and a commitment to lifelong learning and professional growth are reinforced. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 6 quarter hours

NSG4072 Transition into Professional Nursing Preceptorship
This course is designed to provide the student, under the direction of the clinical faculty, with a concentrated select clinical nursing practice experience in a preceptorship arrangement with a designated Registered Nurse Preceptor. Students receive 150 hours (a minimum of 11 12-hour shifts or 16 8-hour shifts) in the clinical setting. Students gradually assume increased levels of clinical responsibilities in the transition toward entry into practice. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 6 quarter hours

NSG4075 Holistic Professional Nursing
This course allows the student to develop and initiate a plan of care for aggregates in the community. The plan will include concepts discussed throughout the curriculum. The student
Description of Courses

will practice roles of provider of care, designer/manager/coordinator of care and member of a profession. 6 quarter hours

NSG5000 Role of the Advanced Practice Nurse: Transformational Leadership in Advanced Practice
This course examines the role of the advanced practice nurse in the clinical, primary care, education, administration, health policy, and research arenas. The historical role of the nurse, change theory and leadership models are emphasized. Self-reflection, self-mastery, professional integrity, empowerment, and ethical decision-making will be discussed to help the student transition from clinical nurse to the role of advanced practice nurse. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6200 Advanced Health and Physical Assessment
Prerequisites: NSG6005
This course is designed to apply holistic health concepts by performing culturally sensitivity comprehensive history taking, physical and psychological assessment of client’s signs and symptoms, pathophysiologic changes, and psychosocial variations of the client including the individual, family, and community. The purpose of this comprehensive assessment is for the student to develop a thorough understanding of the client’s health status in order to determine appropriate and effective health care strategies that include health promotion and illness prevention across the life span. Taking into consideration client’s diverse needs, a major focus is on symptom/health problem assessment, client teaching using a culturally appropriate approach and the selection and interpretation of screening and diagnostic tests in order to formulate and effectively communicate differential diagnoses. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6002 Advanced Theoretical Perspectives for Nursing
This course explores theories related to nursing, health care and learning. Students will have the opportunity to analyze and critique various theories. Students will demonstrate how theory is applied to research. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6003 Advanced Pathophysiology
This course will examine common pathologic conditions of the human. Pharmacologic, medical, and nursing interventions will be included. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6001 Advanced Nursing Practice I
Prerequisites: NSG5001, NSG5002, NSG5003
In this course, the learner will synthesize content from physiology, pharmacology and nursing treatment modalities in order to develop expertise in nursing and collaborative practice. This course will focus on common health problems across the life span. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6002 Advanced Nursing Practice II
Prerequisites: NSG6001, NSG6002, NSG6003
In this course, the learner will synthesize content from pathophysiology, pharmacology, genetics and genomics, and nursing treatment modalities in order to develop advanced practice skills in health promotion and disease prevention using national guidelines. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6003 Teaching and Learning Strategies in Nursing
Prerequisites: NSG6001, NSG6002, NSG6003
This course provides content to assess and motivate learners. Classroom, clinical, simulation and other technology methods will be addressed. The emphasis is on developing the creativity of the nurse educator. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6005 Pharmacology
Prerequisites or Corequisites: NSG6001, NSG6002
In this course the student reviews and comprehends the principles of pharmacokinetics, pharmacodynamics, and pharmacotherapeutics of drugs commonly used in the management of acute and chronic illnesses of the adult. Emphasis is on the therapeutic decision-making in drug selection and monitoring therapeutic responses for culturally diverse patients. Patient education, legal, ethical and economic issues are reviewed. A minimum grade of B is required to pass this course. 4 quarter hours

NSG66101 Nursing Research Methods
This course prepares the student to critique research studies, identify researchable problems within the clinical setting, and design research projects to generate and apply new knowledge. Both quantitative and qualitative research designs will be addressed. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6102 Evaluation of Educational Outcomes in Nursing
Prerequisites: NSG5000, NSG5002, NSG5003
This course covers content relevant to testing and evaluating learners in classrooms, skills labs, and clinical practice settings. Content includes test construction and design; performance based assessment, assessment of critical thinking and standardized testing. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6103 Curriculum Design & Evaluation in Nursing Education
Prerequisites: NSG5001, NSG5002, NSG5003
This course prepares the learner to design, examine, revise, and evaluate nursing curricula. Connecting nursing curricula content to philosophy, objectives, and outcomes will be analyzed. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6201 Practicum in Nursing Education I
Prerequisites: All nursing courses, except Practicum in Nursing Education 2, and Research Project
In this course, the learner enacts the role of the nurse educator. The focus of this course is health across the life span. Content will include both didactic and clinical teaching experiences. This course involves obtaining a local mentor and practicing the role of the nurse educator. The learner will synthesize caring and holistic into teaching experiences. The majority of course time will be spent in an educational setting mutually agreed upon by the instructor and the student. Online time will be used to analyze and evaluate this experience. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6202 Practicum in Nursing Education II
Prerequisites: All nursing courses, except Research Project
This course gives the learner the opportunity to choose an area of nursing education. The learner will obtain a local mentor and enact the role of the chosen nurse educator. The learner will synthesize the conceptual framework pillars of caring, communication, critical thinking, professionalism, and holistic caring into clinical teaching experience. This course will run concurrently with NSG6999. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6310 Advanced Health and Physical Assessment: Adult Health
Prerequisites: NSG6002
This course is designed to apply holistic health concepts by performing culturally sensitivity comprehensive history taking, physical and psychological assessment of client’s signs and symptoms, pathophysiologic changes, and psychosocial variations of the client including the individual family and community. The purpose of this comprehensive assessment is for the student to develop a thorough understanding of the client’s health status in order to determine appropriate and effective health care strategies that include health promotion and illness prevention across the life span. Taking into consideration client’s diverse needs, a major focus is on symptom/health problem assessment, client teaching using a culturally appropriate approach and the selection and interpretation of screening and diagnostic tests in order to formulate and effectively communicate differential diagnoses. 6 quarter hours

NSG6320 Practicum I: Adult Health – Adults & Gerontology
Prerequisites: NSG6005, NSG6310
In this course the student analyzes and provides in depth care of alterations in adult health in acute care, correctional institutions, hospice and/or women’s health settings. Students may acquire experience in two areas with faculty approval. Patient management will focus on evidence based practice and the nursing process of acutely ill adults. This is an advanced nursing practice experience for continuing beginning level adult ARNP students. Mentoring, coaching and precepting are provided by approved currently licensed physicians or ARNPs. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6330 Practicum II: Adult Health – Women’s Health
Prerequisites: NSG6320
In this course the student analyzes and provides in depth care of alterations in adult health...
in acute care, correctional institutions, hospice and/women's health settings. Students may acquire experience in two areas with faculty approval. Patient management will focus on evidence based practice and the nursing process of acutely ill adults. This is an advanced nursing practice experience for continuing beginning level adult ARNP students. Mentoring, coaching and precepting are provided by approved and currently licensed physicians or ARNPs. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6340 Practicum III: Adult Health – Primary Care
Prerequisites: NSG6330
This course culminates the student's role as the Adult Health Advanced Practice Nurse through didactic and clinical experiences. The student continues to work with his/her approved local preceptor and performs the role of a Family Nurse Practitioner in a clinical setting. The student creates a caring and holistic environment in their clinical experiences. During a weekly seminar, the students and faculty analyze and evaluate these experiences. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6420 Practicum I: Family Health – Adult & Geriatric
Prerequisites: NSG6020
In this course the student enacts the role of the FNP Advanced Practice Nurse through didactic and clinical experiences. The student obtains and collaborates with an approved local preceptor and performs the role of a Family Nurse Practitioner in a clinical setting. The student creates a caring and holistic environment in their clinical experiences. During a weekly seminar, the students and faculty analyze and evaluate these experiences. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6430 Practicum II: Family Health- Women's Health
Prerequisites: NSG6420
This course continues the student's role as the FNP Advanced Practice Nurse through didactic and clinical experiences. Students continue to work with their mentor to advance their FNP Advanced Practice Nurse role with more complex health disorders and disease states. The student may begin to use additional approved practice sites to augment their clinical experiences. Using a seminar approach, students and faculty will analyze and evaluate these experiences based upon human diversity and social issues. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6435 Practicum III: Family Health – Pediatrics
Prerequisites: NSG6005, NSG6020, NSG6420, NSG6430
The focus of this course is on advanced nursing and healthcare management of children and adolescents in Primary care. Course content includes developmental, physiological, pathological, and psychosocial changes relative to health maintenance, acute and chronic illnesses, and developmental transitions within the family context. 6 quarter hours

NSG6440 Practicum III: Family Health - Primary Care
Prerequisites: NSG6420
This course culminates the student's role as the FNP Advanced Practice Nurse through didactic and clinical experiences. Students continue to work their approved local mentor and refine their practice of the FNP Advanced Practice Nurse professional role. Emphasis is placed on diverse clinical experiences that build upon the student's knowledge base. Clinical experiences may include practice with specialty practices in addition to the focus on primary care. The student's level of function becomes more independent in practice. Using a seminar approach, students and faculty will analyze and evaluate these experiences based upon human diversity and social issues. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6999 Graduate Project in Nursing
The capstone project is a synthesis and application of advanced nursing knowledge, scholarship, and research in the area of specialization. The student's inquiry is focused in the area of the specialty concentration. The student develops a scholarly project that will either demonstrate an application of evidence to practice for a substantive change, or generate a proposal for new nursing knowledge. Emphasis is placed on application of evidence-based research methodology, scholarly writing, and critical thinking. These scholarly projects are presented in both written and oral form. A minimum grade of B is required to pass this course. 4 quarter hours

Nutrition Science

NTR2050 Nutrition
Prerequisites: CHM1010, BIO1013 and BIO1014 with grades of C or better
This course surveys the principles necessary to promote optimum nutrition throughout the life cycle. Consideration is given to informed evaluation of areas of controversy, as well as influences of socioeconomic factors and culture on nutritional practices. 4 quarter hours

