

## **South University Online Programs**

### **Official Withdrawals**

Students who wish to withdraw must contact their Academic Advisors or the Registrar. The status change is made at that time with the Last Date of Attendance as the last date of posting within the online classroom. Continuing students, who officially notify the registrar of their intent to complete their current course(s) but withdraw prior to the first day of classes for the next session, will be processed as an End of Session Withdrawal using the last day of the session as their Last Date of Attendance. Students who attend classes and withdraw in the first session of their quarter and do not attend the second session will receive a WX for their second session classes.

### **Unofficial Withdrawals**

Students who are Registered but do not attend any class by the end of the confirmation period will be processed as an End of Session Withdrawal using the last date of the previous term as their Last Date of Attendance.

### **Online Student Participation**

At the beginning of Week 4 of a 5½ week session (Week 8 for an 11 week session) online students identified as not participating in all their course(s) during the past seven (7) days will be notified of their lack of class participation. Students will have 72 hours to respond with an intent to continue or to participate in their course(s) that indicates they will complete their current course and remain active in school. Students who are non-responsive following the 72 hour period will be dropped from all classes and grades of W will be issued. Students will be withdrawn from school with the Last Date of Attendance as the last date of posting within the online classroom.

Students who are identified as attending in at least one of their courses at the beginning of Week 4 of a 5½ week session (Week 8 for an 11 week session) will not be dropped from their class(es). Students will receive grades earned in all classes.