



Date: September 8, 2016

To: Military and Veteran Students

Subject: Brown Mackie College 2016-2017 Principles of Excellence Student Financial Services Guide for Those Using Military Education Benefits Addendum

The following information represents important information regarding changes to the Brown Mackie College 2016-2017 Principles of Excellence Student Financial Services Guide for Those Using Military Education Benefits. These changes are summarized in this Addendum. Please contact your School Certifying Official (SCO) or financial aid officer at the school with any questions.

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Financial aid information

Replacement, effective 10/1/2016:

All Veteran and Military Students:

Brown Mackie College is required to obtain and evaluate all previous post-secondary and military transcripts for students using Department of Veterans Affairs (VA) and Department of Defense (DoD) education benefits. For all students receiving military education benefits, it is the student's responsibility to provide official transcripts from all post-secondary educational institutions and military training and experience.

Veteran Students Attending Schools in the States of Alabama, Florida, and South Carolina:

For students attending schools located in the states of Alabama, Florida, and South Carolina, the VA State Approving Agency in these states require Brown Mackie College to hold certification of enrollment to the VA for students who have failed to provide official transcripts.

For students attending schools located in the states of Alabama, Florida, and South Carolina who fail to provide the transcripts by the completion of the second term, Brown Mackie College cannot certify the student's enrollment to the VA for a third term. This will result in a suspension of the student's VA benefits, to include the monthly housing and book allowance. In addition, the student will still need to meet her or his financial obligation with Brown Mackie College by meeting with Student Financial Services to be re-planned to make alternative payment arrangements, including cash payments and/or financial aid. Upon submission of official transcripts, Brown Mackie College will certify the student's enrollment to the VA effective from the start of the term.

To learn more about educational benefits for military personnel and veterans, please begin with our military pages at <https://www.brownmackie.edu/military/education-benefits> .

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Potential Debts to Students Receiving Military Education Benefits, Tuition and Fees

Addition, effective 7/1/2016:

Students Receiving Veterans Affairs (VA) Chapter 33 Educational Benefits:

At Brown Mackie College, required Traditional and Digital Textbooks (for courses using digital textbooks) are provided to students and will be charged to the student account in addition to tuition. Effective July 1, 2016, the U.S. Department of Education requires that students be given the option to not purchase required textbooks from the school. Because students will be able to opt out, the school may no longer invoice the Department of Veterans Affairs (VA) for the amount of the textbook charge. In accordance with the VA School Certifying Official Handbook, the school may only certify for mandatory charges applied for pursuit of an approved program of education.

As a result of the changes, you will need to arrange for the payment of all textbooks charged to your student account. Please keep in mind that the VA provides Chapter 33 military educational beneficiaries an annual book and supply stipend intended to cover such expenses. If you require funding in excess of that provided by the VA, please discuss your options with your student financial services advisor.

For additional information, please refer to the Provision for Books and Supplies section of the school's catalog as well as the enrollment agreement. The catalog is available on the Student Consumer Information web page which is on the school's website, <https://www.brownmackie.edu/admissions/academic-catalog> , within the Academics section. Note: On the website, you will need to select the actual location that you plan on attending. The Admissions department will be able to provide a copy of the enrollment agreement.