Physician Assistant

PAS5101 Medical Interviewing and Documentation
This course is designed to introduce students to the art of medical communication. This encompasses the skills of medical interviewing and other forms of communication with patients, their families, and their caregivers. Students will learn the components of a complete medical history. In addition, they will learn interviewing skills that will allow them to efficiently elicit a patient history in an accurate and empathetic manner. Students will be exposed to some of the most common theoretical models that explain and guide medical communication. Students will also learn how to properly document medical interviews and other patient encounters. 2 quarter hours

PASS1105 Epidemiology and Biostatistics
This course provides a broad overview to familiarize Physician Assistant students with the basic concepts of public health and preventative medicine. Epidemiological concepts include the distribution, prevalence, causation, mode of transmission, dissemination, control, and preventative countermeasures of infectious and non-communicable diseases; and environmental occupational, behavioral, and chronic disabling conditions. Students are introduced to approaches to evaluate the validity of research data and the content of articles that appear in the medical literature. 3 quarter hours

PASS1110 Physical Assessment I
This introductory course on physical assessment focuses on patient communication skills, techniques of interviewing and performance of complete physical examination, development of critical thinking and decision-making skills needed to assess adult patients' mental and physical status. Assessment of common and important symptoms is also covered. This course also includes presentation of patient data in both oral and written form. This course explores the comprehensive physical examination of the relevant regions and systems of the skin, head, neck, neurologic system, thorax and lungs. Demonstrations and practical laboratory application reinforce the PAs ability to perform a comprehensive physical examination. 3 quarter hours

PASS1111 Physical Assessment II
This course on physical assessment focuses on patient communication skills, techniques of interviewing and performance of complete physical examination, development of critical thinking and decision-making skills needed to assess adult patients' mental and physical status. Assessment of common and important symptoms is also covered. This course also includes presentation of patient data in both oral & written form. This course explores the comprehensive physical examination of the relevant regions and systems of the chest, heart, musculoskeletal system, abdominal exam and genitourinary systems. Demonstrations and practical laboratory application reinforce the PAs ability to perform a comprehensive physical examination. 3 quarter hours

PASS1124 Essentials of Behavioral Medicine
This course will examine a most significant power of a health care provider to act as a behavioral change agent and a catalyst for patients to modify a variety of self-injurious lifestyles or habits. A health care provider, such as a PA, has the capacity to assist patients to make such changes not through technologic expertise, but in his/her ability to educate patients in daily healthy living. Through the use of lecture on the principles of behavioral science, and patient case studies, this course also explores how a PA may appropriately assess human sexuality and normal and abnormal human behavior including common psychiatric disorders. 3 quarter hours
PAS5125 Medical Anatomy and Physiology I
Medical Anatomy and Physiology I is the first course of a two quarter sequence in which the student will build upon information learned in the basic anatomy and physiology prerequisite courses. General review of all anatomic and physiologic concepts and systems will be undertaken. Class sessions will focus on an in-depth look at human anatomy and physiology with an emphasis on cellular and subcellular mechanisms of normal function. Introductory information will be provided as to clinical application of anatomic and physiologic variations from normal and the means by which these variations can contribute to disease. A clinical application lab will correspond to the lecture course. 4 quarter hours

PAS5126 Medical Anatomy and Physiology II
Medical Anatomy and Physiology II is the final course of a two quarter sequence in which the student will build upon information learned in the basic anatomy and physiology prerequisite courses. General review of all anatomic and physiologic concepts and systems will be undertaken. Class sessions will focus on an in-depth look at human anatomy and physiology with an emphasis on cellular and subcellular mechanisms of normal function. Introductory information will be provided as to clinical application of anatomic and physiologic variations from normal and the means by which these variations can contribute to disease. A clinical application lab will correspond to the lecture course. 4 quarter hours

PAS5130 Diagnostic Methods
The purpose of this course is to provide a comprehensive overview of three basic diagnostic methods and treatments (ECG, radiology & ACLS). The course provides a comprehensive overview of electrocardiography with a focus on recognition of abnormalities, emphasizing the electrical system of the heart, enabling the student to identify abnormal/abnormal wave shape of 12 lead EKGs using a systematic approach to ECG analysis. The course also explores the characteristics of the hex axial system, wave shape distortion, and patterns of aberrant conduction. The second component of this course aims to prepare the student to provide the best care possible for the most dramatic and emotional moment of a person’s life. The course presents a systematic approach to treat a desperately ill patient experiencing a cardiopulmonary emergency or sudden death. The curriculum provides instruction in evaluation and management of life threatening situations. The third component of the course focuses on radiologic imaging designed to assist Physician Assistant students to understand, appropriately select, and correctly interpret the many imaging modalities and techniques currently available for examination of patients. 4 quarter hours

PAS5132 Essentials of Clinical Geriatrics
This course demonstrates new changes in clinical geriatric medicine and the ways in which care for the elderly is being organized. Instruction provides the Physician Assistant student, as a future health care practitioner, an excellent understanding of the expanding area of geriatrics and prepares the Physician Assistant student to appropriately evaluate, diagnose, monitor, treat, counsel, and refer elderly patients. Students are given formal instruction on process of death and dying. The interpretation and evaluation of medical literature is also emphasized. 4 quarter hours

PAS5135 Laboratory Diagnostics
The analytical procedures discussed in this course reflect the most recent or commonly performed techniques in the clinical laboratory. Clinical chemistry principles, ordering and interpretation of diagnostics tests, procedures, and correlations are discussed to provide information for appropriate clinical intervention. 3 quarter hours

PAS5138 Fundamentals of Surgery
This course is designed to provide the Physician Assistant with an early introduction to and participation in the many new surgical techniques that are available, understandable, and safe. Suturing, anesthesia, major and minor surgery specific to various body regions are discussed. New innovations in chemotherapy, laser therapy, and laparoscopic techniques are evaluated. Pre and postoperative evaluation and care of the patient are integrated into this course. Surgical procedures, techniques, and instruments will be explored. 4 quarter hours

PAS5146 Clinical Skills
The purpose of this course is to provide students fundamental concepts and skills required to perform multiple clinical procedures. Students will receive knowledge of key indications, contraindications, risks, and benefits of basic procedural skills often performed in various practice settings. The laboratory environment will provide students an opportunity to perform and practice these skills and procedures. Course offerings will include workshops and seminars in addition to defined lecture times. Skills will include injections, suturing techniques, intravenous therapy, joint injection and aspiration and others. 2 quarter hours

PAS5150 Research Methodology
The purpose of this course is to provide an introduction to research and manuscript writing for the graduate student in physician assistant studies. The course includes a study of perspectives, tools, nomenclature, and processes of research methodology. Statistical methods and procedures associated with various research paradigms will be central to the course. 1 quarter hour

PAS5166 Musculoskeletal Care
Prerequisites: PAS5125, 5225, 5125, 5226
Co-requisites: None
This course covers the general approach to the patient with a musculoskeletal complaint. The course will include a review of anatomy & physiology of the musculoskeletal system. The primary focus will be on the physical examination, clinical manifestations, diagnosis, initial management and follow-up of musculoskeletal diseases. Other topics covered include general orthopedics as well as pediatric orthopedics. 5 quarter hours

PAS5170 Professional Seminar I
This course presents an introduction/overview of the Physician Assistant (PA) profession. Emphasis is placed upon the inception, history, and evolution of the PA profession throughout the fields of medicine and surgery; PA relationships with the supervising physician, the patient; responsibilities including the concepts of privilege, confidentiality and informed consent. This course will also explore a broad spectrum of patient types which the physician assistant will be providing care for in practice. Age, culture, language, lifestyle, and religion all have considerable impact on how patients access and respond to health care services. In addition, the physician assistant student’s own background and beliefs will form the basis of their attitudes and behaviors. 3 quarter hours

PAS5171 Professional Seminar II
This is the second seminar in a series of two which addresses a variety of topics in physician assistant professional development. The course will cover Complementary and Alternative Forms of Healthcare and Medicine; to include mainstream adjuncts such as Physical Therapy, Nutrition, and Speech Therapy as well as Herbal and Cultural traditions. The learner will be able to identify and discuss a variety of therapeutic interventions based on patient information and preferences. The student will also explore Media and Medicine Topics to include the following: Health Literacy, Reliability of Information, Advertising and Health Care, Printed Material and Health Information, Video/Television/Movies and Health Care, Patient Education, licensing, hospital credentials/liability, malpractice insurance and building individual portfolios. 3 quarter hours

PAS5175 Issues in Contemporary Medicine I
This course summarizes the overall philosophy and skills inherent to the Physician Assistant’s ability to practice medicine. Through an eclectic and a diverse content, the Physician Assistant student will achieve an overall perspective of the goals of medicine. A variety of subjects in medical ethics and special topics will be discussed that will allow students to integrate multiple facets of the didactic phase into all aspects of clinical practice. 2 quarter hours

PAS5180 Clinical Medicine & Pharmacotherapeutics I
This course is the first in a three course sequence. The course is designed to teach students clinical medicine in an integrated and multidisciplinary approach. The course will be primarily lecture based. Lectures will be done in system-based sequences. This course will include an overview of the scientific principles of clinical pharmacology. Medical Genetics will be introduced as well. The sequences will discuss pathophysologic mechanisms of disease, clinical presentation of disease, and approach to diagnosis of disease. In most system sequences, therapeutic specific lectures will be included to cover an in-depth discussion of the pharmacology and use of various agents used in the management of disease. An understanding of the actions, reactions, and toxicology of the various
pharmacologic agents will be emphasized. Topics to be covered include hematology, dermatology, ophthalmology, otolaryngology, pulmonology, and cardiology. 8 quarter hours

PAS5181 Clinical Medicine & Pharmacotherapeutics II
This course is the second in a four course sequence. The course is designed to teach students clinical medicine in an integrated and multidisciplinary approach. The course will be primarily lecture based. Lectures will be done in system-based sequences. The sequences will discuss pathophysiologic mechanisms of disease, clinical presentation of disease, approach to diagnosis and management of diseases. In most system sequences, therapeutic specific lectures will be included to cover an in-depth discussion of the pharmacology and use of various agents used in the management of disease. An understanding of the actions, reactions, and toxicology of the various pharmacologic agents will be emphasized. Topics to be covered include diabetes, endocrine, gastrointestinal, nephrology, acid base disorders, and urology. 8 quarter hours

PAS5182 Clinical Medicine & Pharmacotherapeutics III
This course is the third in a four course sequence. The course is designed to teach students clinical medicine in an integrated and multidisciplinary approach. The course will be primarily lecture based. Lectures will be done in system-based sequences. The sequences will discuss pathophysiologic mechanisms of disease, clinical presentation of disease, approach to diagnosis and management of diseases. In most system sequences, therapeutic specific lectures will be included to cover an in-depth discussion of the pharmacology and use of various agents used in the management of disease. An understanding of the actions, reactions, and toxicology of the various pharmacologic agents will be emphasized. Topics to be covered include diabetes, endocrine, gastrointestinal, nephrology, acid base disorders, and urology. 8 quarter hours

PAS5183 Clinical Medicine & Pharmacotherapeutics IV
This course is the last in a four course sequence. The course is designed to teach students clinical medicine in an integrated and multidisciplinary approach. The course will be primarily lecture based. The course will be divided into two primary subject areas being Obstetrics/Gynecology and Pediatrics. The lectures and toxicology of the various pharmacologic agents will be emphasized. Topics to be covered include diabetes, endocrine, gastrointestinal, nephrology, infectious disease, rheumatology, and introduction to medical genetics. 8 quarter hours

PAS5211 Physical Assessment II Lab
This course on physical assessment focuses on patient communication skills, techniques of interviewing and performance of complete physical examination, development of critical thinking and decision-making skills needed to assess adult patients’ mental and physical status. Assessment of common and important symptoms is also covered. This course also includes presentation of patient data in both oral and written form. This course explores the skin, head and neck, neurological and musculoskeletal and comprehensive physical examination of the relevant regions and systems. Demonstrations and practical laboratory application reinforce the PA’s ability to perform a comprehensive physical examination. The laboratory allows the student an opportunity to practice the skills needed to perform a complete physical of the body regions covered in the lecture. 1 quarter hour

PAS5220 Clinical Medicine
& Pharmacotherapeutics I Lab
Small groups are specifically useful for developing higher order cognitive skills such as evaluation, problem solving, interpretation of complex concepts, and application of principles and basic information to practical problems. The small group is coordinated with the Clinical Medicine & Pharmacotherapeutics I lecture course in order to coordinate the skills learned in the classroom as well as to incorporate OSCE cases related to the classroom discussion. 1 quarter hour

PAS5221 Physical Assessment I Lab
This introductory course on physical assessment focuses on patient communication skills, techniques of interviewing and performance of complete physical examination, development of critical thinking and decision-making skills needed to assess adult patients’ mental and physical status. It continues and builds upon assessment of common and important symptoms is also covered. This course also includes presentation of patient data in both oral and written form. This course explores the skin, head and neck, neurological and musculoskeletal and comprehensive physical examination of the relevant regions and systems. Demonstrations and practical laboratory application reinforce the PA’s ability to perform a comprehensive physical examination. The laboratory allows the student an opportunity to practice the skills needed to perform a complete physical of the body regions covered in the lecture. 1 quarter hour

PAS5270 Medical Anatomy and Physiology I Lab
Medical Anatomy and Physiology I Lab is the first course of a two quarter sequence in which the student will build upon information gained in the Medical Anatomy and Physiology lecture. General review of all anatomic and physiologic concepts will be undertaken. Lab sessions will focus on an in-depth look at human anatomy and physiology with an emphasis on the specific body systems and aspects of normal function. Introductory information will be provided for clinical application of anatomic and physiologic variations from normal and the means by which these variations can contribute to disease. This clinical lab application will correspond to the lecture course. 1 quarter hour

PAS5275 Medical Anatomy
and Physiology II Lab
Medical Anatomy and Physiology II Lab is the second course of a two quarter sequence in which the student will build upon information gained in the Medical Anatomy and Physiology lecture. General review of all anatomic and physiologic concepts will be undertaken. Lab sessions will focus on an in-depth look at human anatomy and physiology with an emphasis on the specific body systems and aspects of normal function. Introductory information will be provided for clinical application of anatomic and physiologic variations from normal and the means by which these variations can contribute to disease. This clinical lab application will correspond to the lecture course. 1 quarter hour

PAS5278 Clinical Medicine
& Pharmacotherapeutics II Lab
As a supplement to the lecture sequences, students will meet weekly for case based laboratories. These will be small group labs facilitated by faculty group facilitators. The facilitator will have students work through case studies that correspond to current lecture sequences. The students will be given introductory information and must elicit the necessary information from the facilitator to lead to the formulation of an appropriate differential diagnosis, diagnosis, and management plan. This lab will require that students incorporate patient history, physical assessment, scientific concepts, and diagnostic studies to ultimately come to a logical differential diagnosis and final diagnosis. Students will then be required to utilize their knowledge of clinical therapeutics and diseases to develop a rational plan of management. Medical decision making and logic will be a key focus in lab sessions. 1 quarter hour
Description of Courses

PAS5282 Clinical Medicine & Pharmacotherapeutics III Lab
As a supplement to the lecture sequences, students will meet weekly for case-based laboratories. These will be small group labs facilitated by faculty group facilitators. The facilitator will have students work through case studies that correspond to current lecture sequences. The students will be given introductory information and must elicit the necessary information from the facilitator to lead to the formulation of an appropriate differential diagnosis, diagnosis, and management plan. This lab will require that students incorporate patient history, physical assessment, scientific concepts, and diagnostic studies to ultimately come to a logical differential diagnosis and final diagnosis. Students will then be required to utilize their knowledge of clinical therapeutics and diseases to develop a rational plan of management. Medical decision making and logic will be a key focus in lab sessions. 1 quarter hour

PAS5283 Clinical Medicine & Pharmacotherapeutics IV Lab
As a supplement to the lecture sequences, students will meet weekly for case-based laboratories. These will be small group labs facilitated by faculty group facilitators. The facilitator will have students work through case studies that correspond to current lecture sequences. The students will be given introductory information and must elicit the necessary information from the facilitator to lead to the formulation of an appropriate differential diagnosis, diagnosis, and management plan. This lab will require that students incorporate patient history, physical assessment, scientific concepts, and diagnostic studies to ultimately come to a logical differential diagnosis and final diagnosis. Students will then be required to utilize their knowledge of clinical therapeutics and diseases to develop a rational plan of management. Medical decision making and logic will be a key focus in lab sessions. 1 quarter hour

PAS5291 Applied Learning Experience I
The purpose of this course is to provide students with an opportunity to observe and participate in clinical experiences in a variety of community clinical sites, develop appropriate interpersonal skills in a medical setting and develop an understanding of the PA's role as a member of a healthcare team. Clinical specialty sites are assigned to coincide with didactic courses conducted each quarter. Clinical specialty sites include the following: physical screening clinics, orthopedics, cardiology, family practice, ENT practice, dermatology, plastic surgery, nursing homes, underserved medical clinics, ophthalmology clinics, and other various appropriate sites. Students will once again have an opportunity to utilize their increasing knowledge of various clinical skills including OR scrub techniques and suturing. The students will again complete a journal of one of more patient care experiences and specifics of their particular specialty clinical experience. 1 quarter hour

PAS5293 Applied Learning Experience III
The purpose of this course is to provide students with an opportunity to observe and participate in clinical procedures in a variety of community clinical sites, develop appropriate interpersonal skills in a medical setting and develop an understanding of the PA's role as a member of a healthcare team. Clinical specialty sites are assigned to coincide with didactic courses conducted each quarter. Clinical specialty sites include the following: physical screening clinics, orthopedics, cardiology, family practice, ENT practice, surgery, internal medicine grand rounds, gastroenterology clinics, dermatology, plastic surgery, nursing homes, underserved medical clinics, ophthalmology clinics, and other various appropriate sites. Students will once again have an opportunity to utilize their increasing knowledge of various clinical skills including OR scrub techniques and suturing. The students will again complete a journal of one of more patient care experiences and specifics of their particular specialty clinical experience. 1 quarter hour

PAS5294 Applied Learning Experience IV
The purpose of this course is to provide students with an opportunity to observe and participate in clinical experiences and procedures in a variety of settings as in their preceding ALE courses. The locations include multiple clinical office and hospital settings, as well as long-term care facilities. Students should continue to develop additional clinical knowledge and skills, cultivate interpersonal skills, and acquire further understanding of the PA's role as a member of a healthcare team. These sites are assigned to coincide with didactic courses conducted during this quarter. The students will increasingly develop their patient interview and physical examination skills. The students will gain a complete journal of one or more patient care experiences and specifics of their particular specialty clinical experience. 1 quarter hour

PAS5295 Independent Study II
Each Semester. Permits students to enroll for review under the direction of a faculty member and area of emphasis in medicine in which the student is having difficulty. 8 credit hours

Clinical Rotation I – VIII (PAS6200 – PAS6235)
PAS6200 Clinical Rotation I
PAS6220 Clinical Rotation V
PAS6205 Clinical Rotation II
PAS6225 Clinical Rotation VI
PAS6210 Clinical Rotation III
PAS6230 Clinical Rotation VII
PAS6215 Clinical Rotation IV
PAS6235 Clinical Rotation VIII

Clinical rotations one through eight are designed to provide the student with hands-on clinical experience that will reinforce knowledge gained in the didactic year while allowing the student to refine procedural, diagnostic and data integration skills. The clinical rotation also allows the student to begin assimilating into the professional role of the Physician Assistant while developing a working relationship with other members of the health care team. The clinical curriculum is designed to give the student the opportunity to achieve clinical competence while under the supervision of a clinical preceptor in various health care settings. Each student is required to complete eight rotations, seven of which place emphasis on a different discipline of medicine. One rotation serves as an elective, and allows the student to explore an area of personal interest. Students will gain clinical exposure in the following disciplines:

Family Medicine
This rotation provides clinical experience with manifestations of common diseases and chronic illness. The emphasis is on providing care to patients throughout the life span, from infancy through adolescence and adulthood. The focus will include health care promotion and disease prevention as well as the initial and ongoing treatment of primary care disorders.

Internal Medicine
This rotation focuses on the area of medicine that treats diseases of the internal organs by other than surgical means. The emphasis is on adult illnesses and lifetime continuity of care through health promotion, disease prevention, and evidenced based medical therapy.

General Surgery
This rotation focuses on the area of medicine that deals with the manual and operative procedures for the correction of deformities, injuries and disease. The surgery rotation must include a component of inpatient surgical management, pre-operative, intra-operative, and post-operative care.

Pediatrics
This rotation will expose students to pediatric problems and diseases, including common illnesses of childhood, congenital and acquired disease processes, normal and pathological developmental achievements and psychosocial issues. This rotation may include both inpatient and outpatient settings.

Women's Health
This rotation will expose the student to issues in women's health through the life span. Areas of exposure include prenatal care, reproductive endocrinology, gynecology and gy-
necologic oncology, family planning and other aspects of women’s health. The basic operations of obstetrics and gynecology are explored to allow a fundamental understanding of the technical procedures involved. Some rotations may include delivery participation, however this is not required.

Behavioral Medicine

In this rotation, students will be exposed to the evaluation, diagnosis, and treatment of acute and chronic psychiatric disorders. This rotation may be conducted in an inpatient or outpatient setting.

Emergency Medicine

This rotation will expose the student to the diagnosis and treatment of patients presenting to the emergency department with acute health issues. In this often critical care environment, students will be faced with problem solving and the need to rapidly assess patients with a variety of presentations. Students will be exposed to the practice of utilizing emergency departments both for ambulatory care and primary care, with an emphasis on the primary care aspect of emergency department utilization.

Clinical Elective

This rotation will provide the student an opportunity to pursue additional study in an area of particular interest to the student. This rotation may be conducted in such areas as dermatology, neurology, radiology, orthopedics, rural medicine, and wound care. Other elective rotations may be developed by the clinical coordinator and/or upon student request with program director approval. The student is responsible for developing rotation objectives to be approved by the clinical coordinator.

Pharmacy

PHA3101, PHA3102 Biochemistry I, II

These two courses are a series of lectures and independent problem solving that introduces the student to current concepts and related chemistry in human biochemistry, including regulatory biochemistry and molecular biology. Discussions will focus on the major metabolic pathways and their regulation by hormonal, allosteric, and genetic mechanisms in relation to nutrition and to a variety of diseases, including heart disease, cancer, diabetes and enzyme defects. 3 quarter hours, Summer and Fall Quarters

PHA3107 Pharmaceutical Calculations

This course introduces the student to the mathematical processes and computations needed for basic dosage preparations and compounding essential to the practice of pharmacy. A series of lectures and problem solving exercises will include quantitative calculations of active and excipient concentrations encountered in professional practice. Other relevant topics include calculations of solution isotonicity and osmolarity. The pharmaceutical formulas and calculation problems will establish mathematical competency and orient students to relevant clinical applications. 2 quarter hours, Summer Quarter

PHAS109 Microbiology/Immunology

This course is an introduction to the basic concepts of molecular and medical microbiology with special emphasis on pathogenic microorganisms. Lectures focus on the importance of basic science information needed to understand the mechanisms of infectious diseases, with an emphasis on how knowledge applies to their diagnosis, rational management and treatment. Immunology focuses on nonspecific host defense mechanisms, with a detailed description of specific immunity and the products that impart artificial, active and passive immunity. This portion of the course emphasizes the importance of basic science information in understanding the mechanisms of the various immunological disorders, as well as the immunology of cancer, AIDS, hypersensitivity and autoimmune disorders, while applying that knowledge to the diagnosis and treatment of related human diseases. Other discussions will focus on the concepts of biotechnology, together with the currently available products of genetic engineering that relate to immunology. 5 quarter hours, Winter Quarter

PHAS110 Molecular Biology

This course covers how the blueprints for cells and organisms are contained in molecular structures of life DNA and RNA. Lectures and discussions focus on how minor structural changes in DNA (mutations) have major biochemical effects with subsequent pathologic and health consequences. Students learn how modern biomolecular tools allow us to read the information (sequence) contained in minute samples of DNA and identify forensic samples with a high degree of certainty. Further emphasis focuses on the role of those tools in providing the means to diagnosis disease, predict susceptibility to disease, and predict responses of a specific patient to a proposed drug treatment (pharmacogenomics). This course also covers how the insertion of specifically modified genetic information into a cell subsequently causes that cell or organism to produce a different product and how the use of these techniques can produce large quantities of human insulin, human growth hormone, and other products to combat and treat diseases. Finally, students receive a vision of how knowledge of the information contained in the human genome, in combination with molecular biology tools, can provide revolutionary new opportunities for the discovery of more powerful and more selective (less toxic) drugs. 3 quarter hours, Winter Quarter

PHAS113, PHAS114 Pathophysiology I, II

This course focuses on mechanisms of disease and tissue injury to organs and organ systems during selected pathophysiologic states with the goal of providing students with a rationale for drug therapy. During the first course emphasis is placed on the role of the immune system in disease as well as on the specific alterations that occur to normal physiology of the hematologic, cardiovascular, and respiratory systems during the disease process. In the second course emphasis is placed on the specific alterations that occur to normal physiology of the renal, gastrointestinal, hepatobiliary, central nervous, and musculoskeletal systems during the disease process. 5 quarter hours, Summer Quarter and 4 quarter hours Fall Quarter

PHAS115 Pharmaceutical Analysis

This course is a study of the official and non-official quantitative chemical and physical methods used in analysis of pharmaceutical products. Emphasis is placed on understanding the precepts of analytical stoichiometry, functional group influence, and basic concepts of dosage form analysis which includes the importance of procedural validations in quantitative drug assays. The course focuses on the most important aspects of techniques used in the quality control of pharmaceuticals, pharmaceutical preparations, and their analysis in biological fluids and tissues. Lectures emphasize the analytical techniques used in pharmaceutical analysis which involve spectroscopy, chromatography and organic functional group influences on the analytical processes. The course is designed for the student to develop an understanding of the techniques used and the need for accurate dosage forms and their analyses in preparations and biological media. 2 quarter hours, Summer Quarter

PHAS116, PHAS 3117 Pharmaceutics I, II

This two-part sequence is the study and application of the physical chemical principles and quantitative skills necessary for the design, formulation, and effective use of dosage forms to assure product performance and achieve the desired therapeutic outcomes. These courses emphasize the rationale for design, intended performance characteristics, and the proper use of dosage forms to optimize clinical outcomes. 4 quarter hours, Fall Quarter; 2 quarter hours, Winter Quarter

PHAS119 Professional Practice and Informatics

Topics include an introduction to pharmaceutical care, prescription abbreviations, medical terminology, communication skills, and informatics. Techniques used in the proper interpretation and delivery of prescription/medication orders will be covered as well as an introduction to the medical record. The top one hundred drugs will be presented with an emphasis on the top 60. Techniques of patient counseling will be presented. Written assignments will supplement class material and will assess the students’ understanding of topics. 2 quarter hours Summer Quarter

PHAS124, PHAS 4225 Pharmacotherapy I and II, OTC and Herbal Products

This course is designed to provide a didactic framework for the therapeutic management of a number of common, self-limiting diseases that can be treated with over-the-counter agents and/or common herbal products. The goal of the course is to provide students with the information they need to develop rational recommendations for patients and clients in the various pharmacy settings that they rotate through during their fifth quarter intermediate rotations. 2 quarter hours, Winter Quarter, 3 quarter hours, Spring Quarter

Description of Courses
PHA3131 Professional Practice I and Informatics

Topics include an introduction to pharmaceutical care, health and illness behaviors, medical terminology, communication skills, team building and team leadership. Techniques used in the proper interpretation and delivery of prescription/medication orders will be covered as well as an introduction to the medical record. The top one hundred drugs are presented during the first quarter, with an emphasis on the first 60. Communication skills will be enhanced through various formal and informal classes, activities and assignments. Techniques of patient counseling are presented by utilizing a nationally recognized formal patient-counseling program. The coursework is presented in a lab/classroom/onsite format. 3 quarter hours, Fall Quarter

PHA3135 Integrated Pharmacy Skills Laboratory I

The primary goal of the IPS lab is to provide students with the opportunity to apply concepts and knowledge gained in the classroom in a “hands-on” and practice related setting. The IPS Lab will consist of a series of courses over 4 quarters in which the material continually builds upon itself. The first quarter serves as a building block in which the students learn basic skills related to practice and are given the opportunity to apply them and focuses primarily on prescription and medication order processing, calculations, aseptic technique and basic compounding techniques. 2 quarter hours, Summer Quarter

PHA3136 Integrated Pharmacy Skills Laboratory II

In the second quarter of the IPS Lab, students become more independent and are expected to apply problem solving skills and critical thinking, but new concepts are still introduced and practiced. These include labs related to prescription dispensing and patient consultation for specific disease states. Challenges related to insurance and 3rd party claims are also addressed. Students are also given an opportunity to apply physical pharmacy concepts introduced in the Pharmaceutics I course. 2 quarter hours, Fall Quarter

PHA3137 Integrated Pharmacy Skills Laboratory III

The focus of the 3rd quarter of the integrated pharmacy skill laboratory is on prescription compounding, sterile products and basic analytical techniques. Students are given the opportunity to dispense, prepare and label compounded prescriptions and provide proper documentation and expiration details for several dosage forms. Aseptic technique is used to produce several sterile products which require various calculations to prepare. Additionally, the students employ basic analytical techniques to analyze several of their compounded products and sterile products to assess the quality of the product. 2 quarter hours, Winter Quarter

PHA3150 Health Care Systems

Health and pharmaceutical delivery in the United States is examined. This course aims to broaden students’ understanding of the complex system in which they will provide pharmaceutical care in collaboration with other healthcare professionals. Application to various pharmaceutical sectors (e.g., retail, health systems, and manufacturing) is included. Issues of public policy, economic behavior, and patient outcomes are addressed. Students gain an understanding of the factors driving the transformation of health care delivery and the implications for future pharmacy practice. 2 quarter hours, Summer Quarter

PHA3152 Communications

This course provides pharmacy students with the knowledge and empathy needed to communicate and intervene effectively in a variety of psychosocial situations with different populations. Patient education and communication, cultural and social awareness and sensitivity issues are presented. PHA4251 builds on the drug information concepts covered in Introduction to Professional Practice & Informatics, to develop students’ written and oral presentation skills. Emphasis is placed on pharmacy’s role in dealing effectively with patients and other health care professionals. 2.5 quarter hours, Fall Quarter

PHA3159 Introduction to Integrated Sequence

This course is an introduction into the general principals of medicinal chemistry and pharmacology with an emphasis on the molecular interactions of drugs with biological systems and provides the fundamentals of rational drug therapy. The material covered in this course serves as a foundation for the more advanced medicinal chemistry, pharmacology, and therapeutics concepts to be covered in the Integrated Sequence classes in subsequent quarters. An overview of the drug discovery process with selected examples, a review of drugs derived from natural products, and an introduction to pharmaceutical agents based on peptides, proteins, and nucleic acids are presented. The theories and principles of drug receptor interactions and drug design are presented from a structure activity perspective. The physiochemical properties conferred by functional groups and stereochemical properties on drug molecules are related to the absorption, distribution, and metabolism of medicinal agents. 2.5 quarter hours, Fall Quarter

PHA3161 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring I

The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PHA4211 Basic Pharmacokinetics and Biopharmaceutics

This course covers the theoretical and practical topics of biopharmaceutics and pharmacokinetics as a necessary foundation for competency in the future clinical pharmacokinetics course. The course provides the student with an understanding of conceptual and mathematical treatment of ADME (Absorption, Distribution, Metabolism and Excretion) in a small group problem based format. 4 quarter hours, Spring Quarter

PHA4227 Clinical Pharmacokinetics/Therapeutic Drug Monitoring

The course is designed to acquaint the Doctor of Pharmacy students with the clinical application of basic pharmacokinetic principles to the safe and effective management of individual patients and to introduce the student to research techniques in the pharmaceutical sciences. Basic pharmacokinetic and pharmacodynamic principles having direct clinical implications are reviewed in detail. Emphasis is on design of drug dosage regimens, therapeutic drug monitoring and adjustment of drug therapy. The application of these principles are illustrated and reinforced through discussion of pertinent drugs and case examples emphasizing basic pharmacology and therapeutics and introducing students to signs and symptoms of major diseases. 3 quarter hours, Fall Quarter

PHA4236 Leadership and Advocacy

This course focuses on two primary outcomes:
1) Provide guidance in, and an environment for reflecting on students’ didactic and experiential education activity in quarters 15, particularly the Introductory Professional Practice Experience. This design allows students to identify the gains that they have made, and to plan for further development as they progress through the Doctor of Pharmacy curriculum.
2) Support student leadership development by enriching leadership and facilitation knowledge, skills, and attitudes needed as Service Learning mentors during Quarters 6-9, and as they enter into professional practice within the healthcare system. 1 quarter hour, Spring Quarter
PH4A238 Integrated Pharmacy Skills Laboratory IV
In the fourth quarter of the laboratory sequence, the students independently apply the skills they have developed and practiced in the previous three courses during a series of comprehensive labs covering a wide variety of topics. The students are expected to address issues concerning law and ethics, insurance companies, pharmacokinetics, product quality control, clinical judgment, patient interactions and others. In an effort to simulate a real world experience, these labs are presented in a random order so the students have very little time to prepare in advance. 1 quarter hour, Spring Quarter

PH4A254 Pharmacy Law & Ethics
The basic principles of federal, state, and local statutes as well as court decisions which will impact the practice of pharmacy and drug distribution are reviewed. Civil liability in pharmacy practice and elements of business and contract law as well as discussions of professional ethics will be presented. 2 quarter hours, Spring Quarter

PH4A264, 4265, 5367, 5368, 5369, 5370, 5371, 5372, 5373, 5374 Integrated Sequence II-XI
These courses integrate pharmacology, microbiology, pathophysiology, and therapeutics. This team taught course sequence is designed to provide students with an opportunity to learn, observe, and apply concepts of these content areas in an integrated manner. The contents of this course includes drugs and therapies necessary to treat disorders of the central and peripheral nervous systems, integumental, gastrointestinal, hematological, musculoskeletal, renal, pulmonary, cardiovascular and endocrine systems. Also included are drugs and therapies for cancer and infectious diseases. Pharmacoepithelial considerations of alternative therapies, women’s health issues and special populations including pediatrics and geriatrics will be discussed. The students apply foundational materials from Biochemistry, Physiology, Microbiology, Pharmacology, and Introduction to Integrated Sequence. This material is presented in a lecture demonstration, and small discussion/group case studies format. 8 quarter hours, Spring Quarter; 8 quarter hours, Fall quarter; 10 quarter hours, Winter Quarter, 10 quarter hours, Spring Quarter; 6 quarter hours, Summer Quarter.

PH4A266 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring III
The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PH4A280 Community Extenship
Designed to give the student practical experience in hospital, long term care or other appropriate setting with an emphasis on order interpretation, institutional policy and procedure, experience with therapeutic problems and outcomes, patient monitoring, medication, packaging, parental preparation using aseptic technique and communications with pharmacist, health care providers and patients. 8 quarter hours, Summer Quarter

PH4A281 Institutional Extenship
Designed to give the student practical experience in a hospital, long term care or other appropriate setting with an emphasis on order interpretation, institutional policy and procedure, experience with therapeutic problems and outcomes, patient monitoring, medication packaging, parental preparation using aseptic technique and communications with pharmacists, health care providers and patients. 8 quarter hours, Fall Quarter

PH4A282 Community Outreach
Community Outreach is an extension of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PH4A289 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring IV
The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PH4A324 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring V
The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PH4A330 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring VI
The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PH4A331, 5332 Applied Pharmaceutical Care I, II
This course sequence focuses on the application of pharmaceutical care principles, pharmaceutical knowledge, and professional techniques to solve pharmacy related problems. The primary emphasis includes critical assessment, verbal and written communication, the use of reference sources, patient profile review, laboratory data interpretation, pharmaceutical calculations, intravenous admixture preparation and experience in detecting medication errors and omissions. This course sequence allows the integration of previously presented course materials into pharmacy practice situations in laboratory and workshop sessions. Students learn to collect patient specific data, identify and assess drug related problems, develop drug monitoring plans, and document pertinent information. Further, students learn to educate patients and health care professionals regarding the appropriate use of drugs. The second course in this sequence is the capstone course for the entire curriculum up to this point. Students must use their knowledge of biochemistry, medicinal chemistry, pharmacology, and therapeutics to design, implement, monitor, evaluate, and adjust pharmaceutical care plans that are patient specific and evidence based. Students will also be required to pass a Capstone exam and a Wet Board Practicum. Students working in groups will be responsible for developing a complex patient case on their own. 4 quarter hours, Spring Quarter, 3 quarter hours, Summer Quarter

PH4A333 Drug Information, Literature Evaluation, Research Design and Methods
Application of research design concepts and statistical techniques to design, collect and critically analyze data and interpret, preclinical, clinical and economic studies of pharmaceuticals or treatment plans. 3 quarter hours, Winter Quarter

PH4A334 Complementary and Preventive Medicine
This course is offered in the third year to introduce students to non-pharmaceutical methods of treatment and prevention that they might encounter in practice. Knowledge of herbal and natural remedy content is essential to the most appropriate evaluation of patients’ pharmaco-therapy and to the provision of optimal pharmaceutical care. 3 quarter hours, Summer Quarter

PH4A335 Clinical Epidemiology and Biostatistics
This course will teach the student how to apply the scientific method to analyzing and making clinical decisions that improve patient care. The clinical epidemiology portion of the course will deal specifically with clinical questions pertaining to abnormality, diagnosis, frequency, risk, prognosis, treatment, and cause. The bridge between clinical epidemiology and biostatistics will deal with the issue of chance. The biostatistics portion of the course will cover the various types of clinical data and the common statistical tests used to evaluate those data. 3 quarter hours, Fall Quarter

PH4A338 Grand Rounds
In this course students will learn to critically evaluate literature and develop and make a formal presentation. 1 quarter hour, Fall, Winter or Spring Quarter

PH4A348 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring VI
The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PH4A349 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring VII
The LPPE experience is a component of the longitudinal experiential education program be-
Drug Information or another approved rotation, lum. Required rotations that provide the foundation of the Doctor of Pharmacy curriculum. At least 1700 hours of clinical experience within the programs completed earlier, students receive over the advanced practice rotations and the externship experience. Seven rotations of 8 quarter hours each. Upon completion of these rotations, students will be assigned to a remaining rotation for the fall, winter, and spring quarters.

PHASE509 Advanced Pharmacy Practice Experience Applied Drug Information and Scholarly Endeavors
This Advanced Pharmacy Practice Experience builds on skills introduced in Professional Practice I and Informatics (PHASE31), communications (PHASE3152), and Drug Information, Literature Evaluation, Research Design & Methods (PHASE333) didactic course work. Students are engaged in drug information and scholarly activities such as conducting information inquiries, participating in journal clubs, team based patient case evaluations and presentations, and patient interviews and discussions. These activities occur over one week, at approximately the midpoint of Advance Pharmacy Practice Experience, so that lessons learned might be applied in subsequent rotations. 1 quarter hour, Fall, Winter and Spring Quarters

PHA5490 Advanced Pharmacy Practice Experience Applied Drug Information and Scholarly Endeavors
This Advanced Pharmacy Practice Experience builds on skills introduced in Professional Practice I and Informatics (PHASE31), communications (PHASE3152), and Drug Information, Literature Evaluation, Research Design & Methods (PHASE333) didactic course work. Students are engaged in drug information and scholarly activities such as conducting information inquiries, participating in journal clubs, team based patient case evaluations and presentations, and patient interviews and discussions. These activities occur over one week, at approximately the midpoint of Advance Pharmacy Practice Experience, so that lessons learned might be applied in subsequent rotations. 1 quarter hour, Fall, Winter and Spring Quarters

Public Health

PHE3025 Research Methods in Public Health
Prerequisites: HSC4010, MAT2058
This course provides students with an understanding of epidemiology and the philosophy and methods for health-related research. The course explores a wide range of topics, such as, research paradigms, research ethics, quantitative and qualitative research methods, descriptive and inferential statistics, hypothesis testing and writing research proposals. 4 quarter hours

PHE3040 Healthcare Law
Prerequisites: HSC3000
This course presents an overview of the legal issues facing the health care industry. The course provides students with a basic working knowledge of health law and a comprehensive review of a wide variety of health care legal issues. 4 quarter hours

PHE3050 Public Health Policy
Prerequisites: HSC3030
This course presents an overview of the public policy facing the health care industry. The course provides students with a basic working knowledge of health policy with a comprehensive review of a wide variety of policy making, policy analysis, economic, and insurance issues. 4 quarter hours

PHE4055 Public Health Planning and Evaluation
Prerequisites: PHE3050
This course explores the basic concepts and theories relating to health program planning and program evaluation. Topics may include community health assessment, program theory, and program implementation and evaluation. 4 quarter hours

Politics

POL2076 American Government
Prerequisites: ENG1002 or ENG2001
This course introduces students to general principles and problems of modern government. It shows the forms of government, the place of government in the social process, and theories of the state. The American system is analyzed. Studying political science provides accurate understanding of how and why political systems work as they do. 4 quarter hours

Psychology

PSY1001 General Psychology
This course introduces students to general psychology. An introduction to methodological principles regarding perception, learning, memory, thinking, emotional life, and individual differences in intelligence, aptitude, and personality. Emphasis is placed on the scientific nature of psychological investigations. Research methods are analyzed, and results are related to everyday life and problems. 4 quarter hours

PSY2007 Statistics for Behavioral Sciences
Prerequisites: PSY1001 with a C or better; MAT1001 and MAT1002 with a C or better
This course introduces students to general psychology. An introduction to methodological principles regarding perception, learning, memory, thinking, emotional life, and individual differences in intelligence, aptitude, and personality. Emphasis is placed on the scientific nature of psychological investigations. Research methods are analyzed, and results are related to everyday life and problems. 4 quarter hours

PSY2008 Statistics for Behavioral Sciences Lab
Prerequisite or Co-requisite: PSY2007 with a C or better
An understanding of the statistical principles associated with the study of behavioral science research through application and computerized data analysis (i.e., SPSS). 2 quarter hours
PSY2010 Abnormal Psychology
Prerequisite: PSY1001 with a C or better
A survey of psychological disorders, contrasting theoretical views and representative research investigating these disorders. A concentration on classification, etiology, diagnosis, and treatment of mental disorders. 4 credit hours

PSY2022 Human Growth and Development
Prerequisite: PSY1001 with a C or better
In Human Growth and Development, students will learn the normal developmental stages of the human life cycle. The stages of human development will be examined within the context of the biological, psychological, sociological, intellectual and emotional processes. Relevant cross-cultural comparisons are used to illustrate the unity and diversity of human life. 4 quarter hours

PSY2050 History and Systems
Prerequisite: PSY1001 with a C or better
A survey of the major and modern theories in psychology through an examination of historical controversies. An understanding of the roots of psychology in natural and social sciences. A consideration of the diversity of psychological study and the future of psychology. 4 quarter hours

PSY2060 Research Methods
Prerequisite or Co-requisite: PSY2007 with a C or better
Research design and methodology. An analysis of the approaches to developing, understanding, and interpreting psychological phenomena. Topics include experimental vs. non-experimental research such as survey, observation, case study, and archival data. An understanding of reliability, validity, and experimental control issues. 4 quarter hours

PSY2061 Research Methods Lab
Prerequisite or Co-requisite: PSY2060, PSY2008 with a C or better
An understanding of the methodological principles associated with behavioral science research through an application of the theoretical, conceptual, and practical principles. 2 quarter hours

PSY3001 Cognitive
Prerequisite: PSY1001 with a C or better
Historical and current perspectives regarding the examination of human attention, language, vision, memory, and other forms of information processing (e.g., decision-making). 4 quarter hours

PSY3002 Cognitive Lab
Prerequisite or Co-requisite: PSY3001 with a C or better; Prerequisite: PSY2061 with a C or better. The design, operation, analysis, and write-up of experiments which focus on human cognition (e.g., attention, memory and information processing). 2 quarter hours

PSY3010 Social Psychology
Prerequisite: PSY1001 with a C or better
The study of intrapersonal and interpersonal processes such as conformity, social perception, attribution theory, altruism, aggression, prejudice, persuasion, group dynamics, self-concept and self-esteem. 4 quarter hours

PSY3011 Social Lab
An understanding of the methodological principles associated with research in social psychology. The application of psychosocial processes such as learning, attitudes, and social behaviors. 2 quarter hours

PSY3030 Personality
Prerequisite: PSY1001 with a C or better
The major theoretical perspectives of personality development, structure, dynamic assessment, and psychological adjustment. Additional topics include consideration of biological and environmental indices of personality. 4 quarter hours

PSY3400 Sensation and Perception
Prerequisite: PSY1001 with a C or better
An understanding of the manner in which humans perceive and respond to internal and external stimuli. Areas of study include vision, audition, the lower senses, receptor mechanisms, psychophysical methods and perceptual phenomena. 4 quarter hours

PSY3500 Motivation
Prerequisite: PSY1001 with a C or better
The examination of human motives and the impact of emotion on the decision making process. Consideration of primary and secondary motivators regarding theoretical and practical application for reward, punishment, and avoidance scenarios. 4 quarter hours

PSY3520 Child/Adolescent Development
Prerequisite: PSY2022 with a C or better
An understanding of the major developmental theories associated with childhood (age 3) through adolescence (age 21). The primary areas of exploration include cognitive, interpersonal, intrapersonal, physical, and emotional systems in addition to contextual approaches involved in understanding these systems. 4 quarter hours

PSY3530 Adult Development
Prerequisite: PSY2022 with a C or better
An understanding of the major developmental theories associated with adulthood (ages 18 through 65). The primary areas of exploration include cognitive, interpersonal, intrapersonal, physical, and emotional systems in addition to the contextual approaches (i.e., typical life tasks) involved in understanding these systems. 4 quarter hours

PSY3540 Elderly Development
Prerequisite: PSY2022 with a C or better
An understanding of the major developmental theories associated with late adulthood (age 65 and older). The primary areas of exploration include death and dying, cognitive, interpersonal, intrapersonal, physical, emotional systems in addition to the contextual approaches (e.g., family dynamics, leisure, retirement, bereavement) involved in understanding these systems. 4 quarter hours

PSY4001 Addictions
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
A theoretical, conceptual, and practical overview of internal and external determinants of addictive behaviors across the lifespan. Assessment and treatment approaches will be discussed along with issues influencing recidivism. 4 quarter hours

PSY4030 Multicultural Psychology
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
The examination of psychological conditions according to varied populations including gender, ethnicity, religion, geography, culture, age, sexual orientation, physical disability, education, and social class. This course is meant to expose students to the impact of these contexts on the intra and interpersonal psychosocial framework for individuals across development. 4 quarter hours

PSY4200 Psychology and the Media
A historical and contemporary examination of the psychological influences of media. Consideration of the local, regional, national and international influences of varied information sources including television, the Internet, print media, electronic communication devices, and radio within a developmental context. 4 quarter hours

PSY4300 Anxiety Disorders
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
Examination of the major, minor, and associated categories of anxiety disorders. The course will focus on etiology, prevalence rates, course, duration, assessment, diagnostic, and treatment issues. Attention will be drawn to the observed developmental differences in anxiety disorders, the relative contributions of research in the field, and the dynamic interaction between biological, psychological, and social factors in the field. 4 quarter hours

PSY4320 Psychology and Gender
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
A historical and contemporary examination of the psychological issues of gender from a social, emotional, personality, physiologic, geographic, and cultural perspective. Specific topics will include career development, marriage, family, sex role development and expectations, role conflict achievement, and sexuality. 4 quarter hours
PSY4400 Child and Adolescent Disorders
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
An introduction to the field of abnormal child psychology and the associated major theories. Students will be exposed to the pathogenic process (i.e., developmental sequence) of psychological disorders from early childhood to late adolescence. A major goal of the course is to promote critical thinking on major issues such as the genetic, biological, and environmental influences on behavior, emotions, and personality in conjunction with associated assessment, diagnostic, and treatment procedures. 4 quarter hours

PSY4420 Health Psychology
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
An investigation of the major theories, strategies, and methods of understanding the psychological contributions to human health and disease. The psychological approaches to treating and preventing disease and unintentional injuries with a focus on health and safety promotion. 4 quarter hours

PSY4470 Psychology and Law
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better & Senior Standing
An understanding of the legal system within the context of psychological methodology and research. Historical and contemporary dilemmas within the law in addition to between the legal system and psychology will be explored. 4 quarter hours

PSY4480 Psychology of Religion
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better & Senior Standing
An examination of the contemporary issues in psychology regarding religious beliefs, values, experience, and practice. Additional topics include psychosocial comparisons of major religious, religious development, and the connection between religion and health promotion. 4 quarter hours

PSY4490 Biological Psychology
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better & Senior Standing
A study of the biological mechanisms of behavior in psychology. Topics include the development of the brain, brain behavior relationships, hormones and sexual behavior, the biology of learning, memory, and mental disorders. Emphasis will be placed on human findings and applications. 4 quarter hours

PSY4540 Introduction to Professional Counseling
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better & Senior Standing
A survey and focus on the theoretical, conceptual, and practical application of counseling regarding assessment, treatment, diagnostic, and ethical issues in Professional Counseling. Students will gain an understanding of contemporary assessment and interview techniques for mental health disorders and the array of specialties in the counseling profession. 4 quarter hours

PSY4550 Introduction to Psychological Testing and Assessment
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better & Senior Standing
A survey and understanding of the application of psychological testing and measurement techniques including self-report, interview, observation, and collateral information. The importance of test construction, utilization, and the psychometric background of tests will be considered for intellectual, emotional, behavioral, and personality assessment. The course will also involve the ethical and pragmatic considerations involved with testing and measurement according to developmental level. 4 quarter hours

PSY4800 Senior Seminar I
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better, Senior Standing, and a minimum GPA of 2.5 or higher
The intensive examination of current and historical issues in the field of psychology in seminar format. 4 quarter hours

Physical Therapist Assisting
PTA1001 Introduction to Physical Therapist Assisting
Prerequisites: All general education courses, AHS1001 and BIO1011 through BIO1014 with a minimum grade of B
Co-requisites: PTA1003, PTA1005
This course introduces the student to vital signs, general/universal precautions, ethical conduct, standards of practice, and the role and responsibilities of a physical therapist assistant, the history of physical therapy and the American Physical Therapy Association (APTA), documentation, and problem oriented medical records. Students may take this course in the last quarter of general education courses. 4 quarter hours

PTA1003 Pathophysiology
Prerequisites: All general education courses, AHS1001 and BIO1011 through BIO1014 with a minimum grade of B
Co-requisites: PTA 1001, 1005
Pathophysiology is an introductory study of disease processes in humans. Disease signs, symptoms, complications, as well as physical, clinical, and laboratory findings are reviewed by body system. Emphasis is placed on those conditions which will be seen by physical therapists or which, if present, will have an impact on the physical therapy care of patients. Treatment, medication, prognosis, precautions, and ramifications for physical therapy are also presented. 4 quarter hours

PTA1005 Kinesiology
Prerequisites: All general education courses, AHS1001 and BIO1011 through BIO1014 with a minimum grade of B
Co-requisites: PTA1001, PTA1003
Kinesiology covers the scope of the biomechanically appropriate movement of the body parts with regard to muscle action, neuromuscular innervation, neuromuscular function, and dysfunction related to abnormal postures and motion. 8 quarter hours

PTA1006 Testing and Measurement for the Physical Therapist Assistant
Prerequisites: PTA1001,
Co-requisites: PTA1003, PTA1005
This course prepares the student to assess accurately and objectively the parameters of strength, motion, muscle length, mass, dimensions, response to exercise, and functional abilities evaluated by the physical therapist in order to determine progress toward therapist established goals of treatment. The understanding of the use of these measures to document progress and to guide the treatment program will be developed. 8 quarter hours

PTA1008 Modalities
Prerequisites: PTA1006, -
Co-requisites: PTA2021, PTA2040
This course addresses the techniques and effects of physical agents such as thermal, ultrasound, biofeedback, dithathermy, compression, traction, hydrotherapy, and electrical stimulation as treatment and/or facilitator. 6 quarter hours

PTA2000 Habilitation/Rehabilitation
Prerequisites: PTA1001, PTA1003, PTA1005
Co-requisite: PTA1006
This course introduces the student to aspects of human growth and development as they apply to basic physical therapy procedures utilized to guide the patient to maximum independence in ADLs. The student will learn basic principles of biomechanics and the application of these to safe transfers. The student will learn to assess needs and instruct in ADL techniques, as well as to fit and instruct patients in the safe use of ambulatory aids and orthotic devices. Instruction in wound care, in lower extremity amputations and prosthetics, in architectural barriers, and in pulmonary care is provided. Assessment techniques pertinent to the above topics are taught and practiced. 6 quarter hours

PTA2021 Therapeutic Exercise and Orthopedic Applications
Prerequisites: PTA1006, PTA2000
Co-requisite: PTA2021
This course studies the use of exercise techniques to impact the musculoskeletal system to increase strength, normalize range of motion, improve balance and coordination in the performance of movement, correct postural dysfunction, and promote wellness. Students will also study measurement techniques appropriate to exercise programs. 6 quarter hours

PTA2046 Advanced Habilitation/Rehabilitation
Prerequisites: PTA1008,
Co-requisites: PTA2047, PTA2046
Under the direction of a physical therapist or physiat-
### Description of Courses

**MPA6100 Foundations of Public Administration**
- **Prerequisites:** None
- **Description:** This course provides students with an overview of public administration and examines the political, social, institutional, and organizational setting in which practitioners in public administrators function. 4 quarter hours

**MPA5001 Public and Non-profit Organizational Behavior**
- **Prerequisites:** MPA5001
- **Description:** This course addresses the issues of motivation, leadership, and communication within public and non-profit organizations. Included are negotiation, conflict resolution, and team-building. Special attention will be paid to the unique character of public and non-profit organizations operating with a mission of public service and within the context of the political leadership and public constituencies. 4 quarter hours

**MPA5010 Public and Non-profit Budgeting and Accounting**
- **Prerequisites:** MPA5001
- **Description:** This course examines the management of public funds and the preparation and administration of their related budgets. Basic accounting and financial management functions most relevant to public administration are examined, including the roles of treasury, comptroller, and auditing. Topics may include revenue projections, expenditure controls, fiscal management, the relevance of public policy in establishing budgetary priorities, and the utilization of information and accounting systems. Course will also include accounting and auditing requirements particular to non-profit organizations. 4 quarter hours

**MPA6001 Research and Data Analysis in Public Administration**
- **Prerequisites:** MPA5001
- **Description:** This course explores the concepts, principles, and methods of research in public administration, with application to administrative functions and decision making. Topics may include literature reviews, research design, definition and measurement of variables, analysis and interpretation of data, and communication of research results. Emphasis is placed on the role and importance of scientific investigations and systematic inquiries in the development and planning of public policy related to public administration and its functions. 4 quarter hours

**MPA6100 Non-profit Fundraising and Volunteer Development**
- **Prerequisites:** MPA5001
- **Description:** This course explores the goals, processes, and activities associated with fundraising and resource development including the resources provided by volunteers in the non-profit sector. Topics may include annual and capital campaign development, special events, planned giving, communication strategies, stakeholder relationships, automation techniques, and volunteer procedures (including recruitment, training, and recognition). Course will also address legal reporting requirements pertaining to contributions. 4 quarter hours

**MPH6105 Grant Writing and Contract Administration**
- **Prerequisites:** MPA5001
- **Description:** This course examines the strategies and execution of grant and proposal writing as well as contract administration in the non-profit and governmental sectors. Topics may include research into funding sources, use of prospectus documents, preparation competitive proposals for grants and contracts, and peer review. Students will engage in all aspects of grant and proposal writing, including how to efficiently and effectively describe research and program design, outcomes, objectives and methodology, data management, evaluation, and budget development applied to the preparation of an actual proposal. Students will also examine the contract administrative responsibilities resulting from successful grants and contracts, including monitoring and reporting program and fiscal data. 4 quarter hours

**MPA6110 Management of Non-profit Organizations**
- **Prerequisites:** MPA5001
- **Description:** This course explores the history, growth, and evolution of the non-profit organizations and examines the critical management and leadership challenges facing the professional manager in the non-profit sector. Topics may include the role of the executive team, board of directors, full-time staff, and volunteers in identifying and realizing the mission of a non-profit organization. In addition, students will study the legal framework and requirements for non-profit organizations including those pertaining to lobbying and electoral politics. 4 quarter hours

**MPA6115 Program Evaluation of Public and Non-profit Organizations**
- **Prerequisites:** MPA5001
- **Description:** This course examines the goals, methods, and techniques of program evaluation in governmental and non-profit organizations. Special emphasis is placed on how program evaluation relates to legislative and executive budgeting, program planning, and program implementation. 4 quarter hours

**MPA6501 State and Local Government and Intergovernmental Relations**
- **Prerequisites:** MPA5001
- **Description:** This course analyzes the structure, principles, and operation of state and local government in the United States. It examines the governmental interrelationships contained in the American Federal system. Topics may include the analysis of the executive, legislative, and judicial functions of state and local governments, with special attention paid to the similarities and differences among the levels and branches of government as well as the complementary and conflictual relationships between the state and federal government levels. 4 quarter hours

**MPA6505 Legislative and Judicial Process**
- **Prerequisites:** MPA5001
- **Description:** This course examines the process of enacting laws and performing other legislative/administrative/judicial functions in the U.S. Congress and state legislatures. Special attention is paid to the relationship between public administrators and the legislative and judicial processes. 4 quarter hours

**MPA6510 Economics of Public Policy**
- **Prerequisites:** MPA5001
- **Description:** This course introduces students to the basic concepts in economics including the role it plays in developing public policy. Topics may include market failures, supply and demand, public service fees, cost-benefit analysis, and unemployment, opportunity costs, Pareto efficiency, and social welfare. 4 quarter hours

**MPA6515 Public Policy Analysis**
- **Prerequisites:** MPA5001
- **Description:** This course provides an overview of the concepts and processes of policy research, including the relationship between policy analysis and programmatic planning. Topics may include the role of policy analysis in improving government
decision making and assessing the effectiveness of public programs. 4 quarter hours

MPA6520 Legal Environment of Public Administration
Prerequisite: MPA5001
This course focuses on the relationship between public administration and the law. Topics may include the role of public administrators in formulating law and policy through the rule-making process and administrative law, how case law is relevant to public organizations, managers, and the administration of governmental programs, and the liability of government in selected settings. 4 quarter hours

MPA6999 Strategic Challenges in Public Administration
Prerequisites: Completion of all other courses in the program
This course integrates knowledge, skills, and abilities from a wide variety of content areas to better meet the challenges faced by public administrators. Topics may include developing organizational strategy, executing decision making, shaping the planning process, and managing of organizational change. Use of the case method will draw significantly on students’ prior public administration study and experience. 4 quarter hours

Real Estate

REA3001 Introduction to Real Estate
Prerequisites: FINA 3030
This course provides students with an overview of the real estate industry. Students explore a variety of property-related professions while acquiring the requisite knowledge, terminology, and analytical skills utilized within the industry. 4 quarter hours

REA4001 Real Estate Appraisal Introduction to Real Estate
Prerequisites: REA3001
This course explores the three primary approaches to real estate valuation. Topics may include residential and commercial construction cost estimation, sales comparison analysis, and income capitalization. 4 quarter hours

REA4010 Real Estate Development
Prerequisites: REA3001
This course examines the components of the real estate development process. Topics may include market analysis and site selection using GIS (Geographic Information Systems), project management, regulatory issues, construction management, and marketing. 4 quarter hours

REA4020 Real Estate Debt Financing
Prerequisites: REA3001
This course examines the components of debt financing tools used in the real estate industry. Topics may include a wide variety of mortgage mechanics, debt securitization, mezzanine financing, construction financing, and permanent financing. 4 quarter hours

REA4025 Real Estate Equity Financing
Prerequisites: REA3001
This course examines the components of equity financing and analysis used in the real estate industry. Topics may include facilities management, discounted cash flow analysis, financial leverage, real estate investment trusts, pension funds, and income tax issues. 4 quarter hours

Sociology

SOC1001 Introduction to Sociology
This course serves as an introduction to the study of human social development, its organizations, and its institutions. It teaches the student to look at our society and others from a sociological perspective. Specific areas covered are group dynamics, social deviance, gender equality, racial and ethnic relations, the family, religion, and education. 4 quarter hours

Public Speaking

SPC1026 Public Speaking
This course is designed to prepare the student to develop and improve the ability to communicate. Self-expression, preparation of effective speeches, and development of speaking and listening skills will be emphasized. 4 quarter hours

Professional Development

UVC1000 Strategies for Success
Designed to help entering students develop a more effective approach to college success, this course emphasizes positive self-evaluation, goal setting and motivation; practical skills of successful students; effective use of the library and the many sources of information available; and the concepts and tools of critical thinking, and their applications. 4 quarter hours

UVC1010 Keyboarding I
This course concentrates on complete knowledge of the keyboard. Emphasis is on the development of touch typing and proper typing techniques. 4 quarter hours

UVC1021 Introduction to Word Processing
Co or Pre requisite: ENG1001
Introduction to Word Processing familiarizes students with the concepts of word processing software. Students are trained to use the basic functions of word processing software in the production of various types of documents. 4 quarter hours
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Indiana University Southeast; B. Mus. Westminster College; B.S.N. University of State of New York; M.S.N. State University of New York; Ph.D. University of Florida.
Melissa Dunn, Administrative Assistant
Rachel Fons, Administrative Assistant
William Gomez, Classroom Support Analyst
Susan Hewitt, Assistant Director of Admissions
Tiffany Locks, Bookstore Manager, Administrative Assistant, Nursing
Rory McDonald, Assistant Director of Admissions
Justin McGlothlin, Director of Student Financial Services
Jason Miracle, Assistant Director of Admissions
Yvonne Montell, Associate Director of Admissions
Michael Oun*, Facilities Manager
Rebecca Perez*, Mail Room Manager
Kasha Rutledge, Assistant Director of Admissions
Jodie Snyder, Associate Director of Student Financial Services
Sara Shirk, Administrative Assistant, Physician Assistant
Christina Wilson, Associate Director of Admissions
Abby Faison, Associate Director of Admissions
Carla Cowen, Associate Director of Admissions
Jordan Shoemaker, Associate Director of Admissions
Tracee Gobel, Registrar
Ashley Hayes, Financial Aid Officer
William Gasser, Custodian
Nancy Speissier, Head Librarian
Angela Watson, Assistant Librarian

West Palm Beach Campus
D. Dwight McGuire, President
Kacey Atkinson, Director of Financial Aid
Michelle Belkin, Registrar
Andrea Bevil, Bookstore Manager
David Bosca, M.A.L.S., M.A., Head Librarian; B.A., University of Notre Dame; M.A., Mississippi College; M.A.L.S., University of Michigan.
Leanne Dilks, Administrative Assistant
Rovena Geiser, Business Office Manager
Danielle M. Grey, Director of Career Services
Midori Hines, Assistant Librarian
Sharon Jackson, IT Administrator
Dawn Kaufman, Receiptionist
Phoebe Ker, Dean of Student Affairs
Erika Landa, Assistant Director of Financial Aid
John Leonard, Custodian
Daphne Louboutin-Delgado, Financial Aid Officer
Gary A. Malinos, Director of Admissions
Maya Manyarathe, Financial Aid Officer
Vincent Marino, Assistant Director of Admissions
Elia M. Mitchell, Assistant Director of Admissions
Regina R. Munroe, Assistant Registrar
Vicki L. Painter, Administrative Assistant
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Amanda L. Piskor, Financial Aid Officer
Matthew Pritikin, Assistant Director of Admissions
Melodi Ramtalallie, Assistant Business Officer Manager
Elsa Reyes, Custodian
Juan M. Rivera, Custodian
Autumn Robinson, Financial Aid Officer
Karla Solano, Receptionist
Laura Thompson, Assistant Director of Admissions
Marie Urbina, Librarian
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Fall Quarter 2010
Thu., Sept. 30. New Student Orientation
Sat., Oct. 2. Last day late registration
Fri., Oct. 8. Columbus Day
Mon., Oct. 11. Columbus Day
Nov. 15-Dec. 3. Advisement/Registration
Tue., Nov. 9. New Student Orientation, Mid Quarter
Thu., Nov. 11. Fall Mid Quarter Session classes begin
Mon., Nov. 15. Last day late registration and Drop/Add Mid Quarter
Thur.–Fri., Nov. 25–26. Thanksgiving Holiday, no classes
Fri., Dec. 10. Last day of classes
Sat.–Sat., Dec. 11–18. Final Exams
Thu., Dec. 16. Graduation (Tampa only)
Sat., Dec. 18. Graduation (Savannah only)

Winter Quarter 2011
Thu., Jan. 6. New Student Orientation
Sat., Jan. 8. Winter classes begin
Fri., Jan. 14. Last day late registration and Drop/Add
Mon., Jan. 17. Martin Luther King, Jr. Holiday
Tue., Feb. 15. New Student Orientation, Mid Quarter
Feb. 21–Mar. 4. Advisement/Registration
Thu., Feb. 17. Winter Mid Quarter classes begin
Mon., Feb. 21. Last day late registration and Drop/Add Mid Quarter
Thu., Mar. 17. St. Patrick’s Day
(Savannah only, no classes)
Fri., Mar. 18. Last day of classes
Tue.–Wed., Mar. 22–23. Final Exams Mid Quarter

Spring Quarter 2011
Thu., Mar. 31. Spring classes begin
Sat., Apr. 2. Last day late registration and Drop/Add
Fri., Apr. 8. Easter Sunday Holiday (observed)
Fri., Apr. 22. Easter Sunday Holiday
Mon., May 16. Last day late registration and Drop/Add Mid Quarter
Thu., May 12. Spring Mid Quarter classes begin
May 16–27. Advisement/Registration
Mon., May 30. Memorial Day, no classes
Fri., Jun. 10. Last day of classes
Sat.–Sat., Jun. 11–18. Final Exams
Tue.–Thu., Jun. 15–16. Final Exams Mid Quarter
Thu., Jun. 16. Graduation
(Montgomery and Tampa)
Sat., Jun. 18. Graduation
(Columbia, Savannah and West Palm Beach)

Summer Quarter 2011
Thu., Jun. 23. New Student Orientation
Sat., Jun. 25. Summer classes begin
Fri., Jul. 1. Last day late registration and Drop/Add
Mon., Jul. 4. Fourth of July Holiday
(Observerd) no classes
Tue., Aug. 2. New Student Orientation, Mid Quarter
Thu., Aug. 4. Summer Mid Quarter classes begin
Mon., Aug. 8. Last day late registration and Drop/Add Mid Quarter
Aug. 15–26. Advisement/Registration
Mon., Sept. 5. Labor Day, no classes
Fri., Sept. 2. Last day of classes
Sat.–Sat., Sept. 3–10. Final Exams
Tue.–Wed., Sept. 6–7. Final Exams Mid Quarter

2010 Dallas and Ft. Worth Academic Calendar
Quarterly Schedule
Winter Quarter: January 11 – March 27, 2010
Spring Quarter: April 5 – June 19, 2010
Summer Quarter: July 12 – September 25, 2010
Fall Quarter: October 4 – December 18, 2010

Mid-quarter Schedule
Winter II Quarter: February 18 – March 27, 2010
Spring II Quarter: May 13 – June 19, 2010
Summer II Quarter: August 19 – September 25, 2010
Fall II Quarter: November 11 – December 4, 2010
### Anesthesiology Assistant Academic Calendar

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<tr>
<th>Year</th>
<th>Term</th>
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<td>2010</td>
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</tbody>
</table>
## Rotation Dates (2011 - 2012)

<table>
<thead>
<tr>
<th>#</th>
<th>Rotation Dates</th>
<th>Off Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>April 4, 2011 – May 6, 2011</td>
<td>April 2 – June 18, Spring 2011</td>
</tr>
<tr>
<td>2</td>
<td>May 9, 2011 – June 10, 2011</td>
<td>June 20 – 24, 2011</td>
</tr>
</tbody>
</table>

**OFF DATES:**
- June 13 - 17, 2011
- Sep 5 - 9, 2011
- Sep 19 - 23, 2011
- Dec 5 - 9, 2011
- Dec 19, 2011 - Jan 1, 2012
- Mar 11 - 16, 2011